

DUTCHESS COUNTY

WATER AND WASTEWATER AUTHORITY



DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY APPROVED MINUTES OF October 17, 2019

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Authority Board Members

Thomas LeGrand
Chairperson

Vincent DiMaso
Vice-Chairperson

Rudy Vavra
Treasurer

Lawrence R. Knapp
Secretary

Micheal Cotton

Ex officio Members

Brian Scoralick
Executive Director
Soil and Water Conservation District

Eoin Wrafter
Commissioner
D.C. Dept. of Planning & Development

Staff

Bridget Barclay
Executive Director

Mary C. Morris
Deputy Director

Board Members Present

Tom LeGrand
Rudy Vavra
Mike Cotton

Staff Present

Bridget Barclay
Jonathan Churins
Danielle Hardman
Ed Mills
Rich Winchester
Christine Curtis

Board Members Absent

Larry Knapp and Vince DiMaso were not in attendance.

Ex-Officer Member

No Ex-Officer Member was present.

Others Present

Don Sagliano. County Legislature, Legislature Liaison.

Meeting Open – Introductions

The meeting opened at 4:05 pm.

Public Comment

No members of the public were present.

Approval of Meeting Minutes

The meeting minutes for July 17, 2019 were tabled as there was not a quorum of board members that had been present at that meeting (Res.2019.10.A).

The meeting minutes for August 21, 2019 were tabled as there was not a quorum of board members that had been present at that meeting (Res.2019.10.B).

The meeting minutes for September 18, 2019 were tabled as there was not a quorum of board members that had been present at that meeting. (Res.2019.10.C).

Chairman's Report:

Tom Legrand mentioned he had spoken with the Town of Poughkeepsie Supervisor regarding last meetings discussion involving the parking lot. Tom advised the Supervisor that the board will review and consider the proposal.

Monthly System Operations Reports

Operations Report

Don Sagliano questioned if any issues have been reported at the Valley Dale Water and Wastewater Systems. Rich stated there is an issue with inflow and infiltration at the wastewater plant that he is aware of. DCWWA is looking to hire an outside contractor to do an assessment of the system to better identify the issue. Don mentioned he had heard a few comments about the water, but did not mention specifics.

Mike asked Rich to update the board on Pinebrook Water System. Rich reviewed the ongoing issue there stating that the low water table has impacted water supply in the main well and it is not able to meet current demand. Water is being pulled from well #3 which has high iron levels. The iron levels give the water a yellowish color which has prompted "dirty water calls" over the last few weeks. Currently, DCWWA is working to create the best water quality it can by blending water from the main well with well #3. A water softener, original to the system, is also being utilized.

Cooper Road Mobile Home Park Operations

Rich shared the Health Department took samples which resulted in inconsistent results of high Iron levels. DCWWA will continue to do water quality testing. Currently, the most significant issue is aging equipment of the system.

Tivoli Water Emergency Public Works Service Order Notification

Bridget reviewed the emergency provisions of the procurement policy and explained an immediate repair was needed on the system. DCWWA hired Frank Vosburgh & Sons, Inc., of Rhinebeck, NY to complete the repair.

Finance Reports:

Approval of Warrant

An amendment to the warrant was distributed. Rudy made a motion to approve the warrant as amended. This was seconded by Mike; voted on and passed unanimously. (Res.2019.10.D).

Year-to-Date Budget Reviews

Mary reviewed the Year to Date System Budgets Summary that was included in Board member packages.

2020 Legal Services Agreement

Rudy made a motion to approve the 2020 Legal Services Agreement. This was seconded by Mike; voted on and passed unanimously. (Res.2019.10.E).

2020 General Surveying Agreement

Rudy made a motion to approve the 2020 General Surveying Agreement. This was seconded by Mike; voted on and passed unanimously. (Res.2019.10.F).

2020 Financial Advisor Agreement

Rudy made a motion to approve the 2020 Financial Advisor Agreement. This was seconded by Mike; voted on and passed unanimously. (Res.2019.10.G).

Capital Project Reports:

**Pinebrook Wastewater Treatment Plant Contract Change Order
(General Contractor)**

Final project change order with a decrease in final contract of \$15,758.00 was presented to the board. Rudy made a motion to approve the final contract amount as amended. This was seconded by Mike; voted on and passed unanimously. (Res.2019.10.H).

**Pinebrook Wastewater Treatment Plant Contract Change Order
(Plumbing Contractor)**

Final project change order with a decrease in final contract of \$4,000.00 was presented to the board. Rudy made a motion to approve the final contract amount as amended. This was seconded by Mike; voted on and passed unanimously. (Res.2019.10.I).

GFS WWTP Rehabilitation Project Status

Bridget stated that the project is out to bid with contractors.

GFS I&I Rehabilitation Project

Bridget stated that the project is currently in design and permitting phase.

Hyde Park Meter Replacement Project (Phase 1 HP DOS and Phase 2) Status

Bridget reviewed that grant funded Phase 1 is now complete. Final change order and net decrease in the final contract of \$12,420.00 is submitted for the board's approval. Rudy made a motion to approve the final contract amount as amended. This was seconded by Mike; voted on and passed unanimously. (Res.2019.10.J).

1 Lagrange Ave. Parking Lot Project Status Report

Bridget reviewed that some additional work items were needed. Pricing was negotiated on those items and added to the cost. Project is set to be completed by early November.

Tivoli Water System Improvements Project Status

Bridget reviewed that DCWWA solicited proposals for the engineering design of the distribution system improvements needed in Tivoli. Tom made note of the importance of a large pool of bidders as there is such a wide range of pricing that comes in. DCWWA has selected MJ Engineering or Clifton Park, NY to complete the design work. Rudy made a motion to approve the award. This was seconded by Mike; voted on and passed unanimously. (Res.2019.10.K).

Community Projects:

Village of Rhinebeck Water & Sewer Evaluation

Bridget stated that DCWWA has a complete RFP package out to the Village of Rhinebeck for the evaluation of the water and sewer system out to the Village of Rhinebeck for review and approval.

New for Consideration

There was nothing new presented for the board's consideration.

Executive Session:

There was no Executive Session held. (Res. 2019.09.L) and (Res. 2019.09.M).

Motion to Adjourn:

At 4:42 pm Tom made a motion to adjourn. This was seconded by Rudy, voted on and passed unanimously.

The next meeting date is for a special Budget Workshop Meeting on Wednesday, November 06, 2019 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

The next regular board meeting date is on Wednesday, November 20, 2019 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Danielle Hardman,
Senior Typist

Resolutions

1. (2019.10.A) Minutes of July 17, 2019 Regular Board Meeting - Tabled
2. (2019.10.B) Minutes of August 21, 2019 Regular Meeting - Tabled
3. (2019.10.C) Minutes of September 18, 2019 Regular Meeting - Tabled
4. (2019.10.D) Approval of Warrant as Amended
5. (2019.09.E) Approval of 2020 Legal Services Agreement
6. (2019.09.F) Approval of 2020 General Surveying Agreement
7. (2019.09.G) Approval of 2020 Financial Advisor Agreement
8. (2019.09.H) Approval of PBS WWTP Change Order (General Contractor)
9. (2019.09.I) Approval of PBS WWTP Change Order (Plumbing Contractor)
10. (2019.09.J) HP Meter Replacement Phase 1 Change Order Approval
11. (2019.09.K) Tivoli Water System Improvements Award of Distribution System
12. (2019.09.L) Open Executive Session – Not Used
13. (2019.09M) Close Executive Session – Not Used