

(A2) TRAINING CENTER USE CHECKLIST

Items to be Completed PRIOR to start	
	Training Center Lesson Plan completed and submitted (<i>appendix A1</i>)
	Training center Live Fire Checklist completed (<i>if Live Fire performed appendix F3</i>)
	Safety Officers identified and in place (<i>see appendix A3 reminders</i>)
	All personnel wearing SCBA are compliant with DC Respiratory Protection policy #007
Items to be Completed POST training	
	Training Center Usage Report completed (<i>appendix A4</i>)
	Personnel Log completed (<i>appendix A5</i>)
	Student Injury / Accident Report completed (<i>if injury was incurred appendix A6</i>)
	Building and Training facilities cleaned and ready for next use
	Door and windows to ALL buildings and trailers are closed and secured
	Hay trailer door closed/secured
	ALL lights are turned off
	Gates Closed and Locked
	All required forms are completed, and along with any Training Center access materials are returned to the 911 Center / Department of Emergency Response Building.

Fire / Police / EMS Agency: _____
(Please Print)

Officer in Charge of Training Session: _____
(Please Print)

Officer Charge Signature: _____

Date: _____

Received By: _____

Dispatcher: # 14-_____