



29 North Hamilton St., Suite 202  
Poughkeepsie, New York 12601  
Tel: (845) 454-3792  
Fax: (845) 454-3815  
Website: [www.dutchessoutreach.org](http://www.dutchessoutreach.org)

1974 - 2008 34 years of food, clothing and caring

**Brian P. Riddell**  
Executive Director

OFFICERS

**Barbara Lumb**  
Chairperson  
**Phillippa Ewing**  
Vice Chair  
**Robert Caso**  
Treasurer  
**Nancy C. Aronzon**  
Secretary

DIRECTORS

**Marland Berghom**  
**Owen T. Clarke, Jr.**  
**Dennis Conn**  
**Elizabeth Cookinham**  
**Karl DeKeukelaere**  
**Mary Dynes**  
**Maria Flores**  
**Ann St. Germain**  
**Jeffrey S. Kruger**  
**Jillian MacBrien**  
**Victoria Mara**  
**Pat Myers**  
**James Passikoff**  
**Kelly Traver**  
**Dora Visbeck**

*DIRECTORS EMERITUS*

**L. Wallace Cross**  
**Roderick J. MacLeod, Esq.**

July 24, 2008

**Diane Jablonski**  
Dutchess County Comptroller  
22 Market Street  
Poughkeepsie, NY 12601

Ladies and Gentlemen,

Thank you for the opportunity to respond to the findings of your audit dated June 2008.

Regarding your finding on our bank account reconciliations that are performed monthly by our contracted bookkeeper, the Board Treasurer will examine printed copy of the bank account reconciliations, as part of his monthly review of Dutchess Outreach, Inc.'s financial statements, also prepared by our contracted bookkeeper.

We appreciate the opportunity to respond to your findings, as well as the courtesy demonstrated by your staff during this process.

Truly,

A handwritten signature in cursive script that reads "Brian Riddell".

Brian Riddell



A United Way  
Funded Program Partner



City of Poughkeepsie  
Community  
Development