

DUTCHESS COUNTY

WATER AND WASTEWATER AUTHORITY

DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY APPROVED MINUTES of June 23, 2021

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Board Members Attending in Person

Vince J. DiMaso
Rudy Vavra

Staff Attending in Person

Jonathan Churins

Authority Board Members

Thomas LeGrand
Chairperson

Vincent DiMaso
Vice-Chairperson

Rudy Vavra
Treasurer

Michael Cotton, P.E.
Secretary

Lawrence R. Knapp

Ex officio Members

Eoin Wrafter
Commissioner
Dept. of Planning & Development

Brian Scoralick
Executive Director
D.C. Soil & Water Conservation District

Legislative Liaison

Will Truitt
County Legislature

Staff

Bridget Barclay
Executive Director

Christine Curtis
Deputy Director/Staff Treasurer

Board Members Present via Video/Conference Call

Tom LeGrand
Mike Cotton (Had technical issues joined part way through)

Staff Present via Video/Conference Call

Bridget Barclay
Pam Compasso
Jonathan Churins
Christine Curtis
Danielle Hardman
Michael Keating
Ed Mills
Rich Winchester

Board Members Absent

Larry Knapp

Ex-Officio Member Present via Video/Conference Call

Others Present via Video/Conference Call

Meeting Open – Introductions

The meeting opened at 4:05 p.m.

Tom Legrand called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

Public Comment

There were no members of the public present.

Approval of Meeting Minutes

Approval of regular meeting minutes May 19, 2021

(Res.2021.05.A) – Tabled

Approving Board Members not available.

Approval of special meeting minutes May 26, 2021
(Res.2021.05.B) – Tabled

Approving Board Members not available.

Chairman's Report

Tom asked Bridget to provide a summary of the status with the Village of Rhinebeck Water/Sewer Study, that way he can meet with Mayor Bassett.

Finance Reports:

Approval of Warrant

Rudy made a motion to approve the warrant as presented. This was seconded by Vince, a roll call vote was taken, and the resolution passed unanimously.
(Res.2021.06.C).

2020 Continuing Disclosure Statement

Christine explained this is an annual report we are required to submit, it is a NYS requirement to provide financial and bond summary information annually and post to the EMMA website. No action needed from the Board.

Division of Water Resources 2022 Budget Request

Bridget explained that she was proposing to restore the salary support request from the County to what it was in 2020, with a CPI for a total request of \$114,750. Tom stated to ask the County for \$ 130,000, the Board agreed.

Operation's Report

Monthly System Operations Reports

Rich reviewed the Monthly Operations Report that was provided to the Board, in the Board package.

Birch Hill Well Rehabilitation Project

Tom asked Rich exactly what the well rehabilitation entailed. Rich explained that due to the declining yields over time the Birch Hill Water System no longer has sufficient source capacity to meet the regulatory standard of meeting the system's average day demand with the best well out of service. The vendor would perform air shock and hydro-flushing procedures on two of the system's three wells. In the past Claverack Pump performed similar well rehabilitation services for the 3rd Birch Hill Well, resulting in an increase in well yield from 2 gpm to 18.75 gpm. The Authority solicited proposals from seven vendors, and the only proposal received was from Claverack Pump Service, in the amount of \$ 13,200 for both wells. Staff recommends award of the contract to Claverack Pump Service, not to exceed \$13,200.

Rudy made a motion to award the well rehabilitation contract at Birch Hill Water System, to Claverack Pump Service. This was seconded by Vince, a roll call vote was taken, and the resolution passed unanimously. **(Res.2021.06.D)**.

Revere Park Water District – Temporary Water Purchase Agreements

Shortly following approval and execution of Temporary Water Sale Agreements to serve the Town of East Fishkill's Hopewell West Water District, the Town has requested additional temporary water for its Revere Park Water District.

Rudy made a motion to approve the authorization of water sale and purchase agreements for the Revere Park Water District. This was seconded by Vince, a roll call vote was taken, and the resolution passed unanimously. **(Res.2021.06.E)**.

HPR Tree Removal Work

Bridget noted that staff is pulling this item from the agenda so additional price quotes can be pursued.

Capital Project Reports:

GFS WWTP Project Status Report

Jonathan reviewed the project status memo that was provided to the Board, in the Board package.

GFS Collection System Project Status Report

Jonathan reviewed the project memo that was provided to the Board, in the Board package.

Tivoli Water Project Status

Mike reviewed the project status memo that was provided to the Board, in the Board package.

Tivoli Water Storage Tank Project Contract Change Order # 2, General Construction Contract

Additional labor and material costs associated with the subsurface conditions during excavation incurred by the Contractor led to the need for re-allocating funds to compensate for the additional work, with no increase to the contract cost.

Rudy made a motion to approve TVW Construction Contract – Approval of Change Order # 2. This was seconded by Vince, a roll call vote was taken, and the resolution passed unanimously. **(Res.2021.06.G)**.

Tivoli Sewer Project Status

Mike reviewed the project status memo that was provided to the Board, in the Board package.

Pinebrook Water Interconnection Project Status

Jonathan reviewed the project memo that was provided to the Board, in the Board package.

Community Projects

Mike Cotton joined the meeting at this point.

Bellefield Project – Sewer MOU with T-Rex

Bridget explained that we have negotiated changes to the MOU with T-Rex, to extend the end date of the MOU and to strengthen requirements for the on-site inspection engineer.

Rudy made a motion to approve the Sewer MOU Amendments with T-Rex . This was seconded by Vince, a roll call vote was taken, and the resolution passed unanimously. **(Res.2021.06.H)**.

Bellefield Project – Water MOU with T-Rex – Verbal

Bridget explained that discussions are ongoing with T-Rex regarding the Authority's obligation to reimburse the \$ 50,000 for the cost of the West Dorsey Water Main Extension. She reported that T-Rex has asked to modify the MOU to require the payment to be made within two years. Bridget suggested that we make a counterproposal that repayment be made only after there is a connected water customer within the Bellefield property. The Board concurred.

New for Consideration

There were no new items for consideration.

Executive Session:

No executive session was presented.

Motion to Adjourn:

At 4:33 pm Mike made a motion to adjourn. This was seconded by Rudy, a roll call vote was taken, voted on and passed unanimously.

The next board meeting date is on Wednesday, July 21, 2021, at 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Pamela Compasso,
Program Assistant

Resolutions

1. (2021.06.A) Approval of Minutes of May 19,2021 Regular Meeting - **Tabled**
2. (2021.06.B) Approval of Minutes Special Meeting on May 26, 2021 - **Tabled**
3. (2021.06.C) Approval of Warrant
4. (2021.06.D) BHW Well Rehabilitation Project – Award of Contract
5. (2021.06.E) Approval of Temporary Water Purchase Agreements
6. (2021.06.F) Approval of HPR Tree Removal Work – **Withdrawn**
7. (2021.06.G) TVW Storage Project General Contract Change Order # 2
8. (2021.06.H) Approval of Sewer MOU Amendments
9. (2021.06.I) Open Executive Session – **Not Used**
10. (2021.06.J) Close Executive Session – **Not Used**