

DUTCHESS COUNTY

**WATER AND
WASTEWATER AUTHORITY**

**DUTCHESS COUNTY WATER AND
WASTEWATER AUTHORITY
APPROVED MINUTES OF FEBRUARY 19, 2020**

1 LaGrange Avenue
Poughkeepsie
New York, 12603
(845) 486-3601
Fax (845) 486-3656
dcwwa@dutchessny.gov
www.DCWWA.org

Authority Board Members

Thomas LeGrand
Chairperson

Vincent DiMaso
Vice-Chairperson

Rudy Vavra
Treasurer

Lawrence R. Knapp
Secretary

Micheal Cotton

Ex officio Members

Brian Scoralick
Executive Director
Soil and Water Conservation District

Eoin Wrafter
Commissioner
D.C. Dept. of Planning & Development

Staff

Bridget Barclay
Executive Director

Mary C. Morris
Deputy Director

Board Members Present

Tom LeGrand
Larry Knapp
Vincent Dimaso
Rudy Vavra

Staff Present

Bridget Barclay
Jonathan Churins
Danielle Hardman
Rich Winchester
Christine Curtis
Michael Keating
Ed Mills
Marie Smith
Maryetta Henry

Board Members Absent

Mike Cotton was not in attendance.

Ex-Officer Member

Eoin Wrafter – Commissioner, Dutchess County Planning and Development was in attendance

Others Present

Will Truitt, Legislative Liaison

Meeting Open – Introductions

The meeting opened at 4:02 pm.

Public Comment

No members of the public were present.

Approval of Meeting Minutes

Rudy made a motion to approve the minutes of December 18, 2019. The motion was seconded by Vince; voted on and passed unanimously with Larry abstaining as he was not present at that meeting. (Res.2020.02.A).

Larry made a motion to approve the minutes of January 22, 2020. The motion was seconded by Vince; voted on and passed unanimously with Rudy abstaining as he was not present at that meeting. (Res.2020.02.B).

Chairman's Report

Welcome Will Truitt, County Legislature, Legislative Liaison

Tom Legrand introduced Will Truitt and announced he will be DCWWA's legislative liaison. Will is going into his 5th year with the Legislature. Will stated that he is a resident of Hyde Park and is looking forward to his involvement and working with DCWWA.

Public Authority Budget Office Board Evaluations

Each board member was given a copy of the Authority Budget Office Board Performance Evaluation to fill in and return to the Authority office. Board members that have not turned in their evaluations must do so.

Operations Reports

Monthly System Operations Report

Tom opened the floor to questions on the Operations Report. Eoin Wrafter inquired about the Vanderburgh Cove South Sewer System report and pointed out that sewer production numbers look vastly different from previous reports. Rich reviewed that flow meter seems have a programming issue and is providing inaccurate readings. A work order has been created for the repair.

Award of Annual Lawn Maintenance Agreement

Board members expressed concern regarding difference in pricing, specifically, low bidder's low pricing and the company location in Bloomingburg, NY. Michael Keating stated that he inquired with the Vendor about the same concern and was informed that the company has other work in this area. Rudy made a motion to approve the Award of Annual Lawn Maintenance Agreement presented. This was seconded by Vince; voted on and passed unanimously. (Res.2020.02.C).

Finance Reports

Approval of Warrant

Larry made a motion to approve the warrant as presented. This was seconded by Rudy; voted on and passed unanimously. (Res.2020.02.D).

Capital Project Report

PBS WWTP Project Status

Jonathan reviewed that the project is moving through the closeout process and nearing completion. The final changes to the Engineering Design Services Contract costs were presented to the Board. Larry made a motion to approve the Pinebrook WWTP Amendment No. 2 to the Engineering Design Services Agreement. This was seconded by Rudy; voted on and passed unanimously. (Res.2020.02.E).

GFS WWTP Project Status

Jonathan reviewed that last meeting the Board rejected the previous general construction bids received due to the high bids received. DCWWA rebid the project with scope changes and achieved a reduction in project costs. Jonathan presented to the board the lowest bidder of the contract is, Rozell East, Inc. Jonathan stated that Design Engineer was comfortable with the selection as well. Larry made a motion to award the Greenfields WWTP General Construction contract to Rozell East, Inc. This was seconded by Vince; voted on and passed unanimously. (Res.2020.02.F).

GFS Collection System Repair Project Status

Jonathan reviewed the Design Services project is largely complete. He will be submitting to EFC for approval and then the project will go out to bid.

Hyde Park Phase 2 Meter Projects Status Report

Ed informed the Board that a project is ongoing and a report is included in the Board packet for review. Tom Legrand questioned if the project was going smoothly. Ed replied projects that involve working in a customer homes can present different sets of challenges and that we have been working through those challenges with the contractor. Larry asked if there was any kind of background check completed on contractor employees entering customer homes. Ed stated that the employees are vetted by the company and that we do not complete additional background checks as they are not part of the contract.

Tivoli Water & Sewer System

Mike reviewed that we received bids for the Storage Tank Reconstruction. The Village has expressed concern regarding Bid Costs. Bridget, Mike and Engineer Tighe & Bond will be going to Tivoli to review the bids and answer any questions the Village Trustees may have. Tank reconstruction is specialty construction, so the number of bidders is limited. Tom recommended there be a homeowner's rep that will be well informed in terms of increased customer costs along with all the elected officials. Resolution for award of General Construction – Tivoli Water Storage Tank Replacement and Resolution for award of Electrical Construction – Tivoli Water Storage Tank Replacement were tabled pending further discussions with the Village (Res.2020.02.G) and (Res.2020.02.H).

Community Projects

Partnership for Manageable Growth – Hyde Park Sewer Project Application Recommendation

Bridget explained the Partnership for Manageable Growth is a County run Program where DCWWA accepts and reviews applications for Water and Wastewater Facility Planning and Development Grants. DCWWA received two applications, has reviewed them, and determined the Hyde Park Sewer Project and the Pawling Biosolids Receiving Station Project applications both meet eligibility requirements.

Staff recommends that the applications be considered for funding depending on PMG Program funding levels.

Rudy made a motion to approve the Hyde Park Sewer Project application recommendation as presented. This was seconded by Vince; voted on and passed unanimously. (Res.2020.02.I).

Rudy made a motion to approve the Pawling Biosolids Project application recommendation as presented. This was seconded by Vince; voted on and passed unanimously. (Res.2020.02.J).

Village of Rhinebeck Water and Sewer

Bridget reviewed that the Village of Rhinebeck jointly with DCWWA applied for a Dutchess County Municipal Innovation Grant to evaluate the potential transfer of the Village's Water and Sewer systems to DCWWA. The grant was awarded in 2019 and would cover costs for a Professional Engineering evaluation of the potential transfer. DCWWA staff prepared and provided the Village with an RFP for the procurement of engineering services. The Village, as the lead, has awarded the engineering contract for the evaluation to Delaware Engineering. DCWWA will continue to work with the Village and Delaware contracting to make the project successful.

Joint Municipal Storage Feasibility Study

Bridget provided the Board with a quick verbal update stating that the Town of Poughkeepsie is finalizing the RFP for Engineering services for the feasibility study.

Dutchess BOCES Campus – Interconnection of Poughkeepsie Water System

Bridget reviewed that the Dutchess BOCES Campus along with the County Auto Center located on Salt Point Turnpike are interested in interconnecting to the Town of Poughkeepsie Water System. Bridget will be meeting with the County to discuss their participation further. Finding mechanisms will be reviewed further as project discussions move along.

New for Consideration

Nothing new for consideration was presented.

Executive Session:

No executive session was presented.

Motion to Adjourn:

At 4:34 pm Tom made a motion to adjourn. This was seconded by Vince, voted on and passed unanimously.

The next regular board meeting date is on Wednesday, March 18, 2020 at 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Danielle Hardman,
Senior Typist

Resolutions

1. (2020.02.A) Minutes of December 18, 2019 Regular Meeting
2. (2020.02.B) Minutes of January 22, 2020 Regular Meeting
3. (2020.02.C) Award of Annual Lawn Maintenance Agreement
4. (2020.02.D) Approval of Warrant
5. (2020.02.E) PBS WWTP Project Engineering Design Agreement Amendment 2
6. (2020.02.F) GFS WWTP General Construction Design Award
7. (2020.02.G) TVW Storage Tank Project General Construction Contract Award - TABLED
8. (2020.02.H) TVW Storage Tank Project Electrical Construction Contract Award - TABLED
9. (2020.02.I) Partnership for Manageable Growth – Hyde Park Sewer Project
10. (2020.02.J) Partnership for Manageable Growth – Pawling Biosolids Project Application Recommendation.
11. (2020.02.K) Open Executive Session – not used
12. (2020.02.L) Close Executive Session – not used