DUTCHESS COUNTY
WATER AND
WASTEWATER AUTHORITY

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Authority Board Members

Thomas LeGrand
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Vincent DiMaso
Vice-Chairperson

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Treasurer

Ann Marie Donohue

Lawrence R. Knapp
Secretary

Ex officio Members

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District Manager
Soil and Water Conservation District

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Commissioner
D.C. Dept. of Planning & Development

Staff

Bridget Barclay
Executive Director

Mary C. Morris
Deputy Director

DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
UNAPPROVED - MINUTES OF JULY 16, 2014

Board Members Present
Tom LeGrand
Vince DiMaso
Larry Knapp
Rudy Vavra

Staff Present
Bridget Barclay
Jackie Burger
Jonathan Churins
Peter Fadden
Ed Mills
Mary Morris
Doug Odell

Board Member Absent
Ann Marie Donohue

Others Present
Pete Marlow – Dutchess County Department of Health

Meeting Open
Vice-Chairman Vince DiMaso opened the meeting at 3:35 p.m.

Approval of Board Meeting Minutes
Vince requested a motion to approve the minutes of the May 21, 2014 board meeting. The motion was made by Rudy; seconded by Larry; voted on and passed unanimously. (Res. 2014.07.A/01)

Tom then asked for a motion to approve the minutes of June 25, 2014. The motion was made by Rudy; seconded by Larry; voted on and passed with Vince abstaining as he was not present at that meeting. (Res. 2014.07.B/02)

Chairman's Report
Tom said he had discussion with Bridget and the County regarding litigation this month.

Operations Report
Larry asked if the generators kicked on during the power failure at Dalton Farms. Doug said yes, this was a momentary outage of only about 5 minutes. There were no further questions and the Operations Report was accepted as submitted.

Finance Report – Approval of Warrant
Tom said the warrant was included in the package. Mary said there were no changes and nothing to note. Vince made a motion to approve the warrant as presented. The motion was seconded by Rudy; voted on and passed unanimously.
(Res. 2014.07.C/03)

2015 County Division of Water Resources Budget
Bridget said a memo on the preliminary County Division of Water Resources Budget was included in the package. This is a follow up on discussion at the June meeting. The only item of note is our request for $85,000 in Staff Support instead of $75,000 as directed by the Board at the June meeting. The budget request will be submitted July 25th for review by the Executive office.

Systems and Capital Projects – Award of Dalton Farms Water Well A-4 Access and Berm Project
Vince made a motion that the bid received on June 4, 2014 from Con-Tech Construction Technology, Inc., Yorktown Heights, NY for Contract No. DFW-PWC-2014-01 for the Dalton Farms Water – Well Access and Berm Installation Project in the amount of $76,002.60 be accepted, and that the Executive Director or Deputy Director is authorized to execute the contract, the notice to proceed and any other project documents as may be needed. The motion was seconded by Larry; voted on and passed unanimously. (Res. 2014.07.D/04)

Discussion followed on the strong number of bids submitted, wide range of bids, advertising, etc.

Valley Dale Sewer WWTP Rehabilitation Engineering Agreement
Larry asked Bridget for more information on the Amendment to the Valley Dale Sewer WWTP Rehabilitation Engineering Agreement. Bridget said this is in response to a request of Lawrence J. Paggi, PE, PC. When doing the renewals for their insurance certifications they advised us that the insurance requirements for the higher professional liability, requested by the Authority, was about $10,000 above what their insurance would normally be and it is not a requirement of any other municipalities to carry that level of insurance.

Bridget explained to the Board that the Authority developed these insurance requirements based on the recommendation of our insurance firm and our requirements are comparable to the County's. Bridget said this issue has come up repeatedly with consultants as well as contractors. Discussion followed. Larry suggested going back to Paggi asking that they accept $1 million single occurrence/$2 million aggregate. Bridget suggested amending the resolution to accept $1 million single occurrence/$2 million

aggregate and if he agrees to that it is done and we would not have wait to revisit the resolution at the August meeting. The Board agreed to do so.

Larry made a motion to authorize the Executive Director or Deputy Director to execute Amendment No. 3 to the Professional Services Agreement with Lawrence J. Paggi, PE, PC for the Valley Dale Wastewater System – Treatment Plant Rehabilitation Project Professional Engineering Services to reduce the required level of Professional Liability Insurance from the current level of $1 million single occurrence/$3 million aggregate to a level of $1 million single occurrence/$2 million aggregate as amended. The motion was seconded by Rudy; voted on and passed unanimously. (Res. 2013.07.E/05)

Capital Projects Update - Shore Haven Water System Status Report

Bridget advised the Board that the Capital Projects Schedule was distributed at today's meeting. This information is updated for the Board on a quarterly basis and covers all of the Authority's Capital Projects. We have also distributed schedule updates for the Shore Haven Building and Treatment Projects which include the latest scheduling information from Savin. Treatment improvements have been broken out to show the process in the building and the latest update from Weston and Sampson for the distribution system improvements.

Tom expressed concern about the time and money involved in the Shore Haven projects to date. Bridget said staff met with Savin this morning and resolved a number of comments regarding both the building and the process that had been going back and forth, which pieces of work under what contract, discussion of the control system for the wells and various treatment units. Savin indicated that they can now go forward on the schedule in getting consent from New York State Department of Health.

Tom asked if Savin was taking the lead on this. Bridget said yes. Hazen and Sawyer were used more for the evaluation of what the appropriate treatment technology was but are still available for any questions we may have. Tom said he would like to have Shay Gavin with Savin Engineers attend the August board meeting if possible. Bridget said she believes that can be arranged.

Bridget then advised the Board that we completed the next round of the quarterly disinfection bi-products sampling and continue to get very good results. For the chloramine system, we were at 27.7 for the THM's, compared to a standard of 80, and a 20 for the HAA5's compared to a standard of 60.

Community Projects – Hyde Park Water/Sewer Local Government Efficiency Grant Project

Bridget said we continue to move forward with Hyde Park on their Water and Sewer. The majority of the parties involved have reviewed the engineering reports and the general consensus is that the engineering reports are very well done. Some were surprised by the extent of the problems identified at the various facilities in the report.

The Town Board Members and Citizen Advisory Committee Members are concerned about the costs involved for the necessary upgrades. Tom asked who was currently

maintaining the systems. Bridget said VRI is the contract operator. Jonathan said it is important to note that the Town has no management of their systems and no one with the Town is familiar with the systems. This means they have no one available to oversee the operators to make sure that the required work is being done. This resulted in Authority Staff stepping in to assist the Town by maintaining some functionality. Bridget said we were able to assist the Town in avoiding a $20,000 to $25,000 capital improvement cost at one sewer system because we were able to recommend operational changes that have produced better results.

DC Airport Water Main Extension Project
Bridget said Ron Hicks is pursuing IDA but as of this date we have not yet heard back from him. We believe they might be able to provide a portion of the funding. Bridget said she has met with the Commissioner of Public Works, Bill O'Neill and the County Executive's office, along with Ron Hicks, to discuss the overall project. At this point, in order for this project to be financially viable for the properties in this service area we will need additional grant funding.

Public Comment
Tom asked for any public comment. There were no comments.

Executive Session
At 3:55 pm Tom asked for a motion to enter into Executive Session to discuss Litigation. The motion was made by Rudy, seconded by Larry; voted on and passed unanimously. (Res. 2014.07.F/06)

At 4:35 pm Larry made a motion to close Executive Session. The motion was seconded by Rudy; voted on and passed unanimously. (Res. 2014.07.G/07)

Confirm Next Meeting Date
Tom confirmed the next meeting date of August 20, 2014.

Adjournment
The meeting was adjourned at 4:50 pm.

Respectfully submitted,

Jackie Burger

Jackie Burger
Senior Typist

Resolutions

Res. 2014.07.A/01	Motion to approve minutes from the May 21, 2014, board meeting

Res. 2014.07.B/02	Motion to approve minutes from the June 25, 2014 board meeting
Res. 2014.07.C/03	Motion to approve the warrant as presented
Res. 2014.07.D/04	Motion to award contract – DFW Well A-4 Access and Berm Project
Res. 2014.07.E/05	Motion to authorize Amendment #3 – VDS WWTP Rehabilitation Engineering Agreement as Amended
Res. 2014.07.F/06	Motion to enter into Executive Session
Res. 2014.07.G/07	Motion to close Executive Session