



INFORMATION MEMORANDUM
FOR INCARCERATED INDIVIDUALS

Date: December 10th, 2025

Subject: New Year's Visitation Schedule

From: Officer Cottman

Authorized by: Superintendent William T. Moore

Please be advised of the following information as it pertains to the visitation schedule for the upcoming New Year's holiday:

Saturday 12-27-25	Sunday 12-28-25	Monday 12-29-25	Tuesday 12-30-25	Wednesday 12-31-25	Thursday 1-1-26	Friday 1-2-26
NO VISITS	VISITS	NO VISITS	VISITS	NO VISITS	HOLIDAY NO VISITS	NO VISITS

After Friday, January 2nd, 2026, the visitation schedule will resume back to the normal days of being offered on Sundays, Tuesdays and Thursdays.

Please note, this amended holiday schedule is in compliance with New York State Minimum Standards, part 7008 – Visitation.