

**DUTCHESS COUNTY
CRIMINAL JUSTICE COUNCIL
SPECIAL POPULATIONS COMMITTEE**

October 3, 2016
Meeting Minutes

PRESENT: Ronald Knapp, Chair, City of Poughkeepsie Acting City Administrator
Kevin Warwick, ASAI, Consultant
Thomas Angell, DC Public Defender's Office, Re-Entry Committee Chair
William Eckert, DC DBCH
Johnathan Heller, DC Probation & Community Corrections
Kevin Hazucha, Hudson Valley Mental Health
Martin Lynch, Project M.O.R.E.
Winifred Milkovich, DC Jail
Mark Sasvary, Hudson Valley Mental Health
Mary Ellen Still, DC Probation & Community Corrections
Gary Christensen, CJC Consultant
George Krom, Jail Administrator
Steve Miccio, PEOPLE Inc.
Sam Busselle, Citizen
Shirley Adams, CSCC
Christopher Boston, DC DPW
Noel Knille, DC DPW
William Grady, D.C. District Attorney
Hon. Frank Mora, Poughkeepsie City Court
Geneva Claire Hamilton, CJC Coordinator
Dawn Hawley, assisting CJC Coordinator

1. Approval of July and August Minutes - The minutes were approved on a motion by Mary Ellen Still and seconded by Tom Angell.

2. Noel Knille introduced Christopher Boston. Christopher is an Architectural Technician with the Department of Public Works. Noel will leave county employment in October and Bob Balkind will be the new Commissioner of Public Works. Christopher has been a prime contact working on the Law Enforcement Center and Justice & Transition Center (JTC) and will continue to do so. Noel expressed her appreciation to committee members for their input on the JTC and the committee acknowledged Noel's work and her collaborative approach.

3. DCJS Employment Focused Services - Marty announced that with the cooperation and encouragement of the Office of Probation, Project MORE applied for a NYS Division of Criminal Justice Services funded grant for employment services for offenders. They were notified that they received the grant. It is a \$ 1.8 million 5-year program. The grant will begin Jan 1, 2017. This is a comprehensive approach that encompasses job readiness, job placement, some subsidized employment, transportation and ongoing support. Cognitive behavioral groups will also be part of the program. They expect to serve about 25 to 30 people at any given time. We are expected to have a minimum of 75 referrals annually. This is very specific funding for people on probation. Mary Ellen added that we are looking for Project MORE to work with higher risk probationers with identified employment needs.

4. Second Chance Act- Kevin reported there were only two funded applications in our category so far and we are not listed. Kevin thought we submitted a strong application but selection sometimes depends on their focus for the year. Kevin added that the co-occurring grant usually funds six or seven jurisdictions, but this year there were only two funded. Mary Ellen added that some of the money we are going to get from the employment grant will help to fill gaps we identified and that we can re-apply next year.

5. Review of jail design plans for the male and female reentry units –There was a JTC design meeting today. We want to make sure that the physical space is aligned with program needs. Noel expressed the importance of making sure this committee’s recommendations are transmitted to the architect. Kevin presented a PowerPoint on the Jail Transition units (attached). Kevin noted the importance of having space for programming in every housing unit. Kevin also stated that it is important to keep inmate movement to a minimum so that living quarters and programming are in close proximity. There was discussion on the importance of natural light in the facility.

6. Update on Process Measures –Jon handed out copies of the proposed process measures. Jon added that Gary is assisting the workgroup in developing both process and outcome measures that can be tracked through the computer system. They developed closing categories. The data has been in the Northpointe system since April but needs to be extracted. Mary and Nicole have been assisting with this. We’ve developed a number of reports and added a number of fields within the system in order to get the process data. They worked with the system to have the data extracted in a meaningful way. There still remains some data “clean up” to do mostly from the initial start of the program. Jon reported we will have reports for each process point. Gary added that these process measures are meant to be used as a daily tool. The Process Measure Draft is attached.

7. Continued Discussion on Medication Assisted Treatment (MAT)

Due to time constraints, this item will be put on the agenda for next month.

Tom asked about the level of Moral Reconciliation Therapy (MRT) participation in RESTART. Kevin thinks it may be under reported due to the way the information is entered. Jon will look into this.

8. Old Business

Mary Ellen asked Bill Eckert if there was any follow up with MAT. Bill stated that he would eventually like to get some general statistical reports from Northpointe.

Tom Angell suggested Bill Eckert give his MAT presentation to the Criminal Justice Council and Mary Ellen agreed this was a good idea. Bill said he was willing to present to the CJC.

9. Adjournment

The meeting was adjourned on a motion by Tom Angell, seconded by Mary Ellen at 11:55 a.m.

NEXT MEETING: **Monday, November 7th at 10:30 a.m.**