

**Dutchess County Transportation Council**  
**Planning Committee Meeting Summary**

**Wednesday, July 25, 2018, 10:00 a.m. – noon**

**Dutchess County Planning Department (Main Conference Room)**  
**27 High Street (2nd Floor), Poughkeepsie, NY**

**1. Introductions** – See attached list.

**2. Announcements**

- Mark Debald (DCTC) welcomed everyone to the meeting. Mark began by mentioning that everyone should have received the meeting materials with the meeting notice. Copies are available if needed. Mark noted that a revised agenda was posted last week, based on news that the FFY 2018 FTA allocations had been agreed upon by NY and NJ.
- TMA Federal Certification Review: Mark stated that the TMA had forwarded their end-of-year UPWP expense reports to FHWA and FTA for their review and comment. If deemed acceptable, this will satisfy one of two corrective actions from the in-person federal certification review. The TMA is currently addressing the second corrective action: developing a work plan to update the Congestion Management Plan, which we expect to submit soon.
- NYS DOT Statewide Freight Plan: NYS DOT recently provided an update on the statewide freight plan that began in 2015. The Freight Plan will:
  - Understand why, how, where and when freight moves - and is anticipated to move - in NYS and how it supports the State's economy.
  - Create a structure for continuous interaction between freight stakeholders and NYS DOT.
  - Identify priority near- and long-term investment needs for freight infrastructure and operations.
  - Provide a roadmap for investing in freight supportive projects and programs that foster economic vitality and quality of life for New Yorkers.

Mark noted some highlights from the Plan:

- NYS's freight flows are dominated by truck traffic, which comprises approximately 88% of all current freight movement (by tonnage).
- Truck traffic is estimated to increase to 89% of modal share by 2040.
- 64% of freight traffic (all modes) is through traffic. Little change projected to 2040.
- Improving first mile, last mile connections is a major issue.
- In our region: focus is on I-84, CSX Rail, Stewart Airport, and the Hudson River.
- No short-term highway-freight projects in Dutchess County.

Draft Tech Memos are available at <https://www.dot.ny.gov/freight-plan>

- Transportation Alternatives Program (TAP) and Congestion Mitigation & Air Quality Improvement (CMAQ) program: Mark reminded the Committee that TAP/CMAQ applications are due **Aug. 16, 2018** and must be submitted through the State's Grants Gateway portal. \$100 million in federal funding is available statewide (\$56 million for TAP and \$44 million for CMAQ), and can be used to support bicycle, pedestrian, multi-use path, and transportation-related projects, as well as projects that reduce congestion and will help meet the requirements of the Clean Air Act. Projects must range from \$250,000-\$5 million. Mark noted that projects in Dutchess County are eligible for CMAQ funding under this call. Nicole Farmer (NYSDOT) noted that anyone who submitted a pre-application should have received comments.
- Other Announcements
  - South Coast Air Quality Management District v. EPA decision: Mark alerted the Committee to recent guidance from FHWA concerning transportation conformity requirements for the old 1997 ozone standard. They have confirmed that orphan areas such as ours (an area that was once in non-attainment, but is now in attainment) are not required to complete an air quality conformity determination if we are not adding non-exempt projects. FHWA has also stated that our long range plan update cycle remains at five years instead of four. We must still demonstrate conformity when adding non-exempt projects to the TIP or Plan. Though this is unlikely, it's still a possibility. Accordingly, in preparation for ramping up conformity operations, staff has had initial discussions with federal and State partners to explore possible training for the EPA's MOVES emissions model.
  - 2018 Greenway Conservancy Trail Grant Program Application: Mark noted that the Greenway was accepting applications for its annual trail funding program, which is dedicated to funding recreational trail projects (\$500,000 available and a maximum of \$50,000 per project). The application deadline is **Aug. 10, 2018**. Eligible project categories include Trail Construction, Planning and Design, Trail Rehabilitation or Improvement, and Trail Education or Interpretation.
  - Cornell Local Roads is holding a Low-Cost Safety Improvements course on **Aug. 9** in Greene County. Registration is required: <http://www.clrp.cornell.edu/workshops/workshops.htm>

**3. Public Participation** – Mark opened the meeting for public comment and general announcements.

- Dylan Tuttle (DCTC) reminded members about the Electric Vehicle Municipal Survey that was sent on July 16. Responses are requested by July 30.

**4. Transit Planning/Funding**

- a. Draft Resolution #18-04 (Allocation of Available FFY 2014-2015 S.5307 Funds): This resolution seeks approval for the programming of \$3.6 million in unallocated Federal Fiscal Year (FFY) 2014-2015 FTA Section 5307 transit funding. These funds have been set-aside to support

regional transit needs. Mark recalled that the Dutchess, Orange, and Ulster County Transportation Councils had issued a call for capital transit projects in Nov. 2017. We received three applications from local transit providers. A project review committee evaluated the eligibility and deliverability of the three applications, and subsequently determined that two of the projects should be recommended for funding support:

1. Adirondack Transit Lines: Construction of an 18,000 sq. ft. expansion of the Trailways maintenance facility in Hurley, NY, which will include a bus wash, collision repair space, and parts inventory areas. Total cost of \$3 million (\$2.4 million federal).
2. Dutchess County Public Transit: Purchase and installation of 25 bus shelters, 400 bus stop signs, and 400 information panels; purchase of diagnostic maintenance equipment; purchase and installation of Wi-Fi units and ADA annunciators on transit vehicles; and the purchase and installation of real time information boards at key locations. Total cost of \$762,000 (\$610,000 federal).

TMA staff also agreed to recommend funding for innovative mobility projects and planning initiatives, by allocating \$200,000 in federal transit funds to each county.

Mark noted that there is a deadline approaching for use of the 2014 money. Ray Oberly (Town of Clinton) asked whether all 2014 funds were being spent in this proposal. Mark affirmed that they are.

- b. Draft Resolutions #18-05 & 18-06 (Apportionment of FFY 2017 and 2018 FTA S.5307 funds in the MHVTMA): These two resolutions seek approval for the allocation of Federal Fiscal Year (FFY) 2017 and 2018 Federal Transit Administration (FTA) Section 5307 formula funds in the three-county Mid-Hudson Valley Transportation Management Area (TMA). This action is a routine occurrence that takes place after the FTA apportions 5307 funds to the TMA.

FTA Section 5307 funds flow to the TMA, responsibility for which is shared by the Dutchess, Orange, and Ulster County Transportation Councils. The three Councils must first agree to the TMA allocation, prior to distributing the transit funds to their respective transit operators. The OCTC and UCTC must approve similar resolutions. The funding allocations are based on 2015-2016 operating statistics and 2010 Census data. This funding supports capital projects and operating assistance.

For FFY 2017, Dutchess County Public Transit will receive a total of \$1,782,525, while the Metropolitan Transportation Authority will receive a total of \$2,898,896. For FFY 2018, Dutchess County Public Transit will receive a total of \$2,116,664, while the Metropolitan Transportation Authority will receive a total of \$3,214,056.

Mark noted that the Inter-County Commuter Bus Services includes Leprechaun Lines' Poughkeepsie-White Plains service. The Orange County Commuter Bus Service line increased substantially, due to fixes in transit data reporting.

- c. Draft Resolutions #18-07 & 18-08 (Apportionment of FFY 2017 & 2018 FTA S.5339 funds in the MHVTMA): These two resolutions seek approval for the allocation of FFY 2017 and 2018 FTA Section 5339 formula funds in the Mid-Hudson Valley Transportation Management Area (TMA). These funds stem from federal authorizations to our urbanized area, under the Bus and Bus Facilities Program.

FTA Section 5339 funds flow to the TMA, responsibility for which is shared by the Dutchess, Orange, and Ulster County Transportation Councils. The three Councils must agree to the TMA allocation, in order to distribute the funds to their respective public bus operators. The OCTC and UCTC must approve similar resolutions. The funding formula is based on vehicle fleet sizes.

Dutchess County Public Transit will receive a total of \$444,560 for FFY 2017 and \$907,928 for FFY 2018, which will be used for bus and equipment purchases.

## **5. Federal Fiscal Year (FFY) 2017-2021 Transportation Improvement Program (TIP)**

- a. Draft Resolution #18-09: TIP Amendment #17-06: The DCTC proposes an amendment to the FFY 2017-2021 Transportation Improvement Program (TIP): the five-year capital program that assigns federal funds to transportation projects located in Dutchess County. The DCTC periodically updates the TIP to add new projects, remove existing projects, or change a project's cost, schedule, or scope. We classify significant TIP changes as amendments that require member approval. Amendment #17-06 removes one transit project, adds three new projects, adds funding to three existing projects, and reduces funding for one project:
1. PIN 8TD010 (Regional Transit Study): Remove project since it is being completed by the TMA with FTA Section 5303 planning funds.
  2. PIN 8TD014 (DCPT Capital Improvements): Add new project to purchase/install 25 bus shelters, 400 bus stop signs, and 400 information panels; purchase maintenance equipment; purchase/install Wi-Fi units and ADA annunciators; and purchase/install information boards. Total project is \$762,000 (\$610,000 FTA Section 5307).
  3. PIN 8TRD90 (DCPT Bus Equipment): Increase funding to purchase/install new engines, transmissions, batteries, and other major vehicle systems for DCPT buses.
  4. PIN 8TRD91 (DCPT Operating Assistance): Increase FTA Section 5307 funding by \$117,000 in FFY 2018, \$1.588 million in FFY 2019, and \$1.1 million in FFY 2020, with applicable increases in required local matches.
  5. PIN 876196 (Garden St. Bridge): Increase funding for pre-construction phases (e.g. preliminary and detailed design) by \$319,000 (\$255,200 federal).
  6. PIN 876203 (Pedestrian Safety Improvements): Add new project to improve pedestrian safety at signalized intersections and uncontrolled crosswalks on high crash corridors in the City of Poughkeepsie. Improvements support the State's Pedestrian Safety Action Plan (PSAP). Total project cost is \$2.43 million federal.
  7. PIN 80PS02 (Pedestrian Safety Improvements): Reduce funding by \$840,000 for NYSDOT PSAP implementation throughout Columbia, Dutchess, Orange, and Ulster counties.

8. PIN 80PS04 (Pedestrian Safety Improvements): Add new project for NYSDOT PSAP implementation throughout Dutchess and Columbia counties. Total project/federal cost is \$5.175 million for FFY 2019.

Mark noted that we will hold a 15-day public comment period for the proposed Amendment, starting tomorrow and ending Aug. 9, 2018.

- b. Past TIP Project Performance: At a previous meeting, Bob LaColla asked if we could get a sense as to how many projects have been constructed since they were first put onto the TIP, so that we could understand what percentage of projects linger. Our analysis shows a total of 50 projects from 1995-2015, accounting for \$64 million in federal funding. These projects took an overall average of seven years from initial placement on the TIP to completion of a project. The longest stayed on the TIP for 19 years. The time to complete a project has generally decreased over the years, with an average of 6 years per project for those closed out from 2010-2015. Mark noted that the 2007-2009 recession also had an impact on several projects that lingered, and that the American Recovery and Reinvestment Act may have displaced progress on some existing projects, putting them on hold in favor of more shovel-ready projects. With several “legacy” projects now beginning to come off the TIP, we have an opportunity to lower the average further in the coming years. Some agencies, including DCDPW, may choose to focus on using federal funds for maintenance projects with limited right-of-way issues, instead of major construction projects such as road realignments.

Mark Figliozzi (Town of Pleasant Valley) asked to what extent cost increases had affected the schedule of projects; Mark stated that some projects had been delayed because of cost increases, while in other cases projects were delayed for other reasons, with the delay resulting in a cost increase, compounding the issue. Ray Oberly noted that a few large projects (including the rail trails) demanded substantial resources, perhaps leaving less flexibility to address other projects.

Dick Thurston (Town of Wappinger) asked about the “lessons learned” from this data. Mark replied that the lessons learned included the importance of accurate initial cost estimates, an honest recognition of the complexities of right-of-way and whether federal funds are a good fit for particular project.

- c. Administrative Modification 17-O: Mark note that this was a late addition to the meeting materials, but it pertains to a slight funding change to PIN 800911: Salt Pont Turnpike (Route 115) bridge in the Town of Pleasant Valley. This is a NYSDOT project and the funding change will not impact completion of the project.

Mark Figliozzi asked about the timeframe for the construction work that affects a gas station near the bridge. Nicole Farmer (NYSDOT) said that she would follow up with the NYSDOT project manager’s contact information. Mark Figliozzi also inquired about emergency services during the bridge’s closure, as the detour is quite long. Nicole stated that NYSDOT was coordinating with emergency services to ensure that response vehicles would be positioned on

both sides of the bridge during its closure. It should only be completely closed for a few days.

DCTC may add two additional changes to this Admin Mod, if FTA Section 5310 awards are made this summer. Potential projects include: 1) Operating assistance and mobility management support for the Northeast Community Center to transport seniors and disabled persons in Dutchess County, and 2) Purchase two electric shuttle vans to support the mobility needs of seniors and disabled persons in the Town of Red Hook.

Mark invited Ivana Powers (NECC) to brief the group on NECC's [Northeast Dutchess Transit program](#). Ivana described the program, stating that it serves about 300 clients and covers the towns of North East, Pine Plains, Amenia, Dover, Stanford and Washington, and villages of Millerton and Millbrook. It provides about 3,000 rides a year, primarily for medical appointments, often at the hospital in Sharon, CT.

Mark also noted that the Town of East Fishkill needs additional funds for the Carol Drive bridge project, specifically for the preliminary and detailed design phases. The amount is about \$73,000 federal. The offset will come from the block PIN 8T0725. Mark reminded potential project sponsors that we need to be realistic with our cost estimates. Luckily, we have contingency funds for this increase and the Garden St Bridge project, but we have to be careful moving forward.

Mark reminded the Committee that we still expect to update the FFY 2020-2024 TIP early next year, focusing on a June 2019 approval. Typically, the process starts upon receipt of our MPO planning targets from Region 8. Depending on funding availability, we may have the ability to issue a call for projects. We will continue to investigate the possibility of funding the Dock Street Bridge in Hyde Park and the South Ave. Bridge in the City of Beacon, based on available funding in the new TIP. DCTC staff is meeting with NYSDOT and Hyde Park on Friday, July 27 to discuss the viability of the Dock Street bridge project.

## **6. Federal Performance Monitoring Requirements**

Mark reminded the Committee that the current federal transportation law, the FAST Act, places significant importance on developing and implementing performance measures for State DOTs and MPOs. To that end, Mark reviewed the following draft resolutions related to safety, transit, and system operations:

- a. Draft Resolution #18-10 (Endorsement of NYSDOT Safety Performance Measures for 2019): This resolution seeks DCTC support for NYSDOT's statewide highway and non-motorized safety performance measures, established for the Highway Safety Improvement Program and by the Governor's Traffic Safety Committee for the 2019 Highway Safety Strategic Plan. The measures, required by federal law, set targets for five items:
  1. Number of Fatalities
  2. Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT)

3. Number of Serious Injuries
4. Rate of Serious Injuries per 100 million VMT
5. Number of Non-Motorized Fatalities and Non-motorized Serious Injuries

The resolution states that the DCTC will plan and program projects that contribute to realizing the State's targets.

- b. Draft Resolution #18-11 (Endorsement of NYSDOT PM2 and PM3 Targets): This resolution seeks DCTC support of statewide highway performance measures established by NYSDOT for the National Highway System (NHS). As required by federal law, NYSDOT has established performance targets for the following categories:

1. Bridge Performance on the NHS
2. Pavement Performance on the NHS (by Interstate and Non-Interstate)
3. System Performance on the NHS (by Interstate and Non-Interstate)- this includes travel time reliability for Interstates and non-Interstates and truck travel time reliability for Interstates.
4. Freight Performance on the NHS (for Interstate Only)

The resolution states that the DCTC will plan and program projects that contribute to realizing the State's targets, which were finalized on May 20, 2018. By law, the State's MPOs have 180 days from this date to either formally support the targets or establish their own targets. Based on discussions between NYSDOT and the 14 MPOs in New York, it is recommended that we support the State's targets.

- c. Draft Resolution #18-12 (Endorsement of DCPT Performance Management Targets) Addendum to the TIP narrative (Safety Performance Measures): This resolution seeks the DCTC's endorsement of State of Good Repair (SGR) performance measures that have been established by Dutchess County Public Transit (DCPT) as part of their Transit Asset Management process. The measures, which focus on the useful life of revenue vehicles, were first endorsed by the DCTC in 2017. Since then, DCPT's bus fleet has been reduced to 56 vehicles, necessitating new targets. The resolution states that the DCTC will plan and program projects that contribute to realizing the new targets.

## **7. SFY 2019-2020 Unified Planning Work Program (UPWP)**

Call for Planning Proposals: Mark noted that a call letter for planning proposals was issued recently. Proposals are due August 1, 2018, so interested agencies and municipalities have one week left to submit proposals. We are doing this to formalize the selection of planning projects for the upcoming 2019-2020 State Fiscal Year and to identify projects that will enable us to spend down our savings backlog. We are seeking planning proposals that relate to the goals in our long-range transportation plan. We expect to support one or two projects for the program year. Depending on the subject matter, we may solicit consultant support for a project. We may also require a monetary contribution from the municipality.

## 8. Program/Project Updates

- a. Highway Project Database/Calendar: At our previous meeting, the Committee inquired about the DCTC's ability to improve the flow of project information between agencies and local municipalities. The group wondered if the County could create a webpage similar to NYSDOT's project portal to convey project information. Mark is researching the possibility. Initial thoughts relate to using [511NY](#) as an interim stopgap measure.
- b. [Downtown Poughkeepsie Parking Improvement Plan](#) – A Common Council presentation was made on May 21, 2018, and the plan is being finalized. Mark suggested a presentation to the Planning Committee in the fall.
- c. Village of Pawling Pedestrian Plan – Emily Dozier (DCTC) reported that field data collection was completed in July. Staff are cleaning up all the GIS data and starting to analyze the existing conditions.
- d. Safety Assessments: Emily sent an email to communities requesting input on possible SA locations, and we received input from the Town of East Fishkill concerning CR 9 (Beekman Rd) from Route 82 to the Taconic State Parkway. Staff met with DCDPW to review possible SA locations and decided to pursue an assessment of CR 9, most likely focusing on the segment between Carpenter Rd (CR 29) and the Taconic State Parkway. Staff will work with DPW and the Town to schedule the assessment for the fall.
- e. Website: Mark reported that the current DCTC website has been reorganized and that we continue to employ Plain Language as much as possible. We are still on track for a Department-wide redesign this summer.
- f. 2018 Pavement Condition Program – Mark noted that interns at DCDPW completed inventorying pavement conditions on paved County and local roads in about half of the municipalities (the same communities inventoried in 2016). DCTC will issue reports to each of the municipalities in the coming months.
- g. DCTC is continuing to review best practices for electric vehicles. We anticipate producing a white paper this summer/fall. After that, we will start similar research on autonomous vehicles.
- h. Emily informed members that DCTC's Bicycle-Pedestrian Advisory Committee (BPAC) would be meeting on July 26 at 3:00 at Dutchess Community College. The meeting is open to the public. She also noted that DCTC would be conducting volunteer bicycle/pedestrian counts in September, and [volunteers are needed](#). Finally, the County has received a grant to promote pedestrian safety education. The BPAC and the County's Complete Streets Committee will be reviewing plans for the use of the grant, which is a one-year program starting in October.

9. **DCTC Meeting (voting meeting): Thur., Aug. 23, 2018 at 1:30 p.m. at Locust Grove in Poughkeepsie.** Mark noted that the Council Meeting will focus on the resolutions discussed today.

07/25/18 Meeting Attendance:

<b>Name</b>	<b>Organization</b>	<b>Address or Email</b>	<b>Phone</b>
Emily Dozier	DCTC	<a href="mailto:edozier@dutchessny.gov">edozier@dutchessny.gov</a>	845-486-3600
Mark Debald	DCTC	<a href="mailto:mdebald@dutchessny.gov">mdebald@dutchessny.gov</a>	845-486-3600
Dylan Tuttle	DCTC	<a href="mailto:dtuttle@dutchessny.gov">dtuttle@dutchessny.gov</a>	845-486-3600
Marc Albrecht (phone)	MTA	<a href="mailto:malbrech@mtahq.org">malbrech@mtahq.org</a>	212-878-7082
Nicole Farmer	NYS DOT	<a href="mailto:nicole.farmer@dot.ny.gov">nicole.farmer@dot.ny.gov</a>	845-431-5739
Bob LaColla (phone)	Town of Fishkill	<a href="mailto:supervisor@fishkill-ny.gov">supervisor@fishkill-ny.gov</a>	845-831-7800 x3309
Bill Gallagher	Town of Milan	<a href="mailto:supervisor@milan-ny.gov">supervisor@milan-ny.gov</a>	845-758-5133
Mark Figliozzi	Town of Pleasant Valley	<a href="mailto:pvs@pleasantvalley-ny.gov">pvs@pleasantvalley-ny.gov</a>	845-635-3598
Ivana Powers	North East Dutchess Transit	<a href="mailto:ivana@neccmillerton.org">ivana@neccmillerton.org</a>	518-491-7086
Ray Oberly	Town of Clinton	<a href="mailto:townsupervisor@townofclinton.com">townsupervisor@townofclinton.com</a>	845-266-5721
Dick Thurston	Town of Wappinger	<a href="mailto:rthurston@townofwappinger.com">rthurston@townofwappinger.com</a>	845-297-2744
Mary Aldrich	DCDPW	<a href="mailto:maldrich@dutchessny.gov">maldrich@dutchessny.gov</a>	845-486-2906
Dave Lake	NYMTC	<a href="mailto:david.lake@dot.ny.gov">david.lake@dot.ny.gov</a>	845-431-5705
Sean Crimmins	Town of Poughkeepsie	<a href="mailto:scrimmins@townofpoughkeepsie-ny.gov">scrimmins@townofpoughkeepsie-ny.gov</a>	845-790-4748
James Morena (phone)	Metro-North	<a href="mailto:morena@mnr.org">morena@mnr.org</a>	212-340-4011
Justin Leigh	DCTC	<a href="mailto:leigh@dutchessny.gov">leigh@dutchessny.gov</a>	845-486-3600