

**Public Hearing  
& Workshop**

**January 22, 2026**

**Community  
Development Block  
Grant (CDBG)  
Municipal & Public  
Service Grant  
Programs**

# AGENDA

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Welcome & Introductions

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CDBG Purpose

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Municipal Program

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Eligibility

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Public Service

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Eligibility

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Application Guidance

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Questions

# CDBG PURPOSE

“To develop viable communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, **principally for low- and moderate-income persons.**”

# Municipal Grant Program

# ELIGIBILITY

Table A - Federal Eligibility Requirements	
To be eligible, you must be able to check one box in each column. Eligibility must be confirmed by submitting a Letter of Intent (LOI) via the <a href="#">Dutchess County Grant Portal</a> .	
Column A	Column B
Eligible Activities	Low/Mod Resident Benefit (National Objective)
<input type="checkbox"/> Acquisition of Real Property	<input type="checkbox"/> Projects located in an area defined by and primarily benefiting low and moderate-income communities as illustrated in these <a href="#">maps</a> .
<input type="checkbox"/> Public Facilities and Improvements	<input type="checkbox"/> Project benefits residents HUD presumes are low/moderate income: abused children, victims of domestic violence, elderly, severely disabled adults, homeless, illiterate adults, persons living with AIDS, and migrant farm workers.
<input type="checkbox"/> Clearance, Rehabilitation, and Reconstruction of Housing	<input type="checkbox"/> An income survey has documented that the area is low/moderate income. Income surveys must follow <a href="#">federal standards</a> .
<input type="checkbox"/> Removal of existing architectural barriers (this category is not eligible for new construction or substantial reconstruction of a non-functioning facility)	
<input type="checkbox"/> Economic Dev. Assistance (must document job creation)	

# Consolidated Plan Priorities

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## ✓ Public Facilities

- Repairs to existing or construction of new sidewalks, crosswalks, curb cuts, bike friendly features and bus shelters to improve pedestrian connections.
- Improvements to existing facilities, municipal parks and recreation areas, particularly removal of architectural barriers. New recreation facilities will be considered based on demonstrated need.
- Improvements designed to mitigate flooding and improve resiliency of critical infrastructure, facilities, neighborhoods and housing.

# Consolidated Plan Priorities

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## ✓ Water and Wastewater

- Development of central water and wastewater systems
- Maintenance of central water and wastewater systems with properly set user charges
- Alternative wastewater systems
- New techniques to contain drainage such as green streets, pervious parking lots and walkways, and rain gardens, with a priority for areas where runoff and infiltration of storm water into sewer systems is a problem.

# Consolidated Plan Priorities

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## ✓ Housing

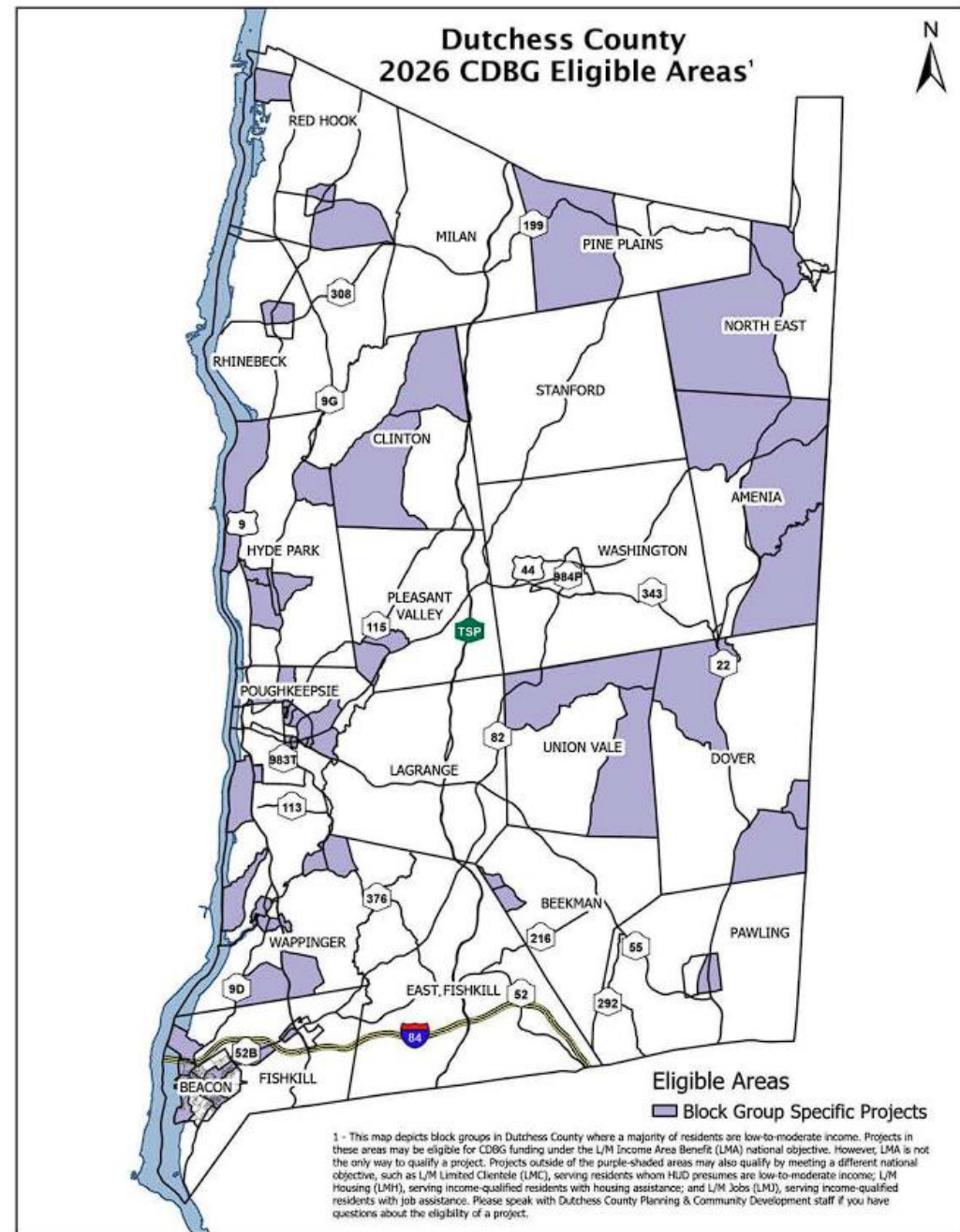
- Owner-occupied housing rehab
- Reconstruction of severely substandard housing
- Emergency repairs (roof, heating, electrical, plumbing)
- Lead-based paint remediation
- Accessibility modifications
- Infrastructure improvements serving residential areas:
  - Streets and sidewalks
  - Water and sewer lines; drainage improvements



# REMOVAL OF EXISTING ARCHITECTURAL BARRIERS

- **What cannot be considered removal of a barrier?**
  - Improvements that do not meet the applicable building code are generally ineligible
  - New construction, since new construction must be constructed to meet ADA standards
- **What can be considered the removal of a barrier?**
  - Can a person without mobility impairment use the facility, but a person with mobility impairment would struggle or not be able to use the facility?

# FEDERAL ELIGIBILITY





Dutchess County Urban Consortium Member  
Municipalities



Municipalities can sponsor a non-profit's  
infrastructure project



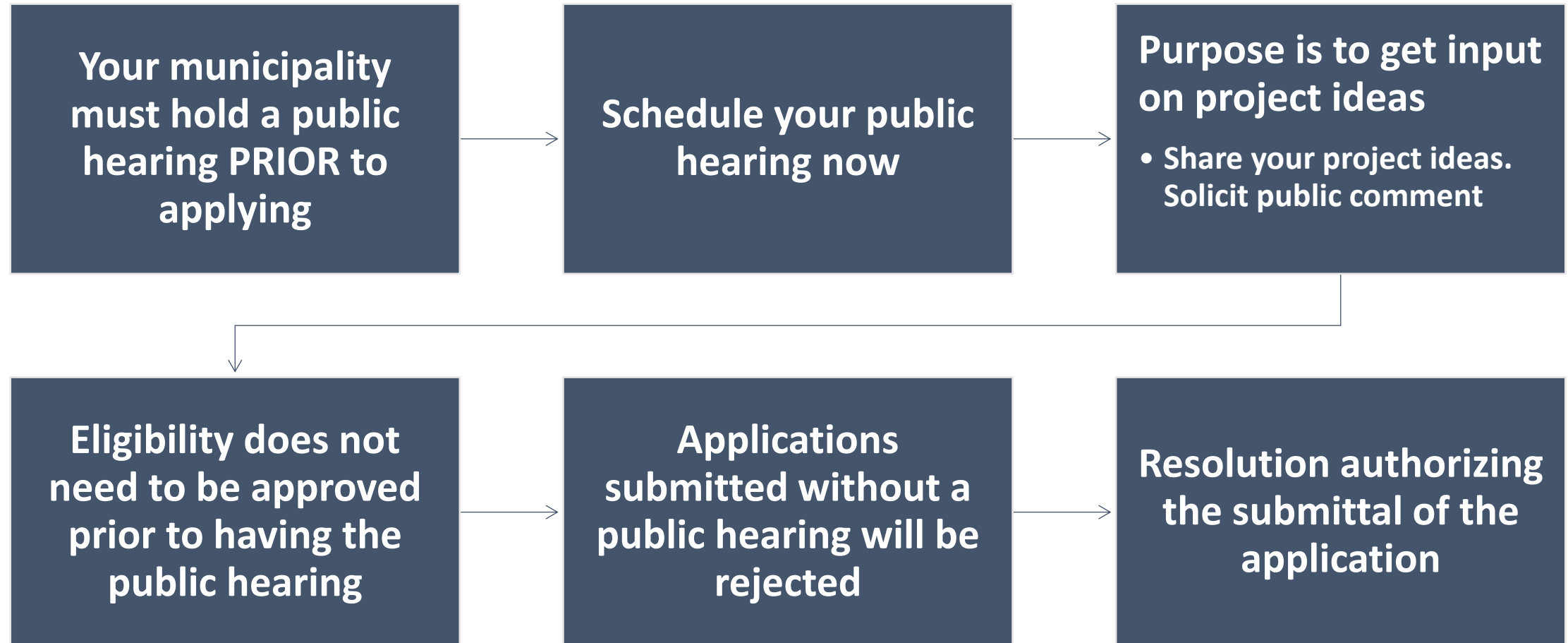
One (1) application per municipality (except  
that a 2<sup>nd</sup> may be submitted for an eligible  
housing activity)



Anticipated Allocation ~ \$1,000,000

# BASIC APPLICATION GUIDANCE

# MUNICIPAL PUBLIC HEARING & RESOLUTION



Funding Maximums		
Activity Type	One Applicant	Joint Applicants
Affordable Housing <sup>1</sup> , Public Facilities <sup>2</sup> , Water/Wastewater	\$200,000 <sup>3</sup>	\$400,000 <sup>3</sup>
Removal of Existing Architectural Barriers, Parks, and Recreation	\$125,000	\$250,000 <sup>3</sup>
<sup>1</sup> Affordable housing and infrastructure specific to promoting affordable housing will be prioritized over other applications.		
<sup>2</sup> Excludes projects involving the removal of architectural barriers and parks and recreation, which have lower funding limits.		
<sup>3</sup> Grantees awarded funds equal to or greater than \$200,000 MUST comply with <a href="#">Section 3 requirements</a> , and to the greatest extent possible, provide training, employment, and other economic opportunities to low and very low-income persons. Unless you plan to follow Section 3 requirements you should not apply for funding ≥ \$200,000.		

## Funding Limits

# INELIGIBLE ACTIVITIES



- ✓ Funding to buildings used for the general conduct of government (i.e., Town Hall), except for removal of architectural barrier
- ✓ General government expenses, including operating and maintenance expenses
- ✓ Purchase of construction equipment
- ✓ Purchase of equipment, fixtures, motor vehicles, furnishings, or other personal property not considered an integral structural fixture
- ✓ New housing construction



# Timeline

<u>Date</u>	<u>Activity</u>
January 6, 2026	Application Release date for CDBG Municipal and Public Service
January 22, 2026	County Public Hearing & Workshop at 10:00 a.m. in the ground floor, Health Conference Room at 85 Civic Center Plaza, Poughkeepsie, NY 12601, or virtually via this <a href="#">link</a> .
January-February	Applicant Public Hearing <sup>2</sup>
February 2, 2026	Letter of Intent (LOI) - Due by 3:00 p.m. ★
March 3, 2026	Applications - Due by 3:00 p.m. ★
March	Application Review
Week of March 23rd	CDAC Review
May 1, 2026-May 30, 2026 <sup>1</sup>	Draft Action Plan Released, 30-day Comment Period
Mid-May	Public Hearing on Draft Action Plan
June 1-June 4 <sup>1</sup>	Processing of Public Comments
June 15, 2026 <sup>1</sup>	Submission of the 2026 Action Plan to HUD
July 1, 2026	County Executive Announcement of Awards
August 1, 2026 <sup>1</sup>	Program Year Begins

<sup>1</sup> Please note this is a preliminary schedule that is contingent on the approval of the 2026 federal budget. In recent years, the County has been unable to meet these deadlines due to seriously delayed federal budgets.

<sup>2</sup> Municipalities MUST host a public hearing to solicit public input on community needs as it relates to applying for CDBG funds.



# APPLICATION & LOI Deadlines | Process

✓ Two step application process via the grant portal:

1. Step 1: LOI Eligibility Form → **DUE by 3 p.m. on Monday, February 2, 2026**
2. Step 2: Application will be available once your LOI has been approved → **DUE by 3 p.m. on Tuesday, March 23, 2026**



# Public Service Grant Program

# ELIGIBILITY

- ✓ Non-Profit 501(c)(3)
- ✓ Dutchess County (not including the City of Poughkeepsie)
- ✓ Eligible Application Type
  - Existing CDBG funded activity → APPLY
  - New Applicants → MAY APPLY IF
    - New program not currently being offered by your organization
    - If existing, must demonstrate a quantifiable increase in level of service

# FEDERAL ELIGIBILITY

**Low- and moderate-income**

**80% Area Median Income Limits**

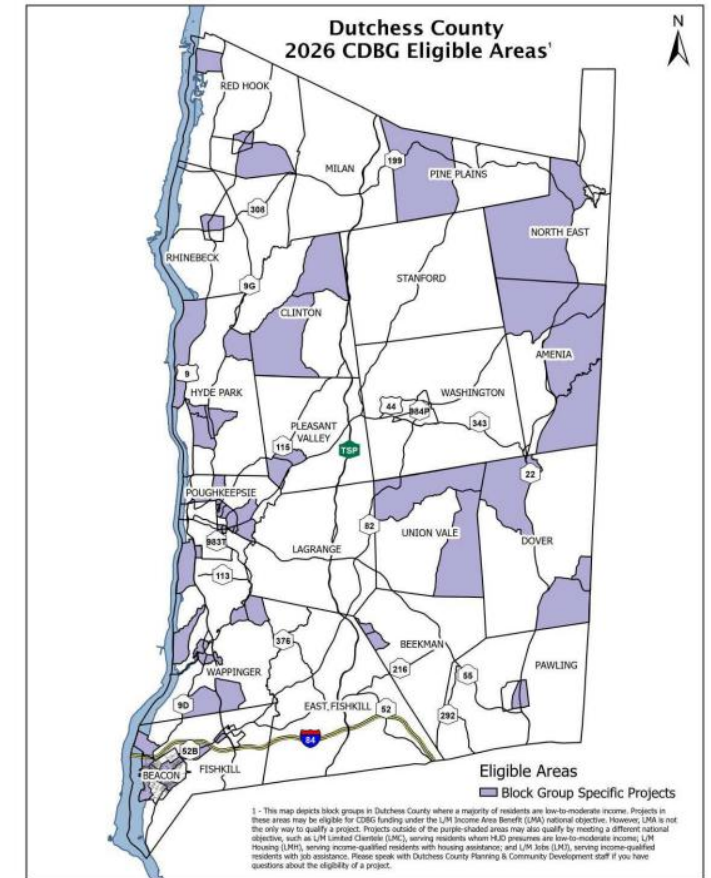
**By Household Size:**

- 1 person - \$68,900
- 2 people - \$78,750
- 3 people - \$88,600
- 4 people - \$98,400
- 5 people - \$106,300
- 6 people - \$114,150

**INCOME  
SURVEY**

**PRESUMED  
LOW/MOD  
POPULATIONS**

## **CENSUS DEFINED AREA**



Dutchess County Department of Planning & Development  
Census Data 2016-2020 ACS  
January 2026

# ELIGIBILITY

- ✓ Consolidated Plan Priorities
  - Homelessness
  - Youth
  - Substance Abuse and Mental Illness
  - Senior Citizens

# 2025 CDBG Public Service Grantees

Organization	Activity	Award
Catholic Charities Community Services of Dutchess	Homeless Prevention Case Management	\$25,000
Catholic Charities Community Services of Dutchess	Senior Medical Transportation and Support Services	\$25,000
Fareground	Grocery Home Delivery for Seniors	\$14,250
Hudson River Housing	River Haven Transitional Living Community	\$30,000
Hudson River Housing	Support Services at Hillcrest House	\$30,000
Mental Health America of Dutchess County	Permanent Supportive Housing Program	\$25,750
North East Community Center	Youth Development Programs: CPSB and Teen Programs	\$30,000
		<u>\$180,000</u>

# APPLICATION INSTRUCTIONS & GUIDANCE

# Timeline

January 27, 2026	Written questions and inquiries concerning this grant proposal must be submitted via email by 5:00 p.m. to <a href="mailto:communitygrants@dutchessny.gov">communitygrants@dutchessny.gov</a> .
February 3, 2026	All answers to the submitted questions will be posted as an addendum to the applications instructions and guidance.
February 18, 2026	Applications are due by 3:00 p.m. via the <a href="#">Dutchess County Grant Portal</a> .
February – March 2026	Application review
July 2026	County Executive announcement of awards
August 1, 2026 – July 31, 2027	Program Year Term

# Grant Writing Tips & Tricks

- Be thorough, yet concise and specific
  - Who, what, when, where, why
  - Avoid jargon and fluff
  - Character limits within the application
- Focus on the activity and how it will fulfill the priority
- Evidence-based, best practice, promising or emerging practices
- Statistics – community, county, state, national
- Activity implementation versus activity development (i.e., planning, outreach)





# Contact Information

## **Dutchess County Department of Planning & Development**

85 Civic Center Plaza, Suite 107

Poughkeepsie, NY 12601

[communitygrants@dutchessny.gov](mailto:communitygrants@dutchessny.gov)

(845) 486-3600

[dutchessny.gov/planning](http://dutchessny.gov/planning)