

Poughkeepsie-Dutchess County Transportation Council
Technical Committee Meeting Summary

Wednesday, October 22, 2014

Dutchess County Planning Department (Main Conference Room)
27 High Street (2nd Floor), Poughkeepsie, NY

1. Introductions – See attached list.

2. Announcements – Mark Debald (PDCTC) made the following announcements:

- Transportation Alternatives Program (TAP): NYSDOT-Region 8 received 12 applications for the latest round of federal TAP funding from the Mid-Hudson Valley TMA area (Dutchess, Orange, and Ulster counties). The TAP program provides funding for pedestrian and bicycle projects, safe routes to school projects, environmental mitigation, and other non-motorized transportation infrastructure improvements. Of the 12 applications, 7 were from Dutchess communities. A priority list was developed by a joint TAP review committee. The Governor is expected to announce the awards before the end of the year, if not sooner.
- FTA Section 5310: NYSDOT has not issued a call for projects for the FTA Section 5310 program (Enhanced Mobility of Seniors and Individuals with Disabilities), which provides capital and operational assistance for projects that expand transportation options for non-profit and public agencies that serve seniors and persons with disabilities. Our combined TMA (tri-county area) apportionment for FFY 2013 and 2014 is \$666,071. We will issue a public notice when the application period is opened by NYSDOT and jointly prioritize projects with the Orange and Ulster County MPOs.
- FFY 2013 and 2014 FTA Section 5307 Funding: No new information to report. New York, New Jersey, and Connecticut are still trying to resolve issues over the allocations. FTA issued a letter requesting the States resolve this issue. Transit agencies continue to work with funding from prior years. Our urbanized area (UZA 89) is allocated ~\$20M each year where it is then split to the three county region. Executive Committees from each County approve sub-allocations to transit agencies.

3. Public Participation

Mark Debald extended his thanks to NYSDOT for repaving Route 82 in LaGrange-Union Vale.

4. Draft PDCTC Bylaws

Mark gave a brief history of the PDCTC: the PDCTC is the designated Metropolitan Planning Organization (MPO) for Dutchess County, and has been since 1982. It is a federal requirement to designate an MPO for urbanized areas over 50,000 people in order to carry out transportation planning where federal monies are involved. The PDCTC is hosted by the Dutchess County Planning Department and includes three staff members whose salaries are reimbursed (94%) to the County. The federal government has many policies and guidelines in place that govern MPOs. To align with Federal

transportation law, and to satisfy recommendations from the recent [Federal Certification Report](#) recommendations (an evaluation of an MPO with regard to federal requirements), we will need to adopt new bylaws. The certification report's recommendations must be put into effect six months from when the report was issued. This means that the bylaws will need to be voted upon at the next Executive Committee meeting, which is tentatively scheduled for mid-December (Note: the meeting has been schedule for December 17th at 1:30 p.m. at the Locust Grove Estate, Poughkeepsie). We received some minor comments that were incorporated into the revised draft distributed at this meeting.

The Council currently does not use "bylaws," but instead policy documents such as operating procedures, public participation policy, and project selection criteria. The bylaws would take these separate documents and include them into one all-encompassing policy document. A summary of proposed changes to the draft bylaws was included in the meeting packet. Mark noted that the Draft Bylaws that were presented to the Executive Committee in 2010 were not adopted due to the inability to reach consensus on decision-making by the Executive Committee. The major updates in the revised draft bylaws include the following items:

1. Changes in voting membership. Mark referred to page 17 of the draft bylaws. Voting membership will increase to 16. Changes regarding voting members are proposed as a response to the new Urbanized Area boundary issued by the Census in 2012. In effect, the 2010 Census added "urbanized" municipalities and in response, we are proposing to change the voting membership:
 - a. Making the Towns of Beekman and LaGrange permanent voting members since they are considered urbanized;
 - b. Adding the Towns of Union Vale and Pawling to the rotation with the Town of Pleasant Valley with 1-year terms;
 - c. Adding the Village of Pawling to the 1-year rotation with the Villages of Fishkill and Wappingers Falls, since it is now urbanized.
 - d. Allowing all rural municipalities, including rural villages, to participate as a rural member if nominated by the Supervisors and Mayors Association (they currently are not permitted).

Mark referenced section 5(b)(1) and stated that in fairness, the rotation of the three Villages should be revised to: Village of Fishkill, Village of Pawling, and Village of Wappingers Falls to account for current membership.

2. Update the TIP amendment process to provide better transparency. One of the changes would require an amendment if a project's cost increases or decreases by 25% or more.
3. Additional changes are proposed to change the name of the Technical Committee to "Planning Committee" and to refer to the Executive Committee as simply the "Council," consistent with other MPOs. Ray Oberly (Clinton) said that he believes the terminology may originate from law and we should ensure the correct term is being used. (Note: Mark researched the PDCTC's original agreement and verified that the term "Council" is consistent with the language used in its formation). Ray also asked whether a reference to "former Technical Committee" should be made on page 9, under Planning Committee. Mark said he would make the notation. In addition, on page 10, paragraph one will be changed to state: "*Council staff shall prepare a written summary of all Planning Committee meetings and distribute the summary to the **Council***"

and Planning Committee prior to the next scheduled meeting, as well as post it to the Council website.”

Noel Knille (Commissioner, DCDPW) noted that the Dutchess County Planning Department, Dutchess County Department of Public Works, and Dutchess County Public Transit were not included as “non-voting Advisory Members” on page 7 of the draft. She suggested adding these agencies to acknowledge and give substance to their significant advisory role to the Technical Committee. Mark Debald stated that those three divisions have not been listed as non-voting advisory members in the past due to the Dutchess County Executive being Chairman to the Council, but that he is not opposed to including them. Noel also inquired as to how information and recommendations from the Technical Committee get communicated to the Executive Committee. Mark stated that Executive Committee members attend, or send representatives to the monthly Technical Committee meetings, or read the meeting summaries that are posted online. As part of staff communication with the Executive and Technical Committee members, members receive upcoming meeting notices that direct them to the Dutchess County Consolidated Calendar where meeting materials (including meeting summaries) are posted.

Ray Oberly asked if a Table of Contents could be included at the front of the document, and Mark replied affirmatively.

Mark stated that a 45-day public notice is required for Public Participation Plans. Since the draft bylaws contain the Public Participation Plan, we will hold a 45-day comment period on the entire document. So that it is ready to be voted upon at the upcoming December Executive Committee meeting, we will issue the public notice on or before October 27th.

5. Project Updates

- Beacon Main Street Parking Analysis: Mark noted that the Department has completed a draft report on the Beacon parking study, including an inventory of existing parking spaces on the Main Street corridor and field work to assess parking utilization. The study includes an assessment of future parking needs and identifies ways to improve parking conditions. The study area covers the segment of Main Street from Route 9D (Wolcott Ave/North Ave) to Churchill St. A meeting with Beacon officials is scheduled for October 28th to discuss the draft report, upon which we can present the findings to the Technical Committee.
- Upper Route 9G Corridor Management Plan (CMP): the RFP Review Committee conducted three interviews of interested firms and selected VHB Engineering out of White Plains, NY. The CMP will focus on the four-mile segment of Route 9G from CR 78 (Broadway/West Kerley Corners Rd) in the Village of Tivoli/Town of Red Hook to Route 199 (West Market Street) in the Town of Red Hook. The project is a response to local concerns about transportation safety along the 9G corridor in the Town of Red Hook and Village of Tivoli. In addition to this priority corridor, the CMP will also evaluate overall safety and operations on two secondary corridors in the area: the section of CR 78 (Broadway) from the Hudson River to Route 9G in Tivoli and CR 103 (Annandale Rd) from Route 9G to Route 199 (West Market St) in Red Hook. It is expected that this project will take a year to complete, and we expect there will be short and long term recommendations. A review of

intersection operations and walking/bicycling activity will also be incorporated in the CMP.

- The PDCTC will conduct a safety assessment next week for a section of CR19 (Slate Quarry Rd) in the Town of Rhinebeck from Route 9G to White Schoolhouse Rd. Ray Oberly mentioned that the road was recently resurfaced for the portion in Rhinebeck, but not for the portion in the Town of Clinton. He stated that as a member of the fire department, he has seen numerous crashes along the portion of CR19 in the Town of Clinton. Mark noted that ALIS data from NYSDOT was used to locate crashes and that the Rhinebeck section stood out, and that we could investigate assessing a longer section of the road depending on what the ALIS data reveals. Ray Oberly suggested contacting E911 to see what additional data might be available.
- A final draft of the Coordinated Public Transit Human Services Transportation Plan will be ready for comment by human service agencies later this month. After those comments are received the Plan will be posted for a 30 day public comment period.
- MTP update has begun. Titled *Moving Dutchess²* for now, the new plan will follow the basic organization of the current plan with some minor updates to demographic and system data. We will need the latest information on bridge and pavement conditions from NYSDOT. We will use the same 2040 horizon, so that we are in synch with Orange and Ulster counties, which are also updating their plans. We will not have to demonstrate air quality conformity. Reviewing our performance measures will be a critical part of the update.

7. Public Participation

There were no additional comments and the meeting concluded at 11:15 am.

8. Next Meeting

Due to the upcoming Thanksgiving holiday, we have rescheduled our November Technical Committee meeting to Tuesday, November 25, 2014 at **1:30 p.m. (NOTE: later time)**.

Attendance List

	First Name	Last Name	Affiliation	Phone Number
1	Don	Beer	Town of Poughkeepsie	845-790-4736
2	Herbert	Bullock	City of Poughkeepsie	845-451-4046
3	Jennifer	Cocozza	PDCTC	845-486-3617
4	Mark	Debald	PDCTC	845-486-3600
5	Brian	Kehoe	DC Planning	845-486-3600
6	Bill	King	Dutchess County Legislature	845-229-2120
7	Noel	Knille	DC DPW	845-264-2355
8	Ray	Oberly	Town of Clinton	845-266-5721
9	Marleen	Stein	MTA HQ	212-878-7080
10	Barbara	Zulauf	Town of Beekman	845-249-8448