

**Dutchess County Planning Board  
MINUTES – September 14, 2016**

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**Present**

Colleen Cruikshank  
Joel Diemond  
Hans Hardisty  
Edward Hauser  
Hans Klingzahn  
J. Patrick Lambert  
Warren Smith  
Jill Way  
John Weisman  
Rick Wilhelm  
Randall Williams  
Anne-Marie Smith, *County Attorney Liaison*  
Brad Barclay, *Staff*  
Jennifer Coccozza, *Staff*  
Emily Dozier, *Staff*  
Brian Kehoe, *Staff*  
Anne Saylor, *Staff*  
Lynn Schara, *Staff*  
Eoin Wrafter, *Staff*

**Absent**

James Nelson  
Michael Dupree  
John Metzger, *Legislative Liaison*

Hans Klingzahn, Chairman, called the meeting to order at 3:33 PM. The board welcomed our newest board member, J. Patrick Lambert, and introductions were made by all.

At this time, a quorum was present. A motion to accept, with one change, the minutes from our July 13, 2016 meeting was made by Joel Diemond, and seconded by John Weisman. There were no objections, and the minutes were accepted.

Commissioner's Update, Eoin Wrafter

Eoin reported that the Department had completed 283 referrals through the end of August, of which, 82% were completed within 21 days. We are at 70% of our yearly projection of 405. We currently have 70% of all municipalities with fully executed Referral Exemption Agreements.

Eoin advised the Board that this Sunday at the Poughkeepsie Galleria, the Sierra Club is having an electric car show. They will present information about how communities can help provide the infrastructure for charging stations needed by electric car users.

Partnership for Manageable Growth Program

2016 Awards: The closing for Steel Farm took place on 9/9/16. The property owners were very grateful for the grant funding. A press event will follow in the next few weeks.

The land trust has submitted easement paperwork to the County Attorney's office for Caora, Duncandale and Atkins farms, and we anticipate them being approved by the Legislature by year end. The closings would then take place by the end of the first quarter of 2017.

Chaseholm did not get the funding they needed from the state, so they resubmitted for more funding through Columbia County and should have an answer this fall. If approved, they could still move forward in a timely way.

The easement details are being finalized for Manne, then that project will be ready to move forward to closing.

It was noted that the pace of the program has improved over time, with projects closing much quicker than in the past. As a result, County Executive Molinaro has announced his intent to request an additional \$1M from the Legislature as part of the 2017 budget request for Partnership for Manageable Growth Funding. In anticipation of approved funding in December, we are releasing another solicitation for applications by the end of this month.

For this next round of applications, Brian reviewed the changes we had made based on the Board's previous recommendations. One change included the desire for more economic data. This information could be presented in either written form or within the presentation by the land trust, which will be built into the schedule. In addition, the Board also wanted the soils information reported in an easier format, so percentage of prime and statewide significance soils will be required. Finally, the timing of site visits was discussed. By having the site visits occur first, the view shed and other pertinent and valuable information obtained via the site visit would be factored in appropriately when ranking occurs.

Due to the state funding cycle, our timing is just about right that we should be able to complete our review and make recommendations of awards that would allow a land trust to apply to state funding and say they have secured county funding. That weighs much better for the landowners in getting state funding.

The proposed timeline is as follows:

8/25/16 – County Executive's announcement of solicitation

9/26/16 – RFP Release

12/5/16 – Applications are due.

12/8/16 – Legislative Board meeting to approve the funding

1/11/16 – Presentations from land trusts at January Planning Board meeting

Early February – Site visits

Mid-February – Reviews from Planning Board are due

Early March – Discuss and approve rankings, make recommendations, forward to County Executive

April – County Executive announces awards.

Draft County Complete Streets Policy

A discussion took place regarding the Complete Streets Policy. Hans Hardisty expressed his concerns regarding the policy from a developer/realty perspective. He hoped to avoid the following:

1. Development projects not being built because of this policy due to costs, especially for the small businessman;
2. A reputation that this policy is a huge hurdle for developers;
3. Arbitrary implementation of the policy, for instance, requiring a sidewalk where sidewalks do not currently exist;
4. Poorly planned maintenance that result in difficulties for the property owners.

Eoin offered that dialogue will need to occur to work out the details regarding cost for the project vs. cost of the facilities. He also stressed that each application, project, area and size/scope of project will be considered in deciding how to proceed. The policy was developed with built-in flexibility, beginning with a framework, that satisfies both the County and the developers.

In closing, a resolution of support was unanimously approved by the present members.

Miscellaneous

Hans Klingzahn reminded the Board that the Planning Federation is holding three training courses in October. Please sign up as soon as possible if you are interested.

Our next Dutchess County Planning Board meeting will be held on Wednesday, November 9, 2016, at 3:30 pm.

With no further business, Rick Wilhelm motioned to adjourn and Ed Hauser seconded. The meeting adjourned at 4:25 PM.

Respectfully submitted,

Lynn Schara