

November 1, 2020

Dear Park Friends,

Thank you for your interest in Dutchess County Parks **Go Light Your World** Holiday Illumination Weekend.

We are happy that you are interested in being an official illumination contributor and we look forward to lighting up Wilcox and sharing some holiday spirit with you!

The central mission of the **Go Light Your World** event is to bring together local towns, cities, villages, nonprofits, local businesses, fire departments, clubs and schools who are unable to offer or take part in their traditional community holiday parades due to pandemic regulations.

Enclosed you will find general information on the celebration, event guidelines and the participation application.

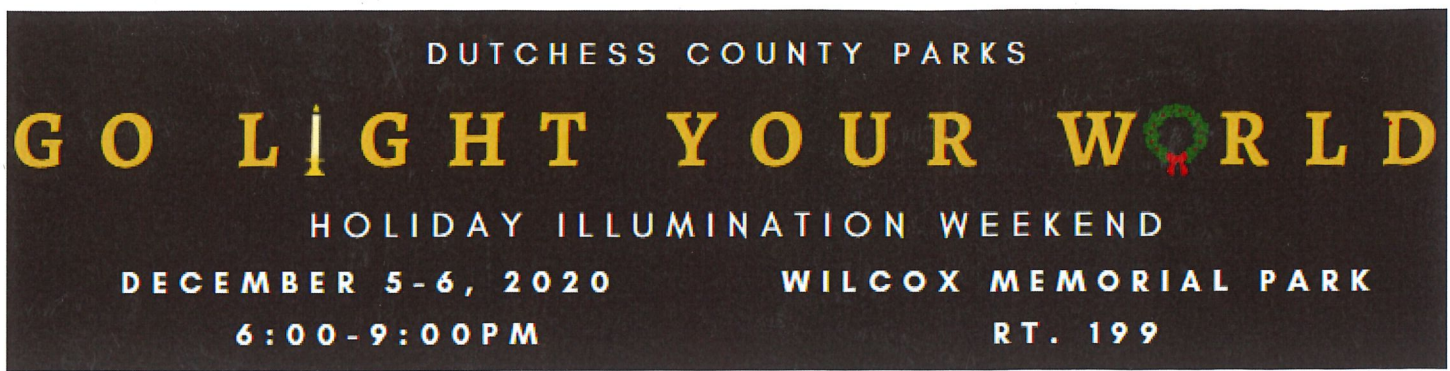
Please read through, fill out, and return application to soneil@dutchessny.gov no later than Monday, November 30, 2020. If you should have any questions, please feel free to call the park office at 845-298-4600.

Let's ring in the holiday season safely together!

In cheer,

Sandy Washburn, Parks Director
Dutchess County Parks

Together we are a community, so let's raise our spirits this season, and light up Wilcox Park!



Event Guidelines

Dates: Saturday & Sunday December 5-6, 2020

Event time: 6:00PM - 9:00PM

Check in & set up: December 5 begins 1:00PM (Display to remain in place overnight. You must be fully set up by 5:00PM)

Location: Wilcox Memorial Park Rt 199 Stanfordville, NY

Registration: FREE

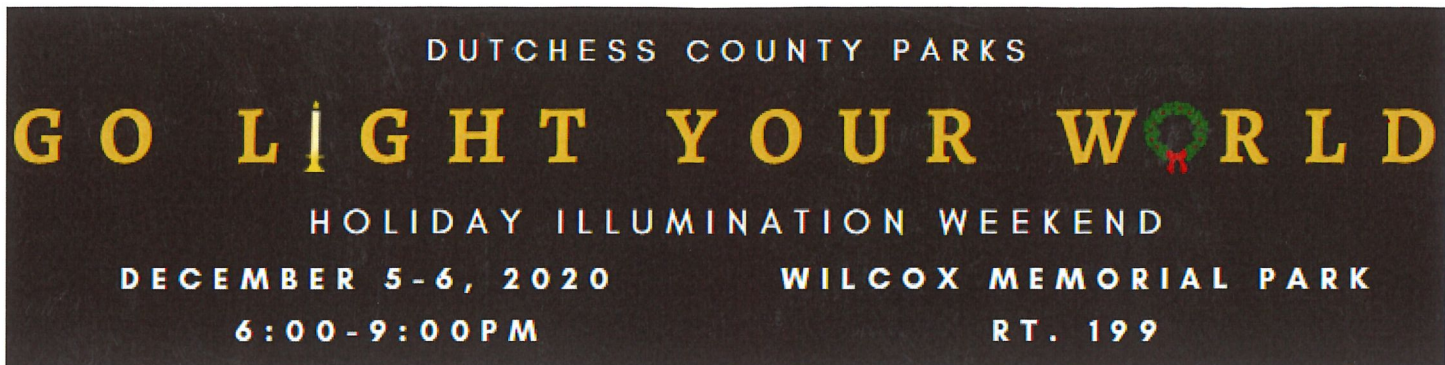
Holiday displays will be financed by each participating organization.

Any organization that wishes to enter a display in the **Dutchess County Parks Go Light Your World Holiday Illumination Weekend** must file a display theme and design with the park lead for approval. Display entries can not be obscene or derogatory in nature. A full description of the display must accompany the application and no party-political displays allowed. All displays are subject to a safety inspection by an event committee member. Each participating organization must check in upon arrival at Wilcox before proceeding to their designated space in the park to begin set up. The displays must be structurally sound and well anchored so that there is no risk of collapse or blown obstacles. Each display must always have a volunteer lead to oversee their space and ensure the electric and exhibition is safe. The volunteer lead will also oversee others within their area and ensure they do not enter the moving traffic. All displays must be set up/taken down by individual organizations. In addition, Dutchess County Parks requests the following:

- Sign and return contract accepting event policies and hold harmless agreement (The signature is on behalf of all participants in the group)
- Insurance for each organization (see insurance requirements)
- Estimated number of attendees per site Maximum number of people is 10. Ages 7+
- Generator, extra fuel and a working fire extinguisher to support their display
- No candy or objects to be thrown. Nothing should be handed out to passing vehicles
- No weapons (fake or real) or open flames
- No animals unless approved prior by Dutchess County Parks
- No alcoholic beverages during the event
- All entries must be holiday themed Dutchess County Parks has the right to remove the entry that does not conform to the event rules and regulations
- No amplified music. There will be an event radio frequency for holiday music
- Photo & video permission from each participating entity

Each display can remain in place overnight as the park will be supervised.

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Application Form

Please print in full, the name of your organization, address, and phone number.

A contact person must sign the form and return it to Susanne O'Neil soneil@dutchessny.gov.

Registration opens Monday, November 2, 2020 and the deadline to register is Monday, November 30, 2020.

Organization Name: _____
county town/village/city municipality, local business, nonprofit, club, or school

Address: _____

City/Town: _____ **Zip:** _____

Contact Lead: _____

Phone: _____ **Cell:** _____ **Email:** _____

Number of display volunteers: _____

Banners/Flags: _____ **Design theme:** _____

Hold Harmless Agreement/Waiver:

Events such as the Dutchess County Parks **Go Light Your World** Holiday Illumination Weekend are potentially harmful and hazardous activities. We will not allow individuals in our organization to participate if not medically able. The organization assumes all risks associated with their display, including but not limited to, falls, contact with other participants, the effects of the weather including low/high temperature, and/or precipitation, and the condition of their designated site, all such risks being known and appreciated by the organization. Having read this hold harmless agreement/waiver and knowing these facts, in consideration of accepting this entry, we, undersigned, intending to be legally bound, for myself, my heirs, executors, and administrators, waive and release any and all claims for damages the organization may have against Dutchess County Government, Town of Milan, Town of Stanfordville and their agents, sponsors, employees representatives, successors and assigns, from any and all liabilities, claims, demands, and causes of action whatsoever arising directly and indirectly from my participation in this event. We also release any rights to photos, videos, images etc. taken during this event.

Each organization is personally responsible for their volunteer's safety and actions while participating, and the organization recognizes that they may be in any case be at risk of contracting COVID-19. With full knowledge of the risk involved, The organization hereby waives, discharge of Dutchess County Government, Town of Milan, Town of Stanfordville and its officers, independent contractors, affiliates, employees, representatives, successors, and assigns from any and all liabilities, claims, demands, actions, and causes of action whatsoever, directly or indirectly arising out of or related to any loss, damage, injury, death, that may be sustained by me related to COVID-19 while participating in any activity while in, on, or around the premises or while using the facilities that may lead to unintentional exposure or harm due to COVID-19.

By signing, the organization acknowledges that they have read the foregoing Hold Harmless Agreement/Waiver and understand its contents and that the organization and their volunteers has been sufficiently informed of the risks involved and give voluntary consent in signing this Hold Harmless Agreement/Waiver with full intention to be bound by the same, and free from any inducement or representation.

Authorized Organization Signature: _____ **Print Name:** _____

Title: _____ **Date:** _____

_____ I have read & understand the Dutchess County Parks **Go Light Your World** Holiday Illumination Weekend Rules/Regulations & agree to abide by the same & provide this information to all participants in our entry.