DUTCHESS TOGETHER

A COUNTY-WIDE SHARED SERVICES PLAN

2018-2019

DUTCHESSNY.GOV

COUNTY OF DUTCHESS

MARCUS J. MOLINARO
COUNTY EXECUTIVE

September 13, 2017

The Governor and members of the State Legislature enacted a State Budget including a provision that mandated the County Executive lead a panel comprised of all city, town and village executives in the creation of a county-wide shared services property tax savings plan. Shared services and property tax savings are not new ideas in Dutchess County, nor was it necessary to mandate we do it. We have always worked hand in hand with our municipalities in an effort to create long-lasting cost savings for the residents of Dutchess County as demonstrated by the listing of shared services provided in appendix B. We have reduced the county property tax levy in each of the last three years including a rate reduction in 2017.

Since 2013, our administration and the County Legislature allocated nearly $7 million through our Municipal Innovation Grant Program specifically designed to incentivize municipalities to share services, evaluate consolidation opportunities, establish a regional delivery of services, and implement other efficiencies. A full list of the funded initiatives is included in appendix A. We have also worked on joint Community Development Block Grant Projects designed to prevent the duplication of efforts as outlined in appendix C.

This plan represents the hard work and dedication of all of our municipalities and participating school districts to save taxpayer dollars by reducing costs. Since April, collectively, we have spent more than 1,800 hours to date, formulating over $27M in savings related to 37 projects, and we applaud the participating municipalities and school districts for their efforts.

In addition to the savings identified, the Governor has promised matching funds where eligible. This funding will provide further taxpayer relief and we look forward to working with the State to draw down those promised funds. Some projects require a Local Government Efficiency grant to move forward and we know that the State will work with us on those important initiatives.

This plan is just one snapshot. We will continue to work together as one community, one county, to share services, eliminate duplicated programs, consolidate and provide overall tax savings for the residents of our County, as we have been for many years.

Marcus J. Molinaro
Dutchess County Executive

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Property Tax Savings Plan Project Summary

Project Number	Initiative	2018 Savings	2019 Savings
1	Salt Purchasing Cooperative	608,132	622,315
2	Shared Paving via County	200,121	211,310
3	Highway Equipment Rental via County	27,685	26,760
4	Dutchess Delivery Shared Electronic Communication & Outreach	229,071	204,571
5	County Procurement Specialist	78,894	99,025
6	Motor Vehicle Repair	35,042	35,918
7	Microsoft Office 365 Maintenance & Administration	9,887	10,037
8	Website Development & Maintenance	83,465	89,085
9	Tyler Technology Public Safety Software	98,700	98,700
10	Workers' Compensation Pool	3,742,782	3,739,532
11	Drug Task Force	3,526,410	3,526,410
12	Crisis Intervention Training	106,500	95,500
13	Shared Court Facilities (A)	44,000	44,000
14	Shared Court Facilities (B)	60,000	60,000
15	Municipal Solar Farm	493,000	13,000
16	Financial Management Software Training	2,057	-
17	Shared Fuel Farm (A)	73,200	2,000
18	Shared Fuel Farm (B)	201,000	-
19	Laserfiche Electronic Content Management	8,000	8,000
20	Sports Field - Infield Mix	14,500	20,000
21	Sports Field - Permanent Synthetic Marking	168,240	171,605
22	Workplace Violence/Defensive Driving Training	1,000	1,000
23	Shared Municipal Sewer Supply	350,000	50,000
24	Public Access Channel - P.A.N.D.A.	681,369	189,369
25	Shared Skid Steer Purchase	96,675	-
26	Public Safety Dispatch Consolidation	-	653,323
27	Consolidation of Firehouses	-	135,050
28	Highway Department Shared Services (A)	60,000	60,000
29	Highway Department Shared Services (B)	187,880	187,880
30	Law Enforcement Computer-Aided Dispatch	570,000	70,000
31	Regional Ambulance Service	-	40,000
32	Shared Electronic Fuel Dispensing	66,416	66,416
33	Consolidation of Water & Wastewater System	95,000	95,000
34	Public Transit Services Consolidation	1,924,455	702,250
35	Family Court Conflict Defender Swap	33,538	34,545
36	Village of Wappingers Falls & County Police Consolidation	582,000	582,000
37	Shared Highway Garage and Salt Shed	750,000	150,000
	Total Savings	**$ 15,209,018**	**$ 12,094,600**

Financial Summary

The State requires Counties include a summary of projected savings to the average taxpayer, homeowner and business as part of this plan; however, making these projections outside of each municipalities' budget process, is simply inaccurate and projecting countywide tax savings as a percentage of one's individual property tax bill is impossible. Each homeowner and business are taxed based on their own unique assessed valuation and municipal assessed value, which can change year to year. Although the following County-Wide Shared Services Property Tax Savings Plan Summary document is the prescribed format for submission of the Tax Savings Plan to the Director of the New York State Division of the Budget as required by law, the numbers as presented cannot be accurate.

It is important to note that the State has a critical role in producing meaningful property tax relief. In Dutchess County, 70% of net county costs are for mandated programs and services. The remaining 30% is "optional spending," including crucial government functions such as health and mental health services, sheriff road patrols, road repair, snow removal, public transportation, 911 dispatch, and senior services. Dutchess County has been sharing services and containing costs for years (see appendix A, B & C), now the State needs to do their share to reduce mandated costs instead of simply blaming others.

NEW YORK STATE OF OPPORTUNITY

County-Wide Shared Services Property Tax Savings Plan Summary

Appendix A

County of Dutchess			
County Contact: Jessica White			
Contact Telephone: 845-486-2010			
Contact Email: jwhite@dutchessny.gov			
Partners			
Row 1 – 2 Cities in Dutchess County			
Participating Cities		**Panel Representative**	**Vote Cast (Yes or No)**
1.	City of Poughkeepsie	Mayor Robert Rolison	Yes
2.	City of Beacon	Mayor Randy Casale	Yes
Row 2 – 20 Towns in Dutchess County			
Participating Towns		**Panel Representative**	**Vote Cast (Yes or No)**
1.	Town of Amenia	Supervisor Victoria Perotti	Yes
2.	Town of Beekman	Supervisor Barbara Zulauf	Yes
3.	Town of Clinton	Supervisor Raymond P. Oberly	Yes
4.	Town of Dover	Supervisor Linda French	Yes
5.	Town of East Fishkill	Supervisor John Hickman Jr.	Yes
6.	Town of Fishkill	Supervisor Robert LaColla	Yes
7.	Town of Hyde Park	Supervisor Aileen Rohr	Yes
8.	Town of Lagrange	Supervisor Alan Bell	Yes
9.	Town of Milan	Supervisor William Gallagher	Yes
10.	Town of Northeast	Supervisor George Kaye	Yes
11.	Town of Pawling	Supervisor David Kelly	Yes
12.	Town of Pine Plains	Supervisor Brian J. Coons	Yes
13.	Town of Pleasant Valley	Supervisor Mark Figliozzi	Yes
14.	Town of Poughkeepsie	Supervisor Jon J. Baisley	Yes
15.	Town of Red Hook	Supervisor Robert McKeon	Yes
16.	Town of Rhinebeck	Supervisor Elizabeth Spinzia	Yes
17.	Town of Stanford	Supervisor Joseph Norton	Yes

Appendix A

18.	Town of Union Vale	Supervisor Patricia Tompkins	Yes
19.	Town of Wappinger	Supervisor Lori Jiava	Yes
20.	Town of Washington	Supervisor Gary Ciferri	Yes
Use Additional Sheets if necessary			

Row 3 – 8 Villages in Dutchess County

Participating Villages		Panel Representative	Vote Cast (Yes or No)
1.	Village of Fishkill	Mayor James J. Miccio	Yes
2.	Village of Millbrook	Mayor Rodney Brown	Yes
3.	Village of Millerton	Mayor Debra Middlebrook	Yes
4.	Village of Pawling	Mayor Robert Liffland	Yes
5.	Village of Rhinebeck	Mayor Gary Bassett	Yes
6.	Village of Red Hook	Mayor Edward Blundell	Yes
7.	Village of Tivoli	Mayor Joel Griffith	Yes
8.	Village of Wappingers Falls	Mayor Matthew Alexander	Yes
Use Additional Sheets if necessary			

Row 4 – 14 School Districts and BOCES in Dutchess County

Participating School Districts, BOCES, and Special Improvement Districts		Panel Representative	Vote Cast (Yes or No)
1.	Arlington CSD	Assistant Superintendent Kevin Sheldon	Yes
2.	Rhinebeck CSD	Superintendent Joseph Phelan	Yes
3.	Wappingers CSD	Kristen Crandall	Yes
4.	Webutuk CSD	Raymond Castellani	Yes
5.	BOCES	Richard Hooley	Yes
Use Additional Sheets if necessary			

Row 5

2017 Local Government Property Taxes	The sum total of property taxes levied in the year 2017 by the county, cities, towns, villages, school districts, BOCES, and special improvement districts within such county.
	$807,224,823

NEW YORK STATE OF OPPORTUNITY

County-Wide Shared Services Property Tax Savings Plan Summary

Appendix A

Row 6	
2017 Participating Entities Property Taxes	**The sum total of property taxes levied in the year 2017 by the county, any cities, towns, villages, school districts, BOCES, and special improvements districts identified as participating in the panel in the rows above.**
	$566,477,153
Row 7	
Total Anticipated Savings	**The sum total of net savings in such plan certified as being anticipated in calendar year 2018, calendar year 2019, and annually thereafter.**
	2018- $15.2M, 2019- $12.1M, Annually- $12.5M
Row 8	
Anticipated Savings as a Percentage of Participating Entities property taxes	**The sum total of net savings in such plan certified as being anticipated in calendar year 2018 as a percentage of the sum total in Row 6, calendar year 2019 as a percentage of the sum total in Row 6, and annually thereafter as a percentage of the sum total in Row 6.**
	2018- 2.7%, 2019- 2.1%, Annually- 2.2%
Row 9	
Anticipated Savings to the Average Taxpayer	**The amount of the savings that the average taxpayer in the county will realize in calendar year 2018, calendar year 2019, and annually thereafter if the net savings certified in the plan are realized.**
	2018- $144, 2019- $114, Annually- $118
Row 10	
Anticipated Costs/Savings to the Average Homeowner	**The percentage amount a homeowner can expect his or her property taxes to increase or decrease in calendar year 2018, calendar year 2019, and annually thereafter if the net savings certified in the plan are realized.**
	2018- 2.7%, 2019- 2.1%, Annually- 2.2%

NEW YORK STATE OF OPPORTUNITY

County-Wide Shared Services Property Tax Savings Plan Summary

Appendix A

Row 11	
Anticipated Costs/Savings to the Average Business	**The percentage amount a business can expect its property taxes to increase or decrease in calendar year 2018, calendar year 2019, and annually thereafter if the net savings certified in the plan are realized.**
	2018- 2.7%, 2019- 2.1%, Annually- 2.2%

CERTIFICATION

I hereby affirm under penalty of perjury that information provided is true to the best of my knowledge and belief. This is the finalized county-wide shared services property tax savings plan. The county-wide shared services property tax savings plan was approved on September 11, 2017, and it will be disseminated to residents of the county in accordance with the County-wide Shared Services Property Tax Savings Law.

Marcus J. Molinaro — County Chief Executive Officer

(Print Name)

M J Molinaro — 9/13/2017

(Signature) (Date)

County-Wide Shared Services Tax Savings Plan

Project Name: 1. Salt Purchasing Cooperative

Municipalities Participating:

Dutchess County; Cities of Beacon, Poughkeepsie; Towns of Amenia, Clinton, Dover, East Fishkill, Hyde Park, LaGrange, Milan, North East, Pawling, Pleasant Valley, Pine Plains, Poughkeepsie, Red Hook, Rhinebeck, Union Vale, Wappinger, Washington; Villages of Rhinebeck, Millerton; & Dutchess County BOCES, Rhinebeck CSD, and Wappingers CSD

Project Description:

Dutchess County completed a bid for its salt purchasing needs and has allowed Municipalities to jointly purchase through the County vendor in order to realize economies of scale and take advantage of the $75/ton rate that the County was able to secure, which was significantly lower than the original price of the New York State OGS bid.

	2018	2019
Projected Savings:	$ 608,132	$ 622,315

County-Wide Shared Services Tax Savings Plan

Project Name: 2. Shared Paving via County

Municipalities Participating:

Dutchess County; City of Beacon; Towns of Clinton, Dover, East Fishkill, Fishkill, Hyde Park, LaGrange, Milan, Pine Plains, Pleasant Valley, Poughkeepsie, Red Hook, Union Vale, Wappinger, Washington; & Villages of Rhinebeck and Wappingers Falls

Project Description:

Dutchess County issues a bid for a various paving materials and several municipalities have agreed to purchase from the County vendor in order to take advantage of the negotiated rates. Materials for purchase include:

Item D-450.10 HMA Type 1 Base Course (NYSDOT Item 403.118902)
Item D-450.30 HMA Type 3 Binder Course (NYSDOT Item 403.138902)
Item D-450.50 HMA Type 5 Shim Course (NYSDOT Item 403.158902)
Item D-450.60 HMA Type 6 Top Course (NYSDOT Item 403.178902)
Item D-450.6F HMA Type 6F2 Top Course (NYSDOT Item 403.178202)
Item D-450.70 HMA Type 7 Top Course (NYSDOT Item 403.198902)
Item D-450.7F HMA Type 7F2 Top Course (NYSDOT Item 403.198202)

	2018	2019
Projected Savings:	$ 200,121	$ 211,310

County-Wide Shared Services Tax Savings Plan

Project Name: 3. Highway Equipment Rental via County

Municipalities Participating:

Dutchess County; Cities of Beacon, Poughkeepsie; Towns of Amenia, Clinton, East Fishkill, Fishkill, Hyde Park, LaGrange, Milan, Pleasant Valley, Union Vale, Wappinger; Villages of Rhinebeck, Tivoli, Wappingers Falls; & Dutchess County BOCES

Project Description:

Dutchess County issues a bid for various highway equipment rentals. These rentals include hourly, daily, and weekly rates for many types of equipment with and without operators. Several municipalities have agreed to purchase from the County vendor in order to take advantage of the negotiated rates.

	2018	2019
Projected Savings:	$ 27,685	$ 26,760

County-Wide Shared Services Tax Savings Plan

Project Name: 4. Dutchess Delivery Shared Electronic Communication & Outreach

Municipalities Participating:

Dutchess County; City of Beacon; Towns of Dover, East Fishkill, Hyde Park, LaGrange, Milan, Pine Plains, Pleasant Valley, Poughkeepsie, Red Hook, Union Vale, Wappinger, Washington; Villages of Rhinebeck, Tivoli; & Rhinebeck CSD

Project Description:

Dutchess Delivery provides a platform for shared public outreach, electronic communication and community engagement. Electronic Communication development includes needs assessment and evaluation of current electronic communications, necessary graphics, template build, and training. If needed, coding of web pages ("Page Watch") will be included. Residents would receive e-mails or text messages on information advisories for topics they subscribe to.

	2018	2019
Projected Savings:	$ 229,071	$ 204,571

County-Wide Shared Services Tax Savings Plan

Project Name: 5. County Procurement Specialist

Municipalities Participating:

Dutchess County; Towns of Amenia, Beekman, East Fishkill, Hyde Park, Red Hook, Union Vale, Wappinger; & Villages of Red Hook, Rhinebeck, and Wappingers Falls

Project Description:

Provide procurement assistance to municipalities as follow:

- Assist in the development of bid specifications;
- Provide professional opinion and research related to bid proposals;
- Single point of contact for all related questions regarding bids;
- Post all bids on the Empire State Purchasing Group web portal through BidNet;
- Post all addenda and questions regarding bids;
- Provide information as to the number of downloads etc.;
- Bid proposals would be opened by the municipality;
- Provide assistance in reviewing the bid responses and the tabulation of results;
- Municipality would make the award;
- Provide guidance and assistance during the RFP evaluation phase;
- Provide the evaluation criteria spreadsheet for RFP's;
- Act as a coordinator for the opportunity to conduct cooperative purchasing;
- Contact municipalities as to the availability to participate in County cooperative purchasing opportunities (this will provide increased savings for commodities and services due to bulk purchasing);
- Coordinate cooperative purchasing opportunities among the municipalities;
- Assist in research regarding the opportunity to piggyback off other municipal bids and RFP’s providing administrative savings; and
- Provide advice and assistance as to the opportunity to purchase off of State Contract.

*bids also refers to RFP's and quotes

Additionally, municipalities will be given the opportunity to participate in the County auctions at no cost to the municipality.

	2018	2019
Projected Savings:	$ 78,894	$ 99,025

County-Wide Shared Services Tax Savings Plan

Project Name: 6. Motor Vehicle Repair

Municipalities Participating:

Dutchess County; City of Poughkeepsie; Towns of Clinton, Hyde Park, Pawling, Poughkeepsie; & Village of Rhinebeck

Project Description:

Dutchess County, the Town of Poughkeepsie, and the City of Poughkeepsie all maintain an auto service repair shop where they maintain their fleet of vehicles. These three providers will offer auto repair services on a fee for service basis to various municipalities. Labor rates are as low as $60/hr and parts can be offered at cost, which includes a discounted purchase rate due to low contracted prices secured through competitive bids.

	2018	2019
Projected Savings:	$ 35,042	$ 35,918

County-Wide Shared Services Tax Savings Plan

Project Name: 7. Microsoft Office 365 Maintenance and Administration

Municipalities Participating:

Dutchess County; City of Beacon; Town of Red Hook; & Villages of Millbrook and Red Hook

Project Description:

"Office 365" refers to subscription plans that include access to Office applications plus other productivity services that are enabled over the Internet (cloud services). Office 365 plans for government include services such as Skype for Business web conferencing and Exchange Online hosted email for business, and additional online storage with One Drive.

Many Office 365 plans also include the desktop version of the latest Office applications, which users can install across multiple computers and devices. The fully installed applications include: Word, Excel, PowerPoint, OneNote, Outlook, Publisher, and Access. (Publisher and Access are available on PC only.) And you can install them across multiple devices, including PCs, Macs, Android tablets, Android phones, iPad, and iPhone. When you have an active Office 365 subscription that includes the desktop version of Office, you always have the most up-to-date version of the applications.

All Office 365 plans are paid for on a subscription basis.

Microsoft Office 365 implementation and administration services offered through the County. This will reduce cost to the municipality by avoiding the need for in house staff for the administration of Microsoft Office 365.

	2018	2019
Projected Savings:	$ 9,887	$ 10,037

County-Wide Shared Services Tax Savings Plan

Project Name: 8. Website Development and Maintenance

Municipalities Participating:

Dutchess County; Cities of Beacon, Poughkeepsie; Towns of Amenia, Beekman, East Fishkill, Hyde Park, LaGrange, Pine Plains, Poughkeepsie, Red Hook, and Wappinger

Project Description:

Dutchess County Office of Central and Information Services (OCIS) is pleased to offer municipalities proposals to design, develop and host municipal websites. As part of the website, OCIS would incorporate advanced features from the County's award winning Website as well as new features developed specifically for municipal sites.

Website development includes site evaluation, needs assessment responsive (mobile friendly) site build (template pages), necessary graphics work, Online calendar, public alerts, InfoAccess (GIS application), training and the ability to update pages via Content Management System. All development projects will begin with an interview process where the County's Office of Central and Information Services Department (OCIS) will explore and establish goals for the site and uncover features that the municipality may not currently have on the site that they would like. OCIS will also start to identify who will make updates to the municipality site and what a work flow may look like.

	2018	2019
Projected Savings:	$ 83,465	$ 89,085

County-Wide Shared Services Tax Savings Plan

Project Name: 9. Tyler Technology Public Safety Software

Municipalities Participating:

Dutchess County; Cities of Beacon and Poughkeepsie

Project Description:

Tyler Technology Public Safety Software will be utilized to leverage the County's Infrastructure and multi-jurisdictional software license. It will significantly reduce the municipalities computer infrastructure cost by having one system hosted at the County's computer center.

This integration will improve situational awareness and greatly enhance public safety for the citizens of Dutchess County.

	2018	2019
Projected Savings:	$ 98,700	$ 98,700

County-Wide Shared Services Tax Savings Plan

Project Name: 10. Worker's Compensation Pool

Municipalities Participating:

Dutchess County; Cities of Beacon, Poughkeepsie; Towns of Amenia, Beekman, Dover, Milan, Pawling, Pleasant Valley, Poughkeepsie, Red Hook, Rhinebeck, Union Vale, Wappinger, Washington; & Villages of Millbrook, Pawling, and Red Hook

Project Description:

Dutchess County implemented a cost savings initiative that extended participation in our self-insured Workers' Compensation Plan to local municipalities. This initiative provides savings for the County and local municipalities by pooling risk and providing plan premiums for members that are lower than rates found on the open market.

	2018	2019
Projected Savings:	$ 3,742,782	$ 3,739,532

County-Wide Shared Services Tax Savings Plan

Project Name: 11. Drug Task Force

Municipalities Participating:

Dutchess County and all municipalities

Project Description:

The Dutchess County Drug Task Force (DCTF) is an undercover unit concerned with the sale and distribution of narcotics (drug crimes) throughout Dutchess County. The DCTF consists of officers assigned by Dutchess County, City of Poughkeepsie, City of Beacon, Town of East Fishkill and Town of Poughkeepsie and reports to the Dutchess County District Attorney's Office. The county-wide nature of the DCTF means each municipality does not have to invest resources in drug enforcement activities.

	2018	2019
Projected Savings:	$ 3,526,410	$ 3,526,410

County-Wide Shared Services Tax Savings Plan

Project Name: 12. Crisis Intervention Training

Municipalities Participating:

Dutchess County; Cities of Beacon, Poughkeepsie; Towns of East Fishkill, Fishkill, Hyde Park, Pine Plains, Poughkeepsie, & Villages of Fishkill, Millbrook, Millerton, Red Hook, Rhinebeck, and Wappingers Falls

Project Description:

Police officers will receive 40 hours of training on how to effectively respond to individuals experiencing crisis situations. The training will provide officers with the knowledge and tools necessary to help identify, intervene, de-escalate, and divert individuals from inpatient hospitalization and the criminal justice system to community organizations that can address their needs. Research suggests savings from diverted hospitalizations and reduced legal bookings. Shared training provides significant savings in training expenses.

	2018	2019
Projected Savings:	$ 106,500	$ 95,500

County-Wide Shared Services Tax Savings Plan

Project Name: 13. Shared Court Facilities (A)

Municipalities Participating:

Town of Red Hook & Village of Red Hook

Project Description:

The Town and Village currently have three elected judges and one appointed Acting Judge, four part-time clerks, two court locations with separate offices, computer systems, and storage spaces. The Town's Judicial Court costs are approx. $126,000 and the Village expends $131,000 annually.

We are looking to study, develop and implement a shared use of facilities and staff. This will save staff costs through consolidation and provide better service to all residents.

	2018	2019
Projected Savings:	$ 44,000	$ 44,000

County-Wide Shared Services Tax Savings Plan

Project Name: 14. Shared Court Facilities (B)

Municipalities Participating:

Town of Rhinebeck & Village of Rhinebeck

Project Description:

The Town has two elected judges, two part-time clerks, and one special prosecutor. The Village has one elected judge, one appointed associate judge, and one full time clerk. The Town and Village have separate offices, courtrooms, computer systems, and record storage spaces.

We will study all aspects of judicial functions including, but not restricted to, the following: use of Village and Town municipal space for offices; storage and court services; requirements for timely execution of judicial cases by the State and County and the ability to provide effective service to the Village and Town; effective use of police (Village, County and State) for consolidation of service and overtime; consolidation of information technology services for judicial courts for the Village and Town; and the duties and responsibilities of each clerk in comparison to other municipalities in the County with similar case loads.

We want a recommendation of how we could consolidate administration of two courts (judges, clerks, office space, record storage space, and court) and how the costs to support a new joint Town/Village court administration would be shared by each municipality. We would require the study to enumerate steps for proposed time line (taking into account election cycles for judges and municipal budget schedules.)

We would like for the justices, clerks, supervisor, mayor, board liaisons to the court, and special prosecutor to participate in the study.

We will compare the total amount currently budgeted in the Town ($94,684) and Village ($89,108) budgets with what would be allotted for the new model. Additionally, as space is at a premium in both municipalities, even a physical consolidation would be a major savings.

	2018	2019
Projected Savings:	$ 60,000	$ 60,000

County-Wide Shared Services Tax Savings Plan

Project Name: 15. Municipal Solar Farm

Municipalities Participating:

Town of Red Hook; Villages of Red Hook, and Tivoli

Project Description:

The Town of Red Hook and the two villages are seeking to take advantage of the new Community Distributed Generation rules and develop a solar farm array on the Village of Red Hook's well-fields, proximate to the Central Hudson grid for an inter-connect.

We see the project as producing both cost savings and cost avoidance. We will be able to produce solar power and avoid any future energy cost increases. Plus, protect against climate change and the immeasurable costs of greenhouse gas production. The three municipal offices and their infrastructure (water pumping) will be customers of the supply capacity as will local schools and cultural facilities.

With the shared approach Village of Red Hook, landowner, can offer land value and access to the necessary three phase wiring in the grid. Town of Red Hook can offer expertise, project coordination, and zoning oversight since the land zoning is in the Town of Red Hook.

These factors will enable the parties to avoid land acquisition costs (while protecting Village of Red Hook well-fields).

	2018	2019
Projected Savings:	$ 493,000	$ 13,000

County-Wide Shared Services Tax Savings Plan

Project Name: 16. Financial Management Software Training

Municipalities Participating:

Towns of Beekman, Pawling, Pine Plains, Washington; Villages of Millbrook, Millerton, Tivoli; & Rhinebeck Central School District

Project Description:

KVS Enterprise training offers classroom style training via webex. By sharing the cost of the training, savings will be realized.

	2018	2019
Projected Savings:	$ 2,057	$ 0

County-Wide Shared Services Tax Savings Plan

Project Name: 17. Shared Fuel Farm (A)

Municipalities Participating:

Town of North East; Village of Millerton; & Webutuck CSD

Project Description:

The proposed project involves the utilization of the existing Webutuck Central School District Fuel Management System to store, dispense, and provide accounting for all diesel and gas utilized by the three (3) participating entities.

Currently the Town of North East has a pair of undersized, outdated and non-compliant above ground fuel storage tanks located at the existing Town highway garage facility located immediately adjacent to a trout stream. Due to the growing fleet of vehicles along with the environmental non-compliance issues, the tanks will need to be replaced in the near future. Rather than replace the old tanks, the Town of Northeast would utilize the Webutuck Fuel Management System to serve the Highway Department needs. This will result in a savings to the the Town by allowing the Town to eliminate the existing tanks and avoid the replacement cost. This also removes an existing environmental concern with fuel storage at the highway garage site next to the existing trout stream. The Town would gain an additional savings by avoiding the annual bid process in obtaining fuel pricing.

The Village of Millerton currently buys gasoline from a local vendor at retail prices. The Village utilizes two existing above grade diesel fuel tanks that are undersized, outdated and non-compliant with NYSDEC standards. The diesel tanks are located at the existing Village of Millerton Department of Public Works (DPW) Building that is located over the primary groundwater aquifer that provides drinking water to the Village of Millerton municipal water system that serves both the Town of North East and the Village of Millerton. Due to the environmental non compliance issues, the tanks will need to be replaced in the near future. Rather than replace the old tanks, the Village of Millerton would utilize the Webutuck Fuel Management System to serve the Village's Police Department and Village DPW needs. This will result in a savings to the the Village by allowing the Village to do away with their existing tanks and avoiding the cost of replacing the existing tanks at the the DPW Facility. This also removes an existing environmental concern with fuel storage over an aquifer. The Village would gain an additional savings by avoiding the annual fuel bid process.

	2018	2019
Projected Savings:	$ 73,200	$ 2,000

County-Wide Shared Services Tax Savings Plan

Project Name: 18. Share Fuel Farm (B)

Municipalities Participating:

Town of Red Hook; Villages of Red Hook, and Tivoli

Project Description:

The Town of Red Hook currently maintains an informal arrangement with the Villages of Red Hook, and Tivoli, as well as both Fire Companies (Tivoli and RH) to share their fuel farm. This arrangement saves taxpayers and those entities the costs for constructing and maintaining separate stations.

The Villages would otherwise partner with their Fire Companies to provide this service, eliminating the need to construct 2 new additional facilities.

Cost Avoidance:

Construction of RH Village and Fire Co. Fuel Station -	103 ,000
Tivoli Village and Fire Co. -	98,000

	2018	2019
Projected Savings:	$ 201,000	$ 0

County-Wide Shared Services Tax Savings Plan

Project Name: 19. Laserfiche Electronic Content Management User Group

Municipalities Participating:

Towns of Amenia, Beekman, Dover, North East; & Rhinebeck CSD

Project Description:

Municipal electronic records management has become an essential resource for communities to break down departmental "silos" of information and to serve the public's interest in transparent and efficient government operations.

Laserfiche Electronic Content Management System (ECMS) user / administrative training costs for annual training sessions is prohibitive for most communities on their own. By offering joint training, we can reduce training costs. Maintenance costs do not include training or administrative technical assistance or support.

Dutchess County communities with a Laserfiche ECMS can collaborate and share the cost of annual user and administrative ECMS scheduled training sessions. The Town of Dover offers to serve as the local resource to help coordinate the Dutchess County Laserfiche ECMS User Group (at no cost to this project). The creation of a Dutchess County Laserfiche ECMS User Group will reduce cost through shared training, as well as, improve administration knowledge and use of systems.

	2018	2019
Projected Savings:	$ 8,000	$ 8,000

County-Wide Shared Services Tax Savings Plan

Project Name: 20. Sports field - Infield Mix

Municipalities Participating:

City of Beacon; Towns of Amenia, Beekman, Clinton, Dover, Fishkill, LaGrange, Milan, Pleasant Valley, Red Hook; Villages of Millerton, Tivoli; & Arlington CSD

Project Description:

RFQ for Sports Field Infield Mix. By buying in bulk, we can leverage a total quantity at a reduced cost.

We anticipate additional Municipalities and School Districts to sign on in subsequent years due to the demonstrated savings.

	2018	2019
Projected Savings:	$ 14,500	$ 20,000

County-Wide Shared Services Tax Savings Plan

Project Name: 21. Sports field - Permanent Synthetic Marking

Municipalities Participating:

City of Beacon; Towns of Amenia, Beekman, Dover, Milan, & Pleasant Valley

Project Description:

Painting lines on sports fields is a weekly task requiring resources that could be better utilized elsewhere. The installation of a permanent synthetic marking system designed specifically for grass fields produces compound savings. Additional savings would be realized by using the labor hours saved, by the maintenance staff, to perform other work that would be otherwise outsourced at prevailing wage.

	2018	2019
Projected Savings:	$ 168,240	$ 171,605

County-Wide Shared Services Tax Savings Plan

Project Name: 22. Workplace Violence/ Defensive Driving Training

Municipalities Participating:

Town of Washington & Village of Millbrook

Project Description:

By having a joint training for workplace violence and defensive driving, we save the cost of multiple training sessions.

	2018	2019
Projected Savings:	$ 1,000	$ 1,000

County-Wide Shared Services Tax Savings Plan

Project Name: 23. Shared Municipal Sewer Supply

Municipalities Participating:

Town of East Fishkill & Wappingers CSD

Project Description:

Create a consolidated sewer district which services commercial business on Route 52 as well as John Jay High School. This will permit the school district to decommission their sewer plant thereby avoiding operations and capital expenses. In speaking to engineers and school representatives, the John Jay Sewer Plant is at an age where, to continue service, in the next few years, it will require significant capital improvements.

	2018	2019
Projected Savings:	$ 350,000	$ 50,000

County-Wide Shared Services Tax Savings Plan

Project Name: 24. Public Access Channel - P.A.N.D.A.

Municipalities Participating:

Towns of Red Hook, Rhinebeck; Villages of Red Hook, Rhinebeck, and Tivoli

Project Description:

The five municipalities will formalize an agreement to operate a joint Public Access channel that includes recording and airing municipal meetings. These five municipalities would otherwise have to provide their own studios and broadcast technology.

	2018	2019
Projected Savings:	$ 681,369	$ 189,369

County-Wide Shared Services Tax Savings Plan

Project Name: 25. Shared Skid Steer Purchase

Municipalities Participating:

Towns of Milan & North East

Project Description:

The towns of Milan and North East intend to jointly purchase a Skid Steer with various attachments. The machine will be used for moving pallets, stump grinding, milling/planing asphalt, sweeping, and general loading/grading work.

While the machine itself is versatile enough to be used every day, the towns individually do not have enough of a demand to use it every day, therefore making this a suitable piece of equipment for sharing. In addition, owning the machine versus renting one allows the towns to be more flexible in their scheduling as the machine will be readily available and can be used for brief periods throughout the year, increasing the level of service provided to the residents.

	2018	2019
Projected Savings:	$ 96,675	$ 0

County-Wide Shared Services Tax Savings Plan

Project Name: 26. Public Safety Dispatch Consolidation

Municipalities Participating:

Dutchess County & City of Poughkeepsie

Project Description:

Conduct a comprehensive study of the City's dispatch operations, which will include a fiscal analysis and a restructuring plan, including potential shared services and consolidation opportunities within the City and with Dutchess County.

	2018	2019
Projected Savings:	$ 0	$ 653,323

County-Wide Shared Services Tax Savings Plan

Project Name: 27. Consolidation of Firehouses

Municipalities Participating:

City of Beacon

Project Description:

Consolidation of three existing firehouses into a single central fire station.

	2018	2019
Projected Savings:	$ 0	$ 135,050

County-Wide Shared Services Tax Savings Plan

Project Name: 28. Highway Departments Shared Services (A)

Municipalities Participating:

Town of Red Hook; Villages of Red Hook, and Tivoli

Project Description:

Develop and implement standardized procedures for administration and asset management, inventorying, and development of a shared purchasing program.

	2018	2019
Projected Savings:	$ 60,000	$ 60,000

County-Wide Shared Services Tax Savings Plan

Project Name: 29. Highway Department Shared Services (B)

Municipalities Participating:

Town of Rhinebeck & Village of Rhinebeck

Project Description:

Consolidated core tasks of the highway and maintenance departments to optimize operating costs, and reduce redundant equipment, administrative, training, and material costs.

	2018	2019
Projected Savings:	$ 187,880	$ 187,880

County-Wide Shared Services Tax Savings Plan

Project Name: 30. Law Enforcement Computer-Aided Dispatch

Municipalities Participating:

Dutchess County & Town of Poughkeepsie

Project Description:

Upgrade and consolidate the Town's law enforcement dispatch system with the County's dispatch system.

	2018	2019
Projected Savings:	$ 570,000	$ 70,000

County-Wide Shared Services Tax Savings Plan

Project Name: 31. Regional Ambulance Service

Municipalities Participating:

Dutchess County; Towns of Amenia, Dover, North East; & Village of Millerton

Project Description:

Create a joint regional ambulance service to ensure consistent, quality service for all participating entities.

	2018	2019
Projected Savings:	$ 0	$ 40,000

County-Wide Shared Services Tax Savings Plan

Project Name: 32. Shared Electronic Fuel Dispensing

Municipalities Participating:

Dutchess County & Town of Clinton

Project Description:

Creation of a shared vehicle fueling depot which will create efficiencies via shared purchasing and operations as well as increased accountability resulting from electronic monitoring.

	2018	2019
Projected Savings:	$ 66,416	$ 66,416

County-Wide Shared Services Tax Savings Plan

Project Name: 33. Consolidation of Water and Wastewater System

Municipalities Participating:

Dutchess County WWA & Village of Tivoli

Project Description:

Transfer of ownership of the Village's water and wastewater system to the Dutchess County Water and Wastewater Authority which will allow the system to improve operations and make essential capital improvements which will be required in the next 5-20 years

	2018	2019
Projected Savings:	$ 95,000	$ 95,000

County-Wide Shared Services Tax Savings Plan

Project Name: 34. Public Transit Services Consolidation

Municipalities Participating:

Dutchess County & City of Poughkeepsie

Project Description:

Starting July 1, 2017, Dutchess County will provide four (4) new service routes in the City and Town of Poughkeepsie. These routes provide service to residents who previously utilized the City of Poughkeepsie bus service which ceased operation on June 30th, 2017. The new expanded hours of operation are 6:30 a.m. through 11:30 p.m. Monday through Saturday and limited service to and from the Galleria and Shoppes at South Hills on Sunday. The new service runs longer, allowing residents to use the bus for work and social trips throughout the City six days a week. Schedules are available online (CJ, CK, CL, CM and Sunday A, B, H & F).

The expansion of the Dutchess County Public Transit provides enhanced transit services with greater efficiency at a lower cost to taxpayers. This consolidation eliminates the duplication of service that has existed with two overlapping public transit services in use. The County's expansion aligns with the County's goals of consolidation and shared services while providing necessary transit services to residents.

The City was non-compliant and was not eligible for State or Federal funding and have not drawn down funds since 2015. The cost savings below assumes they would hire staff and work on becoming compliant in 2018 and be able to draw down State and Federal funding by 2019 which is what would need to happen if they had decided to keep and run their bus service.

	2018	2019
Projected Savings:	$ 1,924,455	$ 702,250

County-Wide Shared Services Tax Savings Plan

Project Name: 35. Family Court Conflict Defender Swap

Municipalities Participating:

Counties of Ulster and Dutchess

Project Description:

Both Dutchess and Ulster Counties will hire full-time Assistant Public Defenders to represent clients where a conflict exists. Ulster County will provide conflict defense in Dutchess County Family Court for approximately 150 cases and Dutchess County will provide the same for Ulster County.

Dutchess and Ulster Counties are also looking at other shared services in public defense in the area of night arraignment and will move forward on a night arraignment swap arrangement if it is practical and produces savings for both counties.

	2018	2019
Projected Savings:	$ 33,538	$ 34,545

County-Wide Shared Services Tax Savings Plan

Project Name: 36. Village of Wappingers Falls & County Police Consolidation

Municipalities Participating:

Dutchess County and the Village of Wappingers Falls

Project Description:

Inter-municipal agreement between Dutchess County and the Village of Wappingers Falls for the expansion and provision of Sheriff law enforcement services in the Village of Wappingers Falls. The service will include the provision of 2 full-time patrol officers between the hours of 8am and 12 midnight and 1 patrol officer between the hours of 12 midnight through 8am. The Sheriffs assigned to the Village of Wappingers Falls will be based in a sub station in the Village of Wappingers Falls beginning January 2018. Anticipated savings will be generated through the elimination of duplicative administrative and supervisory components.

	2018	2019
Projected Savings:	$ 582,000	$ 582,000

County-Wide Shared Services Tax Savings Plan

Project Name: 37. Shared Highway Garage and Salt Shed

Municipalities Participating:

Town of North East & Village of Millerton

Project Description:

The Town of North East and the Village of Millerton are exploring the possibility of sharing a Highway Garage and Salt Shed. The first step in the process is the completion of a feasibility study. Pending the findings of a feasibility study, it is anticipated that the two municipalities will build one building, share administrative costs as well as equipment.

	2018	2019
Projected Savings:	$ 750,000	$ 150,000

Plan Certification

We, the municipal leaders of Dutchess County, recognize the importance of shared services, the elimination of duplicative services, consolidation, and improved efficiencies in an effort to reduce the burden on property taxpayers, and have worked diligently to this end for many years, as evidenced by the County's Municipal Innovation Grant Program and annual County-Wide Shared Services Summit.

As required by the 2017-2018 New York State Budget, we have developed a County-Wide Shared Services Property Tax Savings plan. The below signed parties do hereby certify the attached plan, as prepared by Dutchess County and its two cities, twenty towns, and eight villages.

Marcus J. Molinaro
Dutchess County Executive

Robert J. Rolison
Mayor, City of Poughkeepsie

Randy J. Casale
Mayor, City of Beacon

Victoria Perotti
Supervisor, Town of Amenia

Barbara A. Zulauf
Supervisor, Town of Beekman

Raymond P. Oberly
Supervisor, Town of Clinton

Linda S. French
Supervisor, Town of Dover

John Hickman Jr.
Supervisor, Town of East Fishkill

Robert LaColla
Supervisor, Town of Fishkill

Aileen M. Rohr
Supervisor, Town of Hyde Park

Alan E. Bell
Supervisor, Town of Lagrange

William F. Gallagher
Supervisor, Town of Milan

George N. Kaye
Supervisor, Town of North East

David P. Kelly
Supervisor, Town of Pawling

Brian J. Coons
Supervisor, Town of Pine Plains

Mark Figliozzi
Supervisor, Town of Pleasant Valley

Jon J. Baisley
Supervisor, Town of Poughkeepsie

Robert McKeon
Supervisor, Town of Red Hook

Elizabeth Spinzia
Supervisor, Town of Rhinebeck

Joseph M. Norton Sr.
Supervisor, Town of Stanford

Patricia Tompkins
Supervisor, Town of Union Vale

Lori A. Jiava
Supervisor, Town of Wappinger

Gary E. Ciferri
Supervisor, Town of Washington

James J. Miccio
Mayor, Village of Fishkill

Rodney Brown
Mayor, Village of Millbrook

Debra Middlebrook
Mayor, Village of Millerton

Robert J. Liffland
Mayor, Village of Pawling

Edward Blundell
Mayor, Village of Red Hook

Gary Bassett
Mayor, Village of Rhinebeck

Joel Griffith
Mayor, Village of Tivoli

Matthew Alexander
Mayor, Village of Wappingers Falls

Budget, Finance, & Personnel

RESOLUTION NO. 2017164

RE: REQUESTING THE DUTCHESS COUNTY LEGISLATURE TO REVIEW AND CONSIDER THE COUNTY-WIDE SHARED SERVICES PROPERTY TAX SAVINGS PLAN SUBMITTED HEREWITH AND ISSUE AN ADVISORY REPORT MAKING RECOMMENDATIONS, IF ANY, IN ACCORDANCE WITH PART BBB OF CHAPTER 59 OF THE NEW YORK STATE LAWS OF 2017

Legislators FLESLAND, BORCHERT, MICCIO, BOLNER, SAGLIANO, LANDISI, INCORONATO, KAKISH, and JETER-JACKSON offer the following and move its adoption:

WHEREAS, in accordance with Part BBB of Chapter 59 of the New York State Laws of 2017, Section (4)(b), the chief executive officer of the county shall submit the "County-Wide Shared Services Property Tax Saving Plan" (the Plan) to the County Legislature, and

WHEREAS, such Plan shall be accompanied by a certification as to the accuracy of the savings contained therein, and

WHEREAS, in accordance with Part BBB of Chapter 59 of the New York State Laws, Section 4(c), the County Legislature shall review and consider the Plan, and

WHEREAS, by a majority vote, this Legislature may issue an advisory report making recommendations as deemed necessary, and

WHEREAS, the County Executive may make modifications to the Plan based on such recommendations and provide an updated certification as to the accuracy of the savings contained therein, now therefore, be it

RESOLVED, the Dutchess County Legislature has considered the County-Wide Shared Services Property Tax Savings Plan submitted herewith, and be it further

RESOLVED, that the Dutchess County Legislature does not have additional recommendations for the County Executive to consider.

APPROVED

MARCUS J. MOLINARO
COUNTY EXECUTIVE

Date 9/12/2017

CA-085-17
CRC/CAB/kvh/G-1713
07/13/17
Fiscal Impact: See attached statement

STATE OF NEW YORK
ss:
COUNTY OF DUTCHESS

This is to certify that I, the undersigned Clerk of the Legislature of the County of Dutchess have compared the foregoing resolution with the original resolution now on file in the office of said clerk, and which was adopted by said Legislature on the 11th day of September 2017, and that the same is a true and correct transcript of said original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Legislature this 11th day of September 2017.

CAROLYN MORRIS, CLERK OF THE LEGISLATURE

Appendix A:

Municipal Consolidation and Shared Services Grant & Municipal Innovation Grant Program Awards

Lead Applicant	Project Name	Award
City of Beacon	Electronic Document and Meeting Management	$86,734
City of Beacon	Implementation Plan to Consolidate Firehouses	$30,000
City of Beacon	Tri-Municipal Sewer Services Evaluation	$200,000
City of Beacon	City of Beacon, Town of Fishkill and Village of Fishkill Police Consolidation Plan	$90,000
City of Beacon	City of Beacon Consolidation of Firehouses	$200,000
City of Beacon	Consolidation of Firehouses - Final Design and Construction Documents	$250,000
City of Beacon	Shared Municipal Complex - Site Study	$142,000
City of Beacon	Drug Task Force	$563,821
City of Poughkeepsie	Fallkill Pedestrian Bridge Project	$30,595
City of Poughkeepsie	Market Street Regional Transit Hub	$80,000
City of Poughkeepsie	Municipal Waste Water Treatment System Upgrade	$237,382
City of Poughkeepsie	Utility Software Upgrade Project	$130,000
City of Poughkeepsie	Crisis Intervention Training- Dutchess County Joint Applications	$246,340
City of Poughkeepsie	Development of Fiscal Improvement Plan	$40,000
City of Poughkeepsie	Public Safety Dispatch Consolidation	$75,000
City of Poughkeepsie	DPW Restructuring & Consolidation Study	$75,000
City of Poughkeepsie	Crisis Intervention Team (CIT) Project Phase II	$198,750
City of Poughkeepsie	Streamlining Land Use Development Process	$30,000

Hyde Park Fire and Water District	Consolidation of the Hyde Park Fire and Water District and the Staatsburg Fire District	$15,000
Town of Amenia	Regional Ambulance Services Study	$40,000
Town of Beekman	Shared Assessor Services	$25,000
Town of Clinton	Shared Electronic Fuel Dispensing System	$16,180
Town of Clinton	Municipal Shared Highway Equipment	$70,000
Town of Dover	Consolidation of IT Services and ECMS Implementation	$58,500
Town of East Fishkill	John Jay Sewer Improvement Area Engineering and Construction	$100,000
Town of Hyde Park	Cloud Based Building, Permitting, Code Enforcement, Planning, Zoning Collaboration Software	$257,205
Town of Hyde Park	Streamlining Land Use Development Process	$50,000
Town of Hyde Park	Shared Commercial Sewer District Expansion Study	$75,000
Town of Milan	Municipal Shared Highway Equipment	$265,000
Town of Milan	Municipal Shared Highway Equipment	$194,863
Town of Pawling	Shared Fuel Farm	$48,720
Town of Pine Plains	Codification of Local Laws	$16,459
Town of Pleasant Valley	Sports Field - Infield Mix & Permanent Synthetic Marking (Joint Procurement)	$43,400
Town of Poughkeepsie	Automated Salt Spreader Project	$357,000
Town of Poughkeepsie	Consolidated Salt Spreading Operations	$63,000
Town of Poughkeepsie	Law Enforcement Computer-Aided Dispatch Upgrade and Consolidation	$280,000
Town of Poughkeepsie	Shared Municipal/Fire District Facility Study	$150,000
Town of Red Hook	Highway Shared Services Program	$79,000
Town of Red Hook	Municipal Shared Solar Farm	$45,000
Town of Red Hook	Shared Court Facilities Study	$30,000

Town of Rhinebeck	Inter-Municipal Shared Technology Services	$71,756
Town of Rhinebeck	Consolidation of Rhinebeck Highway and Maintenance Departments Study	$45,000
Town of Rhinebeck	Streamlining Land Use Development Process	$30,000
Town of Rhinebeck	Shared Court Facilities Study	$30,000
Town of Wappinger	Emergency Services Building Improvements	$145,000
Village of Millbrook	Visual Inspection of Sewer and Storm Water Infrastructure	$66,000
Village of Red Hook	Implementation of Recommendations from Highway Shared Services Study	$81,250
Village of Tivoli	Water and Wastewater System Transfer Feasibility Study	$80,000
Village of Wappingers Falls	Tri-Muni Waste Water Treatment System Upgrades	$200,000
Village of Wappingers Falls	Tri-Municipal Wastewater Treatment Aeration System Upgrades	$200,000
Village of Wappingers Falls	Tri-Municipal Wastewater Treatment Aeration System Upgrades	$100,000
Village of Wappingers Falls	Shared Services & Water Infrastructure Consolidation Study	$120,000

Appendix B:

Existing County Led Shared Services Efforts

911 Dispatch
The Dutchess County Department of Emergency Response maintains an inter-municipal agreement with the City of Poughkeepsie to provide backup services between agencies. The County and the City of Poughkeepsie maintain 911 Communication Centers. If either center's call receiving capabilities are exceeded or a 911 call cannot be answered there is an automated system in place to have the call answered by either center.

The Department of Emergency Response maintains and administers the county-wide enhanced 911 system. The system provides emergency dispatch to 37 Fire Agencies, 5 Ambulance agencies and 13 Police agencies within Dutchess County. This integrated system utilizes the latest telecommunications technology. This centralized dispatch operation allows resources to be deployed more quickly for a coordinated and efficient response.

Automotive Fuel Acquisition
The County purchases fuel, tax free, from a New York State contract and can pass this savings onto Municipalities and Special Districts (e.g. fire departments, school districts.) Nine fuel dispensing sites with drive up gas pumps for vehicles to utilize are maintained by the Dutchess County Department of Public Works.

Consolidated Copier Program
The Office of Central and Information Services (OCIS), Division of Central Services, offers a cost-saving centralized photocopier contract to Municipalities and Special Districts (e.g. fire departments, school districts.) The contract includes the lease price for the equipment, maintenance and repair, and all supplies needed for copier operation (excluding paper).

County Bulk Supply Purchasing
The Office of Central and Information Services (OCIS), Division of Central Services operates a warehouse of expendable supplies that are purchased in bulk at a discounted rate. Items that are used in the day-to-day operation of County departments are also readily available from our warehouse to Municipalities and Special Districts (e.g. fire departments, school districts) under the County's cost-saving contract.

Printing & Copying
A full service print shop, consisting of offset presses and photocopiers, is professionally operated and maintained by the Office of Central and Information Services (OCIS), Division of Central Services. In conjunction, Central Services maintains on online ordering system that includes file upload and print selection options. Municipalities and Special Districts (e.g. fire departments,

school districts) are encouraged to take advantage of the various cost-saving, professional print services offered by Dutchess County.

Purchasing & Contract Administration
The Office of Central and Information Services (OCIS), Division of Central Services coordinates the procurement of goods and services for Dutchess County in the most efficient and cost effective manner while ensuring the County is in full compliance with New York State General Municipal Law and local County Law. Using the County's cooperative purchasing program, Municipalities and Special Districts can save time and money when they piggyback onto existing County contracts. We can also join together in new cooperative contracts to benefit from economies of scale. The use of County contracts by municipalities is granted through the State Finance Law and the General Municipal Law.

Surplus Furniture & Equipment
The Office of Central and Information Services (OCIS), Division of Central Services is responsible for the disposition of the County's surplus furniture and equipment. Property that is no longer needed by the County is offered free to Municipalities and Special Districts (e.g. fire departments, school districts) prior to being auctioned to the public.

Shared IT Services for Municipalities
The County offers the following IT services to Municipalities on a fee for services basis: PC/server tech services, network services, software development, IT consulting and assessments.

Emergency Management Division
The Emergency Management Division at Emergency Response provides assistance/guidance on prevention and mitigation of natural and man-made disasters. The Emergency Manager is responsible for consulting/reviewing emergency plans of municipal entities, including schools. The Emergency Management Divisions also maintains an Emergency Operations Center (EOC) which is available 24 hours per day to assist and support local municipalities to meet and coordinate responses to an emergency situation. We are currently developing a Regional Hazard Mitigation plan that involves planning efforts of numerous municipal agencies throughout Dutchess County. Once complete this plan will ensure a coordinated and efficient approach to Natural Hazard Mitigation efforts. The Department of Emergency Response is designated as the coordination point for the Dutchess County Local Emergency Planning Committee (LEPC). This requires the collection and maintenance of all LEPC SARA Title III records and files to requesting agencies and the public.

Emergency Management/Fire Rescue & Emergency Medical Services Divisions
The Department of Emergency Response provides the coordination of activity and response among various fire and EMS resources in the county. The department's Coordinator staff assists incident commanders and municipal leaders at significant emergencies. They provide assistance in responding to and recovering from significant disasters. Additionally, we provide a Fire Police Response Team, Hazardous Materials Response Team, Fire Investigation Team, and a Critical

Incident Response Team. All of these teams assist local municipalities and agencies, thereby reducing or eliminating the need for a local municipality to maintain these costly resources.

Geographic Information Systems (GIS) Initiative

Dutchess County's Geographic Information Systems (GIS) initiative centralizes a wide variety of data and applications made available to local governments and publicly via web applications. The County has worked with municipalities to collect and deliver parcel based information. To increase the access to this important data Dutchess County has developed the current ParcelAccess application. Access to these GIS shared services reduces the amount of duplication in hardware, software and personnel efforts to use important spatial data in daily decision-making. With immediate access to a wide variety of data, these shared GIS tools have saved time and money for local government and county staff alike.

Equal Opportunity/Affirmative Action

Human Resources has provided the municipal agencies with assistance in equal opportunity/affirmative action recruitment efforts for positions such as Police Officer and Firefighter. Training is also provided to agencies in such areas as Defensive Driving and Sexual Harrassment.

Dutchess County Urban Consortium

Twenty-nine municipalities have joined a consortium to qualify for federal Community Development Block Grant (CDBG) funds. The funds may be used for projects and programs that provide assistance, opportunities or support for low or moderate income residents. The program is administered by the Department of Planning & Development. All Dutchess County municipalities are currently involved in this program, except the City of Poughkeepsie, which has its own CDBG program. Participating municipalities are eligible to apply for funding that can be used to address infrastructure, housing, and handicapped accessibility improvements.

Planning Assistance

County Planning staff provides professional planning assistance to local municipalities on a variety of projects. Most projects are of limited duration and focus on a particular geographic area or a particular zoning or land use issue. Recent projects have included technical assistance on new zoning for the Hamlet of Irondale (Town of North East) and the Beacon Linkage District, and Sidewalk Plans for the Village of Rhinebeck and the Hamlet of Hyde Park. The assistance is provided to a local municipality (city, town, village). Generally the request for assistance comes from the chief elected official and/or the governing board, but the Department may work with a particular Board (e.g. Planning Board) or with a special committee (e.g. a zoning review committee) to complete the task. Local municipalities can receive professional planning assistance at no or very low cost.

Public Defender Conflict Swap

The Dutchess County Public Defenders Office and the Ulster County Public Defenders Office have entered into an inter-municipal agreement to handle conflict cases in each others jurisdictions.

A conflict case arises when an attorney has previously represented one of the witnesses in a case or when there are more than one defendant charged with the same crime.

Ordinarily when a conflict arises, state law requires the County to pay a private attorney to handle the conflict at a state mandated hourly rate. Public Defenders are able to handle cases at about one half the cost of a private attorney. Further, because Public Defender offices only handle criminal cases, the offices have on staff investigators, social workers, and para-professional staff. In addition, Public Defender offices have access to ancillary resources necessary to provide quality representation, i.e. expert witnesses and stenographers.

Snow & Ice Control Operations

The County's Department of Public Works has a Shared Services agreement with several towns, to assist in handling snow and ice control operations on County owned Highways within their jurisdiction. This work covers 100 miles of highway and represents 25% of the total 396 miles of County Highways. The participating towns are paid by the County for their labor and equipment for this service and may opt out at the end of each season.

This arrangement allows for a faster response time for snow and ice control operations, and therefore better level of service, on some of our roads that are geographically remote from the County's six (6) operations centers.

Real Property Tax Assessment Administration Support

The Real Property System (RPS) assessment administration software is a shared service between the County and local municipalities. While the County's Real Property Tax Service Agency and Office of Central and Information Services hosts, maintains and administers the system, local assessors maintain data within the system including assessments, exemptions, special district information, and mailing addresses. By maintaining a centralized assessment software system, Dutchess County relieves local assessors from database administration duties, thereby allowing them to concentrate on their duties of valuation and assessment administration.

Senior Services

The County Office for the Aging offers dozens of senior programs including Senior Exercise, Brain Games, Friendship Centers, Home Delivered Meals and the Senior Picnic Program in coordination and cooperation with nearly all municipalities throughout the County. These partnerships facilitate County programming at a number of locations throughout the County.

Sheriff Road Patrols & Security Services

The Dutchess County Sheriff's Office provides police/security services to numerous municipalities and school districts throughout the County. Services include daily road patrols, school's security, court security traffic control and security for sports events and dances. Hiring the Dutchess County Sheriff's Office gives a municipality access to a full time police agency without the overhead cost involved to maintain a full time police agency.

Sheriff Marine Patrol Services

The Dutchess County Sheriff's Marine Unit participates in the Hudson River Law Enforcement Task Force to provide maritime security along the Hudson River. The Task Force provides a platform to share training and equipment and coordinate Law Enforcement support beyond agency borders. The Dutchess County marine unit of the Sheriff's office is active with the Coast Guard's Area Maritime Security Council that operates under an international approach to homeland security and coordinates security measures between neighboring agencies on the Hudson River.

STOP-DWI Program

Under the direction of Planning and Development, the STOP-DWI Program provides contractual funding to municipal and county law enforcement agencies to conduct dedicated impaired driving enforcement patrols, coordinated/directed impaired driving enforcement details/checkpoints targeting specific crackdown periods/dates, and Drug Recognition Expert callouts.

Dial-A-Ride Program

Dutchess County offers municipalities the option of participation in the Dial-A-Ride Program to provide curb to curb service to residents of the sponsoring municipality. The County and the municipality share the local cost of the transit service. The benefit of the Dial-A-Ride Program to municipalities and Dutchess County residents is that closes the gaps in the fixed route system for people who cannot get to the fixed route, which allows them to participate more fully in work, school and social activities.

Appendix C:

Joint Community Development Block Grant Projects
2013-2017

Town and Village of Red Hook – *Construction of Challenger Field- $200,000*
Construction of a Challenger Baseball Field, an adaptive baseball field with synthetic infields, and accessible dugouts for individuals with physical and intellectual challenges.

Town and Village of Pawling – *Lakeside Park Accessibility Improvements - $150,000*
Accessibility improvements at Lakeside Park including: a sidewalk connecting the street to the existing park sidewalks, crosswalks, handicapped drop-off area and parking, and alterations to the entrance of the main park building.

Village of Millerton and Town of North East –
North East-Millerton Library Handicapped Access Improvements - $64,600
Handicapped accessible improvements including replacement of main front doors at the main library and the annex building with handicapped accessible power-assist doors, and replacement of the ramp at the annex building.

Village of Wappingers Falls, Town of Wappinger and Town of Poughkeepsie –
Lower Wappingers Creek Community Boathouse - $242,700
Adaptive reuse of a vacant historic factory building on the Lower Wappinger Creek into a boathouse which will provide non-motorized recreation opportunities for local residents and disadvantaged youth such as kayaking, canoeing, fishing and nature activities. The Village of Wappingers Falls, which is located in both the Towns of Poughkeepsie and Wappinger, will to an inter-municipal agreement with the Towns where their respective recreation departments will work together to support and operate the facility.

Appendix D:

Public Hearings

In accordance with New York State Law, residents were invited to join Dutchess County Executive Marcus J. Molinaro at the following public hearings to provide comments and feedback on the County's proposed shared services plan.

Wednesday, August 2nd 7:00 p.m.
Dover Town Hall
126 E Duncan Hill Rd, Dover NY 12522

Wednesday, August 30th 6:00 p.m.
Wappinger Town Hall
20 Middlebush Rd, Wappinger NY 12590

Thursday, August 31st 10:00 a.m.
Dutchess County Legislature Chambers
22 Market St, Poughkeepsie City NY 12601