

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The county completed a number of CDBG activities with municipal partners that included ADA accessibility improvements at a community center and a town library, sidewalk replacements in several communities, and improvements at two community parks. The parks projects were particularly notable for being projects that received funding awards several years ago and both experienced extraordinary delays. The county completed nine homeowner housing rehab projects and completed two new construction single family homes with HOME funding. CDBG funding was also used throughout the program year to support service providers for activities such as transportation for seniors, homelessness services, and eviction prevention support.

CDBG-CV funds were used for rent and utility payments and/or arrears as well as legal assistance for low and moderate income households who live in the Dutchess County who were experiencing housing instability or at risk of eviction due to a significant negative change in the household's financial situation related to the coronavirus.

Another activity of note - the county assisted 29 households with TBRA funded through HOME ARP in the program year.

Overall, the county feels this was a successful program year carrying out activities that directly benefitted thousands of Dutchess County residents. Importantly, the county was able to return to compliance with timeliness for the first time in three years.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration		CDBG: \$ / HOME: \$ / HOME-ARP: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	
Administration		CDBG: \$ / HOME: \$ / HOME-ARP: \$0	Other	Other	5	5	100.00%	1	1	100.00%
Affordable Rental Housing	Affordable Housing	CDBG: \$0 / HOME: \$	Rental units constructed	Household Housing Unit	125	48	38.40%	21	10	47.62%
Affordable Rental Housing	Affordable Housing	CDBG: \$0 / HOME: \$	Rental units rehabilitated	Household Housing Unit	8	2	25.00%	8	0	0.00%
Affordable Rental Housing	Affordable Housing	CDBG: \$0 / HOME: \$	Homeowner Housing Added	Household Housing Unit	0	0		0	0	
Job Creation/Economic Development	Non-Housing Community Development	CDBG: \$ / HOME: \$0 / HOME-ARP: \$0	Businesses assisted	Businesses Assisted	4	0	0.00%			

Owner-Occupied Housing Rehabilitation	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	5	2	40.00%	5	2	40.00%
Owner-Occupied Housing Rehabilitation	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	60	31	51.67%	15	9	60.00%
Public Facilities and Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	83200	59671	71.72%	7155	15671	219.02%
Public Services	Homeless Non-Homeless Special Needs	CDBG: \$ / HOME: \$0 / HOME-ARP: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2465	5851	237.36%	547	617	112.80%
Public Services	Homeless Non-Homeless Special Needs	CDBG: \$ / HOME: \$0 / HOME-ARP: \$0	Homeless Person Overnight Shelter	Persons Assisted	0	0				

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan,

giving special attention to the highest priority activities identified.

Because the County utilizes a competitive application process to award funds to sub-recipients, the County is able to target funds to high-priority projects. Various sources of information show that the activities covered by this plan are making an impact on the needs identified in the Consolidated Plan. The most obvious indicators are the number of persons who benefitted by each activity, which are listed in the IDIS Activity Summary section of this report. Anecdotal information from community leaders and non-profit agencies continues to show that the activities covered by this report continue to have an immeasurable impact on community pride, which directly and indirectly impacts many priorities in the Consolidated Plan.

Generally, the County is pleased with its achievements on its Consolidated Plan goals. The most significantly impacted goals are the Owner-Occupied Housing Rehabilitation and Affordable Rental Housing goal.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	2,405	12
Black or African American	206	3
Asian	16	0
American Indian or American Native	2	0
Native Hawaiian or Other Pacific Islander	0	0
Total	2,629	15
Hispanic	171	0
Not Hispanic	2,458	15

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The table above for CDBG only includes the non-LMA beneficiaries for which demographics were reported in IDIS. Also, note that the table above does not include 160 CDBG funded beneficiaries identified under "Other Multi Racial" categories. Of those 179 beneficiaries, 56 identified as Hispanic and 104 identified as non-Hispanic.

For racial characteristics of families assisted with HOME, the above table does not account for 5 households that identified as "Other/Multi-racial" because, similar to CDBG, that is not an option to select. So, the total number of households assisted is 21, which includes one household that was assisted by both CDBG and HOME.

For CDBG LMA activities that are not included in the table above (IDIS Activity IDs 1754 and 1755, 1786, 1765, 1737, 1763, 1771, 1767, 1762, 1782, 1778, and 1783), a total of 13,481 persons benefitted from these activities. Of that number, 9,716 were White alone; 526 were Black or African American; 288 were American Indian an Alaska Native; 473 were Asian alone; 67 were Native Hawaiian and Pacific Islander; 925 identified as Some Other Race; and 1,486 identified as Two or More Races. Of the 13,481, 2,350 were Hispanic or Latino and 11,131 were non-Hispanic or Latino. (Data source: U.S. Census Bureau, U.S. Department of Commerce. "Hispanic or Latino Origin by Race." American Community Survey, ACS 5-Year Estimates Detailed Tables, Table B03002, 2023.)

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,560,100	2,510,533
HOME	public - federal	1,682,169	1,710,597
Other	public - federal	0	

Table 3 - Resources Made Available

Narrative

Amount expended includes HOME-ARP and CDBG-CV.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Poughkeepsie			City of Poughkeepsie
Dutchess County	100		Dutchess County

Table 4 – Identify the geographic distribution and location of investments

Narrative

The geographic distribution and location of investments are presented on the map located in Appendix A of this report.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The County's municipalities have been successful in securing other funding sources for activities. The CDBG funds have been used to leverage other public resources from the Consolidated Local Street and Highway Improvements Program (CHIPS), the New York State Health and Environmental Facility Corporation, and municipal bonding.

Leveraging is a vital component of the County's HOME Program. The program guidelines encourage the maximum leveraging of other public and private financing. All HOME projects are underwritten to minimize the amount of HOME financing and ensure that projects are not over financed. A review of the completed projects in the 2024 program year shows leveraging of \$27,558,953 for \$1,131,099 in expenditures, a ratio of about 24.4. So, for every HOME dollar spent, \$24 non-federal dollars were invested in critical affordable housing projects.

The match requirements were satisfied by using match credit from the county Housing Trust Fund, which contributed \$311,520.00 in the 2024 Federal Fiscal Year toward HOME-eligible affordable housing projects as specified in Table 6. The county had a match requirement of \$238,423 and was able to meet this obligation.

On the whole, the county continues to maximize public dollars by leveraging numerous other public and private funding.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	22,388,059
2. Match contributed during current Federal fiscal year	311,520
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	22,699,579
4. Match liability for current Federal fiscal year	238,423
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	22,461,156

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
30-32 Smith St. (payment 1)	06/21/2024	289,500	0	0	0	0	0	289,500
30-32 Smith St. (payment 2)	08/23/2024	22,020	0	0	0	0	0	22,020

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
76,526	12,318	1,150	0	87,693

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	4	0	0	0	4	0
Dollar Amount	1,579,961	0	0	0	1,579,961	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	3	3	0			
Dollar Amount	2,339,539	2,339,539	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	49	21
Number of Special-Needs households to be provided affordable housing units	0	0
Total	49	21

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	26	12
Number of households supported through Rehab of Existing Units	23	9
Number of households supported through Acquisition of Existing Units	0	0
Total	49	21

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The county achieved the actual number of households supported in the following programs:

1. Owner-occupied rehabilitation program in partnership with Rebuilding Together funded by HOME, which resulted in seven homes being rehabbed
2. New construction of 10 rental units funded by HOME
3. New construction of two single-family homes for homeownership funded by HOME

4. One homeowner rehabilitation project that was funded by both CDBG and HOME and is therefore included twice in the totals above.

The difference between the goals and the outcomes is largely a reflection of the inherent uncertainty of construction schedules that comes along with housing-related projects. The county projects goals for a certain year but factors outside of our control (weather, labor shortages, delays in construction material delivery, even local community opposition to projects) oftentimes impacts development timelines and thus the county's ability to meet the goals we set. While the county strives for realistic goals, we acknowledge that these goals are not always met, and that is the case for this particular program year.

Discuss how these outcomes will impact future annual action plans.

Based on a comparison between goals and actual outcomes, the county will strive to provide a more realistic forecast in future action plans of the number of households we'll be able to impact in a given program year. In particular, the county will take into account the sometimes-lengthy approvals process and factor that into our forecasting for annual goals.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	5
Low-income	1	5
Moderate-income	0	10
Total	1	20

Table 13 – Number of Households Served

Narrative Information

The breakdown of income above includes one household that received both CDBG and HOME funding, in effect double counting this household.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County works in partnership with community-based organizations (i.e., Hudson River Housing (HRH), Mental Health America of Dutchess County (MHA), PEOPLE Inc., and HONOR) that provide street outreach to unsheltered persons. HRH, MHA, and PEOPLE are Continuum of Care (CoC) funded permanent supportive housing providers.

HRH has a street outreach program where case managers go out into the community to help those struggling with homelessness by providing referrals, resources, support, and access to shelter. Dutchess County Department of Behavioral & Community Health (DBCH) funds a countywide Mobile Crisis Intervention Team (MCIT) program, providing crisis response services to promote behavioral health outcomes for those experiencing an acute behavioral health crisis, including targeted outreach to unsheltered homeless people, administered by a non-profit, MHA. DBCH continued to work alongside partners, People USA and the City of Poughkeepsie Police, to provide a community-based care and outreach pilot program to those who may not utilize conventional methods through the innovative evidence-based Law Enforcement Assisted Diversion (LEAD) street outreach program designed to reach individuals with unmet behavioral health needs who have not connected with traditional health and human services and often wind up in a criminal justice system cycle through a variety of violations such as drug use, public intoxication or nuisance calls. Many of these individuals are homeless and have been, for a variety of reasons, reluctant to utilize traditional health and human services, such as emergency shelter housing, addiction treatment, temporary benefit assistance, or other services.

Dutchess County also provides funding for the implementation of the Behavioral Evaluation Action Team (BEAT) patrols in both the City and Town of Poughkeepsie and the Town of Hyde Park. An officer and an MHA behavioral health professional collaboratively conduct outreach in the community in an effort to build relationships with the homeless and other at-risk individuals in need of housing and social service referrals. A similar program, Enhancing Health through Outreach (ECHO) launched in the City of Beacon in 2021 with law enforcement and an MHA behavioral health specialist conducting targeted street outreach to build rapport between law enforcement and the community and make referrals for housing or another social service program, as applicable.

As part of the annual point-in-time (PIT) count, the CoC conducts outreach. Not only are homeless people counted, particularly unsheltered persons, but representatives from various agencies are available to answer questions and provide information about available resources. The County, through the Department of Planning and Development, is an active participant in the PIT count and its outreach.

Addressing the emergency shelter and transitional housing needs of homeless persons

Through the County's CDBG program, we fund programs that support emergency and transitional housing, including the River Haven Transitional Living Community, Support Services at Hudson River Lodging, and the MARC Permanent Supportive Housing Program Support Services, all of which help move homeless families to permanent housing and provide support services using the housing first model. Additionally, the County funds a Housing Navigator program that supports individuals and families in cultivating housing opportunities and assisting participants in avoiding homelessness or transitioning from homelessness to more appropriate and stable housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

One of the County's partners, Hudson River Housing, has a Housing Navigator program that helps individuals and families avoid homelessness by acting as a housing advocate with agencies and landlords. This proved to be a very successful piece of the original Homeless Prevention and Rapid Re-Housing Program.

The Dutchess County CoC monitors the results of discharge planning from publicly funded institutions or systems of care. All institutions are required to conduct comprehensive discharge planning which includes an appropriate housing option. The County and the CoC have identified discharges from mental health facilities and institutions as more problematic with people sometimes being discharged to unstable and inappropriate housing. To address this issue, the County continues to work to establish a relationship with facilities that discharge people to ensure people aren't discharged to homelessness. Facilities, including the local hospitals, can refer patients for Single Point of Access (SPOA) housing, to the permanent supportive housing Coordinated Entry waiting list, to Health Home Care Management, or to the County's homeless shelter.

Discharges from correctional facilities have previously been identified by the CoC as problematic with people being discharged to unstable housing or even homelessness. The Dutchess County Criminal Justice Council Needs Assessment identified a few strategies to improve this process including a collaborative Accelerated Release and Re-Entry Program between DC Jail, Probation, and the Community Transition Center to provide a continuum of programming that helps reduce recidivism and training for criminal justice agencies concerning mental health/substance abuse issues. While this continues to be an issue, the severity has decreased in recent years. The CoC and the County continue to participate in the development and implementation of the report's recommendations.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Through its ESG program, Hudson River Housing (HRH) provides case management for adult shelter residents, which can lead to rapid rehousing with rent subsidies depending on the need and available resources. HRH also funds eviction prevention utilizing funds awarded through the Solutions to End Homelessness Program (STEHP) grant.

The County also uses funds from its Agency Partner Grant Program to fund a Housing Navigator. The Housing Navigator assists with finding appropriate housing opportunities, helping homeless people make a successful transition to stable housing, and helping at-risk households avoid homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

There are two public housing authorities in Dutchess County, the Poughkeepsie Housing Authority and the Beacon Housing Authority. The Beacon Housing Authority is in the County's CDBG and HOME entitlement areas and could apply for both CDBG and HOME funding. The Poughkeepsie Housing Authority is only located in the County's HOME entitlement areas which includes the City of Poughkeepsie.

No public housing applications were received for County CDBG or HOME funds nor were such funds expended on public housing during this reporting period. Both public housing agencies, in Beacon and Poughkeepsie, were fully informed of their opportunities to apply for such funds.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The County is not directly involved in efforts related to public housing residents and homeownership.

Actions taken to provide assistance to troubled PHAs

There are no troubled PHA's in Dutchess County.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

A variety of potential barriers to affordable housing was evaluated in the Dutchess County/City of Poughkeepsie Analysis of Impediments to Fair Housing Choice report. The following is a summary of those barriers.

Fair Housing

Land Use

Transportation

Water and Wastewater

Funding and Subsidized Housing

Home Mortgage Lending

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The County's CDBG program by its nature is designed to assist persons who are underserved. The most significant barrier, other than the need for additional money, to meeting these needs is the lack of communication. This lack of communication can take many forms and is exacerbated by the size of the County and the diversity of its communities. It is difficult for the County to be fully informed of the needs in the community and therefore develop priorities to address these needs. Agencies may not be aware of the opportunities and priorities of the CDBG and HOME programs. However, the department has made efforts to expand distribution lists and share solicitations with other community stakeholders for them to also disseminate information in an effort to address this issue.

The County makes every effort to minimize any communication barriers through the Consolidated Planning process that involves an assessment of areas of greatest need (most underserved), the development of priorities to address these areas, and a process to encourage applications for projects that address these areas. The County is also active in the Continuum of Care.

The assessment and priorities development process is lengthy and is described in detail in our Consolidated Plan. It includes extensive interviews, research, and public comment. Many organizations are involved to ensure that all areas of need are considered when developing the Consolidated Plan priorities. The County also works closely with the Dutchess County Community Development Advisory

Committee and local municipal boards as part of the assessment and prioritization process.

Once the priorities are determined, the County conducts extensive outreach to encourage applications from municipalities, public service agencies and developers that will address these needs. This outreach includes an extensive community e-mail which includes program guidelines and applications. The County also uses the Continuum of Care's e-mail list to reach groups that provide services to the underserved. The County puts information regarding the availability of funds and funding decisions on the County's website. There is also a public meeting during the application process where the programs are reviewed, and applicants can ask questions. It is our goal to produce creative and innovative applications, in particular applications that address the identified community development priorities.

It has been the experience of the County that municipalities and public service agencies tend to apply for similar types of projects from year to year. This trend further exacerbates the needs of the underserved. To address this problem, the County has made it clear to municipalities and public service agencies that it is our goal to address all the priorities in the Consolidated Plan and the Continuum of Care. The County also works with the Community Development Advisory Committee to create new programs and set asides to encourage municipalities to think creatively when developing projects.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The County works to reduce lead-based paint through its housing rehabilitation programs. All substantial rehabilitation projects involve the elimination of lead-based paint, while moderate rehabilitation projects identify and remove selected items based on a risk assessment.

The County's Department of Behavioral and Community Health collaborates with BOCES to provide a variety of trainings for contractors to learn how to safely deal with lead-based paint hazards. These programs include a nine-hour training on Window and Door Replacement and Lead Safety for Remodeling, Repair, and Painting (RRP). The department notifies local contractors of opportunities to become certified for the removal of lead-based paint in effort to increase the number of contractors who can work with the program and increase general knowledge among the contracting community. Reduced tuition is available for eligible contractors.

Rebuilding Together conducts lead safe training for its volunteers to ensure their program is in compliance with HUD regulations. It also invites outside contractors to help expand general knowledge in the community.

The County's Health Department has a Childhood Lead Poisoning Prevention Program identifies communities with high incidence of lead poisoning and do education and outreach in those communities. It also works with families who have children with elevated blood levels to determine the cause of the problem and develop a strategy to resolve it. The Health Department and the City of Poughkeepsie have a Lead Primary Prevention Program aimed at reducing the incidence of childhood lead poisoning. The program targets homes in that 12601 City of Poughkeepsie zip code. The program

educates homeowners and landlords about the risks associated with lead poisoning, assists in identifying high risk units, conducts lead screenings for children living in homes with lead hazards, provides free Lead Safe Work Practices Training to residents and landlords, and provides free cleaning kits to those trainees in order to help them maintain low lead levels in their units.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Most of the CDBG funded public service projects address the needs of persons below the poverty level. The projects implemented during this reporting period include:

- Catholic Charities Community Services - Homeless Prevention
- Hudson River Housing - River Haven Shelter and Supportive Services Housing First
- Mental Health America - Residential Recovery/Intensive Case Management

These services provide assistance to homeless populations, reduce the risk of becoming homeless or provide life skills. It is our intention that these services will increase these persons self-sufficiency and help them move out of poverty.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

1. A breakdown in outreach by the County that would result in an uninformed public.
2. Local governments fail to observe the timeframes established for funding requests.
3. The general public is not active in the planning process.
4. Local service providers are not active in the planning process.

Through the implementation of the County's Citizen Participation Plan, the County has been able to address most of these potential gaps. Outreach regarding the County's efforts to implement the Consolidated Plan includes press releases, e-mail list distribution, website posting, public hearings, legal notices, and posting throughout the County. County staff also provides ongoing technical assistance during all phases of implementation. The result is that local governments, non-profit organizations, and the public are well informed about the process and the opportunities under the programs.

The only significant gap in the structure at this time is the participation of the general public. Non-profit organizations and municipalities advocating for a specific population generally attend public hearings. It is rare for an interested citizen to attend a public hearing to comment on our Plan or projects. We will continue to expand our efforts to increase public participation in the Consolidated Planning process.

Actions taken to enhance coordination between public and private housing and social service

agencies. 91.220(k); 91.320(j)

The Community Development Division is active in the Dutchess County Continuum of Care which seeks to bring together many of the housing providers and social services agencies that address the needs of the homeless and low-income households in our community. This group helps identify and disseminate community priorities and create partnerships between various agencies, including a strong partnership with the County's Department of Community and Family Services (otherwise known as the Department of Social Services.)

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Dutchess County continues to support the creation and preservation of affordable rental housing with its Housing Trust Fund. A new round of the trust fund was launched in April 2025, and while awards were not made during this program year, the county expects to invest up to \$3.3 million in affordable housing throughout the county.

The county continued to work with the DCIDA to develop a Uniform Tax Exemption Policy (UTP) that could support the development of workforce housing throughout the County.

The county secured a \$200,000 grant from New York State to expand its senior rehab program to non-age restricted households.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Under the CDBG program, the County has traditionally conducted on-site monitoring of municipal and public service sub-recipient organizations based on a risk assessment. The County identifies sub-recipients for monitoring by reviewing each project's progress and any concerns regarding implementation. Sub-recipients who have had trouble implementing projects or who have been identified as having compliance issues in previous program years are selected for the annual on-site monitoring. During the monitoring visit, the County program and financial staff review all files to ensure compliance with statutory and regulatory requirements, such as bidding and Davis Bacon. The staff also ensures that sub-recipients are keeping copies of all required documentation and reviews the organization's accounting system. Monitoring results are forwarded to the sub-recipient who must address concerns in a timely manner. The County also provides technical assistance during the monitoring to help sub-recipients with the timely and accurate implementation of their projects.

Regarding the county's HOME program, while staff monitor HOME projects for long-term affordability by collecting annual compliance documents from property owners. Property owners report on tenants' incomes and rents charged, ensuring compliance with federal regulations. For HOME projects under development, staff conducts on-site inspections at the time of payment requests, as well as other periodic site inspections to ensure work is being performed according to the project scope of work and housing quality standards.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The County releases the CAPER for public comment and a public hearing is held. A legal notice is placed in the Poughkeepsie Journal and the draft CAPER is placed on the County's website. Comments may be submitted via e-mail, letter or at a public hearing held during the comment period.

The legal notice was placed in the Poughkeepsie Journal on October 9, 2025, and the public comment period was open from October 9 to October 25, 2025. No comments were received during the 15-day comment period, and there were no comments at the October 15, 2025 public hearing.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

During PY2024, the county and the City of Poughkeepsie jointly decided to change the program year from March 1 to February 28, which was the standard program year for many years, to August 1 to July 31. This better aligns with the Federal Fiscal Year and just as importantly, the timing of federal funding. The county accomplished this program year shift by extending PY2024 to July 31. This enabled the county to close out a number of projects and catch up on drawdowns, eventually getting its timeliness ratio below the 1.5 threshold for the first time in three consecutive program years.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The county made great strides to get back on track with HOME inspections, as indicated in the attached JPEG. All inspections found that properties were in compliance with no deficiencies noted within the terms of the program agreement. The four properties highlighted in green were unable to be scheduled for inspection within the program year and will be added to the inspection schedule for PY2025.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

Developments with 5 or more HOME units must develop and implement an affirmative marketing plan. The purpose of this marketing is to promote fair housing choices throughout Dutchess County and identify and encourage those “least likely to apply” to apply for the housing. The basic marketing steps include: Provide a copy of the “apartment for rent/for- sale” notice to the County prior to the beginning of the marketing period.

- Dutchess County will distribute the notice through the Dutchess County Housing Consortium e-mail list and its own Fair Housing/Community Outreach e-mail/ mailing list.
- Developer must: Place "apartment for rent/for sale" notice in the Poughkeepsie Journal and Hudson Valley Press; Place “apartment for rent” notice on the New York State’s NYHousingSearch.gov website; and, Send a copy of the "apartment for rent/for sale" notice to all Housing Choice Voucher Programs in Dutchess County. A list of all programs is available from the Program. Notices must include the following required fair housing statement: "Equal Opportunity Housing."
- Post fair housing notice at the rental/sale office/location.
- Developers should propose additional outreach as appropriate for the development and the community. The program reserves the right to propose additional measures.

Refer to IDIS reports to describe the amount and use of program income for projects,

including the number of projects and owner and tenant characteristics

Any program income funds are receipted in IDIS and projects funded with program income are also set up in IDIS. Therefore, the projects and tenant characteristics are reported in the earlier accomplishment sections.

**Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k)
(STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)**

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	1	1	0	0	0
Total Labor Hours	0	25,993			
Total Section 3 Worker Hours	0	0			
Total Targeted Section 3 Worker Hours	0	0			

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.		1			
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.		1			
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.		1			
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Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name DUTCHESS COUNTY
Organizational DUNS Number 082282195
UEI
EIN/TIN Number 146002566
Identify the Field Office NEW YORK
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance

ESG Contact Name

Prefix
First Name
Middle Name
Last Name
Suffix
Title

ESG Contact Address

Street Address 1
Street Address 2
City
State
ZIP Code
Phone Number
Extension

Fax Number
Email Address

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date	03/01/2024
Program Year End Date	07/31/2025

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name
City
State
Zip Code
DUNS Number
UEI
Is subrecipient a victim services provider
Subrecipient Organization Type
ESG Subgrant or Contract Award Amount

Attachment

Maps

Public Hearing Notice and Meeting Minutes

PR 26 CDBG Financial Summary Report

PR 26 CDBG-CV Financial Summary Report

PR 26 CDBG Activity Summary by Selected Grant