# New York State Department of Health
## Annual Water Quality Report Certification Form
### For the Year _____

## A. Water System and Responsible Party

Community Water System Name:_________________________  PWS ID #:__________
Community Water System Address:__________________________
_____________________________________________________

The community water system named above hereby confirms that its Annual Water Quality Report has been distributed to customers (and appropriate notices of availability have been given). Further, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to the health department.

Date(s) Distributed:__________________

Certified by:  
(Owner or designated operator only)  
Name:______________________________  
Title:_______________________________  
Phone #:_____________________________
Signature:__________________________  
Date:_______________________________

## B. Distribution Methods

Please indicate how your report was distributed to your customers:

___ Annual Water Quality Report was distributed to bill-paying customers by mail.
___ Annual Water Quality Report was distributed to bill-paying customers by direct delivery (please specify the direct delivery method used).
___ Hand delivered.
___ Published in local paper (e.g., Penny Saver) that was directly delivered or mailed to all bill-paying customers.
___ Published in local municipal newsletter that was directly delivered or mailed.
___ Other (please specify) ________________________ __________________________.
___ System does not have bill-paying customers.

For systems serving at least 100,000 persons, in addition to distributing your report using the methods described above, your Annual Water Quality Report must also be posted on the Internet.

___ Annual Water Quality Report is posted on the Internet at ________________________. (URL)

## C. Purchase and Seller Water Supplies

For consecutive systems, please indicate how source water data was distributed:

___ Within Annual Water Quality Report  ___ Attached as separate document

For systems that supply water to other public water systems, please indicate date that Annual Water Quality Report was distributed to purchase systems:______________

## D. Non-Bill Paying Customers

Please indicate what “Good Faith” efforts were used to reach non-bill paying consumers. Those efforts included the following methods as recommended by the New York State Department of Health.

___ Posting the Annual Water Quality Report on the Internet at ________________________. (URL)
___ Mailing the Annual Water Quality Report to postal patrons with the service area.
___ Advertising the availability of the Annual Water Quality Report in the news media.
___ Publication of the Annual Water Quality Report in a local newspaper.
___ Posting of the Annual Water Quality Report in public places (attach a list of locations).
___ Delivery of multiple copies to single-bill addresses serving several persons such as: apartments, businesses, and large private employers.
___ Delivery to community organizations.

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