

CHILD CARE SUBSIDY FACT SHEET

You are only eligible for Child Care Assistance while you are at work and for a reasonable distance of travel time to and from your place of employment to your provider's home.

Listed on your notifications are the maximum market rates authorized for your child(ren). All parents/caretakers must pay a weekly Family Share to their child care provider. Failure to do so may result in the suspension or termination of your Child Care Subsidy.

Maximum Market rate - minus Family Share = DSS subsidy

E.g. \$150.00-\$50.00 Family Share = \$100.00 DSS Subsidy

Weekly rates are ONLY applied when care and employment exceed 30+ hours per week.

Daily, Part Day and Hourly rates are only authorized when care and employment are less than 30 hours per week.

| | |
|--------------|---------------------|
| Weekly rates | 30+ hours per week |
| Daily rates | 6-11 hours per day |
| Part Day | 3-5 hours per day |
| rates Hourly | Less than 3 hours a |
| rates | day |

Child Care Subsidy Assistance begins the effective date listed on your notification. Any Child Care payment requests prior to that effective date will be denied.

A parent is also responsible for any child care costs above the market rates.

A child care provider can hold the parent responsible for the weekly costs above the market rates in addition to the parent's weekly Family Share.

Child Care Requests For Payment must be completed in full. The case number and the providers vendor number are located on all client and provider notifications. The Accounting Dept. uses a Monday thru Sunday pay schedule. The provider must place the total monthly amount charged in the total amount charged field. The accounting Dept. will deduct the Family Share from the total monthly amount billed.