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**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES OF April 18, 2018**

Authority Board Members

Thomas LeGrand
Chairperson

Vincent DiMaso
Vice-Chairperson

Rudy Vavra
Treasurer

Lawrence R. Knapp
Secretary

Ex officio Members

Brian Scoralick
Acting Executive Director
Soil and Water Conservation District

Eoin Wrafter
Commissioner
D.C. Dept. of Planning & Development

Staff

Bridget Barclay
Executive Director

Mary C. Morris
Deputy Director

Board Members Present

Tom LeGrand
Vince DiMaso
Mike Cotton

Staff Present

Bridget Barclay
Jackie Burger
Tanya Clark
Ed Mills
Mary Morris
Rich Winchester

Board Member Absent

Rudy Vavra Larry Knapp

Ex-Officio Member

Eoin Wrafter – Commissioner, Dutchess County Planning
and Development

Also Present

Don Sagliano – Legislative Liaison
Peter Marlow – Dutchess County Health Dept.

Meeting Open

Tom asked if any members of the Public were present. There were not.

Approval of Board Meeting Minutes

Tom asked for a motion to approve the Minutes of March 21, Vince made the motion. This was seconded by Mike and passed unanimously. (2018.04.A)

Chairman's Report

Tom said he had nothing to report this month.

Operations Reports

Tom noted the System Operations Report was included in the board package and asked if board members had any questions. Mike asked about the comment for Vanderburgh Cove Sewer noting that sample results did not pass for January or February. Rich explained that we just acquired the Vanderburgh Cove system as of January 1st. There have been exceedances for the coliform samples. There are problems with chlorine feed pumps that we are addressing.

Vince made a motion to Award the Operations Contracts. This was seconded by Mike and passed unanimously
(2018.04.B)

Finance Report – Approval of Warrant

Mary advised the Board that she had nothing to note. Mike made a motion approve the Warrant as presented. This was seconded by Vince and passed unanimously.
(2018.04.C)

SHW Improvement Project Cost Summary

Bridget provided an update Project Cost Summary for the Board. Tom requested information on how the final project costs will impact customer charges. Bridget explained that we need to finalize the long term loan with EFC before we can calculate customer costs, but that we should be able to provide that next month.

Vince made a motion for Approval of Bond Resolution – 2018 EFC SHW Bonds. This was seconded by Mike and passed unanimously (2018.04.D)

CAPITAL REPORTS

CCS WWTP Project

Vince made a motion to authorize the CCS Engineering Agreement Amendment No. 3 This was seconded by Mike and passed unanimously.
(2018.04.E)

Vince made a motion to authorize CCS CA Services Agreement No. 6. This was seconded by Mike and passed unanimously. (2018.04.F)

SHW Improvement Project Status

Vince made a motion to authorize the SHW Plumbing Construction Change Order Amendment No. 3. This was seconded by Mike and passed unanimously. (2018.04.G)

DC Airport Water Line Status Report

Bridget noted that the final remaining work is the installation of stairs to allow access to the meter pit. We are processing service connection requests, and expect that Hudson Valley Lighting could begin receiving service within the next month.

ACSD Water Line Project Status

Bridget reported that there is one final one-foot length of pipe to be installed within the school building to complete the connection, to be followed by pressure testing and disinfection.

HPWTF I&C Project Status

Vince made a motion to Authorize HPWTF I&C CA Services Agreement Amendment No. 1. This was seconded by Mike and passed unanimously. (2018.04.H)

Vince then made a motion to Authorize HPWTF I&C General Construction Contract Change Order No. 2. This was seconded by Mike and passed unanimously. (2018.04.I)

PBS WWTP Project Status

Bridget noted that we have received final DEC approval for the project design, and are responding to final comments on the contract documents from NYSEFC.

Vince made a motion to Authorize WWTP Project – Award CA Services Agreement. This was seconded by Mike and passed unanimously. (2018.04.J)

GFS WWTP Project Status

Bridget noted we are almost one full year out from original project submittal and are still waiting for DEC final comments. Staff and T&B are responding to comments received from DCDBCH.

GFS Collection System Project

Vince made a motion to award the Engineering Design Agreement. Tom asked why the recommendation was to award to T&B when Morris's cost proposal was lower. Mike explained that he and staff had conducted the "Best Value Evaluation" according to the policy established by the Board, and that the consensus was that overall, the T&B proposal presented the best value for the Authority. Bridget noted that T&B specifically called out that they had included an additional \$6,800 in their cost proposal for wetland flagging and processing an ACOE wetland permit which, although not included in the Scope of Services, they believe will be required.

Mike seconded the motion, which was then voted on and passed unanimously.
(2018.04.K)

Lagrange Ave Building Renovation Project Status

Bridget reported that staff solicited a cost proposal from Swartz Architecture, under their On-Call Contract with Dutchess County. The proposal, received today, was for \$24,775 to complete the design, included electrical design, and to provide services during construction. The Board agreed we should proceed with Swartz.

Bridget noted that the status report submitted to the Board shows the modifications we are proposing to make to the parking lot, and reported that we've begun discussions with the Town on building permit and planning board review requirements for the modifications to the building and the parking lot.

Global Foundries Assignment Agreement

Bridget reported that, per the direction from the Board at the March meeting, she contacted Global Foundries and requested a meeting with all parties, including East Fishkill and I.Park. Global initially responded that they would reconsider becoming the public water supplier for the site, and then withdrew that option. Global has requested a telephone conference with just DCWWA for Monday April 23rd, prior to scheduling any further meetings.

Dover Ridge Water and Sewer System

Bridget reported that we have been requested by the Beekman Town Supervisor to consider accepting ownership of the Dover Ridge Water and Sewer Systems. Staff has requested additional information on the physical and financial condition of the system.

Executive Session

Vince made a motion to go into Executive Session to discuss personnel issues. The motion was seconded by Rudy and passed unanimously. (2018.04.L)

Vince made a motion to close the Executive Session and return to public session. The motion was seconded by Rudy and passed unanimously. (2018.04.M)

Adjournment

At 5:00 pm Tom asked for a motion to adjourn. Rudy made the motion, seconded by Mike.

Respectfully submitted,

Jackie Burger,
Senior Typist

Resolutions

1. (2018.04.A) Minutes of March 21, 2018 Regular Meeting
2. (2018.04.B) Award of Operations Contracts
3. (2018.04.C) Approval of Warrant
4. (2018.04.D) Approval of Bond Resolution – 2018 EFC SHW Bonds
5. (2018.04.E) CCS Engineering Agreement Amendment No. 3
6. (2018.04.F) CCS CA Services Agreement Amendment No. 6
7. (2018.04.G) SHW Plumbing Construction Change Order Amendment No. 3
8. (2018.04.H) HPWTF I&C CA Services Agreement Amendment No. 1
9. (2018.04.I) HPWTF I&C General Construction Contract Change Order No. 2
10. (2018.04.J) PBS WWTP Project – Award CA Services Agreement
11. (2018.04.K) GFS Collection System Improvement Project – Award Engineering Design Agreement
12. (2018.04.L) Executive Session - to Discuss Personnel Issues
13. (2018.04.M) Close Executive Session