

RESOLUTION NO. 2014202

RE: AMENDING THE 2014 ADOPTED COUNTY BUDGET AS IT PERTAINS TO PUBLIC WORKS - AIRPORT (EA.5610)

Legislators HUTCHINGS, INCORONATO, FLESLAND, PULVER, BOLNER, and JETER-JACKSON offer the following and move its adoption:

WHEREAS, the Commissioner of Public Works advises that it is the County's intention to continually improve the success of the Dutchess County Airport and to maintain a self-supporting and revenue generating airport operation, and

WHEREAS, to that end, the Department of Public Works intends to hire Baldwin Associates to write a Request for Proposals (RFP) for potential Fixed Base Operators (FBO) who might be interested in coming to the Airport and managing various aspects of the services provided in order to improve service and revenue, and

WHEREAS, Baldwin Associates will also evaluate the proposals, make recommendations to the County and assist with writing any necessary FBO contracts, and

WHEREAS, it is necessary to amend the 2014 Adopted County Budget to provide funds for this project, now therefore, be it

RESOLVED, that the Commissioner of Finance is authorized, empowered and directed to amend the 2014 Adopted County Budget as follows:

APPROPRIATIONS

Increase

EA.5610.4401.105	Professional Services – Consultants	<u>\$62,491</u>
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REVENUES

Increase

EA.5610.50310	Interfund Transfers	<u>\$62,491</u>
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APPROPRIATIONS

Increase

A.9901.63.9800	EA Fund Contribution	<u>\$62,491</u>
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Decrease

A.1990.4007	Contingency	<u>\$62,491</u>
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CA-125-14	CAB/ca/G-0103
7/14/14	Fiscal Impact: See attached statement

STATE OF NEW YORK

ss:

COUNTY OF DUTCHESS

This is to certify that I, the undersigned Clerk of the Legislature of the County of Dutchess have compared the foregoing resolution with the original resolution now on file in the office of said clerk, and which was adopted by said Legislature on the 11<sup>th</sup> day of August 2014, and that the same is a true and correct transcript of said original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Legislature this 11th day of August 2014.

# FISCAL IMPACT STATEMENT

NO FISCAL IMPACT PROJECTED

## APPROPRIATION RESOLUTIONS (To be completed by requesting department)

Total Current Year Cost \$ 62,491

Total Current Year Revenue \$ 0  
and Source

Source of County Funds (check one):  Existing Appropriations,  Contingency,  
 Transfer of Existing Appropriations,  Additional Appropriations,  Other (explain).

Identify Line Items(s):

Consulting Services - Airport RFP FBO writing, evaluation and recommendations.

Related Expenses: Amount \$ \_\_\_\_\_

Nature/Reason:

Anticipated Savings to County: \$0

Net County Cost (this year): \$62,491  
Over Five Years: \_\_\_\_\_

### Additional Comments/Explanation:

It is the County's intent to continually improve the success of the Dutchess County Airport and to maintain a self-supporting and revenue-generating Airport. To that end the DC Department of Public Works intends to hire Baldwin Associates to write an RFP (Request for Proposal) for potential FBOs (Fixed Base Operators) who might be interested in coming to the Airport and managing various aspects of the services provided in order to improve service and revenue. Baldwin Associates will also evaluate the proposals, make recommendations to the County and assist with writing of any necessary FBO contracts.

The proposed fee for this professional consulting work is \$62,491. It is requested that contingency be used for this professional consulting work.

Prepared by: 

MARCUS J. MOLINARO  
COUNTY EXECUTIVE



NOEL H.S. KNILLE, AIA, ASLA  
COMMISSIONER

ROBERT H. BALKIND, P.E.  
DEPUTY COMMISSIONER

COUNTY OF DUTCHESS  
DEPARTMENT OF PUBLIC WORKS  
ADMINISTRATION

MEMORANDUM

To: W.F.X. O'Neil, Deputy County Executive

From: Noel H. S. Knille, AIA, ASLA, Commissioner

Date: July 11, 2014

RE: Resolution Request - Consulting Services - Airport FBO RFP

It is the County's intent to continually improve the success of the Dutchess County Airport and to maintain a self-supporting and revenue generating Airport. To that end the DC Department of Public Works intends to hire Baldwin Associates to write an RFP (Request for Proposal) for potential FBOs (Fixed Base Operators) who might be interested in coming to the Airport and managing various aspects of the services provided in order to improve service and revenue. Baldwin Associates will also evaluate the proposals, make recommendations to the County and assist with writing of any necessary FBO contracts.

Baldwin Associates has previously completed detailed evaluations of the Dutchess County Airport's business and finances. They have significant experience with airport development and management and are seen as experts in the aviation industry.

The proposed fee for this professional consulting work is \$62,491. It is requested that contingency be used for this professional consulting work.

2014 JUL 11 AM 9:11  
DUTCHESS COUNTY  
DEPARTMENT OF PUBLIC WORKS  
ADMINISTRATION