



COUNTY OF DUTCHESS
OFFICE OF THE COUNTY CLERK

M E M O R A N D U M

To: All Title Searchers & Users of the County Clerk Record Room
From: Bradford Kendall, County Clerk
Date: January 14, 2026
Re: **Temporary Closure of the Record Room, January 15 through February 1, 2026**

As previously announced, the County has been conducting a multiyear replacement of the HVAC system in the County Office Building at 22 Market St. which will now impact the second floor County Clerk Record Room.

The Record Room will be closed and inaccessible beginning January 15, 2026. We anticipate it will reopen on a limited basis from 2-5pm daily starting on February 2, 2026.

We apologize in advance for the inconvenience.

The Record Room staff will be temporarily relocated to the third floor. Public workstations for searching will be available on the third floor from 9am to 5pm.

This will be a work in progress, and we will look for ways to maximize access to the records. The project is scheduled to be completed by mid-late summer.

We appreciate your flexibility and patience as we navigate the construction and relocation process.