

The following are highlights, by department, of the activities of the Executive Branch of Dutchess County Government, for 2017.

Office for the Aging

- Served over 13,000 individual seniors, non-seniors in need of long-term care, caregivers and family members with a wide variety of community-based services, such as case management, case assistance, home care, senior centers, home-delivered meals, legal services, insurance counseling, energy assistance, transportation, caregiver services, health promotion (senior exercise, mental fitness and Matter of Balance fall prevention classes), information and referral and educational programming.
- Maintained eight Senior Friendship Centers (SFC) located throughout Dutchess County.
- Continued to receive increased numbers of intakes as the older adult population, and those of all ages needing long-term services and supports, significantly increases in Dutchess County. OFA had 6,074 intakes in 2017, compared to 5,429 in 2016. Intakes have increased more than 100% since 2011.
- Over 300 volunteers served in various capacities for department programs and services including insurance counseling, picnic assistance, home delivered meals, senior centers, and office assistance. These volunteers provided 42,950 hours to OFA programs in 2017.
- Reception staff fielded 34,314 telephone calls and assisted 3,882 walk-ins.
- 27,300 hours of home care provided to non-Medicaid clients.
- Made 1,935 Nursing and Case Management Field Visits to community-based, long-term care clients.
- Served 137,645 home-delivered meals to 831 clients and 40,633 congregate site and picnic meals.
- Conducted 1,411 insurance counseling sessions for 1,825 clients, assisting with Medicare enrollment, explaining benefits, comparing available plans, and assisting with claims, billing, appeals and grievances. Of clients assisted, 19% were under age 65.
- Assisted 413 Dutchess County residents and their families with benefits applications for Medicaid, Medicare Savings Program, and SNAP (Food Stamps).
- Provided 53 Medicare workshops throughout the County.

- Provided 652 hours of legal service to 254 clients.
- Provided Personal Emergency Response System units to 300 non-Medicaid clients.
- Received and Processed 794 Home Energy Assistance Program (HEAP) applications.
- Provided 296 Caregiver Services units to 297 clients
- Provided 27,490 units of transportation for medical appointments, shopping and senior center activities.
- Distributed 1,034 Farmers' Market coupon books to low income seniors.
- Held or participated in 94 community outreach events totaling direct contact with 2,670 persons, including presentations on topics such as Caregiving, Falls Prevention, Successful Aging, Health Insurance/Medicare, Food Safety, and Food and Drug Interactions.
- Hosted 12 senior picnics throughout the county with 3,545 attendees and provided assistance for one picnic for children with special needs. Other major events included the annual "Senior Prom" attended by 377, the annual "Celebration of Aging" attended by 291, and "Senior Seminar Day" attended by 150.
- Continued Prescription Drug collection by Traffic Safety/STOP DWI and the Sheriff's Office at all Senior Picnic events resulted in 177 pounds of unwanted/unused medication collected. Since initiative was launched in 2014, more than 944 pounds of unwanted/unused medication has been collected and destroyed.
- Conducted two public hearings to obtain input regarding service delivery and concerns for development of the Four Year Plan and Annual Update submission to New York State.
- Client Satisfaction and Outcome measures were conducted of 14 directly provided and subcontracted services, with 100% of services showing both a high level of satisfaction and achievement of desired outcomes.
- Completed extensive compliance monitoring of 18 direct and subcontracted services and service providers.

Behavioral & Community Health

Epidemiology:

- **Overdose Surveillance:** Implemented daily, real-time surveillance of overdose cases based on Dutchess County 911 EMS Dispatch Data. The system identified three independent overdose clusters during the months of January/February, June/July and August. Collaboration with Medical Examiner's office verified associated fatal overdose due to high potency fentanyl analogues. Availability of real-time overdose cluster information allowed for timely response, including the provision of Narcan training at an impacted homeless shelter.
- **Enhanced Lyme Disease Surveillance:** With the implementation of electronic lab reporting in New York State, provider reports of Lyme cases diagnosed based on the presence of rash, versus lab results decreased substantially. Between 1997 and 2015, the proportion of reports of Lyme disease with documentation of rash has decreased by 79%. To make our surveillance case numbers more representative of the actual burden of disease in our county, DBCH is piloting an enhanced Lyme Disease Surveillance project with HealthLink. The project aims to retrieve patient encounter data from HealthLink's Health Information Exchange (HIE) portal where clinical notes or diagnosis codes indicate rash. It is anticipated that not only will the project improve Lyme disease surveillance, but that the project will also inform enhancements to other communicable disease surveillance and investigation protocols.

Communications/Education:

- **Complete Street Campaign:** Launched County Initiative, "Watch Out For Me", to increase public awareness of motor vehicle, pedestrian, bicycle safety.
- **Department-wide collaboration** to update Department's website to Plain Language Guidelines. Department's website received 1.2 million hits in 2017. Significant increases found in key program portals, including HELPLINE, mental health services, veterans, and weights & measures.
- **Community Health Improvement Plan (CHIP):** Continued communication with community partners to address Chronic Disease, Substance Abuse, and Tick-borne Disease, including yearend process measure reporting to NYSDOH. The CHIP reflects the priorities as stated in the NYS Prevention Agenda. In 2017, the community-based Tick-borne disease workgroup was launched/created to reduce the burden of tick-borne diseases and promote a safe and healthy environment.

- Microgreens: As part of the Healthy Cities and Counties Challenge, the Microgreen Project participated in and/or hosted numerous events to reach seniors and children, including senior picnics, senior nutrition centers, community centers, and the Special Needs Picnic providing microgreen smoothies, food, and ice cream along with an evidence-based curriculum on healthy behaviors.

Immunization Program:

- Poughkeepsie Healthy Black and Latino Coalition held an event at Catherine Street in celebration of Black History Month. Immunization Action Plan staff administered Tdap and provided education on other vaccines
- In collaboration with Environmental Division, vaccine information and education were provided to selected camp directors, Nurses, and Health staff.

Communicable Disease Control:

- Collaboration with Health Quest to expand Tick Removal Kits supplies and further collaboration with the Medical Reserve Corps (MRC) of Dutchess County to assemble them. The kits have been used to target a health disparity highlighted in community survey by collaborating with the Early Intervention and Maternal Child Health program distributing kits on their visits along with education about tick prevention behaviors.
- Dutchess County DBCH staff provided testimony at NYS Legislature regarding Lyme disease.
- Collaboration with colleges and universities to address the problem of rising Sexual Transmitted Disease rates (estimated 10% increase in early syphilis, 14% increase in Chlamydia, and a 50% increase in gonorrhea from previous year).

Public Health Emergency Preparedness:

- Trained 92% of the newly merged DBCH employees in emergency preparedness role and personal preparedness for a public health threat response.
- Conducted two full-scale countermeasure dispensing exercises; one exercise 95% staffed by MRC volunteers.

- The Medical Reserve Corps (MRC) of Dutchess County hosted 50 trainings, 23 of which were open to the public; 656 residents attended these trainings. The remaining 27 trainings were exclusively for MRC members. The County also hosted 15 Citizens Preparedness Training presentations, seven of which were facilitated by the MRC.
- Presented “Active Shooter/You are the Help Until Help Arrives” Training for the public in September, a collaboration of the MRC and the Dutchess County Sheriff’s Office. This training is now being offered to all County employees as well as the public.
- Oversight of the provision of medical care for the 2017 Walkway Marathon and ThinkDIFFERENTLY Dash Medical Plan.

Environmental Health Services:

- Over 1,400 site visits were made to public water supplies throughout the County in 2017 to investigate complaints, collect water quality samples, conduct inspections, and to follow up on critical violations cited during the year.

Some important public water system improvements included:

- Construction of two new water storage tanks in the City of Poughkeepsie to replace the College Hill Reservoir;
- Installation of softening at Cedar Meadows and Lakeview Terrace Mobile Home Park to remove radiological contamination;
- Connection of a second well in the Town of Fishkill Merritt Park Water District;
- Village of Red Hook water distribution and control system improvements;
- and the construction of a second water storage tank in the Town of East Fishkill Hopewell Hamlet Water District.
- The Environmental Health Services Division continues to conduct public outreach and education through inspections, meetings, investigations and training events. In 2017, the division:
 - provided nine food safety training courses
 - offered three rabies clinics with the SPCA
 - through a contract with BOCES offered 10 Renovation Repair and Painting classes

- conducted 14 drowning prevention seminars
- investigated 12 norovirus-like outbreaks
- investigated over 700 animal bites
- investigated 14 high blood lead level cases
- partnered with Dutchess County Healthy Families to share information about dwellings that have un-remediated lead based paint hazards
- participated at outreach events at the Catharine Street Community Center, Davis Hardware, and the Home Show
- investigated 66 reportable incidents that occurred at children's camps
- investigated a swimming pool drowning that occurred at a temporary residence
- worked with bathing beach operators to address harmful algal blooms
- assisted Global Foundries and local municipal leaders in understanding how the subdivision of the Route 52 property has impacted the ownership and operation of the sewer and water infrastructure
- assisted John Jay High School and local municipality leaders in connecting John Jay High School to central water
- investigated an indoor air quality concern at a high school
- conducted over 360 compliance checks at tobacco facilities
- performed 880 weighing and measuring device and gas signage inspections
- investigated a tanning incident
- conducted 5,000 inspections (of food service, bathing beach, campground, children's camp, migrant farmworker housing, mobile home park, rooming house, swimming pool, and temporary residences
- investigated sewage failures and over 700 housing complaints.

Public Health Nursing:

Family Health:

- The PHN Division successfully restructured to enhance efficiencies, resources and services resulting in a 24% increase in Public Health Nursing home visiting services to families at high risk for substance abuse, domestic violence, mental health issues and children with special health care needs.
- Spearheaded and facilitated 10 coalition meetings and delivered 15 educational programs to over 115 clinical and community partners to enhance the quality and coordination of county services to infants, children and mothers exposed to substances.
- The PHN division enhanced outreach and coordination with health systems including mental health providers, resulting in a 28% increase in total referrals for home care for women and infants with an 11% increase for families exposed to substances.

Chronic Disease:

- To enhance the implementation of chronic disease prevention throughout the county, the PHN division engaged over 110 clinical, hospital and community based partners by coordinating the Chronic Disease Coalition Meetings and attending over 40 partnership meetings.
- Actively participated in a multi-state pilot project to implement interventions for best practices to control hypertension by providing consultation to our local Federally Qualified Health Center, participating in 12 national calls and presenting our work at the NYS Stakeholders Meeting.

Early Intervention & Pre-School:

- Evaluated 727 children aged 0-3 years for Early Intervention services, with 90% receiving services within 30 days.
- Evaluated 896 children aged 3-5 years for Pre School Education, with 91% found eligible for services after evaluation.
- Facilitated “Understanding Your Child’s IEP” in May presentation for Dutchess County Preschool Special Education programs. Presentation, provided to parents and advocates, discussed obstacles in navigating the IEP and what areas parents/advocates should focus on when working with their teachers and districts on helping their child progress.

- Participated in the ThinkDIFFERENTLY Conference, *Dutchess County's Collaboration of Services and Care Across the Life Span for People with Special Needs* in December with Powerpoint presentation and panel discussion regarding services for birth to 5 years old with identified developmental delays and special education needs.
- Successful completion of Early Intervention IPRO Audit including Initial Service Coordination billing, personal training records, and EI Policy and Procedure Manual.

Division of Mental Hygiene

- The Stabilization Center, a voluntary walk-in or police drop-off facility for individuals suffering from mental illness or substance abuse, received its NYS Office of Alcoholism & Substance Abuse Services hosted IOS license and officially opened in February 2017, with a formal grand opening on 3/16, with a dedication of the center to Dr. Kenneth M. Glatt.
- In coordination with the Office of Diversion Services, Division of Administrative Operations, and the Office of Central & Information Services, the department formalized the documentation of services provided by the Stabilization Center and initiated the billing processes for revenue collection.
- In October, the community-based Mobile Crisis Intervention Team began working with the City of Poughkeepsie Police on the B.E.A.T. (Behavioral Evaluation Action Team) Project, a pilot program to intervene in the lives of persons on the city streets of Poughkeepsie who have mental illness and/or substance abuse issues before they reach crisis levels. To date, the team has been on 20 patrols, consisting of 48.5 hours of staff time, resulting in 120 interventions.
- Expanded the availability of Medication Assisted Treatment, medication combined with behavioral counseling for a “whole patient” approach, for opioid abused disorders through DBCH and contract agencies:
 - Vivitrol (extended release naltrexone), an injectable opioid antagonist, is available to Dutchess County Jail inmates prior to release and to patients in the Intensive Treatment Alternatives Program.
 - Vivitrol and Suboxone are offered through Lexington Center for Recovery's (LCR) outpatient programs.
 - The NYS Office of Alcoholism & Substance Abuse Services' cap on the LCR Methadone Program census has been lifted and LCR expanded its census to 400 patients, a 62% increase over 2016.

- The Dutchess County Jail RESTART staff has been trained in Narcan, the lifesaving overdose reversal drug; Narcan kits are now available to inmates at time of jail release.
- 2017 ended with an Assisted Outpatient Treatment (AOT) census of 40 patients, greatly expanding the utilization of this program beyond the 2013 census of 11 patients.
- The NYS Office of Mental Health awarded Dutchess County 24 supported housing beds for seriously mentally ill individuals; these beds are distributed in various sites throughout the county.

Local Governmental Unit

- Fulfilled statutory role as the Local Governmental Unit for behavioral health.
- Held the following four public forums and prepared DBCH's Mental Hygiene Services Plan for 2018, which was submitted to the State:
 - Service Needs for Individuals with Intellectual & Developmental Disabilities
 - Service Needs for Individuals with Chemical Dependency
 - Mental Health Service Needs for Children
 - Mental Health Service Needs for Adults

Administrative

- In August, DBCH undertook a departmentwide strategic planning initiative to develop an integrated mission, vision, and values, which will lay the requisite groundwork for Public Health Accreditation Board accreditation and combine the divisions of Mental Hygiene and Public Health in to a unified vision of service.
- The A&B Wing renovations at the Mental Health Center were completed; and in January the Partial Hospital Program, Mobile Crisis Intervention Team and HELPLINE relocated with no interruption of services.

Fighting the Opioid Epidemic

In the County's effort to develop and implement strategies to decrease prescription opioid and heroin use, the Division of Mental Hygiene accomplished the following in 2017:

- The Dutchess County Substance Abuse Workgroup was focused on increasing public awareness of the process of addiction, availability of support and treatment resources, the reduction of stigma, and increasing hope for recovery.
- A Recovery Coach was integrated into DBCH programs at the DC Jail and the Stabilization Center to provide peer services to individuals identified with substance abuse disorders.
- Over 2,400 people were trained in the administration of Narcan.
- The Forensic Team evaluated over 400 incarcerated pretrial defendants, emphasizing the availability of various MAT opportunities and other recovery options.
- The Jail-Based RESTART Team served 324 incarcerated individuals and provided 1,200 intensive group services addressing substance use and criminogenic risk factors with intensive post-release case management follow up.
- DBCH and RESTART clinicians and case managers received Narcan training and are now training inmates in the DC Jail, how to administer Narcan in an emergency situation; kits are be given to inmates upon release.
- Since the opening of the Stabilization Center, approximately 53% of those who presented had co-occurring disorders (both mental health and substance use).
- Participated in the Council on Addiction Prevention & Education's (CAPE) Youth Rally, which seeks to educate students about the dangers of substance abuse; it was attended by 1,500 9th graders from 13 school districts. The rally was a highly effective outreach method and is an excellent venue where students can have fun and receive positive messages about living a life "unwasted."
- Events related to the countywide Drug Take Back events have been effective, with an all-time high of 3,019 pounds of medication collected in 2017.

Diversion Services

- As a result of the Stabilization Center, individuals have other resources, hence, resulting in a decrease of behavioral health emergency department visits and in the number of 9.45 Orders. In 2016, there were 44 9.45 Orders, compared to 35 in 2017.
- The Mobile Crisis Intervention Team began providing one week and 30-day follow-up phone calls to guests who received services at the Stabilization Center and consented to follow-up.
- All Stabilization Center staff are Narcan trained and on two occasions since its opening, there were two overdose reversals administered by the medical staff - saving the lives of the two guests.
- Throughout 2017, efforts were made to cross train all staff in the 24/7 programs, creating a greater flexibility and understanding of the provision of services in those 24-hour programs.
- The Mobile Crisis Intervention Community Based Team served 2,890 people in 2017, up from 1688 served in 2016 for a 71% increase.

Persons Served

	Community-Based	Hospital-Based	<i>Total</i>
Adults	2,471	5,574	8,045
Youth	419	854	1,273
<i>Total</i>	<i>2,890</i>	<i>6,428</i>	<i>9,318</i>

Services Provided

	Community-Based	Hospital-Based	<i>Total</i>
Adults	14,390	4,643	19,033
Youth	2,248	735	2,983
<i>Total</i>	<i>16,638</i>	<i>5,378</i>	<i>22,016</i>

Diversions

	<i>Prevent ED Visit</i>	<i>Diversion From Brinn</i>	<i>Diversion from ED</i>	<i>Total</i>
Adult Community-Based	545			<i>545</i>
Youth Community-Based	68			<i>68</i>
Adult Hospital-Based		<i>253</i>	<i>1287</i>	<i>1540</i>
Youth Hospital-Based		<i>39</i>	<i>169</i>	<i>208</i>
<i>Total</i>	<i>613</i>	<i>292</i>	<i>1456</i>	<i>2361</i>

- There were 34,621 telephone contacts, 118 face-to-face contacts at 230 North Road who were seen by HELPLINE staff and connected to treatment services, and 1,027 texting conversations, for 35,648 HELPLINE contacts. It should be noted that 3rd shift contacts are up 39% from 2016.
- The Trauma Team responded to 13 community and individual events within Dutchess County.

Clinical Services

- Since February 2017, Partial Hospital Program staff has been working seamlessly with MCIT and the Stabilization Center to provide a smooth transition for patients who present at the center or are being followed by MCIT and can benefit from the Partial Hospital Program. These patients are then sent to longer term follow up care, to help prevent psychiatric hospitalizations.
- In March 2017, the T-TAP program at ITAP for those who are residing at the Transitional House waiting for a bed at a facility other than ITAP, was restarted. In addition to obtaining basic education and motivation for treatment, those T-TAP participants are able to meet with the ITAP provider for medication, thereby reducing those who go to the hospital ER for medication only.
- Reduced the length of stay in the Intensive Treatment Alternatives Program (ITAP) to six months from an average of stay closer to a year or more; this change began in September 2017.
- Additional ITAP staff were trained in Moral Reconciliation Therapy (MRT), a cognitive behavioral therapy is used to reinforce abstinence and to prevent relapse; all ITAP participants will receive MRT soon after admission.
- All psychologists conducting 730 examinations completed the 20-hour Concept Professional Forensic Webinar Training; they met on three occasions to apply lessons learned from the webinar.

Children & Youth Coordination

- NYS Office of Mental Health funding for two youth respite beds was awarded to Hudson River Housing; implementation of the respite beds at River Haven began in July.
- The Ninth Annual “Building Bridges” Conference, bringing together schools and agencies to network and learn about new programs, was held in October at Locust Grove, attended by 165 individuals, representing 26 agencies, 12 school districts, and a private school.

- Implemented ideas from the Quality Improvement Group to reduce emergency department visits and psychiatric hospitalizations, with a mailing to over 100 pediatricians and private practitioners to increase their awareness of 24-hour crisis services available---HELPLINE, MCIT and the Stabilization Center.
- Staff from DBCH and the National Alliance on Mental Illness (NAMI) gave a presentation on mental health services in September to 100 staff of the Millbrook Central School District.
- Presented to parents on Children’s Services on two separate occasions to parents at NAMI’s Basic Class – at the Northeast Community Center and at Arlington High School.
- DBCH’s Children’s Single Point of Access Coordinator and NAMI’s Executive Director were trained in Suicide Safety for Teachers. They have provided trainings for two districts – the first to 84 teachers at the Middle and High Schools in Millbrook, the second to 35 teachers at Spackenkill High School.
- Dana Hopkins, LCSW, became certified as a Brief Action Plan (BAP) trainer. The goal of BAP is to assist individuals create an action plan for a self-management behavior that they feel confident is achievable. Three trainings were provided to a total of 60 participants.

Forensic Services

- DBCH is a full participant in the Dutchess County criminal justice system program piloting the Texas Christian University (TCU) substance use screening tool for individuals incarcerated in the DC Jail. The Forensics Team has reconfigured its evaluation format to accommodate a 24-48 hour turnaround time, vastly reduced from the previous format.

Housing

- 376 Single Point of Access applications for housing were processed.
- 154 people with severe and persisted mental illness were housed.

Prevention/Training

- Continued the Department’s county-wide comprehensive Prevention Program to reduce the incidence of mental illness and chemical dependence among children, youth and adults with an emphasis on education, early identification of high risk individuals and referral to treatment of those persons in need.

- Provided Question, Persuade & Refer (QPR), a suicide prevention program, to two youth groups in the county for a total of 18 youth. QPR is intended to teach individuals how to recognize warning signs of suicide and provides guidelines on how to **Question** a person about potential suicidal thoughts, **Persuade** them to seek help, and **Refer** them to appropriate professional services.
- Thirteen public school districts participated in the 2017 Dutchess County Youth Risk & Protective Survey.
- The Prevention Council has been re-formed and renamed the Resiliency Council, consisting of key stakeholders in the fields of behavioral and community health, prevention, Office for the Aging, Department of Community and Family Services, education, domestic violence, community services, people with lived experience, law enforcement, as well as contract agencies. It is being restructured with new group members
- Fifteen Youth Mental Health First Aid and Adult Mental Health First Aid trainings were provided throughout the county to community agencies, schools, veteran's organizations, law enforcement personnel and treatment providers, with more than 250 individuals trained.
- The 40-hour Crisis Intervention Team (CIT) training was offered as a part of the basic training to law enforcement officer cadets at the Dutchess County Academy. In addition, there were several 40-hour CIT trainings offered throughout the year hosted by DBCH in its new state-of-the-art training room at the Mental Health Center. A combined number of 100 officers were trained.
- There are presently 18 schools benefiting from Dutchess County's support of prevention in schools as evidenced by the use of Second Step, a social-emotional learning program. Funds from the Prevention Initiative are used to purchase the supplies which are then utilized in the classroom by school staff.
- Held two Applied Suicide Intervention Skills Training (ASIST) trainings; 57 individuals from multiple agencies including law enforcement were trained. ASIST teaches participants to recognize when someone may have thoughts of suicide and work with them to create a plan that will support their immediate safety.

Budget

- Restructured the 2018 Capital Plan to simplify the presented information and projects, provide transparency and help Legislators and the public better understand each project;
- Conducted Annual Budget Training for all departments and assisted departments with the development of 2018 budget requests;
- The fiscal cabinet consisting of representatives from the Budget Office, Comptroller, Finance and OCIS met to identify and work on key operating budget and capital areas of concern;
- Assisted the County Executive with numerous presentations, special projects and public outreach materials;
- Worked with county departments on quarterly reporting, resolution preparation, trend analysis, forecasting and various other fiscal and programmatic issues;
- Worked with a group of human services departments to develop a manual providing guidance for contracting with agencies that provide services on behalf of the County;
- Developed a standard budgeting procedure for contracted services and developed standard forms that can be used by all departments for reimbursing contracted agencies;
- Provided a Fiscal Update Presentation to the Legislature;
- Maintained the County Government Dashboard to provide up-to-date economic, demographic and fiscal data and information to the public;
- Received the GFOA Distinguished Budget Award in 2017 for the fourth year, the highest form of recognition in governmental budgeting. The 2018 budget document now includes the re-designed capital plan and presents a comprehensive view of each department and budget area to provide further transparency to the public;
- Worked with the Capital Plan Committee to develop the 2018-2022 Capital Improvement Plan;
- Developed the County-wide Shared Services Tax Savings Plan with all of the County's municipalities and a number of school districts. The plan was submitted to the state and available for review on the Budget Office's County-Wide Shared Services webpage at dutchessny.gov.

Community and Family Services

- DCFS continued to deliver vital public benefits to more than 1 in 10 Dutchess County residents in 2017, serving over 30,000 unduplicated individuals across all programs.
- Continued *Navigating the DCFS System* workshop series. In 2017, two workshops covered Housing & Homeless Prevention and Child Protective Services, with a total of 109 professionals attending, representing 30 agencies.
- New in 2017 was the adoption of Part 304 to Title 18 of the NYCRR, Protection of Vulnerable Homeless Persons requiring social service districts to implement a plan to address the effects of inclement winter weather and the impact of such weather on individuals experiencing homelessness. Dutchess County implemented a “Code Blue” plan that partnered DCFS, law enforcement and mental health providers together to identify and offer housing to homeless persons when the temperature was at or below 32 degrees. DCFS supported the expansion of day and night shelters for single adults, and providing lodging to families that would not otherwise be eligible for Temporary Housing Assistance.
- In partnership with the Probation Department, DCFS staff implemented the Strengthening Families Program (SFP), an evidence-based family skills training program found to significantly improve parenting skills and family relationships, reduce problem behaviors, delinquency and alcohol and drug abuse in children and to improve social competencies and school performance. Seven families were enrolled in the program, and five families successfully graduated.
- Partnering with the City of Poughkeepsie School District, a youth worker was co-located once a week at Poughkeepsie Middle School to address the needs of at risk city youth and ensure comprehensive and coordinated services to identified youth. A total of 32 students were served and 24 of those cases were closed in 2017 with 71% having positive outcomes.
- The Department invested in the opening of the Boys & Girls Club in the City of Poughkeepsie, with a summer camp and a teen drop in center providing positive social activities for 158 youths in the City of Poughkeepsie. In addition, in September 2017, the Boys & Girls Club offered an after-school program reaching 50 children.
- DCFS initiated a new partnership in February 2017 with Legal Services of the Hudson Valley to assist eligible clients with their initial disability applications. Forty-seven (47) DCFS clients were referred and 38 began their Social Security Income (SSI)/ Social Security Disability (SSD) applications. The partnership aims to realize savings in public assistance costs avoided for every successful case obtaining SSI or SSD.

- In September 2017, the Department launched a program that provided children and young adults with a high risk of going missing or wandering with a Life Button 24 device. This program began with a 4-month pilot and will continue and expand to include other vulnerable populations in the county in 2018.
- DCFS continued its engagement in several Family Court initiatives to make that system more sensitive to the unique challenges of families struggling with substance abuse issues, including the Better For Families (BFF) initiative. Through the BFF initiative, 73 children services staff were trained in motivational interviewing.

Reception

- Front desk activities range from assisting and accepting applications, receiving supporting documents, to checking visitors in for appointments within our various units, i.e., foster care visits, recertification for different benefits, fair hearings, etc. The Poughkeepsie Front Desk handled 86,094 total transactions in 2017, of which were 33,252 new/recertification applications received or documents dropped off (including 10,374 for Temporary Assistance, 6,026 for Medicaid, 13,776 for Supplemental Nutritional Assistance Program, and 1,640 for the Home Energy Assistance Program.)
- Reception began to scan documents directly to the units in 2017, rather than distributing through interoffice mail. This delivery method is quick and accurate.
- 868 people were checked in to see Medicaid Navigators.
- Reception activities for the Poughkeepsie office and the satellite offices are listed below:

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
8,745	2,848*	8,127	6,918	7,509	7,270	6,583	7,807	7,306	8,009	7,800	7,172

*No data available from 2/6-2/17/2017

- Some of the visitors in Reception were individuals in crisis and as such were in need of immediate assistance. To better assist our clientele, two staff of the Poughkeepsie reception have taken a CASAC course, and four others received Narcan training.
- Our Administrative receptionist received and processed 54,891 calls at the switchboard (those callers who did not use the main menu options and chose the “operator”).

Administrative Services

- Processed 175,312 pieces of incoming US Mail (not including inter office mail).
- Recorded 8,810 incoming voter registration forms. (Voter registration forms are included in benefit application packages).
- 987 Fair Hearings were processed in 2017. DCFS was successfully upheld in 94% of all fair hearings held.
- Completed 33 Fiscal Day Care Audits for NYS Office of Children & Family Services (OCFS) for the first three quarters of 2017. All transactions and funding calculations were properly claimed and processed for Dutchess County without any discrepancies.
- Processed over 300 contracts for various services including but not limited to supportive service agreements, domestic violence, employment, homeless prevention, foster care services, resource parents, etc.
- The accounting unit processed 88,600 fiscal transactions in excess of a total of \$51,621,000.
- Scheduled all mandatory and necessary training for new and existing staff; tracked CPS staff to ensure compliance with State In-Service training regulations.
- Continued to expand the use of iPads for field workers in Special Investigations Unit, Adult Protective Services (APS), and Foster Care units.

Adult & Family Protective Services

- Received 617 Protective Services for Adults (PSA) referrals and provided ongoing services to 296 adults, of which 29 involved Guardian Services under Mental Hygiene Law, Article 81.
- Provided Temporary Emergency Housing to 224 adults and 226 children, with \$2,494,093 expended on emergency housing thus far.
- The Adult Services Division administers the Family Type Home Program, a licensed community congregate care program that provides 24-hour adult care in a home environment to adults in need of minimal assistance with their adult daily living needs. The Division also conducted 30 inspections for the Foster Family Home Program, a licensed community congregate care program with medical oversight.

- The Adult Services Division provides Domestic Violence Liaisons (DVL) who screen individuals who need assistance in obtaining waivers or domestic violence services. Funding is provided for both non-residential and residential domestic violence services. In 2017, the DVLs conducted 137 new assessments and 24 reassessments.
- New in 2017, DCFS supported the Dutchess Mediation Center's application to Lifespan for the development of an Enhanced Multidisciplinary Team E-MDT to conduct reviews of financial exploitation/abuse of elder victims and to develop efficient and effective responses. The E-MDT commenced meeting in September with DCFS as a participating member.

Children's Services

- Child Protective Services investigated 2,707 reports of suspected child abuse or maltreatment.
- 127 children were placed in foster care in Dutchess County for a cumulative total of 255 children in foster care as of 12/31/17.
- Adoption staff members completed 46 adoptions in 2017 and completed 9 private adoption home studies in 2017. There were 12 Kinship Guardianship Assistance Program (KinGap) finalizations in 2017. As of the 12/31, there were 35 children freed for adoption, and only 8 of the 35 did not have an adoptive family identified.
- Recruitment efforts continue to locate, train, and certify qualified foster parents for Dutchess County children. Presently, Dutchess County has a total of 74 active foster/adoptive homes and 42 relative foster homes certified and opened.
- Continued implementing family meetings bringing the immediate family, extended family and significant people in the family's life together to discuss how they can address the safety concerns in lieu of placing the children in foster care.
- Children's Services continues to participate in the Bridges to Health (B2H) program with multiple community partners to provide services to children up until age 21. Currently serving 29 severely emotionally disabled children, 1 medically fragile and 3 developmentally disabled children.
- Continued to implement programs in collaboration with the Department of Probation for services to meet the needs of Persons In Need of Supervision (PINS) and Juvenile Delinquent (JD) youth in Dutchess County. In 2017, 64 youth were placed in non-secure detention.
- Continued to coordinate Secure Detention Services on a 24-hour basis. In 2017, 26 children required Secure Detention Services.

Youth Services

- The Youth Board awarded New York State Office of Children and Family Services funding to 16 programs for a total of \$374,672.
- The Youth Board awarded two students with Dutchess Community College (DCC) scholarships: \$1,500 to second-year student; and \$1,500 to a Poughkeepsie High School student who was going to attend DCC.
- The Youth Council had 19 members representing six public and one private high school. The Youth Council members completed four community service projects, hosted six guest lecturers, attended the County's Mental Health Public Forum, participated in the Rock the Vote event at the Culinary Institute of America, and were trained in suicide prevention awareness.
- 150 youth received supportive services in 2017. Of those, 113 cases were closed and over 80% of the youth achieved their goals.
- Along with College Planning 101, Youth Services hosted two free College Planning Seminars. *Creating Your Path to College* had 14 attendees and *How to Pay for College Without Going Broke* had 15 attendees.

Transitional & Supportive Services

Intake Unit

- Processed 5,709 Temporary Assistance and 8,494 SNAP applications in 2017.
- Certified Application Counselors for Health Insurance/Medicaid processed 602 applications through the NYS Health Exchange in addition to 880 Medicare Savings Program and Access NY applications.

Satellite Offices

- Eastern Dutchess Government Center (EDGC) continues to be an all-inclusive unit. As of the end of 2017, EDGC was handling 685 combined TA/MA/SNAP opened and 177 HEAP-only cases.

- The Beacon Office expanded its services this year, processing both SNAP and HEAP applications and accepting drop off documents to forward to the Poughkeepsie Office. The office processed 328 HEAP-only cases in 2017, and 1,111 SNAP households residing in the Beacon & Wappingers Falls area had their cases re-assigned to this office in 2017.

Day Care Unit

- Provided services to 541 families and 954 children, and continues to operate without a waiting list. The eligibility for accessing child care services is now at or below 200% of the Federal Poverty Level.

Temporary Assistance (TA)

- Temporary Assistance averaged 1,100 cases per month. As of December 31, 2017, there were 1,638 individuals receiving temporary assistance. There were 313 TA recipients deemed unemployable due to physical and/or mental health reasons. There were 190 individuals mandated into substance abuse treatment, therefore deemed unemployable.

Employment

- Through a partnership with BOCES, 212 individuals completed the Test of Adult Basic Education (TABE) intake assessment. 14 TA recipients enrolled in Adult Basic Education (ABE) classes. 45 were enrolled in the High School Equivalency program. Additionally, there are 18 individuals enrolled in other training programs offered at BOCES including Certified Nurse's Assistant (CNA), Heating, Ventilation & Air Conditioning (HVAC) or phlebotomy; 14 completed their training.
- Through a partnership with the Dutchess County Regional Chamber of Commerce, DCFS offers TANF eligible individuals with employment and life skills workshops, job seeking, placement, and retention services. In 2017, 17 clients participated in the Workforce Development Program; 11 recipients became employed.
- DCFS offered a Summer Youth Employment Program (SYEP) through the Work Force Investment Board (WIB) for eligible youth from low income households, foster care, juvenile justice, runaway and homeless youth. 146 county youth participated, of which 7 were on Temporary Assistance.
- Community Solutions for Transportation program, administered by BOCES for DCFS, continued to assist low-income families. In 2017, 23 cars were provided to eligible individuals. Additionally, 25 individuals passed the NYS road test to obtain their NYS driver's license.

- DCFS contracted with Exodus for employment services targeting eligible TANF & Safety Net individuals, post-incarceration, with comprehensive job seeking, job retention services, job education, training career/employment planning. 45 individuals participated, with 21 becoming employed earning an average hourly wage of \$11.50 and working an average of 30 hours per week.

Supplemental Nutrition Assistance Program (SNAP)

- As of December 2017, the Department's staff was handling a 10,680 SNAP cases representing 18,034 individuals.
- DCFS continues to monitor employment activities for SNAP clients aged 18-49 who are considered Able Bodied Adults without Dependents (ABAWD). This is due to the time limits imposed by federal legislation, limiting SNAP benefits to 3 months in a 36-month period unless the ABAWD works or participates in employment/training program for at least 20 hours per week.

Home Energy Assistance Program (HEAP)

- In the 2016-2017 HEAP season, which began on November 14, 2016 and ended on March 31, 2017, the Department authorized 12,048 regular benefits for a total of \$1,910,075.
- Emergency Component of HEAP opened on January 3, 2017 and closed on March 31, 2017. A total of 1,141 Emergency HEAP benefits were issued, totaling \$555,936.
- Heating Equipment Repair & Replacement (HERR) started on November 7, 2016 and closed on November 3, 2017. We authorized 60 HERR benefits, which includes the Clean & Tune program, for the amount of \$133,457.
- During the 2016-2017 HEAP Season (11/14/16 – 3/31/17) the Emergency Fuel Depots dispensed a total of 3,780 gallons of heating fuel to 251 households; 127 households utilized the fuel depots twice.
- Cooling Assistance Component (CAC) of HEAP opened on May 1, 2017 and closed on August 4, 2017. 27 CAC benefits were issued totaling \$19,033. The maximum benefit was \$800 per unit.

Indigent Burials

- 204 burials were requested. 130 were approved and 74 denied.
- \$256,318 was paid to funeral homes.

Medicaid

- Effective October 2, 2017, the Medicaid Unit expanded and now includes the Community Intake Unit. With this change, the Maternal Infant Services Network (MISN) has a presence in our building to serve the consumers who are not eligible to apply for Medicaid at the local district and must apply for Medicaid through New York State of Health (NYSOH).
- In 2017, the Medicaid Unit processed 56,107 transactions, for a total caseload of 9,418. The breakdown of these cases is as follows:
 - 4,064 applications were Community Medicaid applications, bringing our total community Medicaid cases caseload to 9,418.
 - 1,046 chronic care applications were received, for a total of 882 chronic care active cases.
 - 204 SSI applications were received, for a total of 4,288 SSI active cases.
- In 2017, there were 238 cases returned by New York State of Health (NYSOH) to be processed by the local district. The current remaining Medicaid caseload along with these 238 cases are more difficult to process as they require more intricate verification of resources and the consumers have more complex medical issues.

Child Support Enforcement Unit (CSEU)

- 2017 child support collections totaled \$28,711,216.
- Processed 4,757 Family Court petitions from January 2017 through November 2017, including 415 Non-Custodial Parent Petitions.
- CSEU staff presented quarterly at the NYS Fathers' Rights Association Mid-Hudson Valley Chapter; hosted Bi-annual Regional Child Support Coordinators/Directors Meetings; and participated in Astor Policy Council Meetings.

Special Investigations – Fraud Prevention & Detection

- \$291,164, was recovered in claims against estates.
- Amount recovered in lawsuits totaled \$46,148.
- Recovered \$46,058 in bond and mortgages and Medicaid property liens.
- Personal incidentals and other bank accounts totaled \$67,293.

- Medicaid reimbursements totaled \$43,087.
- Income executions accounted for \$2,931.
- There were 85 SSI repayment recoveries amounting to \$256,469.
- There were 3 Temporary Assistance disqualifications (\$620) and 26 SNAP disqualifications (\$27,219). The number of Confession of Judgments equaled 78 totaling \$223,373.
- Cost avoidance by Front End Detection System (FEDS) were as follows: Temporary Assistance \$3,113,790; and Day Care \$ 283,050.

ThinkDIFFERENTLY Initiative

- Two movie days for individuals with Special Needs were held at Hyde Park's Roosevelt Theatre; 212 residents attended.
- Dutchess County hosted the 2017 Special Olympics New York State Winter Games, the second straight year the County and the Hudson Valley region hosted the State Winter Games, on Feb. 17-19. The Hudson Valley region set Special Olympics New York records for the number of volunteers, as well as the speed in reaching the volunteer goal.
- In April 2017, Dutchess County hosted First Responder Autism Sensitive training for area firefighters and local enforcement officers.
- "ThinkDIFFERENTLY" Photo with the Easter Bunny event was held Easter weekend at Upper Landing Park in Poughkeepsie. Many children and families enjoyed this sensory sensitive opportunity.
- Dutchess County "ThinkDIFFERENTLY" supported and collaborated in the planning for Dutchess County Chamber of Commerce's two day KidVenture weekend in May 2017.
- "ThinkDIFFERENTLY" collaborated and was part of the planning committee for the Hudson Valley Epilepsy Stroll in May 2017 at Wilcox Memorial Park. Despite the rain, it was a well-attended and a beautiful location to promote awareness and raise money for supports for people with epilepsy.
- Special Needs Health Care Committee, comprised of area nurses and healthcare professionals who serve individuals with intellectual and developmental disabilities, hosted over 40 community partners in health care at a Medical Orders for Life Sustaining Treatment (MOLST) Training in May 2017 and continues collaboration for advocacy for meeting health needs for people with special needs

- Hosted the first Think Jobs Round Table at Franklin D. Roosevelt – Wallace Center in June. This event brought together area businesses, educators and the vocational training community to build partnerships through collaboration that will support efforts to prepare people of all abilities for and to join the job market. More than 100 local residents attended.
- “ThinkDIFFERENTLY Dash,” a 1-mile walk/run through the City of Poughkeepsie for residents with special needs, was held in June with an increase in participant registration.
- Sponsored the Disability Dream and Do baseball camp at Dutchess Stadium in July with the Hudson Valley Renegades. This was a popular and well attended opportunity for children and young adults to attend a baseball camp and learn from professional baseball athletes.
- “ThinkDIFFERENTLY” collaborated and supported the Town of East Fishkill’s Red Wing Park “ThinkDIFFERENTLY” Day at the Beach in July. This event inspired Red Wing Park to install accessible sand mats to the lake and purchase a floating wheelchair to increase accessibility in the lake.
- Special Needs Picnic was held in August, with more than 300 people attending. Many local agencies and organization were present to bring information about services and activities for the children and their families to enjoy.
- “ThinkDIFFERENTLY” collaboration with Dutchess Community College and other area service providers to welcome the first cohort of students to the “Think Ahead” non-matriculated job readiness training certificate program for individual with special needs. This job readiness’s certificate program offers internships to these students on campus to build their skills and resume. Efforts to expand Think Ahead to include a matriculated program will begin in 2018.
- Dutchess County’s *Collaboration of Services and Care Across the Life Span for People with Special Needs* was held at the Henry A. Wallace Center at the FDR Presidential Library and Home in December. This conference included training on guardianship and a series of four interactive panel presentations that provided training services and planning across the life course. This conference will become an annual event; it was well attended and received by families and community providers
- The Poughkeepsie Library grant completed a library survey of area libraries regarding accessibility and available programs that geared for people with special needs. The Library collaborated with the Anderson Center for Autism to have Autism Sensitive Training of staff and to developed social stories for the area libraries to support inclusion.

- The Anderson Autism Supportive Environment training was provided to 27 organizations/businesses totaling 200 people trained, and was also provided to county departments including DC Human Resources; DC Stabilization Center; Grace Smith House and 13 area libraries. Social Story, visual supports for finding books were created for Red Hook Library, Mid-Hudson Children’s Museum.
- Continued collaboration with Taconic Resources for Independence’s Program Director for Deaf/HH Services resulted in assessments and recommendations to various county offices, for Assistive Hearing Support Signage, and technology recommendations that are both permanent and portable. These recommendations will ensure accessibility to these offices is naturally available/occurring without need to request it.
- For the second straight year, Dutchess County Government collaborated with the Dutchess County Agricultural Society to offer “ThinkDIFFERENTLY” Thursday, a designated morning during which the music and lights are turned off on the Fair’s midway, offering residents with special needs and their families a sensory-friendly environment.

Emergency Response

- The Dutchess County Emergency Response 911 Communication Center answered 240,900 calls and dispatched 122, 800 individual emergency calls in 2017.
- Dutchess County Emergency Response’s specialized volunteer teams were active in 2017:
 - HazMat team responded to 12 incidents.
 - The Critical Incident Response Team responded to six incidents.
 - The Fire Investigations Team investigated 58 incidents.
 - Medical Reserve Corp volunteer membership totaled 420
- 8,700 individuals participated in training hosted by various agencies at the Dutchess County Emergency Response Center in 2017.
- In March of 2017 the EMS Task Force Report was published. Several presentations with EMS agencies, EMS providers and the public were held to review the report. Work began with municipalities and agencies in the Towns of Amenia, Clinton, Dover, North East and the Village of Millerton to develop EMS solutions that are patient centered, consistent, reliable, affordable, and sustainable.
- Continued to provide collaborative emergency management planning and support to multiple special events, including the annual Walkway Marathon, Dutchess County Fair and Sinterklaas Festival, ensuring successful and safe events for all involved.

- With the assistance of the Department of Behavioral and Community Health and the Medical Reserve Corps of Dutchess County. Eight separate disaster preparedness classes were held where 562 Dutchess County residents received the latest information on personal and family preparedness. Over the past 18 months over 1,200 Dutchess County residents attended this important training.
- Initiated a County Government wide Continuity of Operations and Continuity of Government (COOP/COG) Planning effort to ensure County Government operations during an emergency or a disaster. This included training for all involved and plan development for the county. This effort will continue to be enhanced in 2018 with more training and planning/exercises.
- We continue to provide Emergency Management training for traditional and nontraditional partners. This includes classes in advanced incident command training and two classes for Public Information Officers. This includes representatives from multiple school districts.
- The Juvenile Fire Setter (JFire) program continues to be a valuable resource for the community and in 2017, expanded with an additional four agencies, bringing total participating to 18 agencies. 17 interventions were conducted in 2017.
- In November, in conjunction with the City of Poughkeepsie, a study was commenced to evaluate the feasibility/ cost savings of consolidating their 911 Public Safety Answering Point into the County's Public Safety Answering Point.

Finance (including Real Property Tax)

- Dutchess County's bond rating of AA+ with a stable outlook was assigned by Standard & Poor's in July 2017.
- With the passing of the federal Tax Reform bill in late 2017, much coordination and effort was given to ensure tax warrant and tax rolls were available to Towns and Cities prior to December 31st enabling constituents to pay their town/county property tax bills prior to the end of 2017 if they wished to.
- Continued implementation of the eSuite module in LOGOS, a web base portal granting employee access to view and request changes to areas of their payroll and HR information. Employees can enroll in direct deposit and make changes remotely, they can also print pay stubs, W-2s and 1095s. Approximately 30% of the County's employees have enrolled in paperless direct deposit of their paychecks.

- Finance worked with the County Clerk's office to implement a project to back scan the Real Property Tax Rolls from 1952-2001. When complete, this project will grant electronic access to tax rolls for constituents as well as free up space in the County's Records Retention Center. The Finance office will continue this initiative in 2018 by scanning the 2002-2016 tax rolls.
- The Annual Update Document (AUD) and Financial Statements for the year ending December 31, 2016 were completed within standard. The Financial Statements were updated to reflect all GASB Pronouncements and Standards applicable to the 2016 statements.
- Continued to work with banking institutions to pursue services which reduce risk of check fraud as well as other breaches which may occur. A review of all bank accounts is ongoing, resulting in the closure or consolidation of many accounts including closing all accounts with Wells Fargo.
- Negotiated higher rates on the County's Money Market accounts resulting in increased interest earnings. Continued development of a cash forecasting tool to assist projecting cash needs to be used as a tool when investing money which also increased interest earnings on the county's investments.
- Avoided issuing debt in 2017 by moving toward a reimbursement method for capital expenditures, reducing the county's interest expense and associated costs of issuance.
- Entered into an agreement with AirBnb for collection of Hotel Tax on behalf of Dutchess County, resulting in additional revenue for the County in 2017.
- Participated in preparation of the 2018-2021 Capital Improvement Plan.

Real Property Tax

- RPT completed all mandated programs under Article 5-Title 3, Article 15-A Title 1, Article 15-C, and sections 496, 503, and 953 of Real Property Tax Law, and completed all local programs and duties assigned by the County Charter including:
 - 83 investigative reports for Administrative Corrections of Errors,
 - Maintaining parcels lines for tax mapping and Parcel Access,
 - Administering the assessment software database for local assessors,
 - Providing State-mandated training to 34 Board of Assessment Review members,
 - Processed 7,675 property transfers, and other documents.
 - 8,704 manual escrow account transactions.
 - Calculation of 380 tax rates for County, Town, and special district purposes.

- Updated and presented an educational seminar covering Real Property Tax administration and procedures for the County's Assessors' Clerks.
- Coordinated with OCIS and forwarded Tax roll data to NYS Tax & Finance for 60 school segments for Property Tax Relief Credit and STAR School Tax Credit check programs.
- Maintained the division's web pages on the County's website, enumerating changes in Real Property Tax Law, especially as related to local exemption options.
- Coordinated with NYS Ag & Markets, NYS Tax & Finance, Dutchess Soil & Water Conservation, DC Planning, and the Cornell Cooperative Extension of Dutchess, to present an Agricultural Assessment Workshop, attended by almost 60 assessors and staff from nine regional counties. The workshop provided Continuing Education credits to local assessors at no cost to their towns.
- The Director presented a Veterans Exemption class at the NYS Directors of RPTS seminar.
- Implemented changes to the assessment software, along with new procedures mandated by changes to the State's STAR exemption and STAR Credit Check programs.
- Provided administrative and systems support for 14 municipalities in Dutchess seeking to sustain annual reassessment.
- Provided administrative and software support to the Town of Stanford to assist in their reassessment.

History

- Hosted four quarterly meetings of all Dutchess County history organizations at locations across the county, for collaborative planning and networking.
- Planned and managed third Hudson Valley Heritage Fair at Locust Grove Historic Site in Poughkeepsie, in collaboration with the Hudson River Valley National Heritage Area, Greater Hudson Heritage Network, and the Mid-Hudson Path through History Workgroup. Over 20 organizations from throughout the region attended.
- Planned and managed the second Dutchess County Historic Tavern Trail Series in collaboration with local historical societies across the county, exploring the history of Prohibition and Temperance.
- Completed Phase 4 indexing and imaging of 25,000 pages of the Ancient Documents Collection, funding by a State Archives Local Government Records Management Improvement Fund (LGRMIF) Grant for \$49,995.

- Secured \$14,060 for Phase 5 imaging of an additional 15,000 pages of the Ancient Documents Collection through a State Archives LGRMIF Grant.
- Expanded the content of the Ancient Documents Search Portal, offering free public access via keyword search to 37,000 pages of county court records from 1721-1787. These are some of the oldest and richest documents in the county archives, online and keyword searchable for the first time.
- Wrote an article on the Ancient Documents Project for the Historical Society of the New York Courts Blog
- Presented on the Ancient Documents Project as part of a panel on historic courts records projects at the Mid Atlantic Region Archives Conference in Buffalo, NY (October)
- Presented at the August County Historian Training Symposium at the State Museum in Albany on building history communities through digital technology.
- Continued serving on the Board of Trustees for the Association of Public Historians of New York State (APHNYS), premiere professional organization for NY government historians.
- Served as Region 3 coordinator for APHNYS, which includes Ulster, Dutchess, Orange, Putnam, Rockland, and Westchester Counties.
- Hosted the Region 3 APHNYS spring meeting at the FDR Library and Museum, Hyde Park (April) and the annual APHNYS statewide conference in Poughkeepsie (October), drawing 85 government historians from across the state to Dutchess County.
- Became president of the Greater Hudson Heritage Network (GHHN) Board and on the Hudson River Valley National Heritage Area Management Advisory Committee. GHHN is the primary museum services provider in New York state and offers significant support and training services for history organizations within the county. Many of these same organizations are members of the national heritage area.
- Researched and composed panel exhibit for the Dutchess County Sheriff's Office.
- Served as an ex officio member of the Dutchess County Historical Society Board of Trustees, strengthening ties between that organization and the county. Assisted with the 2017 Society Yearbook journal, awards dinner, planning the 2018 "Year of the Veteran" program, and collaborated on the Decoding the Past program series.

- Answered research inquiries from the public at large and maintained county-wide communications network for county history community through department landing page and email list.
- Delivered 32 presentations on the Ancient Documents Project and other Dutchess County History topics throughout the county and in Albany and Buffalo.

Human Resources

- Submitted and received approval of the Rules of the Classified Service of Dutchess County since 2005, which included a public hearing, review and approval by the NYS Civil Service Commission.
- Created enhancement of an electronic automated mail merge from an eligible list instead of each municipality completing manually.
- Over 200 positions from County and municipalities reviewed for classification.
- Reviewed over 7,000 applications for eligibility for appointment and administered 136 civil service exams for 108 titles.
- Approval and tracking of all personnel actions including appointment, promotion and salary updates, etc. for over 9,300 employees of County and municipalities
- Payroll audit and certification for 61 agencies for civil service compliance
- Completed a Technical Assistance VOC Survey for NYS.
- Completed a Technical Assistance Review (TAR) for NYS.
- Recruited a new Deputy Commissioner for Human Resources.
- Recruited a new Commissioner for DBCH.
- Recruited a new Deputy Commissioner for DBCH.
- Filed the biennial EEO4 report to EEOC.
- Attended nine job fairs throughout the County to promote employment with Dutchess County government.
- Developed and implemented a workplace harassment policy.
- Met with Archivist to develop a plan of action for storage record retention and disposed of 205 boxes at Records Retention Facility
- Conducted a salary study that was adopted by the Legislature.
- Completed COOP/COG survey for continuity of Human Resources functions in case of an unexpected situation.

Human Rights / EEO

Commission on Human Rights:

- Created organizational foundation with monthly meeting structure and held 12 meetings,
 - created and adopted by-laws,
 - created mission, logo and brochure,
 - developed contact form and system to collect data,
 - adopted 4 level outcome structure (intra-personal, interpersonal, civic engagement and policy change).
- 100 Cups of Coffee Transformative Dialogue project:
 - Established Steering Committee with law enforcement, legislative representation, faith and community organizations and held 6 meetings,
 - Engaged consultants to conduct overview of Transformative Dialogue to Steering Committee and Commission members, met with Steering Committee to plan program and discuss data collection including impact of program,
 - Held (4) 100 Cups of Coffee gatherings including 1 large group, two with disabilities community and 1 in response to Charlottesville,
 - Trained inaugural group of 100 Cups of Coffee facilitators (Nov.).
- Listening Sessions:
 - 4 sessions held in Millerton, Beacon, Red Hook and Fishkill,
 - County legislators as well as Ulster and Orange County Human Rights Commission members attended various sessions to learn about the Commission's work and learn about concerns in the community,
 - Topics discussed at the sessions included: immigration, housing and universal access (stores, parks, streets) for people with disabilities, national climate and impact on school climate and students ie. bullying & bias incidents, challenges faced by deaf community, early interventions services, among others,
 - American Language Interpreters (ASL) at 2 events; 8 members of deaf community in attendance,
 - Facilitated meeting with parent from listening session and early intervention coordinator resulting in increased understanding about how the system works,
 - Increased involvement from deaf community at other events i.e. Human Rights Day.

- Collaborated to host the 2nd Human Rights Day 2017 event: *Small Places Close to Home: A Celebration of Human Rights Day: Working Together for Gender Equality*.
 - More than 140 people in attendance and 4 speaker led sessions on the right to safety, the right to freedom of expression, the right to economic parity and the right to participate in politics,
 - organizations from Ulster and Dutchess tabled to provide resources,
 - 1st year for The Art Effect (Spark Media/Mill St. Loft) digital student poster contest,
 - Held meet & greet with Ulster, Orange, Beacon and NYS Division of Human Rights members immediately after the event. Groups look to collaborate further in 2018.
- Facilitated Conversations/Meetings:
 - School/parents: student bullied based on religion & national origin. Resulted in school changing procedure district-wide for tracking bullying incidents as students progress by grade level; complaint form accessible for parents on school website, more comprehensive, longer training for staff on Dignity for All Students Act (DASA) and reporting procedures,
 - Latino immigrant leaders/County Executive & Sheriff: confusion and misinformation in local community about impact of federal policy changes on local policy and procedure. Resulted in increased understanding about the current jail procedures and dispelled myths about changes to policing or jail procedures in Dutchess County,
 - Jewish community leaders with County Executive: learn about concerns facing Jewish community. Concerns raised included safety for all faith communities and some parents in the Jewish community reluctant to have programs publicized for fear of anti-Semitic targeting. Resulted in plan for Jewish community leader event, safety event involving county department heads and possible 100 Cups of Coffee at Vassar Temple.
 - Meeting with contract agency regarding compliance with Americans with Disabilities Act: excluding clients with mental health issues. Resulted in understanding that mental health is regarded as a disability under the ADA. Resulted in agency changing its policy and procedure to serve those with mental health challenges.
- Outreach/Educational presentations
 - Conducted presentations on Fair Housing, The Work of the Commission, Human Rights Regulated Areas and the ADA
- Contacts to the Commission on Human Rights
 - There were 114 contacts to the Commission. This represents a 100% increase over 2016 (56 contacts). Contact categories are: NYS Division of Human Rights Complaints, Human Rights Inquiries and Bias Incidents.

Equal Employment Opportunity

ADA:

- Northeast ADA Center, Cornell University:
Workplace Pilot (Title I)
 - Created inter-departmental committee involving 13 departments/divisions to work with NE ADA Center. Held first meeting in February that resulted in work plan with goals and objectives.
 - Revised forms as result of technical assistance from NE ADA Center.
 - Provided guidance on several issues include questions that can be asked during an employment interview, ADA and parking, confidentiality requirements, among others.
- Public Accommodations (Title II)
 - ADA Coordinator: Working with Planning Commissioner and Deputy Commissioner of Special Needs on complaint procedure and process; training for department heads in 2018 and implementation of procedure.
- Employee Accommodation team review process:
 - Expanded interactive process to include speaking/meeting with employee prior to team review. Provides additional information not captured in program forms resulting in effective, streamlined process.
 - Statistics:
 - 31 Employee Accommodation Requests
 - 42 team reviews/request involvement/department coaching

55-a:

- List of eligible titles finalized and adopted,
- Internal procedure completed,
- Website and brochure content completed and reviewed by ACCESS-VR for accuracy
- Program presented at departments head meeting

Discrimination/Harassment/Hostile Environment

- Member of team that developed new policy
 - 12 Inquiries
 - 5 complaints, 3 investigations completed
 - 3 employees with disabilities, 1 sexual harassment, 1 sex, 1 religion

Workplace Violence:

- Worked with committee to re-develop Workplace Violence (WPV) Policy and procedure
- Created investigation report template for all investigations
- Statistics:
 - 27 cases, with 44 incidents/reports with one-quarter confirmed as WPV.
 - 73 employees interviewed.

Division of Risk Management

- Created Fleet Safety Committee. This multi-departmental team created and implemented a countywide protocol for accident reporting process and paperwork.
- Reviewed over 1,500 County contracts, permits and insurance certificates for insurance compliance.
- Conducted Healthcare Advisory Committee Meetings with union Leadership.
- Certified additional Sheriff's Deputies to instruct Defensive Driving course which has resulted in the entire Sheriff's Office having completed the program.
- Conducted Basic Occupational Safety and Health classes for 263 employees and Defensive Driving trainings for 459 employees.
- Performed 126 building / facility safety inspections and 20 workstation evaluations.
- The Risk Manager along with safety staff completed a course and were certified in EPA Lead renovation and remediation.
- Due to new rating methodology, the County will obtain an \$11,000 savings in Excess GL/PL insurance.
- Created new process where auto parts are provided in-house and auto body shops charge contracted rates for repairs, savings of \$17,000 in auto repairs for the county fleet.
- Conducted an RFB for a new property and casualty insurance broker.
- Conducted a Countywide rollout and update on correct procedures for reporting Workers' Compensation claims while introducing the new Third Party administrator to all 15 members of the Workers Compensation Trust.
- Initiated the first agreement for Trust Participants outlining rules and obligations for members in the Workers Compensation Trust. Collected signed agreements for all Workers' Compensation Trust members.
- Conducted over twenty 207C Arbitration hearings with outside council to clear up back Log of cases saving the County thousands of dollars in unnecessary 207C payments.

- Negotiated directly with Guardian Dental for 0% premium increase, avoiding a proposed 8% increase of \$172,124 for 2018.
- Negotiated a commission reduction with the dental broker that resulted in a 3% or \$64,547 reduction in premium for the 2018 year over 2017.

Law

- Hosted Freedom of Information Seminar featuring Robert Freeman from the New York State Committee on Open Government which was held for all County Department Heads and Records Access Officers.
- Updated the County's website to include rules for Lobbying and Ethics in Government.
- Provided counsel for the Dutchess County JFIRE program, just recently trained 22 additional intervention specialists, and added 4 municipalities added to its list of participating agencies. The JFIRE program represents an important tool as an option to divert juvenile offenders in danger of committing acts of arson.
- Signed a Memorandum of Understanding with the Dutchess County Task Force Against Human Trafficking, to work collaboratively with numerous County Departments and outside agencies in order to raise awareness and prevent human trafficking. The Task Force works to identify potential victims and provide a comprehensive trauma response services. There is an urgent need to address significant gaps in the anti-trafficking response system across this county.
- Conducted training regarding the Raise the Age Legislation before the State of New York Police Juvenile Officers Association, the Dutchess County School Safety Committee, the New York State Children's Alliance and the Juvenile Delinquent Prosecutors' conference as well as representing the interest of the Department of Law at several regional meetings held within the ninth judicial district regarding the implementation of the Law.
- Dutchess County Attorney James Fedorchak, as First Vice President of the County Attorney's Association of the State of New York (CAASNY), chaired continuing legal Education Programs for county attorneys and their staffs at the CAASNY 2017 Spring and Winter meetings.

Office of Central and Information Services (OCIS)

OCIS added value to both County and non-county agency partnerships by providing innovative, state-of-the-art information technology (IT) services to clients and citizens, increasing their efficiency, effectiveness, and productivity.

Division of Computer Services

Awards for IT Leadership

- 1st Place Best of New York Awards. Earned first place for Project Management of Fleet Management System implementation with project that was on time, within budget, and met requirements with high customer satisfaction, presented by the New York State Office of Information Technology Services (ITS).
- #1 Ranked County for Government Transparency, sponsored by the Reclaim New York Transparency Project. Earned first place out of 62 New York State counties for government transparency based on assessment of 27 transparency indicators.
- 2nd Place County in U.S. for Government IT. Earned #2 ranking in 2017 as one of the most digitally-advanced county governments in the U.S. (250,000-499,000 population category) by the Center for Digital Government (CDG) and the National Association of Counties (NACo). Dutchess has ranked in the nation's top-10 for each of the last 12 years.

Shared Services

- Coordinated the County's fourth annual Municipal Innovation Summit, held in April, in addition to the New York State Countywide Shared Services Initiative (mandate) in July. More than 50 local, county and state officials took part in several roundtable discussions to brainstorm potential shared services to reduce the cost of government. Shared services opportunities include computer IT services, Dutchess Delivery, and website development.
- Provided website managed hosting for the City of Beacon, Town of East Fishkill, Town of LaGrange, and Arlington Fire District (AFD). Website hosting included *DutchessDelivery*, which is a service that allows citizens to subscribe to topics of interest such as emergency alerts, senior citizen events, and department notifications.
- Provided IT shared services for Arlington Fire District under a four-year agreement. Key support for 2017 included managed hosting of their computer environment, onsite support to all fire stations, website portal support, Citrix thin client devices, and cloud-based backup of AFD servers which reduced costs, and improved security, scalability, and reliability.

- Coordinating the implementation of an Inter-Municipal Agreement to host the Town of Poughkeepsie Police on Dutchess County's Public Safety platform using Tyler Technologies' New World Public Safety Software solution. The Town will leverage the County's infrastructure and multi-jurisdictional software license to reduce costs for both the County and the Town.

County Internet

- Served almost 14 million pages on the County's website (dutchessny.gov), a 2% increase over 2016, including 1.2 million pages served for the County Clerk Document Search function.
- Improved search capability using Cludo cloud-based search engine, which allows the County to custom rank and prioritize search results, creating an intelligent guided search experience for website visitors.
- Improved Americans with Disabilities Act (ADA) compliance using ReciteMe cloud-based ADA service.
- Completed Website Plain Language Training to all County departments which enables departments to manage content on their webpages according to industry standard guidelines.
- Redesigning the County Internet which will redesign the current website to a mobile friendly version and improve performance with easier access for the public.

Applications Support

- Implemented Benefit/Overtime (OT) software for the Jail and Sheriff's Department which allows supervisors on duty to approve employee benefits/OT. Benefit/OT application replaced paper and e-mail based process, and improved accountability and visibility. OCIS also created a suite of Benefit/OT tutorial videos for employees.
- Redeveloped Capital Projects application to simplify business process making it easier to use for the Budget and Planning Departments.
- Developed a web application for the Department of Community and Family Services (DCFS) which creates check data for import into New World Enterprise Resource Planning (ERP) system. Maintains history of payments, allows multi-user access, and improves reporting.

- Continued rollout of OnBase Enterprise Content Management (ECM) projects which allows departments to scan documents for improved access to records and reduction in physical storage space. Completed projects included:
 - OnBase for Veterans Records,
 - OnBase for Jail Inmate and Personnel Records,
 - OnBase for County Clerk Ancient Document Collection, importing 10,000 scanned documents,
 - OnBase for Human Resources Exam Announcements, ,
 - OnBase training sessions for County employees on how to leverage opportunities for process improvement,
 - ThinkDIFFERENTLY scanning project of tax rolls for the County Clerk.

- Implemented major upgrade of Tyler Technologies New World Enterprise Resource Planning (ERP to 2017.1 version in December 2017, which incorporated tax form changes and software enhancements. Installed the New World Bank Reconciliation Module which reconciles all bank accounts electronically, which saves time, and reduces processing errors.

- Completed Environmental Division Information Tracking System (EDITS) Project Review and Permits which provides a dashboard of key performance indicators for citizens to view permit status on environmental projects.

- Implemented e-recording for land records such as assignments and discharges, which interfaces with Simplifile vendor portal. Benefits include easier recording process for title agencies, faster turn-around for documents, and reduced scanning and indexing workload for the County Clerk.

- Implemented Ron Turley Associates (RTA) Fleet Management software application that serves the Department of Public Works (DPW) in managing a large fleet of 400 County vehicles and 600 equipment line item. Increased productivity making the fleet leaner and more efficient.

- Citizen access to ParcelAccess resulted in 42 million requests and 23 million pages served in 2017. Key projects completed included a)
 - Planimetric updates, updating over 65,000 address points and structure outlines,
 - Municipal Separate Storm Sewer (MS4) Project, including a data connection through ArcGIS map services for the Town of Poughkeepsie,
 - Upgraded GIS Environmental Systems Research Institute (ESRI) platform from 10.3 to 10.5.1,

- Released new 2016 Aerial photographs to all GIS applications,
 - Implemented new hardware for increased performance and functionality for public-facing GIS applications,
 - Released new AerialAccess application for the public, increasing performance and user interface accessibility,
 - Implemented new GIS Bicycle Parking Location Finder application,
 - Upgraded Unpaid Taxes parcel review application for Finance, Planning, Department of Public Works (DPW), and Department of Behavioral and Community Health (DBCH),
 - Provided mapping interface and support for Roads and Major Projects (RAMP) application and County Parks Reservation System,
 - Upgraded Transportation Improvement Program (TIP) Viewer, whereby streamlining data management and improving the user interface,
 - Upgraded Referral Identifier application for Planning Department,
 - Provided GIS training for Board of Elections staff, Transportation Staff, and Emergency Response GIS/CAD Coordinator,
 - Provided GIS updates to the Roads layer for new County bus routes,
 - Provided assistance to Planning Department for 2020 census, and
 - Provided assistance to DPW for the WebDPW pilot project to improve project coordination between state, County, and towns.
- Configured CERNER IT healthcare software to support the Stabilization Center operations to include Cerner training, and established a billing claims process. In addition, installed networks, telephones, workstations, and thin clients to establish IT for the Center.
 - Coordinated and completed the processing of town tax rolls and bills for 2017 under a very tight timeline to allow citizens to take advantage of new 2018 tax laws.
 - Automated import of lab test results for Department of Behavioral and Community Health (DBCH) Environmental Health Division which streamlined water quality testing document management and results.

Infrastructure Support

- Implemented IT infrastructure including networks, telephones, workstations, and/or server rooms for numerous DPW projects such as the Stabilization Center, County Office Building Legislature and 6th Floor Office renovation, and Automotive Service Center renovation. Reviewing plans and ordering equipment lists for the Public Defender move to 45 Market Street, and the new Sheriff Law Enforcement Center (LEC).
- Installed new version of McAfee anti-virus on all workstations which improved desktop cybersecurity against malicious software (malware) attacks. OCIS also implemented Varonis enterprise security which improved file based, threat detection.
- Completed the third major phase of the County Data Center infrastructure refresh. This included the expansion of our centralized storage as well as a portion of our server environment.
- Installed Wi-Fi Access Points for non-county devices and vendors in order to expand network connectivity with easier access.
- Responded and resolved 6,733 Help Desk calls from County employees, municipalities, and public citizens, which represents a 15 percent increase in Help Desk calls.
- Desktop Support. Replaced 225 employee workstations as a result of the 5-Year Refresh Program. Replaced aging and failing Wyse thin client devices with Igel remotely managed thin client devices for the Probation Department.
- Tested the Disaster Recovery Plan (DRP) twice during the year at offsite DR location.
- Provided Emergency Operations Center (EOC) IT support for a Declared State of Emergency during Winter Storm Stella in March.

Division of Central Services

Local Business Procurement Program

- Supported an online registry for local businesses for items that are considered discretionary.
- Reviewed the County's procurement policy and provided greater opportunities for participation in the Local Business Consideration Program.

Procurement Card (P-Card)

- Provided all current and updated P-card training materials and applications on the intranet.
- Oversaw a 25% increase in P-Card spending since 2016, a more efficient and timely process than the purchase order system.
- Began discussions with P-Card vendor to amend process to allow for greater opportunities for rebates to the county.

Purchasing

- Enhanced information and services available to vendors via the County utilized bid notification system, the Empire State Purchasing Group.
- Initiated a new procurement policy that encourages apprenticeship programs in County construction projects.
- Met with all County Departments to discuss County procurement policies and develop new efficiencies through streamlining of internal processes.
- Increased listings of Active Contracts on the Central Services webpage for consideration by local municipalities.
- Award of bids, such as Law Enforcement/Assorted vehicles, Furniture, Auctioneer Services and Toner/Ink Cartridges, provide partnership opportunities with local municipalities and agencies.

Shared Services

- Supported the New York State Countywide Shared Services Initiative (mandate). Shared services opportunities include auctions, Consolidated Copier Lease Program, Cooperative Purchasing Program, printing and copying services, purchasing opportunities from the County's supply storeroom, surplus furniture, and vehicle repair.
- Deployed 187 multipurpose Ricoh copiers with capability to copy, print, scan and fax, which resulted in \$165,929 cost avoidance through consolidated copier lease program.
- Met with various mayors and supervisors to discuss shared services opportunities.

- Continued cooperative bidding and partnership opportunities with local municipalities and agencies.
- Supported email notification program for recently awarded bids, surplus furniture, and equipment that may be utilized by local municipalities and agencies.

Print Shop

- New Digital Printer with Imposition software replaced outdated color printer.
- Added a chemical-free Violet DigiPlate for the Offset process that reduces supply costs.
- Participated in Shared Services initiative by printing new brochures mailed to all Dutchess County residents.
- Collaborated with Public Transit to design and print new bus schedules for all routes, including the new City of Poughkeepsie routes.

Storeroom

- Coordinated two surplus equipment and furniture auctions generating \$28,688 in revenue.
- Coordinated annual vehicle and large equipment auctions and encouraged local municipalities and qualified outside agencies to include their vehicles and equipment. This generated \$50,344 in revenue.
- Continued e-waste program with E-WASTE Plus, eliminating the County's need to pay for the disposal service and generating some nominal revenue. Program will remove and pay the County for qualified e-waste. Removed 14 pallets/7,718 lbs. of e-waste and received \$761.
- Repurposed 366 pieces of furniture allowing County departments, local municipalities, and agencies to save over \$38,540.
- Storeroom processed approximately \$245,000 of sales in which an estimated \$32,000 was from local municipalities and agencies.

Mailroom

- Recognized additional weight classes for use in Presort, resulting in additional savings.
- Implemented the use of Priority Regional Rate Boxes providing significant savings compared to Priority Flat Rate packaging.
- Began educating departments on use of Presort to cut costs.

- Incorporated new electric vehicle into the county courier and mail operation providing savings in fuel and a reduction in carbon emissions.

Planning and Development

County Planning

- Worked with local municipalities to enter into inter-municipal agreements (IMAs) with the County to eliminate the requirement to send certain planning and zoning actions to the Dutchess County Department of Planning and Development. The actions eliminated are regularly returned to the municipalities without comment as a local decision. Not only will this reduce the amount of time and cost spent by the municipalities in preparing and tracking these referrals through the process, but it could eliminate the waiting period, based on the referring the Action to the County, for applicants.” At the end of 2017, 87% (26 out of 30) had adopted the IMA.
- Assisted 15 Dutchess County municipalities in adopting seven new Greenway Guides.
- Four PMG farmland preservation project closed in 2017:
 - Caora Farm (T/North East) - 79 Acres
 - Duncandale Farm (T/North East) - 158 Acres
 - Locust Grove Farm (T/Pleasant Valley) - 170 Acres
 - Manne Farm (T/East Fishkill) - 38 Acres
- Awarded two farmland protection projects through the 2017 Partnership for Manageable Growth (PMG) Program:
 - Brookby Farm (T/Dover) – 49 acres
 - Destined Wind Farm (T/Amenia) - 232.6 acres

- Troutbeck in the Town of Amenia was the first County PACE financed project to close. With the help of PACE financing, Troutbeck was able to incorporate many energy efficiency and lighting improvements in its renovation, which reduced operating expenses as well as the property's carbon footprint.
- Completed the 2016 Major Projects Report, a compilation of selected information about development projects proposed in Dutchess County (as of December 2016). This report is designed to identify economic activity throughout Dutchess County and provide local officials with information on proposed developments affecting their communities and their decisions.
- Completed the 2017 Rental Housing Survey.
- Organized and participated in the third annual Agricultural Forum hosted by the Dutchess County Agricultural Advisory Committee on August 24th at the Dutchess County Fair.
- Completed annual review and update of County's Agricultural Districts as required by NYS Department of Agriculture and Markets.

Municipal Planning Support

- Assisted the Town of Dover, with the assistance of Pace University, to analyze the local economy and local planning and zoning documents to help implement local economic development initiatives.
- Worked with the Towns of Beekman, Dover, North East and the Village of Millerton on their respective updates of their Comprehensive Plans.
- Worked with the Towns of Hyde Park, Lagrange and Village of Fishkill on potential revisions to their zoning code and/or sign ordinances.
- Worked with the City of Poughkeepsie, to update the City of Poughkeepsie's Local Waterfront Revitalization Plan and drafted a new proposed coastal boundary zone and draft update to Section II Inventory and Analysis.
- Developed a final draft of the policy framework and new zoning regulations for the Poughkeepsie Innovation District. Public review and comment and a presentation to the Common Council for adoption is expected in the first quarter of 2018.
- Worked with the City of Poughkeepsie and Metro North Railroad to develop and advertise a Request for Expressions of Interest (RFEI) to qualified developers to submit concepts for a dynamic mixed-used development adjacent to the Poughkeepsie station.

- Largely completed the Poughkeepsie City Center Connectivity Project. It will be presented to the Common Council for endorsement in the first quarter of 2018.
- Assisted the Dutchess County Planning Federation to organize six Short Courses for Planning and Zoning, providing the training hours mandated for municipal board members by NYS law.
- Supported Dutchess County municipalities and businesses with the Energize and Solarize programs.
- Supported the Dutchess County Agricultural Advisory Committee, Dutchess County Farmland Protection Board, and Dutchess County Planning Board.
- Responded to 302 information requests from municipalities and residents, and provided planning and community assistance to each municipality.

Community Investment Programs

- Rebranded the Municipal Consolidation & Shared Services Grant Program (MCSSGP) as the Municipal Innovation Grant Program, focusing on three areas:
 - Criminal Justice/Law Enforcement: Dutchess County has a criminal justice system that uses best practices for intervention for at-risk individuals, addressing victim's needs, and reduction of recidivism. Funding may be used for local activities which support these efforts including crisis intervention training, costs associated with participation in the County's Drug Task Force (including backfill reimbursement) and modernization and streamlining of law enforcement and court processes.
 - Land Use/Economic Development: Land is one of the most highly regulated assets in our economy. Excessive regulations stifle job creation and the rebuilding of our main streets, limiting housing choices for many. This funding will help communities modernize and streamline their land use regulations and review processes.
 - General Innovation: Transformative municipal cooperative activities that result in fiscal and operational efficiencies and/or cost savings, while optimizing municipal resources. Priority will be given to entities that identify and demonstrate best practices that will result in immediate savings and/or efficiencies, while demonstrating a long-lasting community impact, including a reduction of the property tax levy.

- Increased technical assistance to Municipal Consolidation and Shared Services grantees. Worked one-on-one with grantees to ensure projects are completed in a timely manner and comply with Policies & Procedures. Also, provided information to grantees and potential applicants on best practices and how other communities have approached similar problems.

- Completed four Municipal Consolidation & Shared Services Grants:
 - Village of Tivoli Water and Wastewater Feasibility Study which will result in transfer of Village's system to the Dutchess County Water and Wastewater Authority
 - Town of Hyde Park Police Fleet Replacement
 - Town of Pleasant Valley Salt Shed Storage Construction
 - Town of Rhinebeck Building Department Vehicle

- Awarded \$1,070,895 through the Agency Partner Grant Program for 26 activities, assisting more than 26,419 residents.

- Awarded \$1,736,471 through the Municipal Consolidation & Shared Services Grant Program for 12 projects.

- Completed 13 community development projects and 100 housing units through the CDBG and HOME Programs including:
 - Town of Red Hook Town Hall Handicapped Improvements
 - Town of Clinton Fran Mark Park Handicapped Improvements
 - Village of Red Hook Route 9 and Firehouse Lane sidewalk improvements
 - Mews at Hopewell, 89 affordable rental units in East Fishkill

- Awarded \$882,212 in CDBG funds to 6 municipal community development projects and 6 public service projects.

- Awarded \$620,478 in HOME funds to 4 projects, which will assist 152 units of affordable housing.

Transportation Planning

- Completed the Arlington Town Center Pedestrian Plan, which identifies ways to improve pedestrian access to the Arlington Town Center in the Town of Poughkeepsie. It establishes a vision for creating a walkable, pedestrian-friendly Main Street. The Plan was completed in coordination with a local Task Force.

- Completed substantial work on the Village of Millerton Pedestrian Plan, which will identify ways to improve pedestrian access and safety in the Village center. It is being developed in coordination with a volunteer task force made up of members from the Village of Millerton and Town of North East.
- Completed a Safety Assessment (SA) of the intersection of Main St./Worrall Ave./Innis Ave. in the City of Poughkeepsie. It outlines a number of opportunities to improve safety at the intersection, with a focus on low-cost, short-range improvements and, as feasible, more expensive longer-range improvements.
- Completed substantial work on a Downtown Parking Improvement Plan for the City of Poughkeepsie. The Parking Improvement Plan includes an inventory of available on-street and off-street parking capacity, both public and private, and an analysis of actual parking usage and payment compliance. It will help ensure that the City's parking system is operated and managed efficiently and effectively, consistent with the City's redevelopment goals for the downtown through a prioritized implementation strategy to improve parking operations under existing conditions and with planned future development.
- In coordination with the Dutchess County Department of Public Works and the Cornell Local Roads Program (CLRP), completed the first full round of a pavement scoring program for all local roads (i.e. county, city, town, and village roads). This initiative, which relied on summer interns from the Cornell Asset Management Program (CAMP) program, provides municipalities with an objective and uniform Pavement Condition Index (PCI) rating for all paved roads. The PCI rating enables local officials to track road conditions over time, prioritize limited maintenance funds, and develop capital programs to maintain and improve road conditions. The first phase, completed in 2016, assessed local pavement quality in 17 municipalities, while the second phase, completed in 2017, assessed pavement quality across the remaining 13 municipalities.
- Completed the 2017 traffic count program, collecting volume, vehicle classification, and speed data at 256 locations across the county. The 2017 count program included the use of video technology to count walkers and bikers at 16 locations throughout the county, to include the William R. Steinhaus Dutchess Rail Trail (WRSVRT), the Harlem Valley Rail Trail (HVRT), and various sidewalks and crosswalks.
- Completed the second annual analysis of speeding patterns on County and local roads, based on data collected from the annual traffic count program. This analysis identifies road segments with high percentages of 'high-end' speeders: defined by staff as those travelling more than 10 mph over the posted speed limit. By highlighting road segments with high-end speeding, the Transportation Council seeks to assist elected officials, law enforcement agencies, and highway departments with their efforts to target speed enforcement, implement traffic calming measures, and allocate resources to reduce speeding and improve traffic safety.

- Continued to lead the County's inter-departmental Complete Streets Committee, to include the continuation of the County's traffic safety education campaign, *Watch Out For Me*. Also supported the use of the County's Complete Streets checklist, which evaluates proposed projects under County jurisdiction for review.
- Completed a Complete Streets analysis of Beekman Street in the City of Beacon, identifying ways to improve bicycle and pedestrian access between the Beacon train station and Main Street.
- In conjunction with the Orange County Transportation Council (OCTC) and Ulster County Transportation Council (UCTC), completed an in-person federal certification of the Dutchess County Transportation Council's (DCTC)'s metropolitan transportation planning process.

Geographic Information Systems

- Supported Department efforts to guide municipal planning efforts with a wide variety of land use and natural resource mapping:
 - Attended a demonstration of a new GIS system that some municipalities are considering implementing for sewer and water system management.
 - Completed mapping alternatives for the City of Poughkeepsie Local Waterfront Revitalization Plan (LWRP) update.
 - Prepared data for the City of Poughkeepsie parking study.
 - Assisted the municipalities of Tivoli, Town of Red Hook, and La Grange with zoning updates.
 - Analyzed the implications of error corrections in the US Census municipal boundary layer, through the BAS process.
 - Created constraint maps for City of Beacon-owned properties.
 - Analyzed the implications of proposed changes to Dover's zoning.
 - Assisted the Town of Poughkeepsie Engineering Department with an evaluation of GIS data capture and maintenance options for their sewer and water systems.
 - Analyzed Town of Wappinger zoning near the airport property.

- Completed update of our GIS layer of forests, including new delineation of wet and upland forests, and forested and unforested stream corridors (riparian areas).
- Supported community pedestrian planning activities with assistance with sidewalk studies and pedestrian plans:
 - Assisted the Dutchess County Transportation Council (DCTC) with mapping revisions for the Arlington Sidewalk Study.
 - Evaluated different routes for a connector trail between Peach Hill Park and the William R. Steinhaus Dutchess Rail Trail (WRSDRT). Helped the Town of Poughkeepsie Engineer evaluate trail routes over their sewer infrastructure that would allow a connection between Peach Hill Park and the WRSDRT.
 - Produced a map of the proposed Beacon Line Trail.
 - Surveyed trail system at the Southlands Foundation in preparation for opening trails for public hikers.
 - Assisted with maps and graphics for the Hyde Park Healthy Trails Walkabout.
 - Assisted the DCTC with data collection and mapping for the Millerton Sidewalk Study.
 - Updated trail maps for the Pine Plains pedestrian task force.
 - With the National Park Service, planned trail mapping objectives, aesthetics, data sharing, and coordination.
 - Field collected the locations of new trails at Bowdoin Park.
 - Assisted the Town of Red Hook with maps to illustrate a new trail between the Villages of Tivoli and Red Hook.
 - Reviewed a study of trail connections in the Towns of Red Hook and Rhinebeck for Winnakee Land Trust.
 - Supported the Department of Behavioral & Community Health and the National Park Service in planning a trail event called ParkRX (Parks: Prescription for Health) to be held in April.

- Supported the Partnership for Manageable Growth program by updating maps to reflect new projects recently completed and new applications and their relationship to defined agricultural priority areas.
- Supported Planning Department efforts to disseminate information about Greenway guides and the Centers and Greenspaces Plan to the public:
 - Staff presented at Mohonk Consultations “Nature Across Boundaries” conference on the Planning’s efforts to preserve open space and biodiversity with the Centers and Greenspaces Plan. 140 people attended this conference.
- Supported coordinated water resource planning through the Water Resources Programs Committee.
 - Convened four meetings of the Water Resources Programs Committee
 - Prepared maps of areas of dense development without central sewer that may have soil conditions where groundwater is not protected, for a potential NYS grant.
 - Assisted the Town of Fishkill with an analysis of its water and sewer special district information.
 - Attended the first Watershed Roundtable, assembling all watershed groups in the county, organized by Cornell Cooperative Extension.
- Supported other County Departments with GIS and mapping for special projects of the Departments of Behavioral & Community Health, Emergency Response, and Public Works, and improving the efficiency of County government:
 - Participated in planning a Medical Countermeasures Drill for the Department of Behavioral & Community Health.
 - Created floor plans, mapping, and assisted at the facility, for the NYS Public Health Preparedness Drill held at the Circle of Courage Building in the City of Poughkeepsie.
 - Assisted DBCH Public Health Emergency Preparedness Committee with planning for a comprehensive update to all medical countermeasure points-of-distribution sites.
 - Prepared a HUB ZONE Census Tract map for the City of Poughkeepsie.
 - Completed detour maps for many County infrastructure improvement projects that impacted traffic.

- Completed initial site surveys for four high schools to be used as medicine distribution facilities by the Department of Behavioral & Community Health.
- Completed updates to bus route and stop data for Public Transportation.
- Created floor plans for a new medical countermeasures POD site at DBCH's Stabilization Center for the FLUVAX2017 Vaccination Drill.
- Created maps for proposed electric vehicle charging locations.
- Prepared constraint maps for a lot on the IBM East Fishkill site for Economic Development.
- Staff presented at a special meeting of the DBCH and ER to describe what GIS is and how it can be used in fulfillment of departmental objectives.
- Provide information and maps to the public and municipalities:
 - Presented ideas how GIS can span the information gap between science and the public to student scientists at the Cary Institute of Ecosystem Studies Translational Ecology Forum
 - With Cornell Cooperative Extension, Hudson River Estuary Program, and Dutchess Land Conservancy, led a seminar for municipal officials on conservation planning using web-based GIS tools.
 - Assisted the Cary Institute of Ecosystem Studies to obtain 2016 NYS Orthophotography for their Tickborne Disease study.
 - Prepared street maps for the City of Beacon.
 - Staff attended the NYS GIS Association Conference, and presented GIS methodology for creating the Dutchess County forest layer.
 - Staff presented at the Hudson River Watershed Alliance Breakfast on GIS methodology for creating the Dutchess County forest layer.

Economic Development

- Advised communities to assist them with their economic development objectives.
- Participated in local, regional and national trade show for targeted industries including data, IT, aviation, and corporate real estate.
- Coordinated and oversaw the Dutchess County Economic Development Advisory Council and its subcommittees to advance economic development goals.
- Coordinated and oversaw the activities of the member organizations of the Dutchess County Economic Development Alliance, including implementation of their goals and objectives.
- Represented Dutchess County on the Mid-Hudson Regional Economic Development Council, including coordination of the consolidated funding application process in Dutchess County and hosting of the education workshops in Dutchess County.
- Coordinated the consolidated and expedited permitting process in Dutchess County.
- Collected and provided demographic, development and other socio-economic data to Th!nk Dutchess for implementing the economic development strategy.

Division of Solid Waste

- Continued implementation of 28 of the 52 *ongoing* tasks listed in Rethinking Waste. Of the 52 tasks, three (3) remain to be implemented including temporary intern staff or initiation of a *Pay As You Throw* system. The last task is a new Local Solid Waste Management Plan, which is not due until 2022.
- Submitted the NYS DEC required 2015-2016 Biennial Compliance Report.
- Submitted the 2016 Annual Planning Unit Recycling Report. Dutchess County's recycling rate increased from 36.4% to 37.7%.
- Held and promoted two Household Hazardous Waste and eWaste Collection events. Over 118,000 pounds of chemicals, over 77,000 pounds of eWaste and 1,200 pounds of fluorescents were collected from 715 residents.
- Conducted one Conditionally Exempt Small Quantity Generator hazardous waste collection event for small businesses, schools and local governments. 13 institutions participated.

- Over 10,500 pounds of pharmaceuticals were safely incinerated at the Dutchess County Resource Recovery Facility. This is a free community service provided to police departments with medications drop-boxes and from collection events.
- Identified 11 unlicensed haulers and issued warning notices to 52 entities for non-compliance with recycling, and set a hearing for one unlicensed hauler.
- Licensed six (6) new solid waste haulers and relicensed 21 existing haulers.
- Gave 35 solid waste and recycling presentations to schools, institutions and businesses reaching over 900 residents.
- As an initiative to promote backyard composting, the Division purchased 20 Earth Machine composts bins and made them available for resale to residents.
- Identified and promoted additional yard waste and food scrap composting opportunities and continue to work with Cornell Cooperative Extension on the Organics Survey.
- Participated in the second *Feeding the Hudson Valley Event* held on the Walkway Over The Hudson to help raise awareness about food waste and feeding the hungry. Total food rescued, mainly from local farms, was in the thousands of pounds. Meals were served on the Walkway and the rest donated to local charities. Post event, 96.2% of waste was recycled or composted.
- Through the Recycle Bin Loan Program, the division loaned recycling bins for 13 events.
- Staff took part in “gleaning” training, collecting leftover crops from farmers’ fields, and helped to glean hundreds of pounds of produce for the *Feeding the Hudson Valley Event*.
- Participated with the National Park Service and NYSDEC to celebrate Earth Day with a recycling and reuse event in Hyde Park. Staff will also participate in the 2018 Earth Day event.
- Participated in the planning and promotion, as well as providing recycling bins, for the 2017 Walkway Marathon. The Marathon achieved a 73.4 % recycling/compost rate.

Stop-DWI

- Participated in the NYS STOP DWI Foundation Impaired Driving Crackdown grant with additional funding totaling \$21,248, supporting 445 hours of coordinated enforcement activities with 8 Law enforcement agencies; directly resulting in 30 additional impaired driving arrests.

- Collected and destroyed more than 3,019 pounds of unused/unwanted medications through The Prescription Drug take back program. This total includes 2,629 pounds from the permanent drop boxes, and 390 pounds from NYSP/ Troop K Headquarters, and 176 lbs. collected at DC OFA Senior picnics.

Traffic Safety Board

- Administered a “Multifaceted Injury & Crash Prevention” grant program with an emphasis on *Unsafe driving behaviors, Safe Older Driver Mobility, School Bus, Motorcycle, and Helmet Safety*.
- Inspected/correctly installed 380 seats and replaced 46 additional child safety seats through a \$15,000 Child Passenger Safety (CPS) grant, including \$1,500 to support a Low Income Seat Distribution program coordinated by DC Social/Family Services. With support of the TSB more than 30 child safety seats were provided to identified high-risk families.
- Caregivers were instructed/educated on proper installation and use by certified technicians.
- As part of the Dutchess County CPS Coalition, collectively inspected/installed 766 child safety seats and replaced 214 in the 2016-17 grant cycle. The Dutchess County Traffic Safety Board also supported numerous seat check events throughout the year to educate the public on the proper installation of child passenger car seats.

Probation and Community Corrections

- Using an evidence-based screening instrument, the department facilitated the release of almost 1,000 eligible pretrial defendants from the Dutchess County Jail pending disposition of their cases.
- Completed more than 1,500 pre-sentence reports for criminal courts and the Family Court. Pre-sentence reports contain legal and social information, risk assessments, an evaluation and recommendation for a sentence.
- Supervised over 3,000 adults and juveniles placed under supervision. A variety of evidence-based interventions were used to reduce recidivism and promote community safety.
- Over 3,477 community service hours were completed in 2017 by individuals on probation under the direction of Project M.O.R.E., a contract agency to the county.

- Introduced the TCU (Texas Christian University) instrument to screen for drug use in order to promptly identify individuals in need of further evaluation and possible treatment. Early identification and intervention is a key to helping individuals with substance abuse issues, particularly those with opioid or heroin addiction.
- Collected \$388,394 in court ordered restitution to distribute to victims of crime.
- Conducted an annual “Halloween Safety Night” to prevent children from becoming victims of sex offenses. Teams of probation officers conducted home safety checks on sex offenders during the evening of Halloween.
- Participated in the GIVE (Gun Involved Violence Elimination) initiative, a multi-agency collaborative effort to reduce gun violence. Funding provided by the NYS Division of Criminal Justice Services supports a collaborative effort among local criminal justice partners to reduce gun violence in the community.
- The department continued to participate in “Stepping Up,” a national initiative to reduce the number of people with mental illness in local jails.
- Continued to participate in the *Data-Driven Justice Initiative*, sponsored by NACo (National Association of Counties). The initiative aims to break the cycle of incarceration with a bipartisan coalition—consisting of state, county and local governments, “who have committed to using data-driven strategies to divert low-level offenders with mental illness out of the criminal justice system and change approaches to pre-trial incarceration, so that low-risk offenders no longer stay in jail simply because they cannot afford a bond.”
- The Director was invited to participate and make a presentation at a national summit in Washington D.C. sponsored by the National Resource Center on Justice Involved Women and the American Jail Association. The summit focused on ways to reduce the involvement of women in the criminal justice system.
- Probation personnel, along with personnel from Project M.O.R.E., made presentations on best practices at the New York State Association of Pretrial Service Agencies conference in Troy, NY. The conference attracts participants from throughout the northeast.
- Participated in numerous activities and initiatives of the Criminal Justice Council with probation personnel serving as chairs of the Council, the Juvenile Justice and Special Populations Committees.
- The department continues to work with the Criminal Justice Council’s consultant, Dr. Gary Christensen, in criminal justice research and planning.

- Cognitive behavioral groups continued to be expanded at the Office of Probation, Community Transition Center, Transitional Housing, the Women’s Center and the Intensive Treatment Alternative Program. Extensive research confirms that cognitive behavioral approaches are effective in reducing recidivism.
- In order to deal more effectively with an increasing number of Aggravated Unlicensed Operation (AUO) arrests resulting in jail and/or probation, the department introduced cognitive behavioral groups to directly address this behavior. Conducted by qualified probation staff, the curriculum is designed to help people make better, and safer, choices regarding their driving behavior.
- Probation staff participates in the multi-agency J-FIRE (Juvenile Firesetters Intervention Response and Education) initiative and have been trained as counselors.
- Probation staff serve on the oversight committee and as instructors for the Crisis Intervention Training Team. This training is designed to improve the response of law enforcement to people experiencing a mental health crisis.
- Probation staff were trained in Motivational Interviewing (MI) by David Varalli from The Varalli Group, Inc. MI is a collaborative communication style that increases motivation for behavior change resulting in improved outcomes for probationers and enhanced community safety.
- As part of its commitment to restorative justice, the department continued to conduct Non-DWI Victim Impact Panels for people on probation. At the panels, crime victims speak about their experiences and the impact crime had on themselves and their families. The department also supports DWI Victim Impact Panels and has continued its empathy workshops for youth.
- Functional Family Therapy (FFT) continued to be offered to youth and their families. FFT is a nationally recognized intervention that has been shown to reduce recidivism for youth.
- Continued to conduct curfew monitoring checks on youth to maintain positive behavior. This intervention is often used by the Family Court as an alternative to detention in appropriate cases.
- The department is collaborating with the Department of Community and Family Services to develop programs designed to divert youth from the juvenile and criminal justice system as preparations are being made for implementation of “Raise the Age” of criminal responsibility for 16 and 17 year olds.

- Continued to host student interns to expose them to criminal justice professional experiences. In addition, probation officers participate in Marist College's Career Day and other educational and community events.
- Probation personnel continued to play key roles in the RESTART (Re-Entry Stabilization Transition and Reintegration Track) program. RESTART is a jail to community transition program designed to reduce recidivism and improve outcomes.

Public Defender's Office

- Competently and professionally represented 7,590 individuals in the criminal courts of Dutchess and Ulster Counties, as well as the appellate courts.
- Provided legal assistance in 2,247 cases in the Family Court of Dutchess County.
- Provided representation in 216 parole revocation matters reducing the number of parolee jail days in Dutchess County Jail by 2,318 days as compared to 2016.
- Obtained \$2.6 million grant funding from the Office of Indigent Legal Services to add 8 new staff members to the Family Court Unit. This will enable this office to provide comprehensive assistance to parents whose children are involved in abuse and neglect proceedings.
- Continued the conflict swap program with Ulster County allowing each public defender's office to handle criminal cases in which the partner county has a legal conflict which presents representation.
- A total of 45 individuals were incarcerated due on civil commitment orders, mainly from Family Court. A total of 1,129 bed days were used. The average length of stay for civil commitment was 25 days. Both the number of individuals committed and the number of days incarcerated continues to decrease.
- Continued to provide representation in front of all Family Court Judges and Child Support Magistrates.
- Provided arraignment services in all criminal Courts 24 hours a day/7 days a week.
- Attorney appeared at over 6,768 arraignments.

- Of the 6,768 individuals arraigned in 2016, 571 were released on their own recognizance or some other form of immediate release. Of the remainder 447 clients posted bail. Of those, 335 bailed out prior to being booked-in at Dutchess County Jail and 40 bailed out within the first 48 hours of being book-in at the jail.
- Hosted 20 college interns from Marist College, SUNY New Paltz, and Vassar College who assisted with office intake/eligibility determinations and clerical staff work. Hosted two master level student interns who assisted social worker staff.

Public Works

Airport Division:

- 58,558 takeoffs and touchdowns at the airport through November 2017.
- Held 6th Annual Open House and Car Show in June with an attendance in excess of 2500 guests.
- Hosted The Collings Foundation Wings of Freedom Tour for the fourth consecutive year.
- Worked with the Wappingers Rotary and Highway Division to host the 4th annual Touch a Truck event at the airport in October.
- Tailwinds West Café opened in the terminal building in November.
- Maintained staff training for Airport Rescue and Fire Fighting Skills (ARFF), Wildlife Depredation.
- Completed the rebranding of the airport to Hudson Valley Regional Airport.
- Modified the five-year Capital Plan with C&S Engineering; presented to the FAA.
- Completed plans for the construction of the new Aircraft Rescue and Firefighting Building. Projected completion of fall 2019.
- Near completion of plans for the construction of the new Dutchess Community College Educational Hangar. Projected completion date of spring 2019.
- Began the design phase of the replacement EMAS (Engineered Materials Arresting System) for runway 6-24.

- Near completion of plans for terminal renovation project. Projected completion is summer 2018.

Buildings Division:

- Started construction on the Law Enforcement Center.
- Started design on the Justice and Transition Center.
- Started conceptual design on the E911 Training Building.
- Started design for the COB and 10 Market St HVAC Upgrades.
- Started design on the DCC Educational Hangar.
- Started design for the Hudson Valley Regional Airport Water Line Project
- Started conceptual design of the 230 North Road Campus Renovation project
- Completed design for County Office Building Elevator Upgrade Project
- Completed design and started construction of the 60 Market Street Lobby Renovations project
- Completed design and started construction for the E911 Burn Building Improvements project
- Completed design for the 45 Market Street Renovation project
- Completed design of the Hudson Valley Regional Airport Terminal Building Renovation project
- Completed design of the new Hudson Valley Regional Airport Aircraft Rescue and Fire Fighting/ Snow Removal Equipment Building project
- Completed design of Phase I of the Dutchess County Farm and Home Center (USDA) Renovations project

Engineering Division:

- Constructed the rehabilitation and replacement of 5 bridges:
 - Rehabilitation of Bridges C-22 (Centre Road, Town of Clinton)
 - Rehabilitation of Bridge PO-15X (New Hamburg Road, Town of Poughkeepsie)
 - Replacements of Bridge C-19 (hollow Road, Town of Clinton)
 - Replacement of Bridge M-7, (Academy Hill Road, Town of Milan)
 - Replacement of Bridge RH-25 (Broadway, Village of Tivoli)

- Replaced of Culvert PV-1, Sherow Road, Town of Pleasant Valley).
- Constructed drainage improvements on Quaker Hill Road, Town of Pawling.
- Advanced the Harlem Valley Rail Trail into the final design phase, working to complete final design and obtain environmental permits.
- Advanced the Old Hopewell Road federally funded highway improvement project into the final design phase, Town of Wappinger.
- Advanced the Myers Corners Road federally funded highway improvement project into the final design phase, Town of Wappinger.
- Advanced the Beekman Road federally funded highway improvement project into the final design phase, Towns of Beekman and East Fishkill.
- Completed design of the North Avenue/Hurley Road Intersection Reconstruction project, Town of Pleasant Valley.
- Completed design of three bridge projects for the 2018 construction season:
 - Bridge PP-12 Replacement (Pine Plains-Amenia Road, Town of pine Plains)
 - Bridge E-5 Rehabilitation (Beekman Road, Town of Beekman)
 - Bridge S-37 Replacement (Bulls Head Road, Town of Stanford)

Highway Construction & Maintenance Division

- Performed bridge and highway maintenance throughout Dutchess County's highway system.
- Worked with Engineering Division to perform bridge and highway improvement projects and address bridge flags.
- Completed training for snow-plow operators to become certified in One-Person-Plowing operations.
- Completed \$200k county-wide guide rail repair and replacement program.

- Implemented new shared services inter-municipal agreement for towns that contract with DW for snow and ice control during winter months.
- Maintained County's fleet of over 400 vehicles and replaced vehicles through the 2017 Capital Bond.
- Vendor paving and highway repair completed; included over 18 miles of surface improvements:
 - 1.5 miles of Sharon Station Road (CR 1), Towns of Amenia and North East
 - 1 mile of West Dover Road (CR 20), Town of Dover
 - 1.62 miles of Dutchess Hill Road (CR 40), Town of Hyde Park
 - 1.15 miles of Crum Elbow Road (CR 41), Town of Hyde Park
 - 1.7 miles of Freedom Road (CR 47), Towns of LaGrange and Pleasant Valley
 - 1.98 miles of South Amenia Road/Bog Hollow Road (CR 3), Town of Amenia
 - 2 miles of Boston Corners Road (CR 63), Town of North East
 - 2.68 miles of Old Quaker Hill Road (CR 66), Town of Pawling
 - 0.98 miles of Innis Avenue (CR 75), Town of Poughkeepsie
 - 2 miles of Morton Road (CR 85), Town of Rhinebeck
 - 1.87 miles of Waterbury Hill Road (CR 89), Town of Union Vale
 - 1.3 miles of Creek Road (CR 100), Town of Hyde Park
 - 1.02 miles of Dutcher Avenue (CR 69), Town of Pawling

Parks Division

Bowdoin Park

- Voted Best Park in Hudson Valley for 11th consecutive year.
- Hosted the Winter Special Olympics in February – cross country skiing and snow shoeing.
- Began Installation of Handicapped Accessible Ramp at the Ellesdie Chapel.
- Hosted Cystic Fibrosis charity walk in June
- Upgraded window A/C's to split system units in Auditorium
- Site of Annual CSEA picnic, September 9
- Hosted SPCA's "Paws in the Park" on October 7
- Installed backup generator at Maple Knoll Lodge
- Hosted 7 major Cross Country meets (Bowdoin Park Classic, Westchester, Rockland and Dutchess Coaches Invitational, Northern Counties Invitational, Section 1 Championship, West Point (Army-Navy), Federation Cup, Nike regional Finals, as well as 4 local high school meets at our nationally recognized Cross County course.

- 40th year of Kevin McCurdy's Haunted Mansion, with nearly 900 visitors over 5 weeks.
- 15th year of Holiday Spirit Festival

Wilcox Park

- Expanded Park Operating Hours.
- Added .3 miles of hiking trail near front of park.
- Created additional Parking lot for Disc Golf area.
- Wilcox Disc golf tournament- April 30.
- Hudson Valley Stroll for epilepsy- May 13.
- Successfully treated the swimming lake for the Blue green algae bloom in July and remained open for the rest of the season.
- Drained and dredged swimming lake to help minimize the possibility of another outbreak of Blue-Green algae bloom in 2018.
- Continued to work with Forestry Consultant on future Timber Harvest and long term plan.

Quiet Cove Park

- Expanded operating hours
- Opened room in Navy Barracks for rentals.
- Continued shoreline renovation, second observation deck and floating kayak dock

WRS Dutchess Rail Trail

- Assisted with third annual Walkway Marathon from Walkway to Van Wagner Road in June.
- Issued twelve permits for special events held on WRSDRT in 2017.
- Working with Hopewell Depot to allow expansion of leased property for completion of replica of new pavilion and two new light signals.

- Completed Memorial Bench program with the installation of 25 additional benches along the WRSVRT.

Harlem Valley Rail Trail

- Replaced more than 4000 feet of fencing.
- 3rd Annual BBCycling event (25, 50 and 100 mile rides) on July 30 with 150 participants.
- Assisting with permitting of installation of Composting toilet at Millerton.

Dutchess Stadium

- Replaced and upgraded sound system
- Replaced some Field lighting to comply with MLB standards
- Replaced carpeting in Home Clubhouse
- Replaced and expanded backstop netting to improve spectator safety
- Replaced and upgraded three A/C units in the suites
- Repaired and upgraded restrooms
- Replaced lighting fixtures in all restrooms
- Continued to maintain facility in a safe and cost effective manner through improved maintenance and upgrades

Public Transit

- Implemented expanded transit services in Poughkeepsie on five full time routes (CJ, CK, CL, CM and CP) and two shopping routes (CN and CO).
- 11 new 30 foot buses placed into service.
- Hired a new County Transit Administrator.
- Commissioned a consultant to analyze transit services in Poughkeepsie and provide customer service training to bus operators and customer service personnel.
- Redesigned and distributed all 17 timetables and placed them online.

- Formed or continued partnerships with Hudson River Housing, Dutchess Community College, Marist College and Vassar College.
- Hired additional management and supervisory staff at Transit Management of Dutchess County to support expanded operations.
- Launched Routes CJ, CK, CL, CM and CP on the DutchesTracker app to provide real time transit information.
- Installed new bus stop signs on all legacy County routes (A through I).
- Designed a new logo for Dutchess County Public Transit.
- Received \$1.4 million in Congestion Mitigation Air Quality (CMAQ) grant to fund expansion of transit services within the City of Poughkeepsie, Sunday service, and evening service.
- Received \$1.5 million from New York State to fund bus replacements.
- Received \$315,000 from New York State to transition transit services from the City of Poughkeepsie.
- Started the Special Needs Transportation Task Force with nine members.
- Re-implemented the Transit Advisory Committee.
- Extended First Transit Management Agreement for one year to December 31, 2018.
- Implemented new electronic fareboxes and electronic passes.
- Launched a revised Route H and a new Route I in February.
- Launched Sunday service on Routes A, B, F and H.
- Finalized a lease agreement with City of Poughkeepsie regarding the use of their transit assets.

Water and Wastewater Authority

- Successfully managed and operated twenty-four water and sewer systems, providing services to over 5,400 customers. All systems closed out 2017 within the adopted system budget parameters.
- Reached substantial completion for the construction of the Dutchess County Airport Water Line, extending water service from the Central Dutchess Water Transmission Line to the Hudson Valley Regional Airport.
- Completed the acquisition of two new water and sewer systems in Hyde Park.
- Reached agreement with the Towns of Rhinebeck and Hyde Park to transfer to the Authority the ownership of the Vanderburgh Cove Sewer System.
- Assisted the Village of Tivoli in managing a County Municipal Consolidation and Shared Services Grant, resulting in a decision by the Village Board to proceed with the transfer of ownership to the Authority of the Village's water and sewer systems.
- Provided technical assistance to the Town of Hyde Park's NYS Energy Research and Development Agency "Cleaner Greener Communities Program;" specifically focusing on the sewer feasibility study.
- Commenced operations of the Global Foundries on-site water system as a necessary step to enable the finalization of the sub-division of the Global Foundries Hudson Valley Research Park property.
- Obtained a \$957,530 NYS Water Infrastructure Improvement Act Grant for upgrades to the Greenfields Sewer treatment plant.
- Obtained a \$840,272 NYS Water Infrastructure Improvement Act Grant to replace the Pinebrook Sewer System treatment plant.
- Maintained full compliance with the requirements of the Public Authority Accountability Act.