

DUTCHESS COUNTY

**WATER AND
WASTEWATER AUTHORITY**

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Authority Board Members

Thomas LeGrand
Chairperson

Vincent DiMaso
Vice-Chairperson

Rudy Vavra
Treasurer

Lawrence R. Knapp
Secretary

Micheal Cotton

Ex officio Members

Brian Scoralick
Executive Director
Soil and Water Conservation District

Eoin Wrafter
Commissioner
D.C. Dept. of Planning & Development

Staff

Bridget Barclay
Executive Director

Mary C. Morris
Deputy Director

**DUTCHESS COUNTY WATER AND
WASTEWATER AUTHORITY
APPROVED MINUTES OF November 20, 2019**

Board Members Present

Tom LeGrand
Rudy Vavra
Mike Cotton
Larry Knapp

Staff Present

Bridget Barclay
Jonathan Churins
Danielle Hardman
Ed Mills
Rich Winchester
Christine Curtis
Mary Morris
Crystal Limato
Michael Keating

Board Members Absent

Vince DiMaso was not in attendance.

Ex-Officer Member

Eoin Wrafter – Commissioner, Dutchess County Planning and Development was in attendance

Others Present

No others were present.

Meeting Open – Introductions

The meeting opened at 4:06 pm.

Public Comment

No members of the public were present.

Approval of Meeting Minutes

Rudy made a motion to approve the minutes of October 17, 2019. The motion was seconded by Mike; voted on and passed unanimously with Larry abstaining. (Res.2019.11.A).

Approval of Open Public Hearing on Proposed 2020 System Rates

Mike made a motion to approve the Open Public Hearing on the Proposed 2020 System Rates. The motion was seconded by Rudy; voted on and passed unanimously. (Res.2019.11.B).

Chairman's Report:

Tom Legrand presented a Resolution of Commendation for Mary Morris and announced her retirement as of November 22, 2019. Tom commented that Mary was a person he was able to trust that the right thing was always being done and that was very appreciated. Rudy Vavra added that Mary will be missed. Mary Morris thanked the Members of the Board for their leadership and dedication to the Authority. Mike Cotton read aloud the commendation.

Monthly System Operations Reports

Mike asked about Valley Dale Wastewater and the I and I study that is needed. Rich confirmed that we are currently looking into what needs to be done.

Approval for 2020 Systems Operations Contracts

Rudy made a motion to approve the 2020 Systems Operations Contracts. The motion was seconded by Larry; voted on and passed unanimously. (Res.2019.11.C).

Approval for 2020 Engineering Services Agreements

Rudy made a motion to approve the 2020 Engineering Services Agreements. The motion was seconded by Larry; voted on and passed unanimously. (Res.2019.11.D).

Approval for Global Foundries – Amendment to Interim On-Site Operations Agreement

Bridget reviewed briefly the details of the Amendment with the Board. Rudy made a motion to approve the Amendment to the Agreement. The motion was seconded by Larry; voted on and passed unanimously. (Res.2019.11.E).

Finance Reports:

Approval of Warrant

Christine noted to the board that the annual NYS Retirement Contribution payment is on the warrant this month. It is a large payment that we pay in advance for a discount. Larry made a motion to approve the warrant as amended. This was seconded by Rudy; voted on and passed unanimously. (Res.2019.11.F).

2020 System Rates & Budget Reviews

Mary reviewed the final system rates noting that they are the same as presented at the Budget Workshop Meeting with a few minor adjustments made. Lower final insurance costs allowed us to lower rates in some areas. No questions or concerns regarding the 2020 Proposed System Rates had been received except for Peter Dowley who had a few questions. Mary introduced Christine Curtis who will be filling her role as Treasurer upon her retirement.

Capital Project Reports:

Pinebrook Wastewater Treatment Plant Project Status

Jonathan Churins commented that the Project is nearing conclusion and that DCWWA is finalizing contract items. The facility is online, operational and meeting permit requirements.

GFS WWTP Rehabilitation Project Status

Jonathan Churins commented that final bid numbers came in significantly higher than originally anticipated. Jonathan commented that increased material costs could be a factor and a project review will take place with the engineer and contractor in order to better understand all project costs. A report will be presented to the Board at December board meeting.

GFS WWTP I&I Rehabilitation Status

Jonathan Churins commented that during the design phase it was confirmed that a pipe to be replaced contains asbestos. This has led to increased remediation costs on the project. In an effort to stay on budget, the design team is corresponding with the DEC on a proposed parallel pipe install as an alternative to remediation. Project design is ongoing, and schedule is indeterminate at this time.

Hyde Park Meter Replacement Project (Phase 1 HP DOS and Phase 2) Status

Ed Mills commented that field work on Phase 1 of the meter replacement project is complete and Phase 2 is set to begin in January 2020.

1 Lagrange Ave. Parking Lot Project Status Report

Ed referenced the memo submitted in the board packet stating that physical work had been completed but there were punch list items outstanding. Retainage is being held for plantings. Rudy mentioned that he felt a bump from the street into the parking lot. Final costs on the project have resulted in a net decrease of \$31.00 of the total contract price. Rudy made a motion to approve Change Order No. 1 for the Lagrange Parking Lot Renovations Project. This was seconded by Mike; voted on and passed unanimously. (Res.2019.11.G).

Rudy made a motion to approve the Execution of Amendment No. 1 for the Lagrange Parking Lot Improvements Project CA Services Agreement. This was seconded by Mike; voted on and passed unanimously. (Res.2019.11.H).

Tivoli Water System Improvements Project Status

Mike Keating commented there has been no progress on the storage tank project as consultants are awaiting comments from the County Department of Health (DOH). Tom suggested for Mike to put a call into the reviewing engineer so as not to delay the project any further.

Community Projects:

Village of Rhinebeck Water & Sewer Evaluation

Bridget advised the Board that the RFP was released for the evaluation of the Village Water and Sewer System. DCWWA wrote the RFP. Bridget noted that there is a mandatory site visit and pre-bid meeting for all those interested in bidding the project. The Village will be the one to issue the contract.

Joint Municipal Storage Feasibility Study

Bridget reviewed that the County through their Consolidated and Shared Services Grant Program awarded monies to the Town of Poughkeepsie for a feasibility study on joint water storage that would serve the needs of the Town of Poughkeepsie, the Town of Pleasant Valley and the DCWWA Airport Waterline. Bridget met with parties involved to discuss next steps for the RFP.

Close Public Hearing on 2020 Proposed Rates

Seeing no one present wishing to make comments, Rudy made a motion to Close the Public Hearing on 2020 Proposed Rates. The motion was seconded by Larry; voted on and passed unanimously. (Res.2019.11.I).

New for Consideration

No new items for consideration were presented to the board.

Executive Session:

There was no Executive Session held. (Res. 2019.11.J) and (Res. 2019.11.K).

Motion to Adjourn:

At 4:31 pm Tom made a motion to adjourn. This was seconded by Rudy, voted on and passed unanimously.

The next regular board meeting date is on Wednesday, December 18, 2019 at 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Danielle Hardman,
Senior Typist

Resolutions

1. (2019.11.A) Approval of Minutes of October 17, 2019 Regular Board Meeting
2. (2019.11.B) Open Public Hearing
3. (2019.11.C) Award of 2020 System Operations Contracts
4. (2019.11.D) Award of 2020 System Engineering Agreements
5. (2019.11.E) Approval of Amendment to Global Foundries On-Site Operations Agreement.
6. (2019.11.F) Approval of Warrant
7. (2019.11.G) Approval of Lagrange Parking Lot Construction CO #1
8. (2019.11.H) Approval of Lagrange Parking Lot Amendment #1
9. (2019.11.I) Close Public Hearing
10. (2019.11.J) Open Executive Session – not used
11. (2019.09.K) Close Executive Session – not used