



COUNTY OF DUTCHESS
DEPARTMENT OF PUBLIC WORKS
ADMINISTRATION

MEMORANDUM

TO: James Coughlan, Comptroller

FROM: Noel H.S. Knille, Commissioner of Public Works 

Date: July 25, 2014

Re: MLR Audit Responses

Thank you and your staff for taking the time to review your recent MLR Audit with DPW staff (Mary Aldrich, Joe Beahan and me) on July 17, 2014. It was heartening to hear the various positive and supportive comments for the current processes which are in place, and that the utilization of the project accounting within LOGOS has been helpful in the process.

We have the following bulleted comments:

- Findings
 - DPW will review expense billings to make sure that they are allocated to the correct location.
 - DPW will discuss with Budget the Mental Hygiene Dept Revenue matching issue. We have included Mental Hygiene expenses in our 2015 budget projection.
- Observations
 - DPW will continue to review reimbursements to make sure that they are allocated correctly.
 - OFA: A review of the 2015 Budget projection for the Office of the Aging shows that the flat rate that Office of the Aging pays is very close to actual expenses. Going forward we will work more closely with the Office of Aging during budget projections.
 - Year end accrual projections will be sent to billable departments. This will be added to our YE and MLR procedures.
 - DPW will review the interdepartmental expense lines with regard to MLR billing.
 - According to Health Dept. - There are only 5 reimbursable departments within Health: Environmental, Health Planning & Education, Public Health Nursing, Communicable Disease and Administration. Both MEO and Consumer Affairs are not reimbursable departments.