

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY  
APPROVED MINUTES OF FEBRUARY 21, 2018**

**Board Members Present**

Tom LeGrand  
Vince DiMaso  
Rudy Vavra  
Larry Knapp

**Staff Present**

Bridget Barclay  
Jackie Burger  
Jonathan Churins  
Carol Falcone  
Ed Mills  
Mary Morris  
Rich Winchester

**Board Members Absent**

Mike Cotton

**Ex-Officio Member**

Eoin Wrafter – Commissioner, Dutchess County Planning and Development

**Others Present**

Pete Marlow – Dutchess County Department of Health

**Meeting Open – Introductions**

Tom LeGrand opened the meeting at 4:14pm.

Bridget introduced our newest staff member, Carol Nelson Falcone who started on Tuesday in the position of Contract Specialist.

**Public Comment**

There were no members of the public present.

**Approval of Board Meeting Minutes**

Bridget noted that the draft January minutes needed to be amended as Tanya Clark was not present. Rudy made a motion to approve the minutes of the January 24, 2018 board meeting as amended. The motion was seconded by Larry; voted on and passed unanimously.

(Res. 2018.02.A/01)

### **Chairman's Report**

Tom noted that he has been working with staff over the last month on the acquisition of the new building.

### **Operations Report**

Tom noted that the Board members had received the report in their package and asked if there were any questions; there were none.

### **Review of Global Foundries Assignment**

Tom noted that this is complicated issue, and asked Bridget to send a memo out to the Board members summarizing the key issues, so it could be discussed at later date.

### **Finance Report – Approval of Warrant**

Tom asked about Voucher HPR18014 and asked if Gleason was charging us to fix his own equipment, and noted that, if so, he wanted that held from the warrant. Mary was subsequently able to confirm the charge was for repair of DCWWA equipment. The Board agreed on that basis they were willing to pay the voucher.

Larry made a motion to approve the warrant as submitted. This was seconded by Vince and passed unanimously. (Res. 2018.02.B/02)

### **Adoption of DCAWL Service 2018 Service Area Budget and Rates**

Larry made a motion for the Adoption of 2018 DCAWL Service Area Budget and Rates. This was seconded by Rudy and passed unanimously. (Res. 2018.02.C/03)

### **Capital Projects**

Building Acquisition – Adoption of SEQR Determination

Vince made a motion for the Adoption of SEQR Determination. This was seconded by Rudy and passed unanimously. (Res. 2018.02.D/04)

### **SHW Improvement Project Status**

Vince made a motion for the Adoption of SHW CA Services Agreement Amendment No. 7. This was seconded by Rudy and passed unanimously. (Res. 2018.02.E/05)

### **SHW Treatment System Plumbing Contract Change Order No. 2**

Bridget noted the resolution included in the package was blank as we were waiting for final pricing from the contractor. Ed noted that the final amount of the Change Order is \$13,285 to address; work to install an alternate phase Pump for Well No. 1; video investigation of Well No. 2 to determine the obstruction preventing the reinstallation of the pump in that well; provision of PVC drop pipe for Well No. 1 in place of the steel pipe; and provision of a 3 horse power pump motor and re-attempt to install the pump in Well No. 2. Larry asked who reviewed the dollar amounts. Ed responded that they were reviewed by both Jerry Gilnack and the Construction Administrator. Vince made a motion for the Adoption of the SHW Treatment System Plumbing Contract Change Order. This was seconded by Rudy and pass unanimously. (Res. 2018.02.F/06)

### **DC Airport Water Line Project Status**

Bridget noted there has been no change from last month's report. The project is substantially complete, and the contractor is waiting for better weather to come back and address remaining work items.

### **ACSD Water Line Project Status**

Bridget advised that the project is moving quickly with the only remaining work being the plumbing contractor's work inside the school building, and the general contractor's final connection of piping to the hot box at the school property. There is a question between the School District and the Dalton Farms HOA as to the scope of final paving restoration that will be done as part of the project.

### **HPWTF I&C Project Status**

Bridget noted that there have been some "housekeeping" concerns about the work of the Mechanical Contractor, but that a site meeting was held this week to address those concerns. Larry asked who was providing Construction Administration services on this project; Bridget responded that it is Tighe & Bond.

### **PBS WWTP Project Status**

Bridget reported that we have now received project approval from NYSDEC, so we are now focused on finalizing the bid packet, which needs to be sent to NYS EFC for their review, after which we will get the project out to bid.

Vince made a motion to Award the Equipment Purchase Contract. This was seconded by Larry and passed unanimously. (Res. 2018.02.G/07)

### **GFS WWTP Project Status – Award of Equipment Purchase**

Bridget noted that there is no change – We are still waiting for NYSDEC project approval.

### **Executive Session**

Vince made a motion to enter into Executive Session. This was seconded by Larry and passed unanimously. (Res. 2018.02.H/08)

Rudy made a motion to close Executive Session. This was seconded by Vince and passed unanimously. (Res. 2018.02.I/09)

### **Confirm Next Meeting Date**

Tom confirmed the next meeting date of March 21, 2018 at 4:00pm

### **Motion to adjourn**

At 5:00 pm Tom asked for a motion to adjourn. Rudy made the motion, seconded by Vince and passed unanimously. (Res. 2018.02.J/10)

Respectfully submitted,

Jackie Burger  
Senior Typist

**Resolutions**

Res. 2018.02.A/01	Approval of Minutes - January 24, 2018 board meeting
Res. 2018.02.B/02	Motion to Approve the Warrant
Res. 2018.02.C/03	Adoption of 2018 DCAWL Service Area Budgets and Rates
Res. 2018.02.D/04	Building Acquisition – Adoption of SEQR Determination
Res. 2018.02.E/05	SHW CA Services Agreement Amendment No.7
Res. 2018.02.F/06	SHW Treatment System Plumbing Change Order Contract No. 2
Res. 2018.02.G/07	Award of Equipment Purchase Contract
Res. 2018.02.H/08	Executive Session to Discuss Property Acquisition and Personnel Issues
Res. 2018.02.I/09	Close Executive Session
Res.2018.02.J/10	Motion to Adjourn