



DUTCHESS COUNTY
DEPARTMENT OF BEHAVIORAL AND COMMUNITY HEALTH
 Environmental Health Services Division
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**Residential Septic System
 Repair/Replacement/Refurbishment
 Registration & Notice of Intent
 As-Built Certification
 Step 2 of Process**

This form documents the work performed to address a system failure and/or maintenance improvement and is not meant to assert that the septic system, as constructed, meets all current standards. This form supplements the Step 1 form with as-built information and may only be used after the Step 1 form has been reviewed, and accepted by this Department prior to commencing work.

DBCH use only

Date reviewed: _____
 DBCH Rep.: _____
 Date Step 1 accepted: _____
 DBCH Project #: _____

This form is for the Repair/Replacement/Refurbishment of Existing Single-Family Residential Home septic systems < 1000 GPD only. It is not applicable for the construction of new homes, bedroom additions or in cases where building permits are required which requires compliance with our current standards. See Article 19 of Dutchess County Sanitary Code.

SECTION A. PROJECT LOCATION

Tax Map I.D.: - - - -

visit https://gis.dutchessny.gov/parcelaccess/parcelaccess_map.htm to find tax map identification number

Project Address: _____
 Name of Property Owner: _____
 Owner Email Address: _____ Owner Phone #: _____
 Mailing Address: _____ City/State/Zip: _____

SECTION B. CONTRACTOR

Name of Contractor that performed the work: _____
 Mailing Address: _____ City/State/Zip: _____
 E-mail Address: _____ Phone #: _____ Fax #: _____

SECTION C. WORK PERFORMED

Describe field deviations from Part 1 form and provide as-built sketch on reverse side: _____

Date repair/replacement work placed into operation: _____
 Distance of installed wastewater disposal system to nearest well: _____

SECTION D. CERTIFICATION OF WORK

I represent that I am wholly and completely responsible for the workmanship and material construction of the repair/replacement work, and that such work has been performed as shown on the approved Step 1 (SAN36A) form and as supplemented by the as-built sketch on the reverse of this sheet, and in accordance with the rules and regulations of Dutchess County & New York State.

The owner shall become fully responsible for the system upon startup and shall operate and maintain the system in a continual safe and efficient manner. Failure to do so could disrupt the normal function of the system and lead to additional failures.

The as-built sketch provided on the reverse side of this document accurately depicts what was installed in their exact location. It is recommended that this document be transferred with the deed of sale for this property.

 (Property Owner Signature)

 (Contractor Signature)

***** See reverse for instructions *****

As-Built Sketch (e.g. house, septic tank, distribution box, absorption fields, wells, wet areas, etc.):
Attach supplemental sheets as necessary and provide tie-in dimensions to all constructed components

DBCH comments: _____

INSTRUCTIONS

1. The property tax map I.D. can be obtained from your tax records, local municipality or County Real Property Tax Office.
2. Section "A" is name, address, phone # of person(s) who owns the property where the repair or replacement will occur.
3. Section "B" is name, address, phone # of the contractor who will complete the repair or replacement. If the property owner is completing work, then enter "same as Section A".
4. Section "C". Please describe the work performed in detail. Identify any components which were retained.
5. Attach any supplemental permits or approvals from any other agency required for this work.
6. Refer to contractor supplement for sketch examples and other helpful information