

MEMORANDUM

TO: Diane Jablonski, Comptroller

FROM: John A. Beale, Director 

DATE: July 18, 2008

RE: Audit Report

We have reviewed the draft audit report of the Office for the Aging/NY Connects.

As noted in the report, many recommendations made have either been implemented already or are in the process of being developed and implemented.

However, two recommendations on page 6 relative to the DSS Office for the Aging/NY Connects Contract #03-0403 cannot be implemented. Your office recommended the contract revenue should agree with the contract budget and that claims should be filed as soon as the time period is over.

1. The Budget is just a plan and things change throughout the year. If positions are vacant, we cannot claim reimbursement even though we budgeted for that expense.
2. With regard to timing and filing claims as soon as the time period is over, I can assure you that we file claims as quickly as possible, however, we only claim what has been invoiced and paid. Invoices and bills are typically received after the time period is over. This is the normal process. Our office processes them as soon as possible.

Thank you to you and your staff, particularly Carol Doyle, for your thorough review of our department and assistance provided to the Office for the Aging.

**Dutchess County
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