

DUTCHESS COUNTY



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**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
DRAFT MINUTES OF FEBRUARY 17, 2016**

Authority Board Members

Thomas LeGrand
Chairperson

Vincent DiMaso
Vice-Chairperson

Rudy Vavra
Treasurer

Lawrence R. Knapp
Secretary

Ex officio Members

Brian Scoralick
Acting Executive Director
Soil and Water Conservation District

Eoin Wrafter
Commissioner
D.C. Dept. of Planning & Development

Staff

Bridget Barclay
Executive Director

Mary C. Morris
Deputy Director

Board Members Present

Tom LeGrand
Vince DiMaso
Rudy Vavra
Larry Knapp

Staff Present

Bridget Barclay
Jackie Burger
Jonathan Churins
Peter Fadden
Ed Mills
Mary Morris
Doug Odell

Ex-Officio Member

Eoin Wrafter – Commissioner, Dutchess County Planning and Development

Others Present

Don Sagliano – Legislative Liaison
Marie Brule – Dutchess County Department of Health

Meeting Open – Introductions

Tom LeGrand opened the meeting at 3:35 p.m.

Public Comment

There were no members of the public present.

Chairman’s Report

Tom said the Chairman’s report would be discussed in Executive Session.

Approval of Board Meeting Minutes

Tom requested a motion to approve the minutes of the January 20, 2016 board meeting. The motion was made by Vince, seconded by Rudy; voted on and passed unanimously. (Res. 2016.02.A/01)

Operations Report

Doug noted a short term issue involving ice accumulating on the intake at the Hyde Park Plant. Increasing temperature allowed the ice to melt and alleviated the situation. The operations report was accepted as submitted.

Finance Report – Approval of Warrant

Mary noted an amendment to the warrant was handed out at the meeting. Larry made a motion to accept the warrant as amended. This was seconded by Rudy and passed unanimously. (Res. 2016.02.B/02)

2015 System Budgets Transfers

Rudy made a motion that the Board approves the transfer of funds from the Shore Haven and Schreiber Water System fund balances to their 2015 Operating Budgets. This was seconded by Larry and passed unanimously. (Res. 2016.02.C/03)

System and Capital Projects – Award PBS WWTP Project Engineering Contract

Rudy made a motion to authorize the Executive Director or Deputy Director to execute an agreement with Rennia Engineering Design, PLLC in the amount not-to-exceed \$168,245 for the Pinebrook Sewer System – Treatment Plant Replacement Project Professional Engineering Services. This was seconded by Larry and passed unanimously. (Res. 2016.02.D/04)

Shore Haven Project Status

Bridget noted that only manganese is outside the drinking water standards. We continue to be within the drinking water standards for disinfectant by-products, radionuclides, copper and iron. Staff is working with Savin Engineers on the responses to the latest round of Health Department comments. Final plans have been submitted to the Health Department for approval of the Distribution System improvements.

Information Memorandum on Bid Issuance Procedures

Bridget presented a memo for the Board's information regarding potential new avenues for publicizing the Authority's bid advertisements.

Community Projects – Hoffman (Red Hook Acres) Water and Wastewater Status

Bridget said staff has been working with Kirchoff and the Village of Red Hook to sell water to the Hoffman (Red Hook Acres) project.

2016 Walkway Marathon – Proposal to Provide Water

Bridget said she had discussion with Larry after last year's Walkway Marathon, for which all water had to be carted in. We then had discussions with the Marathon organizers about using water from the Central Dutchess Water Line. She noted that the Marathon has three watering stations along the section of the Dutchess County Rail Trail where the water line is installed. It was determined that we could use taps on the CDWTL at those locations to provide water. It was noted that the taps would be flushed and sampled before the event.

Executive Session

Vince made a motion to enter into Executive Session. This was seconded by Larry and passed unanimously. (Res. 2016.02.E/05)

Rudy made a motion to close Executive Session. This was seconded by Vince and passed unanimously. (Res. 2016.02.F/06)

Authorize Property Appraisal Agreement

Vince made a motion to authorize the Executive Director or Deputy Director to execute an agreement With R.P. Hubbell and Company for an amount not-to-exceed \$15,000 to conduct appraisals, as the first step in pursuing condemnation proceedings as may be necessary and in the public interest to allow the completion of the Shore Haven Water Distribution Improvement Project. This was seconded by Larry and passed unanimously. (Res. 2016.02.G/07)

Confirm Next Meeting Date

Tom confirmed the next meeting date of March 16, 2016 at 3:30pm

Motion to adjourn

At 4:50pm Tom asked for a motion to adjourn. Rudy made the motion, seconded by Vince and passed unanimously. (Res. 2016.02.H/08)

Respectfully submitted,



Jackie Burger
Senior Typist

Resolutions

- Res. 2016.02.A/01 Motion to approve minutes from the January 20, 2016 board meeting
- Res. 2016.02.B/02 Motion to approve the warrant, as amended
- Res. 2016.02.C/03 Motion to approve 2015 System Budget Transfers
- Res. 2016.02.D/04 Motion to Award PBS WWTP Project Engineering Agreement
- Res. 2016.02.E/05 Motion to enter into executive session
- Res. 2016.02.F/06 Motion to close executive session
- Res. 2016.12.G/07 Motion to authorize Property Appraisal Agreement
- Res. 2016.12.H/08 Motion to adjourn