

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES OF FEBRUARY 20, 2019**

Board Members Present

Tom LeGrand
Vincent DiMaso
Rudy Vavra

Staff Present

Bridget Barclay
Jonathan Churins
Tanya Clark
Crystal Limato
Ed Mills
Mary Morris
Rich Winchester

Board Member Absent

Larry Knapp and Mike Cotton were not in attendance.

Ex-Officer Member

Eoin Wrafter – Commissioner, Dutchess County Planning and Development

Others Present

Don Sagliano, County Legislature, Legislative Liaison.

Meeting Open – Introductions

Meeting opened at 4:10pm.

Public Comment

No members of the public were present.

Approval of Meeting Minutes

The item was tabled for a subsequent meeting as there was not a quorum of board members present at that meeting. (Res.2019.02.A)

Chairman's Report:

Public Authority Budget Office Board Evaluations

Most Authority Budget Office Board Performance Evaluations were received by the Authority office.

Operations Reports:

There were no comments/questions regarding the details of the Monthly System Operations Report.

Finance Reports:

Approval of Warrant

Mary advised the board that an amendment to the warrant was being presented, and the total amount to be paid slightly increased.

Vince made a motion to approve the warrant as amended. This was seconded by Rudy; voted on and passed unanimously. (Res.2019.02.B)

Capital Reports:

SHW Project Status

Reported water sample numbers for radionuclides showed a higher combined number than what should be. It is believed that the sample was collected from the wrong location and is not representative of entry point water quality. Per directives from the Health Department, we have resampled and are waiting for the results. Sampling protocols have been reviewed to avoid future errors. McNamee's close out documents remain pending and they have not yet applied for final payment.

HPWTF I&C Project Status

Tanya stated they were in a 60-day site assessment period, in which they were finalizing some small details and training; otherwise all new installations are fully operational.

PBS WWTP Project Status

Bridget explained things were progressing well. Clean water testing commenced on Feb. 19th and Operator Training/DBCH Inspection is Scheduled for the 20th. Dark water switchover is projected for Feb. 21st or the week of Feb. 25th. Demolition and restoration will occur as weather permits in February and March, with Substantial Completion by March 31st.

GFS WWTP Project Status

- Review Revised Project Cost Estimate

Bridget distributed summary tables at the meeting that showed overall changes to the estimated construction cost, total project cost, and customer rate impact. Bridget stated that there is an increase in the projected construction costs, due to a variety of factors, such as a time delay due to the length of the DEC approval process, the discovery that certain pumps cannot be replaced in-kind, more repair work being needed than initially believed, and replacing a dosing tank. However, the projected total annual customer rate has decreased from \$508/customer to \$440/customer, due to grant money that will offset the project costs. The project is projected to go to bid by the end of March.

ACSD CA Services Agreement Amendment No.2

CPL Engineering/Morris Engineering's final contract of \$55,205.10 decreased \$25,894.90 from an original contract of \$81,100.00.

Rudy made a motion to approve Amendment No. 2 of the ACSD Beekman Elementary Water Line Project for Contract No. PWC-DFW-2017-01. The motion was seconded by Vince; voted on and passed unanimously. (Res.2019.02.C)

Community Projects:

Jeffery Groves Estate Water and Sewer System Amended MOU's

Bridget explained, in 2007, North Cross LLC (Owner) was granted a site plan and subdivision approval for 38 townhomes and 9 single family lots, which was not constructed. The Owner now has applied for a revised subdivision and site plan approval to convert the 9 single family lots into 12 townhomes, totaling 50 townhomes. The Owner has also submitted revised plans and specifications for the wastewater treatment facility for the project. With the new revisions and amendments by the Owner, the Authority's Water MOU and Sewer MOU, must too be revised and amended, as the Authority's original 2007 MOUs are no longer valid. The revised/amended Water MOU and Sewer MOU will reflect the currently proposed project, the Authority's standard terms and conditions, also to include, identifying contingencies which must be fulfilled and respective obligations of the parties (the Authority, the Owner and the Town of HP).

Rudy made a motion to approve the Jeffery Groves Estate – Adoption of Amended MOU's. The motion was seconded by Vince; voted on and passed unanimously. (Res.2019.01.D)

New for Consideration:

Bridget reported that, as a condition of NYS EFC grant and low-interest loans awarded to the Village of Tivoli for upgrades to its water and wastewater systems, ownership of the Systems will not transfer to DCWWA until the improvement Projects have reached substantial completion and long-term financing is put in place. Staff will be presenting to the Board an Intermunicipal Agreement with Tivoli to allow DCWWA to manage and operate the systems in the interim, and to manage the improvement projects. Bridget noted we may ask the Board to come back for a special meeting to approve this agreement, due to NYS EFC deadlines.

Executive Session:

There was no Executive Session held. (Res. 2019.02.E) and (Res. 2019.02.F).

Motion to Adjourn:

At 4:39 pm Tom made a motion to adjourn. This was seconded by Rudy; voted on and passed unanimously.

Next Meeting date is Wednesday, March 20, 2019 4:00pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Crystal Limato,
Senior Typist

Resolutions

1. (2019.02.A) Minutes of January 16, 2018 Regular Meeting- TABLED
2. (2019.02.B) Approval of Warrant
3. (2019.02.C) ACSD CA Services Agreement Amendment No. 2
4. (2019.02.D) Jeffery Groves Estate – Adoption of Amended MOU's