

**Dutchess County Planning Board
MINUTES – April 21, 2021**

Present

Colleen Cruikshank
Phil DeRosa
Edith Greenwood
Hans Klingzahn
J. Patrick Lambert
Ken Migliorelli
Jill Way
Rick Wilhelm
Randall Williams

Absent

Ryan Arket
Gary Baright
Dale Culver
James Nelson

Linda Fakhoury, *County Attorney Liaison*
Ed Hauser, *County Legislative Liaison*
Brad Barclay, *Staff*
Jen Coccozza, *Staff*
Mark Debold, *Staff*
Emily Dozier, *Staff*
Shelby Frangk, *Staff*
Tara Grogan, *Staff*
Eoin Wrafter, *Staff*

Hans Klingzahn, Chairman, called the meeting to order. A roll call was taken, then department staff announced their attendance.

The Chairman then read the following statement:

I have confirmed that tonight's meeting has been convened in accordance with the Governor's March 13, 2020 Executive Order 202.1, which suspends certain provisions of the Open Meetings Law to allow a municipal Board to convene a meeting via videoconferencing. In accordance with the Executive Order, the public has been provided with the ability to view tonight's meeting. I have done a roll call of the Board Members and there is a quorum present for this meeting.

Approve Minutes from February 17, 2021 Meeting

A motion to approve without change the minutes from February 17, 2021, was made by Rick Wilhelm, and seconded by Patrick Lambert. A roll call was taken:

Aye

Colleen Cruikshank
Edie Greenwood
Hans Klingzahn
J. Patrick Lambert
Ken Migliorelli
Jill Way
Randall Williams

Absent

Ryan Arket
Gary Baright
Dale Culver
James Nelson

Abstain

Phil DeRosa

With no nays, the motion passed, and the minutes were adopted.

Moving Dutchess Forward Presentation

Mark Debald, Dutchess County Transportation Program Administrator, introduced himself and his Dutchess County Transportation Council (DCTC) team, Emily Dozier, and Tara Grogan. Mark gave a presentation on *Moving Dutchess Forward*, the draft strategic long-range transportation plan for Dutchess County. Federal guidelines dictate that a new plan must be completed at least every 5 years and cover a 20-year period. The draft plan is completely digital and interactive, and has its own website, <https://movingdutchessforward.com/>, plus an interactive mapping website. It has four primary goals, which are detailed on the website. The staff went through the presentation, highlighting some of the identified trends, the plan's goals, survey results, and schedule.

The presentation will be shared with the board members via email and posted with the minutes for direct access to the links and information that was discussed.

Partnership for Manageable Growth (PMG) Updates

Brad Barclay began his PMG update by sharing a map that reflected the history and distribution of the various projects that the board has approved over the years.

For 2021, the total amount of funding available is \$690,000. We will be releasing a new solicitation application on May 15, with applications due by September 1. In order to set up field visits for potential projects, we are asking sponsors to provide a list of potential projects by July 1. Brad asked everyone to hold July 14 for field visits to these potential PMG projects sites. The deadline for submissions will be September 1, with presentations to the board on September 15 and scoresheets due by October 15. We would then make recommendations to the County Executive and he would announce awards before the end of the year.

The State announced that they are doing the 18th round of their farmland protection implementation grants, which pairs well with our PMG funding.

There are three remaining projects from 2017 and 2018. Glendale Farm and Dutchess Views farms are both closing on May 26. Lopane Farm is lagging due to farm planning issues, but resolution is expected. Of the five approved projects from 2019, Brittney Hollow could be ready to close by the end of the summer. Seven Wells is still resolving boundary decisions and access.

Brad explained that once awards are made, the land trust still needs to negotiate the terms of the conservation easement with the property owners. Therefore, there are sometimes delays of up to a year or more.

Housing Initiative Update

At our last meeting, we gave an overview on the Rental Housing Survey and the Housing Needs Assessment. We have finished the RFP and submittals from consultants are due May 17th. This will give us an assessment of how much housing the County needs.

Commissioner's Update

Eoin shared a chart that depicted our 239L and 239M referrals history from 2010 through the first quarter of 2021. In 2016, we initiated the intermunicipal agreements for referral exemptions and we estimated that 22% of all referrals were eligible to be exempt and did not need to be submitted to our department. While the raw numbers of referrals have gone down, assuming that 22% reduction, we actually have seen an increase of referrals of almost 60 per year or 16%.

Correspondence

None.

Adjournment

The next meeting will take place on the afternoon of July 14 for the PMG applicant site visits. Details will follow as the date draws near.

Randall Williams motioned to accept; Edie Greenwood seconded; a roll call vote was taken:

Aye

- Colleen Cruikshank
- Phil DeRosa
- Edith Greenwood
- Hans Klingzahn
- J. Patrick Lambert
- Ken Migliorelli
- Jill Way
- Frederick Wilhelm
- J. Randall Williams

Absent

- Ryan Arket
- Gary Baright
- Dale Culver
- James Nelson

With no nays or abstentions, the motion passed, and the meeting was adjourned.

Respectfully submitted,

Lynn Schara