

**Dutchess County Planning Board  
MINUTES – March 13, 2019**

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**Present**

Gary Baright  
Colleen Cruikshank  
Edith Greenwood  
Edward Hauser  
Hans Klingzahn  
J. Patrick Lambert  
James Nelson  
Warren T. Smith  
Jill Way  
Linda Fakhoury, *County Attorney Liaison*  
John Metzger, *County Legislative Liaison*  
Brad Barclay, *Staff*  
Jennifer Coccozza, *Staff*  
Lynn Schara, *Staff*  
Eoin Wrafter, *Staff*

**Absent**

Michael Dupree  
Hans Hardisty  
Rick Wilhelm  
Randall Williams

Hans Klingzahn, Chairman, called the meeting to order at 3:35 PM. All board members, staff and guests introduced themselves.

A motion to approve without change the minutes from November 14, 2018, was made by Warren Temple Smith, and seconded by Ed Hauser; with no objections, the minutes were adopted.

Warren Temple Smith motioned to approve the minutes as written from January 9, 2019. The motion was seconded by Patrick Lambert; with no objections, the minutes were adopted.

Annual Reorganization:

A motion was made by Ed Hauser to continue the present slate of officers, with Hans Klingzahn as Chairman, and Jim Nelson as Vice Chairman. Jill Way seconded, and the motion was carried.

Each January, the Planning Board By-Laws are revisited and re-adopted. The By-Laws were distributed by email to the Board prior to the meeting. Changes include revised language:

- To allow a member to participate by telephone
- To allow a member to assign a proxy to the Chair or another member
- To allow for Written Unanimous Consent

Ed Hauser made a motion to approve the revised by-laws. Warren Temple Smith seconded that motion and the by-laws were adopted.

The 2019 schedule of meeting dates was presented. Jill Way motioned to accept, Ed Hauser seconded, and the motion was carried.

Partnership for Manageable Growth

With the site visits and scoring completed, it was noted that scores were all very close to one another, indicating that all the projects were worthy of funding. Unfortunately, there isn't enough money to fund all the projects in full. After some discussion, a resolution was presented which recommended funding for Glenmore Farm (\$500,000) and Scholldorf Farms (\$140,250) in full for a total of (\$640,250), that Dutchess Views Farms and Lopane Farms be declared worthy of future PMG funding, and their funding be prioritized when additional PMG funding becomes available; and that the Department of Planning and Development assist the Town of Dover and the Dutchess Land Conservancy in further developing the scope of the Seven Wells project and assist in identifying other potential sources for the required matching funds. Warren Temple Smith made a motion to accept the resolution and Ed Hauser seconded that motion. With no objections, the motion was carried. The Board's recommendation for funding will be forwarded to the County Executive for consideration.

Commissioner's Update, Eoin Wrafter

The resolution appointing our newest board member, Edith Greenwood, was approved this past Monday by the Legislature. Edie is the Vice Chair of the Zoning Board of Appeals for the Town of North East and Chair of the Comprehensive Plan Update Committee. Jim Nelson was also reappointed for another term.

As a member of the New York Planning Federation, the department can add planning board members to the mailing list. Anyone interested in receiving email updates should let Eoin know.

To date, the department has completed 65 referrals this year.

Pace Land Use Law Center is working on two technical memos to share with the communities. One is on dark leases, the other is on non-conforming uses. Both technical memos explore the legal and planning issues surrounding these land use issues and provide methods on how communities can address them.

The County Executive's office announced a focus area to address homelessness in the County. The Planning and Development Department will be working with municipalities regarding the state of housing in their community and what needs there might be.

The next meeting is scheduled for July 10, 2019, at 3:30 pm at 85 Civic Center Plaza, Suite 107, Poughkeepsie.

With no further business, a motion to adjourn was made by Patrick Lambert and Ed Hauser seconded. The meeting was adjourned at 4:55 PM.

Respectfully submitted,

Lynn Schara