

RESOLUTION NO. 2012115

RE: LOCAL LAW OF 2012 TO AMEND LOCAL LAW 3 OF 1986
ENTITLED, "PROVIDING FOR THE CREATION OF A RECORDS
MANAGEMENT PROGRAM IN THE COUNTY OF DUTCHESS"

Legislators BORCHERT and FLESLAND offer the following and move its
adoption:

RESOLVED, that the Legislature of the County of Dutchess adopt Local Law No.
_____ of 2012 which has been submitted this day for consideration by said Legislature.

CA-64-12
CAB/ca/G-0595
3/30/12

Fiscal Impact: None

STATE OF NEW YORK

ss:

COUNTY OF DUTCHESS

This is to certify that I, the undersigned Clerk of the Legislature of the County of Dutchess have compared the foregoing resolution with the original resolution now on file in the office of said clerk, and which was adopted by said Legislature on the 14th day of May 2012, and that the same is a true and correct transcript of said original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Legislature this 14th day of May 2012.

CAROLYN MORRIS, CLERK OF THE LEGISLATURE

LOCAL LAW NO. ____ of 2012

RE: LOCAL LAW OF 2012 TO AMEND LOCAL LAW NO. 3 OF 1986
ENTITLED, "PROVIDING FOR THE CREATION OF A RECORDS
MANAGEMENT PROGRAM IN THE COUNTY OF DUTCHESS"

BE IT ENACTED by the County Legislature of the County of Dutchess, State of New York as follows:

SECTION 1. LEGISLATIVE INTENT. The Legislature has determined that records management function should be transferred from the Division of Central Services to the Office of the Dutchess County Clerk based on the County Clerk's extensive experience in the administration and archiving of public records.

SECTION 2. Section 1, entitled Department, Officer is amended as follows:

There shall be a records management program established under the aegis of the Office of the Dutchess County Clerk and headed by a Records Management Officer. The Dutchess County Executive shall designate the Records Management Officer. The Records Management Officer will be responsible for administering the non-current and archival of public records and storage areas for the County of Dutchess in accordance with local, state and federal laws and guidelines.

SECTION 3. In all other respects, Local Law No. 3 of 1986 shall remain in effect.

SECTION 4. EFFECTIVE DATE. This local law shall take effect immediately upon filing in the Office of the Secretary of State.