

CROSS-FILER FORM FOR CIVIL SERVICE EXAMINATIONS

Dutchess County Department of Human Resources
22 Market Street – 5th floor
Poughkeepsie, NY 12601
Telephone #: 845-486-2169
Fax #845-486-2186

Candidates who apply for multiple examinations scheduled on the same date in different jurisdictions must make arrangements to take all examinations at **one** test site.

This form must be completed and filed with **each jurisdiction** involved as soon as possible, but **no later than two (2) weeks before the exam date.**

NOTE: Candidates who apply for both **New York State** and **Local** jurisdiction exams must make arrangements to take all exams **at the New York State exam site no later than two (2) weeks before the exam date.**

Name: _____ Telephone #: _____
(Print Name)

Exam Date: _____

List below all examination numbers, titles, and jurisdictions for which you have applied, *including those with Dutchess County:*

Exam #	Exam Title	Jurisdiction

Indicate the jurisdiction where you plan to take the above examinations:

REMINDER: Candidates who are taking multiple examinations must bring all admission notices to the examination site and indicate each examination number on all paperwork.

Applicant Signature

Date