

DUTCHESS COUNTY

WATER AND WASTEWATER AUTHORITY



27 High St. 2nd Floor
Poughkeepsie
New York, 12601
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Authority Board Members

Thomas LeGrand
Chairperson

Vincent DiMaso
Vice-Chairperson

Rudy Vavra
Treasurer

Ann Marie Donohue

Lawrence R. Knapp
Secretary

Ex officio Members

Ed Hoxsie
District Manager
Soil and Water Conservation District

M. Kealy Salomon
Commissioner
D.C. Dept. of Planning & Development

Staff

Bridget Barclay
Executive Director

Mary C. Morris
Deputy Director

DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
WEDNESDAY, JULY 16, 2014
3:30 P.M.

PROPOSED AGENDA

1. Meeting Open – Introductions
2. Approval of Minutes
 - May 21, 2014 Board Meeting (R2014.07.A)
 - June 25, 2014 Board Meeting (R2014.07.B)
3. Chairman's Report
4. Operations Report – see written report
5. Finance Report
 - Approval of Warrant (R2014.07.C)
 - 2015 County DOWR Budget
6. Systems and Capital Projects
 - Contract Award – DFW Well A-4 Access and Berm Project (R2014.07.D)
 - Authorize Amendment #3 – VDS WWTP Rehabilitation Engineering Agreement (R2014.07. E)
 - Capital Project Schedule Update
 - Shore Haven Water System Status Report
7. Community Projects
 - Hyde Park Water/Sewer Local Government Efficiency Grant Project
 - DC Airport Water Main Extension Project
8. Public Comment
9. Executive Session to Discuss Litigation (R2014.07.F and G)
10. Confirm next meeting date – August 20, 2014
11. Adjourn

Meeting will be held at 27 High Street – 2nd Floor Conference Room

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**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
UNAPPROVED - MINUTES OF MAY 21, 2014**

Authority Board Members

Thomas LeGrand
Chairperson

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Vice-Chairperson

Rudy Vavra
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Staff

Bridget Barclay
Executive Director

Mary C. Morris
Deputy Director

Board Members Present

Vince DiMaso
Larry Knapp
Rudy Vavra

Staff Present

Bridget Barclay
Jackie Burger
Ed Mills
Mary Morris
Doug Odell

Board Member Absent

Tom LeGrand
Ann Marie Donohue

Ex-Officio Member

Eoin Wrafter – Acting Commissioner, Dutchess County Planning
and Development

Others Present

Peter Dowley – Staatsburg Watchdog Committee
Pete Marlow – Dutchess County Department of Health

Meeting Open

Vince DiMaso opened the meeting at 3:32 p.m.

Approval of Board Meeting Minutes

Vince asked for a motion to approve the minutes of April 16, 2014. The motion was made by Rudy; seconded by Larry; voted on and passed unanimously. (Res. 2014.05.A/01)

Operations Report

Vince asked if there were any questions on the Operations report included in the package. There were no questions. Vince asked Doug if there was anything the Board should be aware of. Doug said there was nothing of note. The report was accepted as submitted.

Finance Report – Approval of Warrant

Vince said the warrant was included in the package and asked if there were any questions. There were no questions. Mary said there were no changes and nothing of note. Larry commented on the HF Scientific Turbidimeter purchased from USA Bluebook, under Hyde Park Regional Water System, voucher HPR14133. Doug said seven turbidimeters had been purchased. One on each of the filter effluents as part of the upgrades.

Rudy then commented on higher electrical costs as a result of the new zone being created by government and the potential impact on the Authority. Mary said Hyde Park alone could increase by \$10,000 to \$20,000. She said staff is researching potential options and considering the possibility of going out to bid.

Rudy made a motion to approve the warrant as presented. The motion was seconded by Larry; voted on and passed unanimously. (Res. 2014.05.B/02)

Systems and Capital Projects – Shore Haven Water System General Engineering Services Amendments

Rudy made a motion to authorize the Executive Director or Deputy Director to execute the necessary amendment #1 to the 2014 Shore Haven Water System General Engineering Services Agreement with Savin Engineers, P.C. to incorporate the requisite EEO and M/WBE contract provisions. The motion was seconded by Larry; voted on and passed unanimously. (Res. 2014.05.C/03)

Rudy made a motion to authorize the Executive Director or Deputy Director to execute the necessary amendment #2 to the 2013 Shore Haven Water System General Engineering Services Agreement with Savin Engineers, P.C. to incorporate the requisite EEO and M/WBE contract provisions. The motion was seconded by Larry; voted on and passed unanimously. (Res. 2014.05.D/04)

Bridget noted that Savin Engineers is a State Certified MWBE and if we are involved in an EFC funded project, that has participation goals for MWBE providers, we get credit for every dollar we spend with Savin as we do on the overall Shore Haven project. Larry asked if they then have to go out and sub-contract to the MWBE's. Bridget said no because they are certified. Peter added that if they do sub-contract we get additional credit.

Staatsburg Water System Rt. 9 North Main Replacement Project

Larry made a motion that the bid received on April 30, 2014 from Casale Construction Services, Inc., Wyantskill, NY for Contract No. SBW-PWC-2014-01 for the SBW Rt. 9 North Main Replacement Project in the amount of \$1,426,555 be accepted and that Executive Director or Deputy Director is authorized to execute the contract and the notice to proceed upon receipt of executed contract and insurance certificates from the proposed Contractor. The motion was seconded by Rudy; voted on and passed unanimously. (Res. 2014.05.E/05)

Larry asked if staff had met with, or previously worked with Casale Construction. Peter said we did meet with them but have no experience with them. Some of the

consultants have had previous experience with them and some unsolicited reference checks were done which we discussed with Casale.

Larry made a motion to authorize the Executive Director or Deputy Director to execute a contract with Morris Associates Engineering Consultants, PLLC in the amount not to exceed \$89,250 for the SBW Route 9 Water Main Replacement Project Field Construction Administration Services. The motion was seconded by Rudy voted on and passed unanimously. (Res. 2014.05.F/06)

Larry noted on the staff recommendation memo the difference in the unit costs. Peter said it is almost equalized due to the level of experience Morris Associates' inspector has working on Authority projects versus the other consultant.

Shore Haven Water Distribution System Subsurface Exploration Project

Rudy made a motion to authorize the Executive Director or Deputy Director to execute Change Order No. 1 for the contract with Aquifer Drilling and Testing, Inc., of Waterford, NY reducing the total contract amount by \$8,456.30 and establishing a final contract value of \$81,133.70 for the Shore Haven Water System Subsurface Exploration Contract No. SHW-PWC-2014-E1. The motion was seconded by Larry; voted on and passed unanimously. (Res. 2014.05.G/07)

Shore Haven Water System Status Report

Bridget said the Shore Haven monthly status report was included in the package. We are now doing quarterly sampling for radium. Radium in this system has historically varied above and below the MCL. There was a period of time that we were below the MCL then had an annual sample that was above the MCL which put us back into a quarterly sampling schedule. This is now the second quarter we have been above the maximum contamination level.

We are again distributing an updated public notice. This is not a Do Not Drink Order, it is a public health advisory regarding radium levels in the water and the potential health effects and what steps can be taken to safeguard their health. This information has been mailed to the customers and e-mails have been sent to the Town Supervisor and Town Councilman, the County Legislator that represents the area and several members of the Homeowners Association advising them of the mailing.

Bridget continued by saying the projects are moving ahead. The booster station is out to bid. We have revised plans and specifications for the building back from Savin. We have a draft for review for the plans and specifications for the treatment system. Vince commented on the length of time involved in these projects to date. Bridget said although the treatment and building are being done separately they need to be coordinated and we have encountered some complexities, particularly with the treatment system, complicated by the overall site constraints. This is due a York State Health Department requirement that we must be able to continue use of the existing chloramination system even after the new treatment system is on line. This requirement added complications in working out how the piping connections from the wells would be done, the electrical wiring, control panels, etc., in order to go back to the

old treatment system with the flip of a switch. This is also a very constrained site. Further discussion followed.

Community Projects – Hyde Park Water/Sewer Local Government Efficiency Grant Project

Bridget said we continue to move forward with the Local Government Efficiency Grant project in the Town of Hyde Park which consists of the evaluation and potential acquisition of six water systems and two sewer systems. Bridget said the first step of the grant process is to conduct an evaluation of the systems, so the condition of the systems would be abundantly clear to everyone, and there would be no surprises when, and if, we were to take over the systems. The most significant item to note for the Board is the Pine Brook Sewer System. This system serves a townhouse community off Route 9G just south of Saint Andrews Road. The original developer built out about 24 townhouses and built the water and sewer system. He then went bankrupt and defaulted on the property. At that time the Homeowners Association took over the running of the system for about 10 years. A new developer then took over the project, built out the rest of the 132 townhouses, and ran the system during that time, then turned it over to the Town of Hyde Park in about 2009. Through that process the sewer system suffered from a lack of consistent maintenance.

Bridget advised the Board that based on the evaluation by the grant engineer, the most cost effective option is to replace it with a new package plant or potentially run a line down Route 9G to tie in to the Town of Poughkeepsie trunk main and connecting to the city/town wastewater treatment plant. We are talking with the Town to possibly expedite the process to take that plant over. The concern is that the Plant could fail or expenses will be continuous in effort to keep it going. It will be expensive either way.

Bridget said we continue to move forward on the evaluation of all of the systems and everyone appears to be pleased with the engineers work to date. They have done the initial draft presentations to the Town and Advisory groups and are now finalizing the report.

DC Airport Water Main Extension Project

Bridget noted that the next round of the State's consolidated funding applications schedule has been moved up to June this year. We have discussed applying for additional funding for this project with Ron Hicks, Deputy Commissioner of Strategic Planning and Economic Development, as the initial grant amount awarded is not sufficient to make this a financially viable project. Bridget said we are looking for an additional \$750,000.

Hoffman Project – Town of Red Hook

Bridget said we continue to work with the Town and Village of Red Hook to resolve the issue of the water supply for the Hoffman Project. This project is located in the Town just south of the Village and immediately north and adjacent to our Rokeby Water System. There has been discussion on the Hoffman project providing a linkage to interconnect the Rokeby Water System to the larger Red Hook Water System. At this time, the Village does not have sufficient capacity to do so. They have been doing work

to redevelop their well fields. They have recently metered their system and continue to assess and develop sufficient capacity to provide water to other areas. We continue to assist them on this and also by what institutional structure the water will be provided to the new properties in the Hoffman area.

At this time Larry referred back to the DC Airport Project and asked Bridget if someone were to come in tomorrow stating they were interested in purchasing Southeast Container, bring in a large number of employees, use about 400,000 gallons of water per day and were willing to contribute how quickly before that could take place. Bridget said the water portion could be done very quickly. She then explained that where Southeast Container is located they have the option of getting water from a connection that currently exists at a "T" that currently exists on the CDWTL and Maloney Road, or on the east side of that property also as it abuts the Central Dutchess Corridor but there are also wetland and a private property between them. The latter would be a shorter distance to connect but then the issue becomes how quickly an easement across that property could be obtained and how quickly could the wetland issues be resolved with the New York State Department of Environmental Conservation. The bigger obstacle would be where would the 400,000 gallons of water go when they were done using it. There is no real wastewater capacity in the area.

Public Comment

Vince asked for any public comment. There was no public comment.

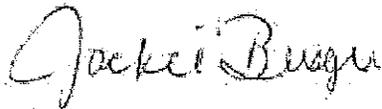
Adjournment

At 4:08 p.m., Vince requested a motion to adjourn. The motion was made by Larry, seconded by Rudy voted on and passed unanimously. (Res. 2014.05.H/08)

Confirm Next Meeting Date

Vince confirmed the next meeting date of June 18, 2014.

Respectfully submitted,



Jackie Burger
Senior Typist

Resolutions

- | | |
|-------------------|---|
| Res. 2014.05.A/01 | Motion to approve minutes from the April 16, 2014 board meeting |
| Res. 2014.05.B/02 | Motion to approve the warrant as presented |
| Res. 2014.05.C/03 | Motion to authorize Amendment#1 – SHW 2014 General Engineering Services Agreement |

- Res. 2014.05.D/04 Motion to authorize Amendment#2 – SHW 2013 General Engineering Services Agreement
- Res. 2014.05.E/05 Motion to award contract – SBW Route 9 Main Replacement Construction Contract
- Res. 2014.05.F/06 Motion to authorize Agreement – SBW Route 9 Main Replacement Field Construction Administration and Qualified Inspector Services Agreement
- Res. 2014.05.G/07 Motion to authorize Change Order#1 – SHW Distribution System Subsurface Exploration Contract

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**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
UNAPPROVED - MINUTES OF JUNE 25, 2014**

Authority Board Members

Thomas LeGrand
Chairperson

Vincent DiMaso
Vice-Chairperson

Rudy Vavra
Treasurer

Ann Marie Donohue

Lawrence R. Knapp
Secretary

Ex officio Members

Ed Hoxsie
District Manager
Soil and Water Conservation District

M. Kealy Salomon
Commissioner
D.C. Dept. of Planning & Development

Staff

Bridget Barclay
Executive Director

Mary C. Morris
Deputy Director

Board Members Present

Tom LeGrand

Larry Knapp

Rudy Vavra

Staff Present

Bridget Barclay

Jackie Burger

Jonathan Churins

Ed Mills

Mary Morris

Doug Odell

Board Member Absent

Vince DiMaso

Ann Marie Donohue

Ex-Officio Member

Eoin Wrafter – Acting Commissioner, Dutchess County Planning
and Development

Others Present

Pete Marlow – Dutchess County Department of Health

David Ray – Town of Hyde Park Councilman

Peter Dowley – Staatsburg Watchdog Committee

Meeting Open

Tom LeGrand opened the meeting at 3:38 p.m.

Approval of Board Meeting Minutes

Motion to approve the minutes of the May 21, 2014 board meeting was
tabled as Tom was not present on that date.

Chairman's Report

Tom said he had several discussions with Bridget regarding pending
litigation this month.

Operations Report

Tom asked if there were any questions on the Operations report included in the package. Larry noted a large payment to Double Dee Excavating Corp. on the warrant under Hyde Park Regional Water System and asked if this was due to a break. Mary said this was several jobs that were listed under a single voucher. There were various leaks and broken curb box repairs within Hyde Park totaling about \$10,500 with the remainder for test digs at Shore Haven Water System.

Finance Report – Approval of Warrant

Tom said the warrant was included in the package. Mary said an amendment to the warrant was distributed at today's meeting. A voucher from Morris Associates was added to the warrant which is included in the subtotal for Chelsea Cove Sewer and the new warrant total.

Mary then noted that the payment to the New York State Insurance Fund (NYSIF) is for the renewal of our Worker's Compensation Insurance and appears on the warrant only once per year, as well as our annual payment to Dutchess County for the rental of our office space and final payments to Sedore and Company for our audit. There were no further questions.

Larry made a motion to approve the warrant as amended. The motion was seconded by Rudy; voted on and passed unanimously. (Res. 2014.06.B/01)

Preliminary County Budget Process

Bridget said this is the first step in developing our Division of Water Resources budget for 2015. The submittal deadline to the County Executive's Office and the Budget Office is July 25th. At this point, we are looking for any preliminary comments or direction from the Board and will revisit this at the July board meeting.

The information included in the package provides several years' prior history of the line items the Authority has with the County. Annually we request budget support from the County through the Division of Water Resources budget as well as support for Authority Staff positions for activities not related to the systems owned and operated by the Authority. This would include assisting the Town of Hyde Park with their water and sewer systems, preliminary project development, etc. The last two years we requested \$75,000.

Bridget continued by saying there is revenue that flows from the County to the Authority by contract with the CDWTL. That amount was fixed originally by contract as \$12,500. A very small piece of the County's obligation has been taken over by the Town of East Fishkill as they purchase water from the CDWTL for the Hopewell Glen Water District. The County now pays us \$12,375 yearly which goes into the capital reserve fund for capital maintenance for the CDWTL. That is matched with an equivalent \$12,500 from IBM as the owner of the other half of the reserved capacity in the line. The Authority makes one annual payment of \$10,000 for rental of our office space on 27 High Street.

At this point it is at the Boards' discretion, if the Board would like to request an increase to the \$75,000 in salary support or request a decrease in the \$10,000 in rent.

Bridget then noted the return of the net county service fee ranging from \$37,650 in 2013 to \$107,500 in 2014. That is the repayment of the County advance for the Benefit Assessments in Hyde Park, Zones A and B, which used to be the Hyde Park Fire and Water District. This goes back to the original acquisition by the Authority. In the initial years the County provided revenues to offset the cost of debt service in Zone A and B. Since then there has been more use, more growth and more development in those zones and we have been able to begin paying the County back. The source of that revenue is the levy against the properties in Zone A and B. The amount is determined by the formula used for the Benefit Assessment calculations. This shows up as a part of the division of water resources budget, but it is not a number that the Authority has discretion over.

Tom said he would like to keep the office rental rate at \$10,000 and request \$10,000 more in Staff Salary Support. Dan Sagliano inquired if the \$75,000 is a fair representation of what the charge should be or should it be much more than that. Tom said, yes as we were cut back over the years and he believes this is a reasonable request. Dan asked if that is something that can be charged back to these municipalities. Tom said it is charged back to the systems, each system has a separate budget. Dan noted that the Authority has a well-run finance dept.

SEC Municipal Continuing Disclosure Cooperation Initiative

Bridget said Orrick, Herrington and Sutcliff sent a New York Bond Bulletin to the Authority as well as all of their clients. Orrick, Herrington and Sutcliff are Bond Counsel for the Authority and also for the County. Staff has since had several discussions with Tom Myers who is our specific bond counsel.

Bridget explained that each time we enter into an agreement to borrow money we have an obligation to provide continuing disclosure information to the underwriters. The SEC is now taking a much closer look at the continuing disclosure reporting by public bond issuers. This applies to Municipalities, Public Authorities, School Districts, etc. Depending on when the last time you issued bonds, the review covers at least a five-year to ten-year period. We believe ours is a ten-year period.

We are beginning the process of talking with bond counsel and our financial advisor to review our continuing disclosure obligations and continuing disclosure reports that have been provided over the last ten years. The SEC has requested a report from Public bond issuers in early September. We will provide an update for the Board at the July meeting and this may continue through August as this is a process of evaluation. Discussion followed.

Results of EFC Refunding of 2007 Valley Dale and Chelsea Cove Bonds

Bridget advised the Board that we are funding new projects for Valley Dale Sewer and Chelsea Cove Sewer through EFC. Through the refunding we had \$315,000 in outstanding bonds for Valley Dale while reducing our debt service expenses over the life of those bonds by 8%. For Chelsea Cove we had about \$1.7 million in outstanding bonds and are saving about 13% in the overall debt service over the life of those bonds.

Systems and Capital Projects – Award of 2014 Pavement Repair and Maintenance Contract

Larry made a motion that the bid received on June 4, 2014 from Sun-up Enterprises, Inc. for Contract No.G-PWC-2014-01 for the 2014 Pavement Repair and Maintenance Project in the amount of \$42,502.00 be accepted, and that the Executive Director or Deputy Director is authorized to execute the contract and the notice to proceed upon receipt of executed contract and insurance certificates from the proposed Contractor. The motion was seconded by Rudy; voted on and passed unanimously. (Res. 2014.06.C/02)

Shore Haven Water – Booster Pump Station Equipment Contract

Tom noted the broad range of bids received for the Shore Haven Booster pump station. Discussion followed.

Larry then made a motion that the bid received on June 5, 2014 by Dolphin Equipment, Corporation, Pelham, New York for Contract No.SHW-PWC-2013-01 for the Shore Haven Water – Booster Pump Station Equipment Pre-Purchase in the amount of \$96,250.00 be accepted, and that the Executive Director or Deputy Director is authorized to execute the contract and the notice to proceed upon the receipt of the executed contract and other required project documents from the proposed Vendor. The motion was seconded by Rudy; voted on and passed unanimously. (Res. 2014.06.D/03)

Change Order No.1 – VDS Collection System Repairs Project

Larry made a motion that the Executive Director or Deputy Director is authorized to execute Change Order No. 1 in the reduction amount of \$231.75 for the VDS Collection System Repairs Project resulting in a revised contract value of \$180,803.25. The motion was seconded by Rudy; voted on and passed unanimously. (Res. 2014.06.E/04)

Change Order No. 1 – Hyde Park Water Treated Water Building Replacement Project

Bridget said this resolution for the contract close out was handed out at today's meeting. Larry made a motion to authorize the Executive Director or Deputy Director to execute Change Order No.1 in the reduction amount of \$2,942.00 for the Hyde Park Treated Water Building Roof Replacement Project resulting in a revised contract value of \$170,328.00. The motion was seconded by Rudy; voted on and passed unanimously. (Res. 2014.06.I/05)

Shore Haven Water System Report

Bridget said earlier in today's meeting the Board awarded the purchase contract for the Shore Haven Booster Pump Station Equipment. Due to a number of factors, including lead time, we broke out the equipment purchase versus the installation. Tom asked for the status in obtaining the necessary approval from the New York State Department of Health for this project. Bridget said we provided comments to Savin regarding building design and staff is now reviewing Savin's comments. Discussion followed on the

various delays involved due to the complexities involved in the project; NYSDOH parameters, constrained sight, small customer base, etc.

IBM Proposed Water Sale Agreement

Bridget said there was no update as the meeting did not take place.

Community Project Updates – Hyde Park Water Sewer Local Government Efficiency Project

Tom asked if some of the funding for this Hyde Park project was from a previous federal grant. Bridget said no because any grant without a contract in place was cancelled per the EPA. This is related to the grant from the Department of State where we are evaluating all of the systems in the Town of Hyde Park to potentially transfer over to the Authority.

The Pinebrook Sewer System is in particularly bad shape. The Engineers for the Town of Hyde Park are Tighe and Bond and Clark Engineering. Tom asked where their offices are based. Jonathan said Tighe and Bond are from Connecticut and go by the name T & B in New York State. Clarke Engineering is based in Columbia County. Bridget said the Town of Hyde Park received the grant and entered into a contract with these firms as they felt they submitted the best proposal. Tom reiterated that the preference is to hire Dutchess County firms. Tom then asked David Ray, Hyde Park Councilperson, to share that with the Town Supervisor.

Bridget said the Town of Hyde Park is requesting our assistance due to the issues with the Pinebrook Plant and providing guidance for the operation of the system. Tom inquired about the type of system. Bridget said this is a package treatment plant with a stream discharge. Jonathan said this services 132 houses and a community building and processes between 15,000 and 25,000 gallons per day. VRI is the contract operator and Jonathan and Rich Winchester have also been involved.

Bridget continued by saying our involvement had reached the point where we asked the Town if they could compensate the Authority for our Staff time spent which is what this agreement gives us. This also gives us an official standing with the Town. Our prior guidance provided to them has made a tremendous difference to date. Tom agreed and said it is a good sized system. Tom inquired about the customer base.

Larry made a motion to authorize the Executive Director or Deputy Director to execute a contract with the Town of Hyde Park in the amount not-to-exceed \$3,000.00 for the Pinebrook Sewer Interim Consulting Agreement. The motion was seconded by Rudy; voted on and passed unanimously. (Res. 2014.06.F/05)

DC Airport Extension

Bridget said we have been working with and in discussion with, the County Execs office, Ron Hicks, Deputy Commissioner of Strategic Planning and Economic Development, as well as Public Works. At this point there is still a funding gap of between \$300,000 and \$750,000 depending upon the scale of the project. Tom asked if anyone had

approached the IDA. Bridget said she had not then added that Ron Hicks has been in contact with a number of people. Tom asked Bridget to pass that suggestion on to Ron.

Tivoli Municipal Shared Services Grant Application

Bridget said the County, through the County Planning Department, has initiated a municipal consolidation and shared services grant program. Earlier this year the Village of Tivoli approached the Authority and requested that we consider taking over their Water and Sewer Systems. Because of the process we are going through with Hyde Park, where we were able to obtain grant money to do the initial evaluation of the systems, has been so beneficial we suggested that the Village apply to the County program. Staff worked with Tivoli, which is the official applicant, to submit a grant request for \$90,000, for a similar process of evaluating the Tivoli Water and Sewer Systems. Tom said there are some very old water mains and old sewer lines as well and suggested trenchless technology might be something to consider there.

Public Comment

Tom asked for any public comment. Peter Dowley asked if there was any word from the County, State or Federal legislators regarding potential additional funding sources for the Staatsburg Water Line Replacement Project. Bridget said not as of yet, but she did have a conversation with a representative of Terri Gibson's office expressing interest in obtaining more information on it. Tom asked what the funding sources might be. Bridget said we mailed requests to legislators asking for any assistance they could provide for potential funding opportunities on our behalf. The primary funding program for water is the EFC revolving loan fund. This project is listed on the intended use plan for the drinking water program but does not score high enough to be funded.

Dave Ray, Hyde Park Town Councilperson, then introduced himself to the Board. He thanked the Authority, Bridget and Jonathan in particular, for all of their help and encouragement given to Hyde Park on this large project. Tom said the Authority staff is extremely knowledgeable and always willing to help. Dave added that the Supervisor and Town Board are extremely appreciative also.

Executive Session

At 4:15 pm Tom asked for a motion to enter into Executive Session to discuss Proposed Sale of Real Property. The motion was made by Rudy, seconded by Larry; voted on and passed unanimously. (Res. 2014.06.G/07)

At 4:35 pm Rudy made a motion to close Executive Session. The motion was seconded by Larry; voted on and passed unanimously. (Res. 2014.06.H/08)

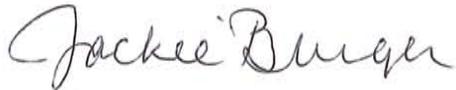
Confirm Next Meeting Date

Tom confirmed the next meeting date of July 16, 2014.

Adjournment

The meeting was adjourned at 4:36 pm.

Respectfully submitted,



Jackie Burger
Senior Typist

Resolutions

- | | |
|-------------------|--|
| Res. 2014.06.A | Motion to approve minutes from the May 21, 2014 board meeting **TABLED** |
| Res. 2014.06.B/01 | Motion to approve the warrant as amended |
| Res. 2014.06.C/02 | Motion to award contract – 2014 Pavement Repair and Maintenance Project |
| Res. 2014.06.D/03 | Motion to award contract – SHW Booster Pump Equipment Purchase |
| Res. 2014.06.E/04 | Motion to authorize Change Order#1 – VDS Collection System Repairs Project Award |
| Res. 2014.06.F/06 | Motion to authorize agreement for Interim Management Consulting for Hyde Park Pinebrook Sewer System |
| Res. 2014.06.G/07 | Motion to enter into Executive Session |
| Res. 2014.06.H/08 | Motion to close Executive Session |
| Res. 2014.06.I/05 | Motion to authorize Change Order#1 – Hyde Park Treated Water Building Roof Replacement Project |

Resolution Package – Not for Release

Summary of Possible Motions for July 16, 2014 DCWWA Meeting:

The following is a list of motions that will be considered by the Board. Drafts of complete motions and explanatory memos are included in your package. Potential motions will be referenced with letters (A, B, C.....). Each will be assigned a permanent number in sequential order in the board minutes after the meeting.

1. Approval of Minutes – May 21, 2014 Board Meeting (R2014.07.A)
2. Approval of Minutes – June 25, 2014 Board Meeting (R2014.07.B)
3. Approval of Warrant (R2014.07.C)
3. Contract Award – DFW Well A-4 Access and Berm Project (R2014.07.D)
4. Authorize Amendment #3 – VDS WWTP Rehab. Engineering Agreement (R2014.07.E)
5. Executive Session to Discuss Litigation (R2014.07.F)
8. Close Executive Session (R2014.07.G)

RESOLUTION NO. 2014.07.A

**Authority Board – DCWWA
July 16, 2014 meeting**

_____ offers the following resolution and moves its adoption:

Approval of Minutes – May 21, 2014 Board Meeting

Seconded by _____

<u>Record of Vote:</u>	<u>Aye</u>	<u>Nay</u>
Thomas LeGrand	Abstain – not at meeting	
Vincent DiMaso	___	___
Ann Marie Donohue	Abstain – not at meeting	
Larry Knapp	___	___
Rudy Vavra	___	___

RESOLUTION NO. 2014.07.B

**Authority Board – DCWWA
July 16, 2014 meeting**

_____ offers the following resolution and moves its adoption:

Approval of Minutes – June 25, 2014 Board Meeting

Seconded by _____

<u>Record of Vote:</u>	<u>Aye</u>	<u>Nay</u>
Thomas LeGrand	___	___
Vincent DiMaso	Abstain – not at meeting	
Ann Marie Donohue	Abstain – not at meeting	
Larry Knapp	___	___
Rudy Vavra	___	___

Approval of Warrant

_____ offers the following resolution and moves its adoption:

Approval of warrant, as presented

Seconded by _____

<u>Record of Vote:</u>	<u>Aye</u>	<u>Nay</u>
Thomas LeGrand	___	___
Vincent DiMaso	___	___
Ann Marie Donohue	___	___
Larry Knapp	___	___
Rudy Vavra	___	___

Award of Construction Contract DFW Well A-4 Access and Berm Project

Whereas, on June 4, 2014, the Authority received 12 bids for Contract No. DFW-PWC-2014-01 for the Dalton Farms Water -Well 4 Access and Berm Installation Project as follows:

1.	Con-Tech Construction, Yorktown, NY	\$ 76,002.60
2.	Corewood Industries, Poughkeepsie, NY	\$ 77,257.00
3.	Sun-Up Industries, Poughkeepsie, NY	\$ 78,977.00
4.	Landworks of HV, Red Hook, NY	\$ 79,910.00
5.	Legacy Supply, Valhalla, NY	\$ 80,750.00
6.	Rock Island Contracting, Mohegan Lake, NY	\$ 82,450.00
7.	LandVscapes, Katonah, NY	\$ 92,420.00
8.	B & K Excavating, Pleasant Valley, NY	\$ 92,995.00
9.	Rosse Environmental, Inc., Millbrook, NY	\$93,751.00
10.	Thomas Gleason, Inc., Poughkeepsie, NY	\$103,000.00
11.	Earth Alterations, Pawling, NY	\$114,000.00
12.	Linda Holding Company	\$151,456.00

Whereas, Con-Tech Construction Technology, Inc. submitted the lowest responsible bid in the amount of \$76,002.60 and Staff recommends that the contract be awarded to them;

Therefore, be it resolved, that the bid received on June 4, 2014 from Con-Tech Construction Technology, Inc., Yorktown Heights, NY for Contract No. DFW-PWC-2014-01 for the Dalton Farms Water -Well 4 Access and Berm Installation Project in the amount of \$76,002.60 be accepted, and that the Executive Director or Deputy Director is authorized to execute the contract, notice to proceed and other project documents as may be needed.

Seconded by _____

<u>Record of Vote:</u>	<u>Aye</u>	<u>Nay</u>
Thomas LeGrand	___	___
Vincent DiMaso	___	___
Ann Marie Donohue	___	___
Larry Knapp	___	___
Rudy Vavra	___	___

Authorize Amendment No. 3 to the Engineering Services Contract with Lawrence J. Paggi, PE, PC, for the Valley Dale Wastewater System – Treatment Plant Rehabilitation Professional Engineering Services

_____ offers the following resolution and moves its adoption:

Whereas the Authority has entered into an agreement dated July 18, 2013 with Lawrence J. Paggi, PE, PC (Paggi) for the for Professional Engineering Services for the Valley Dale Wastewater System – Treatment Plant Rehabilitation Project (Project) in the Town of Pleasant Valley; and

Whereas Paggi has requested the Authority reduce the required Professional Liability Insurance from the current level of \$1 million single occurrence/\$3 million aggregate to a level of \$1 million single occurrence/\$1 million aggregate, and

Whereas Paggi has confirmed they will continue to provide General Liability at required levels of \$2 million per occurrence/\$4 million aggregate and Excess/Umbrella Liability at the required levels of \$5 Million, and

Whereas staff has evaluated the request and found it to be reasonable;

Therefore, be it resolved that the Executive Director or Deputy Director is authorized to execute Amendment No. 3 to the Professional Services Agreement with Lawrence J. Paggi, PE, PC for the Valley Dale Wastewater System – Treatment Plant Rehabilitation Project Professional Engineering Services to reduce the required level of Professional Liability Insurance from the current level of \$1 million single occurrence/\$3 million aggregate to a level of \$1 million single occurrence/\$1 million aggregate.

Seconded by _____

<u>Record of Vote:</u>	<u>Aye</u>	<u>Nay</u>
Thomas LeGrand	___	___
Vincent DiMaso	___	___
Ann Marie Donohue	___	___
Larry Knapp	___	___
Rudy Vavra	___	___

Executive Session

_____ offers the following resolution and moves its adoption:

To enter into Executive Session for discuss of litigation.

Seconded by _____

<u>Record of Vote:</u>	<u>Aye</u>	<u>Nay</u>
Thomas LeGrand	___	___
Vincent DiMaso	___	___
Ann Marie Donohue	___	___
Larry Knapp	___	___
Rudy Vavra	___	___

Close Executive Session

_____ offers the following resolution and moves its adoption:

To close Executive Session and return to public session.

Seconded by _____

<u>Record of Vote:</u>	<u>Aye</u>	<u>Nay</u>
Thomas LeGrand	___	___
Vincent DiMaso	___	___
Ann Marie Donohue	___	___
Larry Knapp	___	___
Rudy Vavra	___	___

DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
WARRANT
July 16, 2014

<u>VOUCHER</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CONTRACT</u>	<u>TO DATE</u>	<u>PERCENT</u>
<u>Benefit Assessment</u>						
	None this warrant					
	SUBTOTAL		0.00			
<u>Birch Hill Water System</u>						
BHW14042	VRI Environmental Services, Inc.	Operations and Maintenance: June 2014	822.58	9,871.00	4,935.48	50.00%
BHW14043	NYSEG	Electric service: 4/13/14 - 6/16/14(10031922494)	1,000.08			
BHW14044	Frontier Communications	Telephone service: 6/25/14-7/24/14 (2276847)	40.37			
BHW14045	Amrex	Chemicals: Sodium Hypochloride	120.00			
BHW14046	Protective Power Systems & Controls, Inc.	Troubleshoot generator	315.00			
BHW14047	Dig Safely New York, Inc.	Location Request Services: May 2014	119.33			
BHW14048	VRI Environmental Services, Inc.	Inspect pump	120.00			
BHW14049	Byrnes Message Bureau, Inc.	Answering service: June 2014	63.75			
BHW14050	DC Commissioner of Finance	Postage: June 2014	1,691.37			
	SUBTOTAL		4,292.48			
<u>Chelsea Cove Sewer System</u>						
CCS14067	Royal Carting Service Co.	Monthly Refuse Removal: June 2014	76.59			

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
WARRANT
July 16, 2014**

<u>VOUCHER</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CONTRACT</u>	<u>TO DATE</u>	<u>PERCENT</u>
CCS14068	Environmental Consultants, LLC	Operations and Maintenance: July 2014	3,475.25	41,703.00	20,851.50	50.00%
CCS14069	Frontier Communications	Telephone service: 6/7/14-7/6/14 (2265492)	39.64			
CCS14070	NYSEG	Electric service: 5/9/14-6/9/14 (10010243847)	2,487.70			
CCS14071	Surpass Chemical Company, Inc.	Chemiclas: Hypochlorite	345.00			
CCS14073	Morris Assoc Engineering Consultants, PLLC.	Prof. Services: WWTP Design Services 05/11/14 - 06/14/14	6,139.40	286,340.00	232,113.40	81.06%
CCS14074	USA BlueBook	Bib aprons/gloves/goggles	267.48			
CCS14075	Van DeWater & Van DeWater, LLP	EFC Financing : COI	207.60	20,000.00	2,132.60	10.66%
CCS14076	Earthcare - All County Division	Sludge removal:6/3/14+6/4/14	4,580.00			
CCS14077	M&T Investment Group	Annual Administrative Fee: CCS Revenue bond debt service 6/1/14	1,000.00			
CCS14078	Porco Energy Corporation	Propane 716.1 @1.6050 per gal	1,149.34			
CCS14079	West Beekman Water Co., Inc.	Water: 4/2/14-7/1/14	78.82			
SUBTOTAL			19,846.82			
 <u>Dalton Farms Sewer System</u>						
DFS14060	VRI Environmental Services, Inc.	Operations and Maintenance: June 2014	3,598.66	43,184.00	21,591.96	50.00%
DFS14061	Royal Carting Service Co.	Monthly Refuse Removal: June 2014	158.70			
DFS14062	Frontier Communications	Telephone service: 6/7/14-7/6/14 (2233038)	44.89			
DFS14063	Verizon	Telephone service: 6/7/14-7/6/14 (724 3574)	24.16			
DFS14064	NYSEG	Electric service:5/9/14-6/9/14 (10010243581/10025452078)	399.66			
DFS14065	NYSEG	Electric service:4/11/14-6/18/14 (10015041113/5040438/0959681)	5,266.01			
DFS14066	Frontier Communications	Telephone service: (LD)	2.71			
DFS14067	Frontier Communications	Telephone service: 6/25/14-7/24/14 (14519600000619907)	11.45			
DFS14068	Earthcare - All County Division	Sludge removal: 6/11/14	916.00			

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
WARRANT
July 16, 2014**

<u>VOUCHER</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CONTRACT</u>	<u>TO DATE</u>	<u>PERCENT</u>
DFS14069	VRI Environmental Services, Inc.	Alarm call/pump maintenance	200.00			
DFS14070	Davies Hardware	June 2014	19.07			
DFS14071	R&M Equipment Co	Roots DSL/Toshiba motor	4,474.00			
SUBTOTAL			15,115.31			
 <u>Dalton Farms Water System</u>						
DFW14027	VRI Environmental Services, Inc.	Operations and Maintenance: June 2014	1,456.58	17,479.00	8,739.48	50.00%
DFW14028	Frontier Communications	Telephone service: 6/7/14-7/7/14 (2237653)	31.03			
DFW14029	NYSEG	Electric service: 4/11/14-6/18/14 (10015040446/5042020)	4,582.03			
DFW14030	VRI Environmental Services, Inc.	Power failure response	80.00			
DFW14031	H.A. Schreck, Inc.	Level 1 service on standby generators	1,606.37			
SUBTOTAL			7,756.01			
 <u>Escrow</u>						
None this warrant						
SUBTOTAL			0.00			
 <u>Fairways</u>						
FAW14014	VRI Environmental Services, Inc.	Operations and Maintenance: June 2014	514.08	6,169.00	3,084.48	50.00%
FAW14015	Red Hook Fairways, HOA	Quarterly lawn care 3rd quarter 2014	425.00			

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
WARRANT
July 16, 2014**

<u>VOUCHER</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CONTRACT</u>	<u>TO DATE</u>	<u>PERCENT</u>
FAW14016	Central Hudson Gas & Electric	Electric service: 5/6/14-6/4/14 (56742480017)	269.71			
FAW14017	USA BlueBook	Solinst probe/cable splice kit	112.32			
SUBTOTAL			1,321.11			
 <u>General</u>						
GEN14118	NYS Deferred Compensation Plan	Deferred Compensation: Paydate 6/20/14	1,170.00			
GEN14119 a *	Employee Benefits Division	Health Insurance Premium: July 2014	15,294.68			
GEN14119 b	Employee Benefits Division	Health Insurance Premium: July 2014	21.14			
GEN14120 *	Rose and Kiernan, Inc.	Insurance: July 2014	14,893.00			
GEN14121	MVP Health Care, Inc.	July 2014 Health Part time emp	117.00			
GEN14122	MVP Health Care, Inc.	July 2014 Health Retiree/medicare	117.00			
GEN14123	MVP Health Care, Inc.	July 2014 Health insurance	5,185.85			
GEN14124	DC Commissioner of Finance	Dental/Optical Premiums: May 2014	1,608.29			
GEN14125	Paychex, Inc.	Administrative Services: Pay Period ending 06/13/14	671.95			
GEN14126	Paychex, Inc.	Administrative Services: Pay Period ending 06/27/14	671.95			
GEN14127	NYS Deferred Compensation Plan	Deferred Compensation: Paydate 7/4/14	1,170.00			
GEN14128	DC Commissioner of Finance	Printing	160.00			
GEN14129	NYWEA Lower Hudson Chapter	Workshop: J. Gilnack 6/17/14+10/28/14	180.00			
GEN14130	NYS & Local Emp. Ret. System	Retirement System Monthly Reporting: June 2014	983.68			
GEN14131	Drake, Loeb, Heller, etal.	Professional services: Amenia sewer	43.75	10,000.00	4,573.98	45.74%
GEN14132	Drake, Loeb, Heller, etal.	Professional services: Bonding/EFC	131.25	10,000.00	4,705.23	47.05%
GEN14133	Drake, Loeb, Heller, etal.	Professional services: Greenfields	525.00	10,000.00	5,230.23	52.30%
GEN14134	FedEx	Overnight delivery: 6/25/14	61.21			
GEN14135	AFLAC	June 2014 Premium	309.48			

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
WARRANT
July 16, 2014**

<u>VOUCHER</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CONTRACT</u>	<u>TO DATE</u>	<u>PERCENT</u>
GEN14136 *	Rose and Kiernan, Inc.	Insurance: August 2014	14,893.00			
GEN14137	DC Commissioner of Finance	Envelopes	78.34			
GEN14138	Staples Credit Plan	File folders/paper clips	25.36			
GEN14139	Bently Systems, INC	Water gems Quarterly subscription	1,624.00			
GEN14150	Environmental Capital Associates, LLC	2014 Refunding of CCS and VDS 2007 Bonds	12,500.00			
SUBTOTAL			72,435.93			
 <u>Hyde Park Regional Water System</u>						
HPW14016	Chazen Eng. Land Surveying and Landscaping	Professional Services: SBW- Rt9 North project (5/24/14-6/27/14)	800.00	104,915.00	85,187.89	81.20%
HPW14017	Chazen Eng. Land Surveying and Landscaping	Prof Services: SBWRt9 Pipe Bid Package (2/22/14-3/28/14)	1,404.33	104,915.00	86,592.22	82.54%
HPW14018	FedEx	Overnight delivery: 6/6/14	30.99			
HPW14019 ** *	Casale Construction Services, Inc.	SBW Water system Rt 9 main replacement (payment #1)	19,553.85	1,426,555.00	19,553.85	1.37%
HPW14020 ** *	Titan Roofing, Inc.	HPW Treatment Roof Replacement (payment # 2)	20,926.76	173,270.00	165,578.00	95.56%
HPW14021	Morris Assoc Engineering Consultants, PLLC.	Professional Services:SBW pipe replace(May 11-June 14, 2014)	310.00	89,250.00	310.00	0.35%
HPW14022	AMTEC Tax Exempt Compliance	Annual Rebate Computation: Revenue Bonds, series 2009	2,000.00			
HPW14024	The Bank of New York	Trustee fees: Series 2002A/2002B/1999/2009	7,700.00			
HPR14173	Royal Carting Service Co.	Monthly Refuse Removal: June 2014	41.40			
HPR14174	Central Hudson Gas & Electric	Electric service: 5/8/14-6/5/14 (56620730012)	35.07			
HPR14175	Verizon	Telephone service: 6/10/14-7/9/14 (2291117/2299233)	141.61			
HPR14176	Home Depot Credit Services	May 2014	85.47			
HPR14177	Pendragon Technlgy Cons., INC.	Decipher new streaming current analyzer wiring diagram	390.00			
HPR14178	USA BlueBook	Ansi mesh vest/Deep socket/ Hach DPD	606.84			
HPR14179	Sarjo Industries	Teflon tape	22.48			
HPR14180	Cablevision	Internet service: 6/16/14-7/15/14	169.70			
HPR14181	Central Hudson Gas & Electric	Electric service: 5/15/14-6/11/14 (56640195006)	405.01			

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
WARRANT
July 16, 2014**

<u>VOUCHER</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CONTRACT</u>	<u>TO DATE</u>	<u>PERCENT</u>
HPR14182	Verizon Wireless	Cell phone service: 6/13/14-7/12/14	235.39			
HPR14183	Central Hudson Gas & Electric	Electric service: 4/14/14-6/11/14 (53272710004)	72.36			
HPR14184	Central Hudson Gas & Electric	Electric service: 5350 3800 00 4 (4/22/14-6/18/14)	109.07			
HPR14185	Heupler, Stephen J.	AWWA Membership 9/1/14-8/31/15	83.00			
HPR14186	The Vellano Corporation	Curb stop	428.98			
HPR14187	USA BlueBook	Fluke test lead kit/hydrant oil	124.08			
HPR14188	The Vellano Corporation	Union/adaptor/Mueller low lead	1,153.24			
HPR14189	Chickery's Auto Repair	RR fuel filter/plugs/filters/light	751.20			
HPR14190	Chickery's Auto Repair	RR exhaust manifold/rear brake pads/cat/change oil	1,745.20			
HPR14191	Ulster Uniform Service, Inc.	Uniforms: June 2014	194.00			
HPR14192	Chemtrade Chemicals Corporation	Chemicals: Alumimum Sulfate	2,608.99			
HPR14193	Chemtrac, Inc.	HA 600/accessories	7,970.00			
HPR14194	Conway's Lawn & Power Equipmnt	Sharpen blade/oil/filter/cable	464.35			
HPR14195	Hudson River Truck Equip. Inc.	Hitch and mount	336.00			
HPR14196	Wex Inc.	Fuel for vehicles: June 2014	1,743.28			
HPR14197	Central Hudson Gas & Electric	Elec Serv: 56171635016/3730013/4600017(5/23/14-6/26/14)	7,872.69			
HPR14198 * E	Double Dee Excavating Corp.	June 2014	14,612.00			
HPR14199	Seaway Diving & Salv Co., Inc.	Install chemical line/clean intake	3,561.00			
HPR14200	Williams Lumber & Home Centers	June 2014	295.54			
SUBTOTAL			98,983.88			

Rokeby Water System

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
WARRANT
July 16, 2014**

<u>VOUCHER</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CONTRACT</u>	<u>TO DATE</u>	<u>PERCENT</u>
RKW14016	VRI Environmental Services, Inc.	Operations and Maintenance: June 2014	616.91	7,403.00	3,701.46	50.00%
RKW14017	Frontier Communications	Telephone service: 6/1/14-6/30/14 (7589223)	44.39			
RKW14018	Frontier Communications	Telephone service: 7/1/14-7/31/14	44.71			
SUBTOTAL			706.01			
 <u>Schreiber</u>						
DSW14012	VRI Environmental Services, Inc.	Operations and Maintenance: June 2014	462.66	5,552.00	2,775.96	50.00%
DSW14013	USA BlueBook	Hach DPD	54.62			
SUBTOTAL			517.28			
 <u>Shore Haven Water System</u>						
SHW14031	VRI Environmental Services, Inc.	Operations and Maintenance: June 2014	860.16	10,322.00	5,160.96	50.00%
SHW14032	Amrex	Chemicals: Liquid caustic soda/Ammonium Hydroxide	67.60			
SHW14033	Savin Engineers, P.C.	Professional Services: SHW Treatment System 4/26/14-5/30/14	1,743.78	447,882.50	378,702.89	84.55%
SHW14034	Savin Engineers, P.C.	Professional Services: General services 4/26/14-5/30/14	2,530.00	35,000.00	5,305.00	15.16%
SHW14035	NYSEG	Electric service: 4/15/14-6/17/14 (10032103375)	499.75			
SHW14036	SyncroFlo	Refund of bid security	7,566.50			
SHW14037	Koester Associates	Refund of bid security	7,500.00			
SHW14038	Weston & Sampson Engineers, Inc.	Professional services: Shorehaven Water Dist Improvement #9	4,805.00	133,500.00	94,743.52	70.97%
SUBTOTAL			25,572.79			

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
WARRANT
July 16, 2014**

<u>VOUCHER</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CONTRACT</u>	<u>TO DATE</u>	<u>PERCENT</u>
<u>Central Dutchess Water Transmission Line</u>						
CDW14109	Royal Carting Service Co.	Monthly Refuse Removal: June 2014	36.23			
CDW14110	Time Warner Cable	Internet service: 6/19/14-7/18/14 (8150410150093567)	67.13			
CDW14111	Central Hudson Gas & Electric	Electric:5/2/14-6/4/14(56852136011/2135013/50624675000)	1,833.42			
CDW14112	Verizon	Telephone service: 6/10/14-7/9/14 (4710917)	215.55			
CDW14113	Home Depot Credit Services	Caulk/gloves/motar	71.71			
CDW14114	MVP Health Care, Inc.	July 2014 Health insurance	1,205.36			
CDW14115	Cablevision	Internet service: 6/23/14-7/22/14	119.90			
CDW14116	Verizon	Telephone service: 6/13/14-7/12/14(P230477)	126.39			
CDW14117	DC Commissioner of Finance	Dental/Optical Premiums: May 2014	104.98			
CDW14118	FedEx	Overnight delivery: 6/9/14	26.83			
CDW14119	Paychex, Inc.	Administrative Services: Payroll Period ending 06/13/14	10.51			
CDW14120	Paychex, Inc.	Administrative Services: Payroll Period ending 06/27/14	10.51			
CDW14121	Hach Company	Testing chemicals	458.57			
CDW14122	NYS & Local Emp. Ret. System	Retirement System Monthly Reporting: June 2014	281.82			
CDW14123	Van DeWater & Van DeWater, LLP	Legal	717.50	20,000.00	2,850.10	14.25%
CDW14124	Dig Safely New York, Inc.	Location Request Services: May 2014	168.75			
CDW14125	Wex Inc.	Fuel for vehicles:June 2014	284.58			
CDW14126	USA BlueBook	Industrial marker	12.99			
	SUBTOTAL		5,752.73			

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
WARRANT
July 16, 2014**

<u>VOUCHER</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CONTRACT</u>	<u>TO DATE</u>	<u>PERCENT</u>
<u>VALLEY DALE SEWER SYSTEM</u>						
VDS14054	VRI Environmental Services, Inc.	Operations and Maintenance: June 2014	1,370.91	16,451.00	8,225.46	50.00%
VDS14055	Verizon	Telephone service: 6/10/14-7/9/14 (6358820) line repair	140.24			
VDS14056	Central Hudson Gas & Electric	Elec: 5/27/-6/23/14 56530702002/007014/0701004/57401290002	791.49			
VDS14057	USA BlueBook	Universal chart pens	91.23			
VDS14058	Surpass Chemical Company, Inc.	Chemiclas: Hypochlorite	346.90			
VDS14059	Morris Assoc Engineering Consultants, PLLC.	Prof Services: WWTP collection repairs (5/11/14-6/14/14)	105.95			
VDS14060	DCWWA	Water: 4/1/14-6/30/14	46.14			
VDS14061	M&T Investment Group	Annual Trustee Service: Serv. agreement revenue bonds 06/1/14	1,500.00			
VDS14062	Earthcare - All County Division	Sludge removal: 6/24/14,6/26+27/14	2,576.25			
	SUBTOTAL		6,969.11			
<u>VALLEY DALE WATER SYSTEM</u>						
VDW14018	VRI Environmental Services, Inc.	Operations and Maintenance: June 2014	514.08	6,169.00	3,084.48	50.00%
VDW14019	Central Hudson Gas & Electric	Electric service: 5/27/14-6/23/14 (56530720004)	656.17			
	SUBTOTAL		1,170.25			
	TOTAL WARRANT		260,439.71			
*	Over \$10,000 - Check Requires Two Signatures					
**	Construction Voucher -Not All Construction Vouchers Require Board Signature					
E/P	Procurement Policy Emergency Repair Provision					

TO: Authority Board
 FROM: Frederic Zanetti
 DATE: July 8, 2014
 RE: June 2014 Operations Committee Report

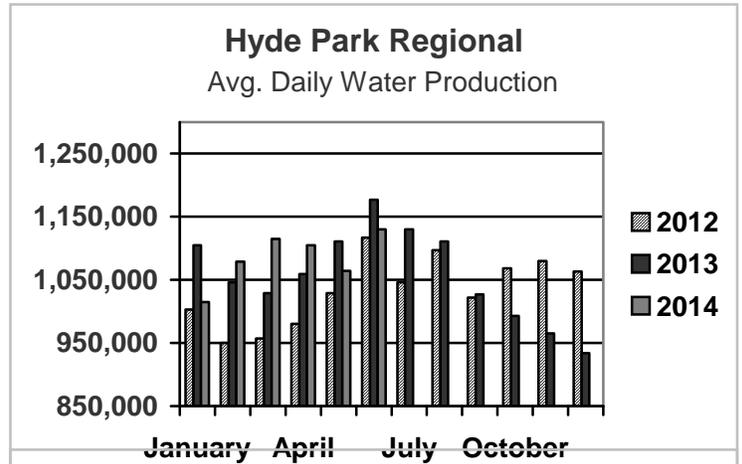
*Present: K. Bastian, R. Doyle, S. Heupler, S. Mance, M. Rowe, J. Taylor,
 R. Winchester, F. Zanetti*

**1. Hyde Park Regional
 (Zones A, B, C, D, L)**

Average daily usage: June- 1,130,000
 May- 1,064,000 April- 1,105,000
 All testing aspects are in compliance.

Action Items:

- Leak repaired at 17 Caywood Place.
- Leak repaired on Crumwold Place.
- Intake screen cleaned and raw chemical line installed.

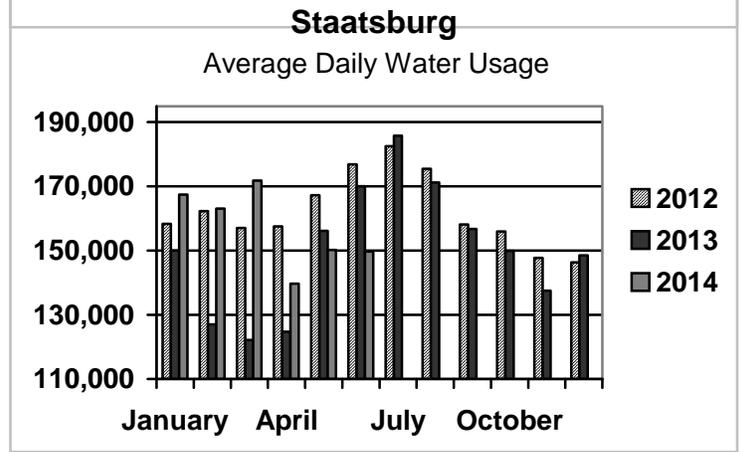


2. Staatsburg Water (Zone C)

Average daily usage: June- 149,700
 May- 150,200 April- 139,700
 All testing aspects are in compliance.

Action items:

- Routine Operations.
- Norrie Estates water line flushed and resampled.

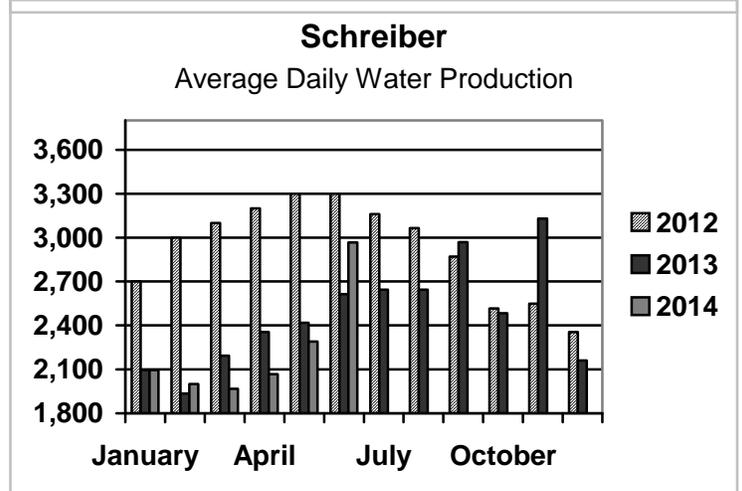


3. Schreiber Water (Zone E)

Average daily production: June- 2,967
 May- 2,290 April- 2,067

Action Items:

- Normal operations.
- Blending of well sources continues to reduce iron levels.
- System was flushed.



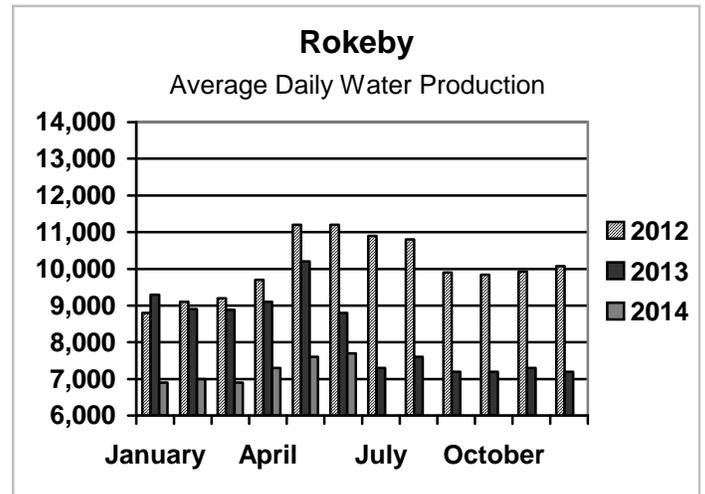
4. Rokeby Water (Zone F)

Average daily production: June- 7,700
 May- 7,600 April- 7,300

All testing aspects are in compliance.

Action items:

- System flushing completed.



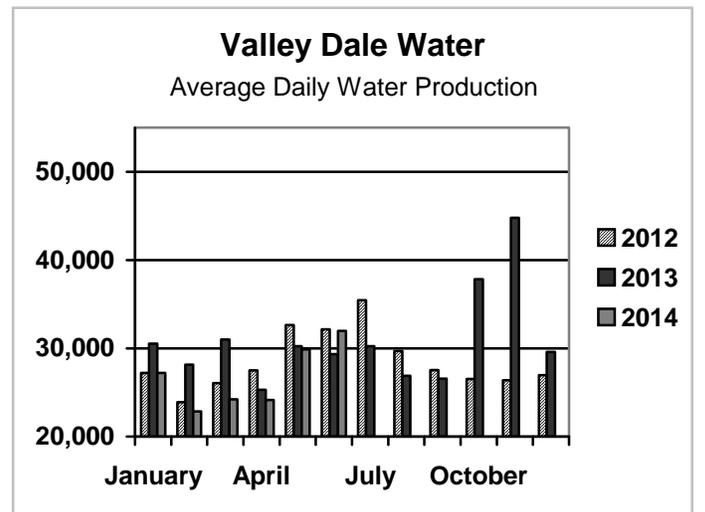
5. Valley Dale Water

Average daily production: June- 31,962
 May- 29,897 April- 24,158

All testing aspects are in compliance.

Action Items:

- Changed both 5 micron filters.
- Put Well #1 in service and Well #5 out of service; Wells #4 & 6 in service.



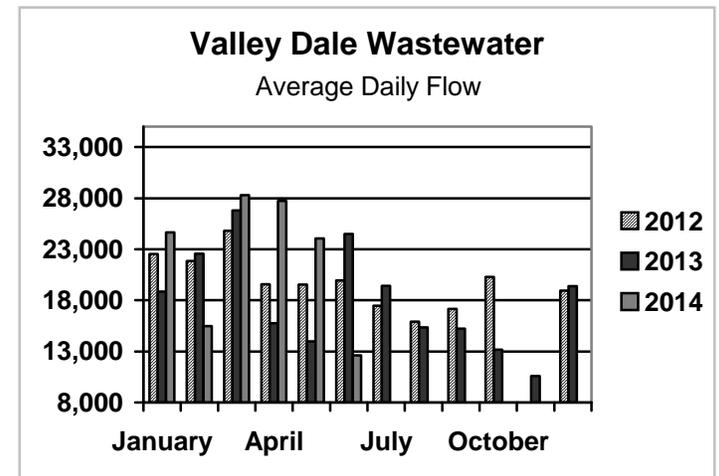
6. Valley Dale Wastewater (S.D. #2)

Average daily flow: June- 12,607
 May- 24,066 April- 27,731

All testing aspects are in compliance.

Action Items:

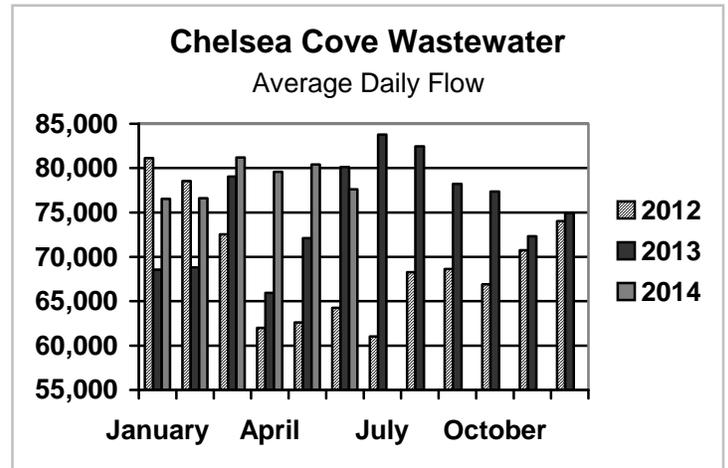
- DEC inspection 6/24.



7. Chelsea Cove Wastewater (S.D. #1)

Average daily flow: June- 77,620
 May- 80,403 April- 79,570
 All testing aspects are in compliance.
 Action Items:

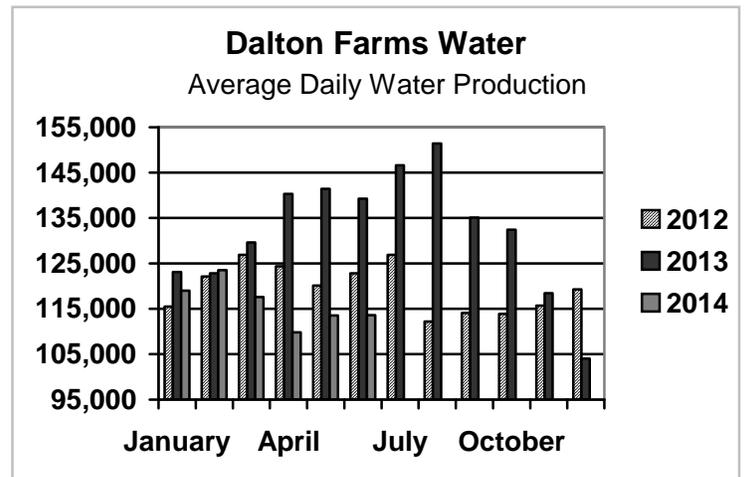
- Normal operations.
- RBC replacement gear scheduled for week of July 22.
- TSS limit exceeded



8. Dalton Farms Water (Zone H)

Average Daily Production: June- 113,600
 May- 113,500 April- 109,800
 All testing aspects are in compliance.
 Action Items:

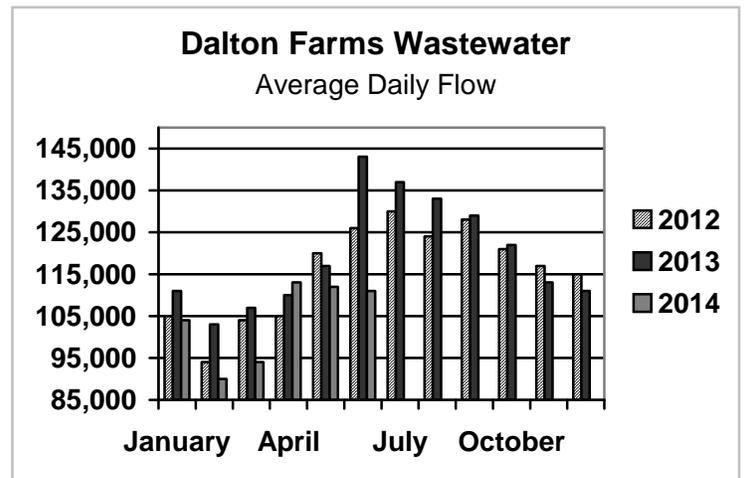
- Normal operations.
- Generators serviced.
- Power failure 6/12.



9. Dalton Farms Wastewater (S.D. #3)

Average Daily Flow: June- 111,000
 May- 112,000 April- 113,000
 All testing aspects are in compliance.
 Action Items:

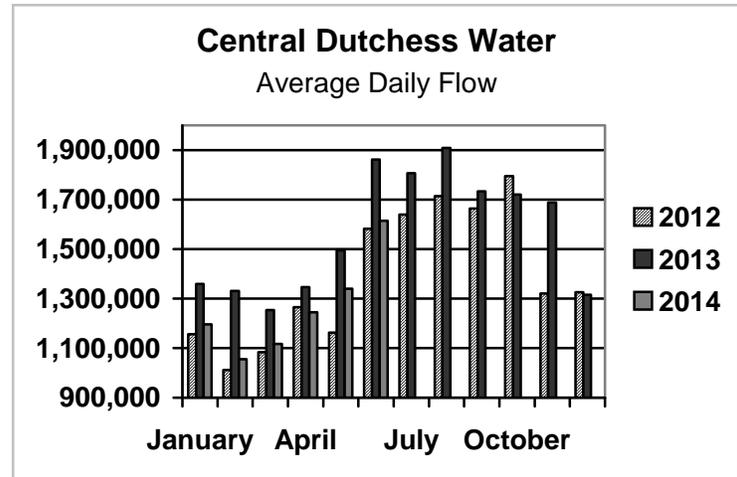
- Normal operations.
- Power failure 6/12.
- TSS limit exceeded



10. Central Dutchess Water Transmission Line

Average Daily Flow: June- 1,614,333
 May- 1,339,226 April- 1,244,500
 All testing aspects are in compliance.
 Action Items:

- Normal operations.

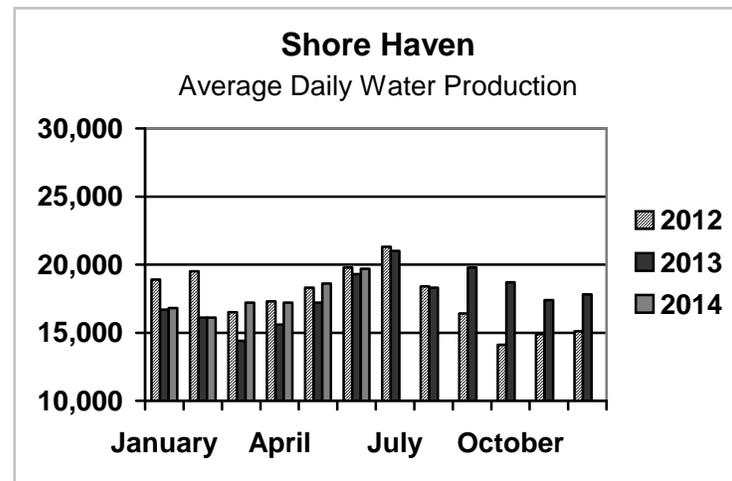


11. Shore Haven Water (Zone J)

Average daily production: June- 19,700
 May- 18,600 April- 17,200

Action items:

- Distribution system flushed.
- Test borings continue.
- Sampling for DBP's and Lead and Copper completed.

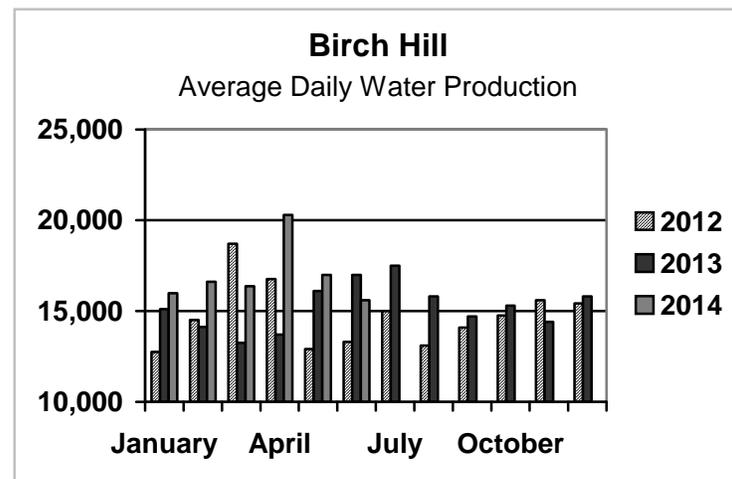


12. Birch Hill Water (Zone K)

Average daily production: June- 15,600
 May- 17,000 April- 20,300
 All testing aspects are in compliance.

Action items:

- Normal operations.
- Control failure on 7-3, resulting in reduced system pressure for approximately 3 hours.



13. Fairways Water (Zone M)

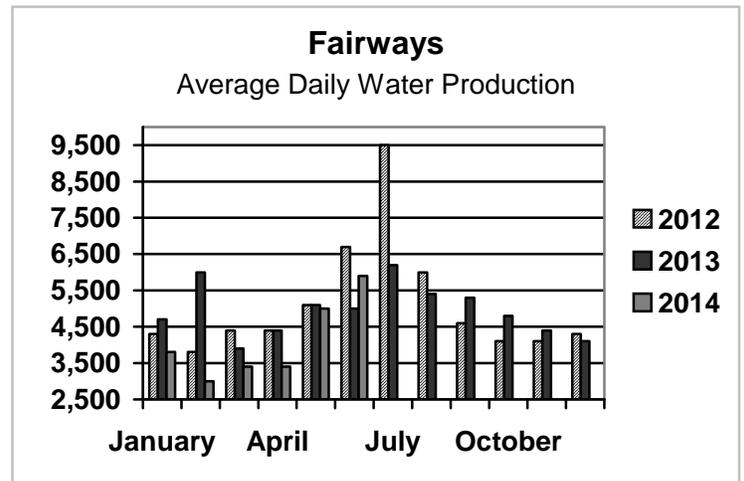
Average daily production: June- 5,900

May- 5,000 April- 3,400

All testing aspects are in compliance.

Action items:

- Normal operations.



TO: Authority Board
FROM: Bridget Barclay
DATE: July 11, 2014
RE: Shore Haven Water System Improvements Status Report

1) Disinfection By-Products Levels Remain Below Drinking Water Standards - Based on the second quarter sampling results for 2014 (collected 6/6/2014), levels of both Trihalomethanes (THM's) and Haloacetic Acids (HAA5's) continue to be below the Maximum Contaminant Level (MCL) for the required four-quarter rolling average. The second quarter THM level was 27.7 ug/l, bringing the four-quarter rolling average to 34.8 ug/l, compared to a MCL of 80 ug/l. The second quarter HAA5 level was 20.0, bringing the four-quarter rolling average to 34.5 ug/l, compared to a MCL of 60 ug/l. Levels of THM's and HAA5's (Disinfection by-products) have both been below the MCL since September 2012.

The Authority activated the chloramination system on February 25, 2013 at Shore Haven as an interim strategy for treating the water and reducing the occurrence of disinfection by-products in it. Since that time, the four-quarter rolling averages for both THM's and HAA5's have continued to remain significantly below the MCL.

2) Lead and Copper Results below action levels - Lead and copper samples were collected on June 9 & 10, 2014 from ten houses connected to the Shore Haven Water System. None of the sites sampled exceeded the action levels for lead or copper. The 90th percentile results were 3 ug/l for Lead (action level is 15 ug/l) and 0.828 mg/l for copper (action level for copper is 1.3 mg/l).

3) Radiologicals still exceed MCL, but have improved - Water samples collected on March 20, 2014 indicated combined radium 226 and radium 228 levels of 5.2 pCi/L (pico curies per liter). This is down from the samples taken this past December 9, which had been measured at 6.2 pCi/L for the combined radium 226 and radium 228 levels. The quarterly average for radium 226 and radium 228 levels is now 5.7 pCi/L. The Maximum Contaminant Level (MCL) for combined radium 226 and radium 228 is 5 pCi/L.

Second quarter samples have been collected and are awaiting processing at a third party lab. Results should be available in a few weeks.

The Authority issued an updated public information notice on Radium in the water on May 19, 2014 and mailed it, along with a previously published Question & Answer piece about Radium, to all current Shore Haven water customers and local public officials. The Notice and the Q & A piece have been posted to the Authority's website.

4) **Booster Pump Station** - On June 25, 2014, the Board awarded the contract for the booster pump station equipment procurement to Dolphin Equipment Corporation of Pelham, NY. A Notice of Award was subsequently issued and we are awaiting the return of the required contracts, insurance certificates, bonds, and M/WBE and EEO forms.

5) **Distribution System Improvements Design** -Weston & Sampson continue with the design of the distribution system improvements.

On June 30, 2014, Authority Staff met with Weston & Sampson to discuss the distribution system design with an emphasis on the Mt. View water main; the reconnection of several customers residing along Rte. 292 (and presently served by a 2-inch water line) to a new 4-inch main, and the possible inclusion of system PRVs (Pressure Reducing Valves).

All areas of the Shore Haven distribution system require some level of pressure enhancement. However, the pressure boost required for the upper section (west of Rte. 292) of the distribution system is much greater than the lower section (east of Rte. 292) due to significant elevation changes. Staff recognized that PRVs may be required as a result. Since a broad area of the distribution system would be affected once the new booster pump was operating at the final desired boost pressure for the entire system, system PRVs were explored as the preferred option as they would be more efficient, comprehensive and cost effective to install compared to individual house PRVs.

Two key points which would serve the lower section of the distribution system have been tentatively identified for the system PRVs. Since PRVs had not been included in the original scope of services for the distribution system improvements, Staff is currently discussing with Weston & Sampson the inclusion of the system PRVs in the design work. As a result of a change to the original Project scope, a future adjustment may be necessary later to the Weston & Sampson contract.

6) **Permanent Water Treatment Building** - Authority Staff continue to work with Savin Engineers in the review and revision of the design specs, drawings and other project documents to construct a new building to house the future permanent treatment system. Staff is scheduled to meet with Savin on July 16, 2014 to discuss various issues still pending on the design. Savin intends to have project bid documents ready for review by DCWWA Staff by the end of this month.

7) **Permanent Water Treatment System** - Savin Engineers have completed the preliminary design specs, drawings and other project documents for the future permanent treatment system and standby generator. Authority Staff continue to work with Savin Engineers in the review and revision of those documents. Savin intends to have project bid documents ready for review by DCWWA Staff by mid-August. After that, they would be submitted to NYS DOH for regulatory approval.

TO: Authority Board
FROM: Bridget Barclay
DATE: July 10, 2014
RE: Draft 2015 County Division of Water Resources Budget Request

Please find attached the Draft Summary and supporting Figures for the 2015 County Budget Request for the Division of Water Resources. Our preliminary budget request is due to the County on July 25th. Budget reviews with the Executive Department occur in August.

Please recall that the County Division of Water Resources Budget provides only a very small portion of the overall operating budget for the Authority, specifically for those functions related to community assistance, County liaison work, preliminary project evaluation and development, and water resource management. The remainder of the Authority's operating budget is funded by system revenues and project financing.

We are proposing to submit a budget to the County Budget Office that shows a 13% increase from the 2014 Division of Water Resources' net cost to County. This due to an increase in requested staff support from \$75,000 to \$85,000, per the Board's directive.

A brief description of the County Revenue and Expenditure Categories:

Summary (Fig. 1) – The total proposed net request of \$87,375 is a 13% increase over the 2014 approved budget.

Specific Expense lines are discussed in detail below.

In the revenue category, since 2008 the Authority has paid rent to the County for the space we occupy at 27 High Street. The rent payment was reduced from \$25,000 to \$10,000 in 2012. We have maintained the rent payment at \$10,000 for 2015.

(Note that the Return of Net County Service Fee payment is presented for information purposes, but is not a component of the County's nor the Division of Water Resources' annual operating budget. The payment is processed through the annual benefit assessment levy.)

Salaries – No funding is requested, as there are no County Division of Water Resources employees.

Professional/Contractual Services (Fig. 2) – Since 2010 this expense category has included only funding for Authority Staff Support. These funds are used to fund Authority staff positions, in support of general water resource management, community assistance, County liaison work and preliminary project evaluation and development work. The 2014 budget as approved provided \$75,000. We have requested an increase to \$85,000 for 2015, as per the Board's directive.

Attached figures show the County Staff Support History (Fig. 3), County Staff Support Levels by Position (Fig. 4), and the preliminary projected Impact of Salary/Benefit Increases on all Cost Center areas including County support (Fig. 5.) Salary costs assume no cost of living increases, and merit and longevity in accordance with the 2014 approved Salary Policy and Schedule.

Division of Water Resources
 BUDGET HISTORY
 Figure 1 - Summary

	Approved 2013	Actual 2013	Proposed 2014	Approved 2014	Proposed 2015
Expenditure Category					
Staff Salaries	\$0	\$0	\$0	\$0	\$0
Professional/Contractual Services	\$75,000	\$75,000	\$75,000	\$75,000	\$85,000
Office Operations	\$0	\$0	\$0	\$0	\$0
Service Fees (CDWTL Capital Reserve)	\$12,375	\$12,375	\$12,375	\$12,375	\$12,375
TOTAL	\$87,375	\$87,375	\$87,375	\$87,375	\$97,375
Revenue Category					
Office Rent (1)	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Return of Prior Year's Expenses	\$0	\$0	\$0	\$0	\$0
TOTAL	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
NET COUNTY BUDGET REQUEST	\$77,375	\$77,375	\$77,375	\$77,375	\$87,375

Return of Net County Service Fee	\$116,341	\$116,341	\$107,549	\$107,549	(2)
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NOTES:

- (1) Payment from the Authority general fund to the County.
- (2) Will be determined when the 2015 Tentative Assessment Roll is prepared.

Division of Water Resources
 BUDGET HISTORY
 Figure 2 - Professional/Contractual Services

Expenditure Category	Approved 2013	Actual 2013	Proposed 2014	Approved 2014	Proposed 2015
Legal	\$0	\$0	\$0	\$0	\$0
General Engineering	\$0	\$0	\$0	\$0	\$0
Financial Advisory	\$0	\$0	\$0	\$0	\$0
Project Initiation/Community Assistance	\$0	\$0	\$0	\$0	\$0
Authority Staff Support	\$75,000	\$75,000	\$75,000	\$75,000	\$85,000
TOTAL	\$75,000	\$75,000	\$75,000	\$75,000	\$85,000

Division of Water Resources
 BUDGET HISTORY
 Figure 3 -County Staff Support History

	2010	2011	2012	2013	2014	Proposed 2015
Total County Staff Support (1)	\$236,910	\$75,000	\$65,000	\$75,000	\$75,000	\$85,000
Total Authority Staff Costs (2)	\$1,796,329	\$1,843,410	\$1,854,841	\$1,948,129	\$1,998,344	\$2,005,818
County Salary Support as a % of Total	13.19%	4.07%	3.50%	3.85%	3.75%	4.24%

NOTES

- (1) Total County Support for 2009 includes cost for Div. of Water Resources staff positions.
- (2) Total Authority Staff Costs for 2014 is estimated, and includes merit and longevity increases but no cost of living increase.

Division of Water Resources
 BUDGET HISTORY
 Figure 4 - County Staff Support by Position

Position	Percent County Salary Support		
	2013 Actual	2014 Approved	2015 Proposed
Executive Director	20%	20%	20%
Project Manager	10%	10%	10%
Project Facilitator 1	20%	20%	25%
Project Facilitator 2	15%	15%	16%

Note: We receive no County support for other Authority positions.

Division of Water Resources
 2015 Draft DOWR Budget
 Figure 5 - Impact of Salary/Benefit Increases on All Cost Centers

Cost Center	2014 Estimated	2015 Proposed (1)	Increase	% Increase	% of Total Expense
County	\$75,000	\$85,000	\$10,000	13.3%	4.2%
Authority Systems	\$1,874,832	\$1,870,172	-\$4,660	-0.2%	93.2%
Benefit Assessment	\$48,512	\$50,646	\$2,134	4.4%	2.5%
TOTAL	\$1,998,344	\$2,005,818	\$7,474	0.4%	

(1) Preliminary estimate of 2015 proposed staff costs (salary and benefits) assumes no cost of living increase, and award of longevity increases in accordance with the Authority's Salary Policy. Projected increases in health care and retirement system costs are also included.