

DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES OF April 21, 2021

Board Members Attending in Person

Staff Attending in Person

Jonathan Churins

Board Members Present via Video/Conference Call

Tom LeGrand

Mike Cotton

Larry Knapp

Rudy Vavra

Staff Present via Video/Conference Call

Bridget Barclay

Pam Compasso

Jonathan Churins

Danielle Hardman

Michael Keating

Ed Mills

Rich Winchester

Board Members Absent

Vince DiMaso

Ex-Officio Member Present via Video/Conference Call

Others Present via Video/Conference Call

Will Truitt, County Legislative Liaison

Meeting Open – Introductions

The meeting opened at 4:02 pm

Tom Legrand called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

Public Comment

There were no members of the public present.

Approval of Meeting Minutes

Larry made a motion to approve the regular meeting minutes March 24, 2021. The motion was seconded by Mike; a roll call vote was taken, and the resolution passed unanimously. (Res.2021.04.A)

Chairman's Report

Tom referenced the Public Authority Budget Office Board Evaluations, Bridget mentioned that she has only received four evaluations.

Operations Reports

Monthly System Operations Reports

Larry Knapp asked if the Violation notice for BHW was new. Rich responded that it had been in place for a few months.

Finance Reports:

Approval of Warrant

Rudy made a motion to approve the warrant as presented. This was seconded by Larry, a roll call vote was taken, and the resolution passed unanimously. (Res.2021.04.B).

Obercreek Sewer System

The Budget and Rates for Obercreek were reviewed. Mike asked what was included in the Flat Rate of \$ 123.00, Bridget responded that the rate was calculated to cover the DCWWA's fixed costs, such as Operations and Insurance. The additional flat rate for connected lots would cover allowances and contingencies.

Rudy made a motion to approve the Budget and Rates for the Obercreek Sewer System. This was seconded by Larry, a roll call vote was taken, and the resolution passed unanimously. (Res.2021.04.C).

Capital Project Reports:

GFS WWTP Project Status Report

Jonathan reviewed the project status memo that was provided to the Board, in the Board package.

GFS Collection System Project Status Report

Jonathan reviewed the project memo that was provided to the Board, in the Board package.

GFS I & I Pipe Rehab Bid Review

Jonathan reported that documents were updated from what was included in the board packet. We received bids on April 20, 2021; a list of bids received is provided. We are recommending the award to the low bidder – National Water Main Cleaning Company. Larry asked how the bids compared to the engineer's estimate; Jonathan responded that the three lowest bids were below the engineer's estimate.

Rudy made a motion to award the Greenfields Sewer Collection System Trenchless Pipe Rehabilitation General Construction Contract with National Water Main Cleaning Company. This was seconded by Larry, a roll call vote was taken, and the resolution passed unanimously. (Res.2021.04.D).

Tivoli Water Project Status

Mike reviewed the project status memo that was provided to the Board, in the Board package.

Tivoli Sewer Project Status

Mike reviewed the project status memo that was provided to the Board, in the Board package.

TVS Flow Study Amendment

Mike Keating explained that the cost increase is because DCWWA extended the term of the study by two additional weeks to capture expected rainfall events, resulting in a doubling of the data available for the evaluation.

Mike made a motion to approve the TVS Flowmeter Study Professional Services Agreement. This was seconded by Rudy, a roll call vote was taken, and the resolution passed unanimously. (Res.2021.04.E).

Pinebrook Water Interconnection Project Status

Jonathan reviewed the project memo that was provided to the Board, in the Board package.

Pinebrook Water Interconnection Project Bid Review

Bridget explained that, after the Board packet was sent out, we determined that there were deficiencies with the bid submitted by the low bidder, Amity Construction. After reviewing with legal counsel, we decided to reject the low bid as non-responsive and are recommending award to the second lowest bid, so an updated resolution is being presented to the Board today. Jonathan explained that after the decision to reject the low bid staff and the engineer reviewed the second lowest bid, submitted by Gleason, and determined that it was complete. References for Gleason were very positive and

indicated they would be able to meet all contract requirements. Larry asked why we were not calling the bid bond for the low bidder. Bridget explained that Amity does a lot of water system repair work for us – we have a very good working relationship with them, and they have been very responsive. We did not want to sour that relationship with them. Jonathan noted that Gleason’s bid was well below the engineer’s estimate of \$2.4 million.

Rudy made a motion to approve PBW Interconnection Project Contract Award for General Construction. This was seconded by Larry a roll call vote was taken, and the resolution passed unanimously with Mike Cotton abstaining as he lives in Pinebrook and is a customer. (Res.2021.04.F).

Pinebrook Water Interconnection Project CA Services Proposal Review

The Authority received four proposals on March 26, 2021, for the Pinebrook Water System – HPR Water System Interconnection Construction Administrative Services Agreement. The Authority staff participated in the Best Value Evaluation of the proposals and based on the scoring recommends MJ Engineering & Land Surveying, PC be awarded Construction Administration Services Agreement for a cost not to exceed \$ 178,620.00.

Larry made a motion to approve the Pinebrook Water Interconnection Project Construction Administration Services Agreement. This was seconded by Rudy, a roll call vote was taken, and the resolution passed unanimously, with Mike Cotton abstaining as he lives in Pinebrook and is a customer. (Res.2021.04.G).

Community Projects

Joint Water Feasibility Study

Bridget reviewed the memo that was provided in the Board packet. Tom commented that it would be good to get the engineering design done on this, so that the project would be shovel-ready to take advantage of expected infrastructure money coming from the federal government.

New for Consideration

Bridget asked the Board to consider a resolution to amend the GFS Annual Engineering Agreement with Tighe & Bond to incorporate the EFC Bid Packet. This would give us the option of doing work related to the GFW Improvement Project under this contract and have the costs eligible for reimbursement. She noted the amendment does not change the contract amount.

Mike made a motion to approve the Amendment # 1 to the 2021 System Engineering Services Contract for Greenfields Wastewater System. This was

seconded by Rudy, a roll call vote was taken, and the resolution passed unanimously. (Res.2021.04.J).

Executive Session:

No executive session was presented.

Motion to Adjourn:

At 4:43 pm Tom made a motion to adjourn. This was seconded by Rudy, a roll call vote was taken, voted on and passed unanimously.

The next board meeting date is on Wednesday, May 19, 2021 at 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Pamela Compasso,
Program Assistant

Resolutions

1. (2021.04.A) Approval of Minutes of March 24, 2021 Regular Meeting
2. (2021.04.B) Approval of Warrant
3. (2021.04.C) Adoption of Obercreek Budget & Rates
4. (2021.04.D) Award of GFS Collection System Trenchless Pipe Rehabilitation Contract
5. (2021.04.E) Tivoli Sewer System Flowmeter Study – Professional Service Letter Agreement
6. (2021.04.F) Award of Pinebrook Water System Interconnection Project General Construction Contract
7. (2021.04.G) PBW Interconnection Professional Construction Admin Services Agreement
8. (2021.04.H) Open Executive Session – Not Used
9. (2021.04.I) Close Executive Session – Not Used
10. (2021.04.J) Amendment # 1 to the 2021 System Engineering Services Agreement– Greenfields Water System