



DUTCHESS COUNTY

Application for COVID RESOURCE ASSISTANT

- These are temporary positions (up to 30 hours/wk) for up to 12 months that will assist in addressing the County's response to the COVID-19 pandemic.
- Assignments include assisting in COVID rapid testing, data entry/clerical and call taking.
- All Candidates must be at least eighteen (18) years of age at time of application
- All positions will require fingerprinting. Fingerprint information will be given when a conditional job offer is made.
- In order to apply, you will need to go to submit this application to DCPersonnel@dutchessny.gov.

Name:	Date:
Address:	
E-mail:	Phone #:

MINIMUM QUALIFICATIONS

Graduation from high school or possession of an equivalency diploma/GED.*

*NOTE: For COVID testing assignment, preferred qualifications include experience as an EMT, Paramedic, LPN, CNA, RN or first aid and/or medical training.

Please complete all questions. Incomplete information may result in your application being denied.

<u>Experience/Qualifications:</u>	
<i>Do you possess a high school or equivalency diploma/GED?</i>	YES NO
<i>Name of School/Issuing Agency:</i>	
<i>Please check any that apply:</i> EMT <input type="checkbox"/> Paramedic <input type="checkbox"/> LPN <input type="checkbox"/> RN <input type="checkbox"/> CNA No Medical Training Other Medical Training/Certificate: _____	
Please check the boxes if you are available to work on the weekends: <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday	
Please select your assignment preference below:	
<i>COVID Rapid Testing (Pay Rate: \$25/hour)</i>	
<i>Data Entry/Clerical (Pay Rate: \$15/hour)</i>	
<i>Call Taking (Pay Rate: \$15/hour)</i>	

I, _____ hereby affirm the statements made on this application and any attached papers or documents are true under the penalties of disqualification and perjury.

If you have any questions, contact the Dutchess County Department of Human Resources, 22 Market Street, Poughkeepsie, NY 12601, (845) 486-2169.

Solely to help us comply with government record keeping, reporting and other legal requirements, we request that you please complete this questionnaire and e-mail it to DCPersonnel@dutchessny.gov. This form will be removed from the general application and kept in a confidential location.

Your cooperation is voluntary and much appreciated!

AFFIRMATIVE ACTION QUESTIONNAIRE

www.dutchessny.gov

Complete for County Employment Only

Name _____ Male _____ Female (check one) _____

Position(s) applied for _____ Date _____

How did you learn of this position? (check one)

- | | | |
|---|--|---|
| <input type="checkbox"/> EEO Office | <input type="checkbox"/> NYS Job Service | <input type="checkbox"/> Org. for the Handicapped |
| <input type="checkbox"/> Examination Hotline | <input type="checkbox"/> Ethnic Organization | <input type="checkbox"/> Veteran's Organization |
| <input type="checkbox"/> Employee Newsletter | <input type="checkbox"/> Relative or Friend | <input type="checkbox"/> Employment Agency |
| <input type="checkbox"/> Newspaper Ad | <input type="checkbox"/> County Employee | <input type="checkbox"/> Posted Announcement |
| <input type="checkbox"/> Women's Organization | <input type="checkbox"/> Professional Organization | <input type="checkbox"/> College Placement Office |
| <input type="checkbox"/> Internet Listing | <input type="checkbox"/> Other (specify): _____ | |

Please check the one which best describes your Race / Ethnicity.

If Hispanic ...

If not Hispanic ...

- | | | |
|---|--|---|
| <input type="checkbox"/> A. Mexican | <input type="checkbox"/> E. White | <input type="checkbox"/> L. Guamanian / Chamorro |
| <input type="checkbox"/> B. Puerto Rican | <input type="checkbox"/> F. African American | <input type="checkbox"/> M. Vietnamese |
| <input type="checkbox"/> C. Cuban | <input type="checkbox"/> G. Filipino | <input type="checkbox"/> N. Asian Indian |
| <input type="checkbox"/> D. Any other Spanish /
Hispanic | <input type="checkbox"/> H. American Indian (specify
tribe) _____ | <input type="checkbox"/> O. Eskimo |
| | <input type="checkbox"/> I. Japanese | <input type="checkbox"/> P. Aleut |
| | <input type="checkbox"/> J. Chinese | <input type="checkbox"/> Q. Hawaiian |
| | <input type="checkbox"/> K. Korean | <input type="checkbox"/> R. Samoan |
| | | <input type="checkbox"/> X. Other (specify) _____ |

Check any of the following that are applicable.

- Vietnam Era Veteran (December 22, 1961 to May 7, 1975)
- Disabled Veteran
- Handicapped

It is the policy of *Dutchess County* to provide equal opportunity to all employees and applicants for employment without regard to race, color, creed, national origin, age, sex, marital status or domestic violence victim status, religion, sexual orientation, medical condition, or physical or mental disability, citizenship, HIV status, handicap, predisposing genetic characteristics, arrest record, conviction record, military or veteran status. In addition, Dutchess County has an Affirmative Action Program which creates equal opportunity for all personnel to be chosen by merit and fitness, in accordance with New York State Civil Service Law.