

DUTCHESS COUNTY

WATER AND WASTEWATER AUTHORITY

DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY APPROVED MINUTES OF JULY 17, 2019

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Authority Board Members

Thomas LeGrand
Chairperson

Vincent DiMaso
Vice-Chairperson

Rudy Vavra
Treasurer

Lawrence R. Knapp
Secretary

Micheal Cotton

Ex officio Members

Brian Scoralick
Executive Director
Soil and Water Conservation District

Eoin Wrafter
Commissioner
D.C. Dept. of Planning & Development

Staff

Bridget Barclay
Executive Director

Mary C. Morris
Deputy Director

Board Members Present

Tom LeGrand
Larry Knapp
Vincent DiMaso

Staff Present

Bridget Barclay
Jonathan Churins
Christine Curtis
Carrie Doyle
Crystal Limato
Mary Morris
Rich Winchester

Board Member Absent

Rudy Vavra and Mike Cotton were not in attendance.

Ex-Officer Member

Eoin Wrafter – Commissioner, Dutchess County Planning and Development was not in attendance.

Others Present

No others were in attendance.

Meeting Open – Introductions

Meeting opened at 4:22 pm.

Public Comment

No members of the public were in attendance.

Approval of Meeting Minutes

The item was tabled as there was not a quorum of board members that had been present at that meeting (Res.2019.07.A)

Chairman's Report:

Staffing changes were announced. Karen Hallenback is retiring with her last day being Monday, July 22, 2019. Jeff Rosencrans, Meter Reader/Sample Collector, will be retiring at the end of July. Criss Limato is officially full-time with us and is training for the Accounts Payable position. Jacob Kelly has been hired as a weekend operator for Tivoli and meter reader. Tom LeGrand had some questions about Jacob's background and qualifications. Michael Keating will be starting August 5th as Project Manager and P.E. Christine Curtis will be training for the position of Treasurer for when Mary Morris retires. There was discussion about Michael's lengthy experience with government (DEP), as well as the Tivoli system conditions.

Operations Reports:

Monthly System Operations Report

There were no questions.

Finance Reports:

Approval of Warrant

Larry made a motion to approve the warrant. This was seconded by Vince; voted on and passed unanimously. (Res.2019.07.B).

Capital Reports:

Pinebrook Wastewater Treatment Plant Project Authorize Contract Change Order

Larry made a motion to approve the execution of Change Order No. 01 for Contract No. PC-PBS-2018-01 with Orenco Systems, Inc. to establish a final Contract Amount of \$778,954.76. This was seconded by Vince; voted on and passed unanimously. (Res.2019.07.C).

GFS WWTP Project Status

Jonathan explained that the project continues, and we're meeting with the Town planning board tonight. We're still working on approval by EFC.

GFS Collection System Repairs Project Status

Jonathan stated that we continue to work on easements, and we have had a significant amount of problems with getting these. We are doing a second round of letters. Tom said if necessary we could condemn, and Jonathan explained that we'll try tailoring our approach to property owners and will likely be successful.

DOS Hyde Park Meter Replacement Project Status

Bridget stated that Ed was managing this project and about 75% of the meters have been replaced and the project is moving along well.

Tivoli Water Storage Tank Replacement Project Status

Bridget referred to the memo recommending an amendment to the current Engineering Design Agreement since additional work is needed to evaluate the wellfields and improve the wellhouses. An updated Resolution was passed out with values filled in for the not-to-exceed amounts.

Larry made a motion to approve the execution of Amendment No. 7 to the Professional Services Agreement with T&B Engineering, Inc. for the Wellfield Hydrologic Evaluation and the Wellhouse Improvement Projects for a not-to-exceed amount of \$185,300. This was seconded by Vince, voted on and passed unanimously. (Res.2019.07.D).

Community Projects:

Salt Point Turnpike Water Zone of Assessment Creation Request

Larry made a motion to approve the determination that the creation of Zone of Assessment Y, the execution of the Amended and Sixteenth Restatement of the Service Agreement, and provision of water service to the specific properties within proposed Zone Y will not have a significant impact on the environment, and to adopt the Negative Declaration with respect to this matter. This was seconded by Vince, voted on and passed unanimously. (2019.07.E).

New for Consideration

There was no New for Consideration report this session.

Executive Session:

There was no Executive Session held. (Res. 2019.07.F) and (Res. 2019.07.G).

Motion to Adjourn:

At 4:40 pm Larry made a motion to adjourn. This was seconded by Vince, voted on and passed unanimously.

Next Meeting date is Wednesday, August 21, 2019 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Carrie Doyle,
Senior Typist

Resolutions

1. (2019.07.A) Minutes of May 15, 2019 Regular Meeting - Tabled
2. (2019.07.B) Approval of Warrant
3. (2019.07.C) PBS WWTP Equipment Purchase Contract Change Order
4. (2019.07.D) Amendment to Engineering Design Agreement
5. (2019.07.E) SEQR Salt Point Turnpike Water Zone of Assessment
6. (2019.07.F) Open Executive Session – Not Used
7. (2019.07.G) Close Executive Session – Not Used