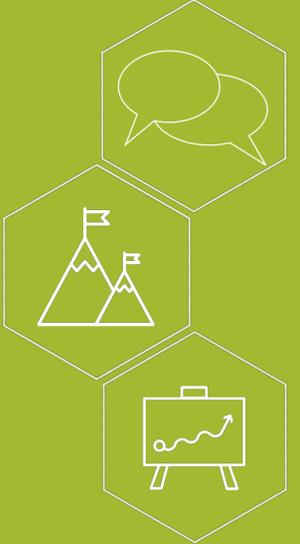


EB'S
HUDSON VALLEY



DUTCHESS TOGETHER



A COUNTY-WIDE SHARED SERVICES PLAN

DUTCHESSNY.GOV



2019 CWSSI Process

Panel Members:

- Dutchess County – Mandatory
- Municipalities – Mandatory
- School Districts & BOCES – Optional
- Fire Districts – Optional

Plan Prepared	Plan Year(s)	State Match Available
2017	2018-2019	2018 Only
2019	2020	TBD
2020	2021	TBD

2019 CWSSI Process

- ✓ Convene CWSSI Panel
- ✓ Develop Plan in 2019 for 2020
- ✓ Submitted Dutchess County Legislature – 45 Days to Review
- ✓ Conduct 3 Public Hearings
- ✓ Panel Members Adopt Plan
- ✓ Submit to NYS Department of State (no later than December 31st, 2019)
- ✓ County Executive “Disseminates” Plan

Shared Services Matching Application

- ✓ Projects Completed with Savings in 2018
- ✓ File Before December 31, 2019
- ✓ Calculate and Certify Savings and Cost Avoidance
- ✓ All Parties Must Sign Off on Match Distribution Plan

Major Projects:

- Joint Salt Purchasing Cooperative
- Drug Task Force
- Crisis Intervention Training
- Workers' Compensation Self-Insured Program

Shared Salt Purchasing

Participating Municipalities:

- Town of Amenia
- Town of Dover
- Town of Fishkill
- Town of Pleasant Valley
- City of Beacon
- Town of Clinton
- Town of LaGrange
- Town of Milan
- Town of North East
- Town of Pine Plains
- Town of Poughkeepsie
- Town of Red Hook
- Town of Beekman
- Arlington CSD
- Town of Pawling
- Town of Rhinebeck
- Town of Unionvale
- Town of Washington
- Village of Millerton
- Village of Pawling
- Town of East Fishkill
- Village of Wappingers Falls
- Dutchess County



Saving Calculation & Distribution:

- Comparison of State Bid Price vs. County Contract Price
- Distribute match funds based 50% of actual savings

Total Savings/Cost Avoidance: \$290K
50% State Match: \$145K

Drug Task Force

Participating Municipalities:

- City of Poughkeepsie
- City of Beacon
- Town of Poughkeepsie
- Town of East Fishkill
- Dutchess County (Sheriff & District Attorney)

Saving Calculation & Distribution:

- Cost avoidance of single shared DTF
- Cover all agencies' actual costs
- Distribute remaining matching funds evenly



Total Savings/Cost Avoidance: \$6.6M
50% State Match: \$3.3M

Crisis Intervention Training

Participating Municipalities:

- City of Poughkeepsie
- City of Beacon
- Town of East Fishkill
- Town of Fishkill
- Town of Hyde Park
- Town of Poughkeepsie
- Town of Pine Plains
- Village of Fishkill
- Village of Millbrook
- Village of Red Hook
- Village of Wappingers Falls
- Village of Millerton
- Dutchess County

Saving Calculation & Distribution:

- Training savings compared to cost of individual trainings
- Diversions savings from Jail to Stabilization Center
- County to retain training savings for future trainings
- Even distribution of jail diversion savings



Total Savings/Cost Avoidance: \$1.31M
50% State Match: \$654K

Workers' Compensation Self-Insured Program

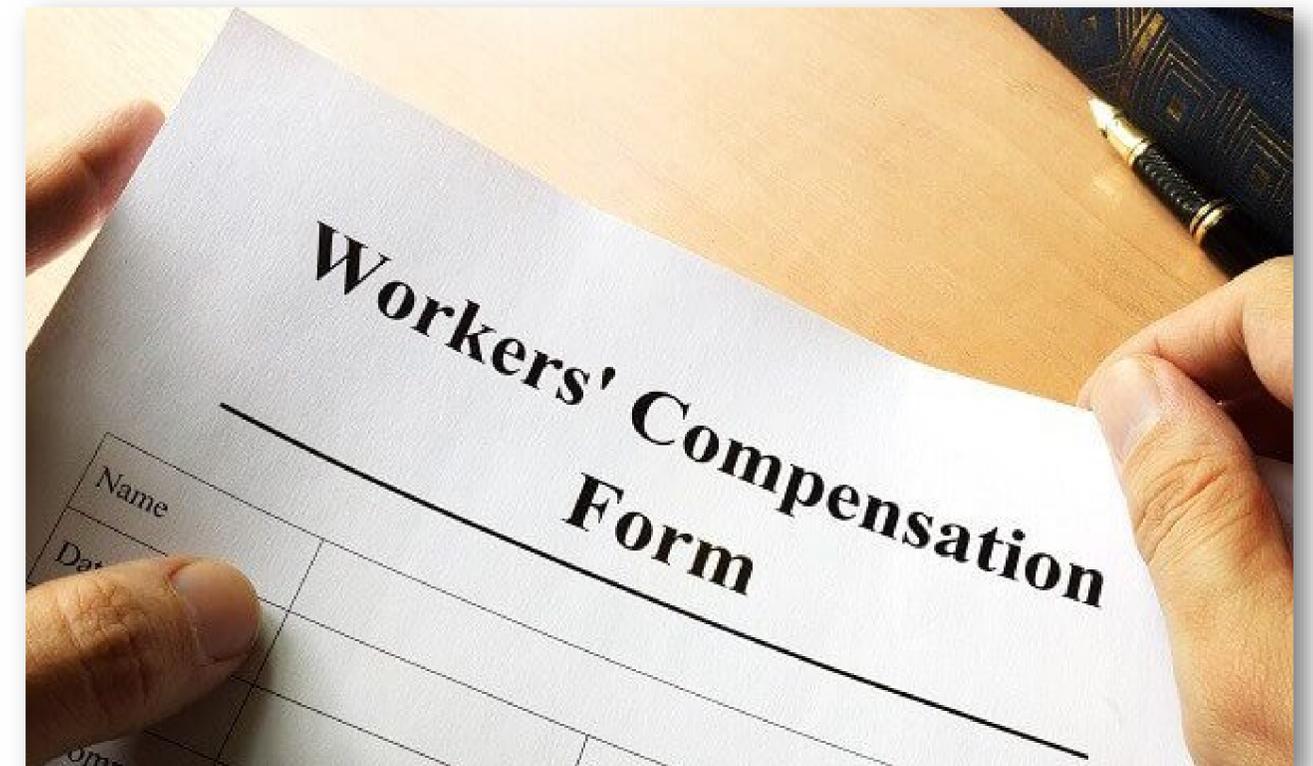
Participating Municipalities*:

- Town of Amenia
- City of Beacon
- Town of Beekman
- Town of Dover
- Town of Milan
- Village of Millbrook
- Village of Pawling
- Town of Pawling
- Town of Poughkeepsie
- Town of Red Hook
- Village of Red Hook
- Town of Union Vale
- Town of Washington
- Dutchess County

*2018 Plan Participants

Saving Calculation & Distribution:

- Comparison of retail rates vs. actual rates
- Distribute match funds based on percentage of plan



Total Savings/Cost Avoidance: \$1.64M
50% State Match: \$820K

Other Projects to be Submitted for Match Funds

- **Law Enforcement Computer-Aided Dispatch**
 - Town of Poughkeepsie
- **Other Projects?**
 - Must have been completed in 2018
 - Project Savings Distribution Certification signed by all participants
 - Back up documentation which demonstrates the savings
 - Submit to anotherstatemandate@dutchessny.gov by April 19th

Next Steps

- ✓ Turn in Savings Certification Forms or sign our copy
 - Due no later than April 19th
 - Submit in-person or to anotherstatemandate@dutchessny.gov
- ✓ New Projects for 2020 Plan
 - To be completed in 2020
 - Submit through MIG Grant Portal by May 3rd
- ✓ Next Meeting: TBD
 - Review of 2020

Municipal Innovation Grant (MIG) Program

Funding

- ✓ \$1.1 million

Program Goals

- ✓ Taxpayer savings/Reduction in the property tax levy
- ✓ Significant Increase to the Municipal Tax Base

Who Can Apply?

- ✓ Any government entity with taxing authority
- ✓ Non-municipal applicants must secure a support letter from the municipality(ies)

Application Submissions

- ✓ Dutchess County Grant Portal

Dutchess County Grant Portal

2019 Municipal Innovation Grant (MIG) Program

- ✓ Activity Information
- ✓ Outcome Report
- ✓ Anticipated Savings*
- ✓ Project Budget
- ✓ Project Timeline**
- ✓ Equipment Chart (if applicable)

2020 County-Wide Shared Services Initiative (CWSSI)

- ✓ Activity Information
- ✓ Anticipated Savings*

MIG Savings & Timeline Details

Anticipated Savings – 2020

- ✓ **Formula:** Anticipated Operational Savings + Avoided Cost – Implementation Cost – State/Federal Grant Awards = Actual Anticipated Savings
- ✓ **Methodology:** Include a detailed description explaining how you determined anticipated savings

Project Timeline

- ✓ Be cognizant of the project timeline and date you expect to realize savings

MIG Focus Areas & Categories

Focus Areas

- ✓ Criminal Justice/Law Enforcement
- ✓ Land Use/Economic Development
- ✓ General Innovation
- ✓ ADA Improvements

Resulting In:

- ✓ Dissolution of a Layer of Government
- ✓ Consolidation of Services
- ✓ Shared Services
- ✓ Regional Delivery of Services
- ✓ Other Efficiency Improvements
- ✓ Municipal Consolidation Planning or Implementation
- ✓ Improving Accessibility

Procurement Policies & Procedures

Dutchess County Procurement Policies and Procedures	
Estimated Acquisition Cost	Procedure ¹
Goods and Services (includes material and equipment leasing)	
\$1-\$4,999	No formal quotation required. Purchase shall be made based on reliable market information such as catalogues, phone quotes or previous quotes. The entity shall make reasonable efforts to obtain the best price.
\$5,000-\$19,999	Formal written quotations, obtained through the automated process [Empire State Purchasing Group (ESPG)] from at least three responsible bidders, or purchase from a State Contract.
\$20,000 and over	Formal bidding via ESPG .
Public Works/Construction	
\$1-\$9,999	No formal quotation required. Purchase shall be made based on reliable market information such as phone quotes or previous quotes. The entity shall make reasonable efforts to obtain the best price.
\$10,000-\$34,000	Formal written quotation from at least three responsible vendors.
\$35,000 and over	Formal bidding via ESPG .
Professional Services	
\$1-\$19,999	No formal quotation required. Purchase shall be made based on reliable market information such as phone quotes or previous quotes. The entity shall make reasonable efforts to obtain the best price.
\$20,000-\$39,999	Formal written quotation from at least three responsible vendors.
\$40,000 or over	Formal request for proposal (RFP) ² secured through ESPG .
¹ All CDBG procurement must include MBE/WBE outreach.	
² The County will consider a Request for Qualifications if the task requires more specialized experience than a general practitioner in the relevant field may be able to provide. The community will need to submit a written request with justification for the County's review and approval.	

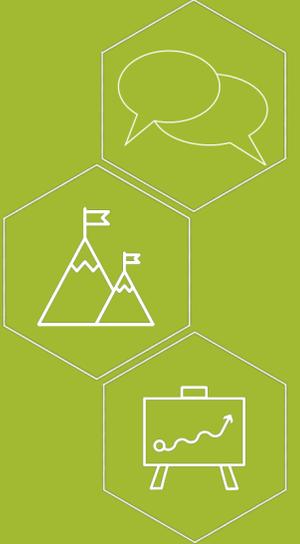
MIG Program Timeline

Timeline	
March 15, 2019	Application and Instructions Released
May 3, 2019	Applications due by 3 p.m. via the Grant Portal
May – June 2019	Community Development Advisory Committee (CDAC) Application Review
June 2019	County Executive Announcement of Awards
July 1, 2019	Project Year Start

EB'S
HUDSON VALLEY



DUTCHESS TOGETHER



A COUNTY-WIDE SHARED SERVICES PLAN

DUTCHESSNY.GOV

