



1 LaGrange Avenue
Poughkeepsie, NY 12603
(845) 486-3601

DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES OF THE BOARD MEETING ON
June 18, 2025

Fax (845) 486-3656

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www.DCWWA.org

Authority Board Members

Thomas LeGrand
Chairperson

Rudy Vavra
Vice-Chairperson

Lawrence R. Knapp
Treasurer

Dale Borchert
Secretary

Jennifer Cannella

Ex-Officio Members

Eoin Wrafter
Commissioner
D.C. Dept. of Planning &
Development

Brian Scoralick
Executive Director
D.C. Soil & Water Conservation
District

Legislative Liaison

Faye Garito
County Legislature

Staff

Jonathan Churins
Executive Director

Jessica McMahon
Deputy Director
Treasurer

Board Members Attending in Person

Tom LeGrand
Rudy Vavra
Larry Knapp
Jennifer Cannella
Dale Borchert

Staff Attending in Person

Jonathan Churins
Jessica McMahon
Rich Winchester
Gary Banks
Ed Mills
Vanessa Kichline
Danielle Hardman
Pam Compasso
Jason Teed
Carol Falcone
Mary Morris

Board Members Present via Video/Conference Call

N/A

Staff Present via Video/Conference Call

Board Members Absent

Ex-Officio Members in Person or Video/Conference Call

Eoin Wrafter

Others Present via Video/Conference Call

Members of the Public in Person

Meeting Open – Introductions

The meeting opened at 4:32 p.m.

Tom LeGrand called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

Approval of Meeting Minutes

Approval of meeting minutes for the meeting on May 21, 2025

Larry Knapp made a motion to approve the Board Meeting Minutes from the meeting on May 21, 2025. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.06.A)**.

Chairman's Report

Finance Reports

Approval of Warrant

The Warrant was provided to the Board, in the Board package.

Rudy Vavra made a motion to approve the Warrant as presented. This was seconded by Larry Knapp; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.06.B)**

Operations Report

The Operations report was provided to the Board in the Board package. The Board did not have any questions.

Capital Projects Report

GFW – HPR Interconnection Project Status

Jason Teed stated that the project is on a good timeline to meet our deadlines. MJ Engineering is performing surveys and other investigative work; they are working towards a 30 % design.

Tivoli Sewer Project Status

Gary Banks reviewed the project memo in the package. Gary stated that work continues the construction of the new headworks structure, removal of sludge from the existing reed beds, and preparation for upcoming SBR tank construction.

TVS Change Order No. 01 for General Construction Contract

Gary Banks stated that due to unforeseen circumstances, the General Construction Contract needs to be increased due to the volume of sludge that needs to be removed from the reed beds.

Rudy Vavra made a motion for the approval of Change Order No. 01 for the Tivoli General Construction Contract. This was seconded by Dale Borchert; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.06.C)**

Tivoli Collection System Project Status

Vanessa Kichline stated that Tighe & Bond submitted the completed collection system evaluation to NYS DEC on May 23rd, as of this date we have not received any questions or comments on the recommended repairs.

TVS Collection System Change Order No. 01 for Tree Clearing with SavATree

Vanessa Kichline stated that we need to process a change order to decrease the amount of the tree clearing contract we have with SavATree. There are some unused project units from bid item No. 03 so the total contract price will be \$ 68,560.00.

Rudy Vavra made a motion for the approval of Change Order No. 01 for the Tivoli Collection System Tree Clearing with SavATree. This was seconded by Larry Knapp; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.06.D)**

DSW Project Status

Vanessa Kichline stated that an income survey was sent to the Schreiber service area, and the Authority received an 84 % response rate. These results were used to demonstrate the community's eligibility for CDBG funding through the Dutchess County Planning Department. The survey results and other documentation were submitted to EFC as part of a hardship designation request.

CDWTL Water Storage Phase 1 Environmental Review

Vanessa Kichline stated that the Authority is working to advance the Central Dutchess Water Transmission Line project. The project will construct a new 1-to-3-million-gallon water storage tank that will improve system reliability, enhance fire protection, and allow for future growth. Phase 1 of the SEQR review involves

information collection including engineering studies, surveys, subsurface investigations and soil studies.

Rudy Vavra made a motion for the approval of the SEQR determination information for the DCWTL Water Transmission Line. This was seconded by Larry Knapp; a roll call vote was taken, and the resolution passed unanimously.

(Res.2025.06.E)

PFAS Settlement Update

Vanessa Kichline stated that the Authority has received the first settlement checks from the 3M PFAS litigation settlement. We have received 18 % of the settlement amount and will be receiving 50 % of the settlement by Fall 2025.

PFAS Settlement Letter of Intent

Jonathan Churins asked the Authority Board to approve a resolution which will allow Jonathan Churins, Executive Director, to participate in an accelerated payment plan for the PFAS Settlement by the June 30th 2025 deadline.

Rudy Vavra made a motion for the approval of the Executive Director to participate in an accelerated payment plan for the PFAS Settlement by the June 30th deadline. This was seconded by Larry Knapp; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.06.H)**

DFS WWTP Engineering Feasibility Study Status

Ed Mills stated that after a progress meeting with Savin in May, the draft report was placed into final form and submitted electronically to NYS EFC & NYS DEC on behalf of the Authority. Savin will also continue to assist the Authority with the SEQR and SHPO reviews.

Peach Road Project Status

Ed Mills stated that the Peach Road Water Main Extension Project is out to bid; the bids are due back by July 9th 2025. Authority staff are meeting with the County Executive Serino and her staff to provide cost and other information regarding the project.

Task Order Summary

Jonathan Churins stated that the task order summary is to notify the Board of all of the task orders that have been issued to the consultants that we are working with. Jonathan Churins went through the task order summary for the Board.

Community Projects

Peach Road/BOCES – Construction bid docs released 5/9/25, with bids due on 7/9/25. RFP for CA services released 5/9/25, with proposals due 6/18/25.

Crofton Mews – Negotiations on MOU continued during litigation.

Alaina Estates – Reviewing submittals from Day/Stokosa as they are submitted.

New for Consideration

There were no new items for consideration.

Executive Session:

N/A

Motion to Adjourn:

At 5:12 pm Larry Knapp made a motion to adjourn. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously.

The next Board Meeting will be on Wednesday, July 16th, 2025, at 4:30 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,
Pamela Compasso,
Program Assistant

Resolutions

1. (2025.06.A) Approval of Minutes for Meeting on May 21, 2025
2. (2025.06.B) Approval of Warrant
3. (2025.06.C) Approval of Change Order No. 01 for the TVS General Construction Contract
4. (2025.06.D) Approval of TVS Collection System Change Order No. 01 for Tree Clearing with SavATree
5. (2025.06.E) Approval of CDWTL Water Storage SEQR Determination
6. (2025.06.F) Open Executive Session
7. (2025.06.G) Close Executive Session
8. (2025.06.H) Approval to participate in the PFAS Class Action Settlement