

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES OF JUNE 19, 2019**

Board Members Present

Tom LeGrand
Larry Knapp
Rudy Vavra
Mike Cotton

Staff Present

Bridget Barclay
Jonathan Churins
Christine Curtis
Crystal Limato
Ed Mills
Mary Morris
Rich Winchester

Board Member Absent

Vincent DiMaso was not in attendance.

Ex-Officer Member

Eoin Wrafter – Commissioner, Dutchess County Planning and Development was in attendance.

Others Present

No others were in attendance.

Meeting Open – Introductions

Meeting opened at 4:00 pm.

Public Comment

No members of the public were in attendance.

Approval of Meeting Minutes

Rudy made a motion to approve the minutes of May 15, 2019. The motion was seconded by Larry; voted on and passed unanimously.
(Res.2019.06.A)

Chairman's Report:

There was no Chairman's report this session.

Operations Reports:

Monthly System Operations Report

Larry questioned meeting with DEC for evaluation and review of violations for the Vanderburgh Cove Sewer South System. Bridget responded that they were violations for % BOD removal due to diluted influent, but that the plant was meeting the BOD limit.

Amendment to Hyde Park Water Annual System Engineering Agreement

Rudy made a motion to approve authorization to execute Amendment No. 1 to the System Engineering Services Agreement for the Hyde Park Regional Water System with Tighe & Bond Engineering PC to increase this agreement to the amount not-to exceed of \$67,500.00. The motion was seconded by Larry; voted on and passed unanimously. (Res.2019.06.B)

Finance Reports:

Approval of Warrant

Mary advised the Board that an amendment to the warrant was being presented, and the total amount to be paid slightly increased.

Mike made a motion to approve the warrant as amended. This was seconded by Vince; voted on and passed unanimously. (Res.2019.06.C)

Adoption of Budget and Rates for Tivoli Water and Sewer Systems

Larry made a motion to approve the adoption of the Tivoli Water and Sewer budgets and rates effective July 1, 2019. The motion was seconded by Rudy; voted on and passed unanimously. (Res.2019.06.D)

Division of Water Resources Proposed Budget Review

Bridget presented the proposed 2020 County Budget Request for the Division of Water Resources. Tom advised that we should increase the Staff Support amount to \$130,000.00 from the 2019 approved budget of \$112,500.00.

2018 Continuing Disclosure Report

Mary presented the 2018 Annual Financial Information and Operating Data, which has been submitted to the Municipal Securities Rulemaking Board as required by DCWWA's bonding documents.

Capital Reports:

HPWTF I&C Project Status

Bridget stated a fiber optic cable is being installed to address the issues of communication between the raw water pump station and the main plant.

PBS WWTP Project Status

Jonathan explained things were progressing well. Substantial Completion is anticipated by June 30th and Final payment by July 31st.

GFS WWTP Project Status

Jonathan stated the NYS DEC has indicated the regulatory compliance date may be reset in consideration for its extended review process and delayed start due to DEC, DFBCB and EFC review. A written request will be made following a schedule update when all regulatory reviews are complete. The project design schedule is now indeterminate, pending on EFC review and approval of submission.

GFS Collection System Repairs Project Status

Jonathan stated the project design schedule is now indeterminate, pending acquisition of easements for existing pipe locations, and EFC review and approval of project manual and bidding documents.

DOS Grant Funded Hyde Park Meter Replacement Project Status

Ed explained the Project includes replacement of approximately 651 old meters with Neptune radio meters in the Violet Avenue, Arbors, Greenbush, Greenfields and Pinebrook water systems. Per the Notice to Proceed, the date for overall Substantial Completion for the project is 8/17/2019. The date of readiness for the final payment is 10/16/2019.

Lagrange Parking Lot Renovation Project Status

The project was released for bid on March 28th, with a bid opening on May 3rd, which resulted in 4 bids under review for presenting at the June Board Meeting.

Award of Construction Contract

Rudy made a motion to approve the execution of a contract with Upstate Concrete & Masonry Construction Co., Inc., in the amount of \$99,880.00 for the '1 Lagrange Ave. Parking Lot Renovations, PWC-LGR-2019-02' for renovations to the parking lot at 1 Lagrange Ave., Poughkeepsie, NY. The motion was seconded by Larry; voted on and passed unanimously. (Res.2019.06.E)

Tivoli Water Storage Tank Assignment of Engineering Agreement

Rudy made a motion to approve the execution of the Assignment and Assumption of Professional Services Agreement with the Village of Tivoli. The motion was seconded by Larry; voted on and passed unanimously. (Res.2019.06.F)

Community Projects:

Tivoli Water and Sewer Acquisition

Bridget stated that DCWWA responsibility for operation of the Tivoli Water and Sewer Systems will take affect starting July 1, 2019.

Salt Point Turnpike Water Zone of Assessment Creation Request

Tom Gleason, PLT Association Member, Salt Point Turnpike, issued a letter requesting DCWWA assist in creating a county water district zone assessment with the Town of Poughkeepsie. The Board consensus was to move forward with the request.

Village of Millerton Central Sewer System Request

Debra Middlebrook, Mayor, Village of Millerton, issued a letter requesting DCWWA evaluate the potential of ownership or operation of a wastewater treatment system within the Village of Millerton.

New for Consideration

There was no New for Consideration report this session.

Executive Session:

There was no Executive Session held. (Res. 2019.06.G) and (Res. 2019.06.H).

Motion to Adjourn:

At 4:48 pm Tom made a motion to adjourn. This was seconded by Mike; voted on and passed unanimously.

Next Meeting date is Wednesday, July 17, 2019 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,
Crystal Limato,
Senior Typist

Resolutions

1. (2019.06.A) Minutes of May 15, 2019 Regular Meeting
2. (2019.06.B) Amendment to Hyde Park Water Annual Engineering Agreements
3. (2019.06.C) Approval of Warrant as Amended
4. (2019.06.D) Adoption of Budgets and Rates for Tivoli Water and Sewer Systems
5. (2019.06.E) Award of Construction Contract
6. (2019.06.F) Tivoli Water Storage Tank Assignment of Engineering Agreements
7. (2019.06.G) Open Executive Session – Not Used
8. (2019.06.H) Close Executive Session – Not Used