

DUTCHESS COUNTY

WATER AND WASTEWATER AUTHORITY

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Authority Board Members

Thomas LeGrand
Chairperson

Vincent DiMaso
Vice-Chairperson

Rudy Vavra
Treasurer

Lawrence R. Knapp
Secretary

Micheal Cotton

Ex officio Members

Brian Scoralick
Executive Director
Soil and Water Conservation District

Eoin Wrafter
Commissioner
D.C. Dept. of Planning & Development

Staff

Bridget Barclay
Executive Director

Mary C. Morris
Deputy Director

DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY APPROVED MINUTES OF September 18, 2019

Board Members Present

Tom LeGrand
Vince DiMaso
Mike Cotton

Staff Present

Bridget Barclay
Jonathan Churins
Danielle Hardman
Carrie Doyle
Michael Keating
Ed Mills
Rich Winchester

Board Members Absent

Rudy Vavra and Larry Knapp were not in attendance.

Ex-Officer Member

Eoin Wrafter – Commissioner, Dutchess County Planning and Development was in attendance

Others Present

Bob Legacy, Director of ABID
Ann Shershin, Town of Poughkeepsie Councilwoman
Rebecca Edwards – Town of Poughkeepsie Representative
Michele Morrill – President of ABID & Local Business Owner
Filomena Fanelli – Local Business Owner
Kelly Parada – Local Business Owner
Kate – Local Business Owner

Meeting Open – Introductions

The meeting opened at 4:05 pm.

Public Comment

Local business owners and Arlington Business Improvement District (ABID) members attended and shared concerns about lack of parking in the area, and specifically along Lagrange Avenue. They continued their request to formalize a parking lot lease agreement with DCWWA for 15-20 parking spots that would allow local business owners, employees and customers to utilize parking in the DCWWA private parking lot. Anne Shershin mentioned ABID is willing to negotiate pricing and discuss further our concern of liability costs. Additionally, there was a general concern regarding the appearance of the parking lot and general upkeep of the building grounds.

actual time spent on monitoring activities. He noted that the County is also working on a mechanism to allow for reimbursement of 2019 expenses.

Executive Session:

There was no Executive Session held. (Res. 2019.09.K) and (Res. 2019.09.L).

Motion to Adjourn:

At 5:29 pm Mike made a motion to adjourn. This was seconded by Vince, voted on and passed unanimously.

The next meeting date is Wednesday, October 17, 2019 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Danielle Hardman,
Senior Typist

Resolutions

1. (2019.09.A) Minutes of July 17, 2019 Regular Board Meeting - Tabled
2. (2019.09.B) Minutes of August 21, 2019 Regular Meeting - Tabled
3. (2019.09.C) Approval of Storage Purchase Agreement w/ Town of Poughkeepsie
4. (2019.09.D) Approval of Power Purchase Agreement for Red Hook Water and Sewer Systems
5. (2019.09.E) Approval of Warrant
6. (2019.09.F) Approval of 2020 Tentative Benefit Assessment Levy
7. (2019.09.G) Approval of PBS WWTP Electrical Contract – CO #1
8. (2019.09.H) Approval of GFS WWTP Amendment to Engineering Agreement
9. (2019.09.I) Approval of Bellefield Water MOU Amendment
10. (2019.09.J) Approval of Taconic Realty Sewer MOU
11. (2019.09.K) Open Executive Session – Not Used
12. (2019.09.L) Close Executive Session – Not Used

Vince DiMaso, DCWWA Board member, noted the City of Poughkeepsie charges \$55.00/month per parking spot. He also expressed concern regarding snow removal in the lot and liability issues both of which would be the responsibility of DCWWA.

Tom Legrand reviewed with the public DCWWA's reasons for declining entering into an agreement at this time. DCWWA is a growing organization and as such is uncertain of future parking needs. At the end of the month parking lot renovations are scheduled and due to the required procurement process have taken some time for approval. Until repairs to the parking lot have been completed and a formal discussion is had internally DCWWA is not able to enter into or offer a parking lot lease agreement.

Bridget reviewed with the board and public original correspondence received mentioning last communication from the ABID organization requesting a parking agreement was in March of 2019. The request was a lease of about (20) parking spots, some of which were in the teller lane and not actual parking spots, for \$1,000.00 per year with no mention of assistance in liability costs. At that time, the board discussed the request and due to afore mentioned concerns a response was drafted and sent out in April of 2019. No response from ABID has been received by DCWWA to date.

The DCWWA Board of Directors will discuss further the request of the ABID members and will respond in writing in a timely manner.

Approval of Meeting Minutes

The meeting minutes for July 17, 2019 were not approved as there was not a quorum of board members that had been present at that meeting (Res.2019.09.A).

The meeting minutes for August 21, 2019 were not approved as there was not a quorum of board members that had been present at that meeting (Res.2019.09.B).

Chairman's Report:

No chairman's report was presented.

Monthly System Operations Reports

No questions on the operations report were presented.

CDWTL/DCAWL Water Storage

Interim Agreement with the Town of Poughkeepsie

Tom mentioned this was discussed last month. Bridget confirmed the agreement would be with just the Town of Poughkeepsie. Mike made a motion to approve the

agreement. This was seconded by Vince; voted on and passed unanimously. (Res.2019.09.C).

Power Purchase Agreement for Red Hook Water & Sewer Systems

Bridget presented with some background and advised the board that the Power Purchase Agreement has been reviewed by a trusted Municipal Attorney for the Town, and by our legal counsel, and approved. We are being asked to execute an agreement that would have originally been executed by the Village of Tivoli for a purchase power through a Community Solar Array located in Red Hook, NY. Mike made a motion to approve the Power Purchase Agreement. This was seconded by Vince; voted on and passed unanimously. (Res.2019.09.D).

Finance Reports:

Approval of Warrant

An amendment to the warrant was distributed. Tom and Bridget discussed additional Digsafe charges with mark-out requests. Mike made a motion to approve the warrant as amended. This was seconded by Vince; voted on and passed unanimously. (Res.2019.09.E).

2020 Tentative Benefit Assessment

Bridget stated that a summary of the annual assessments have been provided to the board for review. Mike made a motion to approve the submittal of the 2020 Tentative Benefit Assessment levy. This was seconded by Vince; voted on and passed unanimously. (Res.2019.09.F).

Capital Reports:

Pinebrook Wastewater Treatment Plant Project Status

Jonathan stated that project closeout continues. This month the electrical work closeout will be completed. General contractor and plumber are also ready for close out, they just didn't make the warrant this month. There is still some work to be done with the project engineer. Final electrical contract change order with a total contract price decrease of \$2,240.55 was submitted to the board for approval. Mike made a motion to approve the contract as amended. This was seconded by Vince; voted on and passed unanimously. (Res.2019.09.G).

GFS WWTP Rehabilitation Project Status

Jonathan stated that EFC gave final approval for the bid package September 17, 2019. Project was publicized September 18, 2019 and is out to contractors. Mandatory pre-bid meeting is scheduled for October 1, 2019. Request for a budget increase of \$7,720.00 on engineering services from Tighe & Bond was presented. The increase is due to delays in regulatory review of the project and changes to

NYS code which required modified drawings. Mike made a motion to approve the contract as amended. This was seconded by Vince; voted on and passed unanimously. (Res.2019.09.H).

GFS I&I Rehabilitation Project

Jonathan advised that we are continuing to progress with wetland permits. Design is moving forward and drawings are being adjusting. No update on easement issues but work will be done on that in the coming month.

Hyde Park Meter Replacement Project (Phase 1 HP DOS and Phase 2) Status

Ed referred to his memo in the board packet. Contractor completed field operations last week and was successful in re-metering 95% of properties. Project is in closeout phase and paperwork is being finalized. Change order for final contract pricing will be submitted shortly.

1 Lagrange Ave. Parking Lot Project Status Report

Ed referred to his memo and project schedule supplied in the board packet. All paperwork has been approved except OSHA 10 and Digsafe. Monday September 23, 2019 contractor will be mobilizing on site. Town of Poughkeepsie permits require installation of orange snow fence around entire site which will be up next week. Project closeout will be in November 2019.

Tivoli Water System Improvements Project Status

Mike reviewed that he is currently working with the engineer on the tank replacement design. Subcontractors for the wellhouse improvement work are actively visiting the site. The RFP for the water main replacement design will be out to potential proposers next week. The design firm should be selected by the end of the month.

Community Projects:

Bellefield Phase 1 Water Improvements – Approval of MOU Amendment

Bridget explained the Bellefield project is looking for approval to segment Phase 1 of the project into Phase 1a and Phase 1b. This is due to a timeline issue on their end. Due to experience with workmanship issues we require any changes to be made official. Additionally, we have amended the maintenance bond from 1 year to 2 years. Inspection reports have improved from Bellefield. Mike made a motion to approve the MOU amendment. This was seconded by Vince; voted on and passed unanimously. (Res.2019.09.I).

Taconic Realty Sewer MOU

Bridget explained that this is in support of efforts by the owner of a property in Hyde Park to subdivide the property; one of the proposed lots is the site of a

building being renovated for the County's Office of Central Services. The MOU calls for DCWWA to create a sewer district, to allow it to enter into a sewer tenancy agreement with the Town of Poughkeepsie, to provide sewer services for the subdivided properties.

Mike made a motion to approve the MOU. This was seconded by Vince; voted on and passed unanimously. (Res.2019.09.J)

New for Consideration

Cooper Road Mobile Home Park

Bridget advised the board of our involvement at Cooper Road Mobile Home Park stating that under emergency circumstances, and per an order of the County Health Dept., we are now providing day-to-day operations of a water system for the mobile home park on Cooper Road in the Town of Wappinger ("Cooper Rd. MHP") that has been abandoned by the owner. The Park is currently under a "Do not drink water" notice from the DOH due to inadequate disinfection. It is the intent that we will be reimbursed for all expenses related to the interim operations of the facility. The Authority is currently only responsible for day-to-day operations and any large repair costs would be presented to the County and they would decide whether to complete repairs or shut the system down. Tom requested Bridget meet with Town and County Attorney's to have liens put in place to guarantee cost recovery.

Central Hudson Coal Tar Remediation Project

Central Hudson under direction from the DEC is undertaking a project to clean up coal tar from a former site along the Hudson River. The first phase of the clean up took place on land. Central Hudson was to start a dredging operation this fall to clean up coal tar in river bottom sediments. Concerns have been raised, including by the Poughkeepsie Joint Water Board, that the plan doesn't take into consideration the potential of contamination reaching the water intake for the joint water plant. Bridget requested a consensus from the board that DCWWA take a position against the dredging unless and until the Hyde Park Water Plant intake is adequately protected. the board agreed and asked to be kept informed.

County Partnership for Manageable Growth

Eoin Wrafter addressed concerns that were raised at the August Board meeting regarding the County's Partnership for Manageable Growth grant program, and responsibilities that would be put on DCWWA to provide ongoing monitoring for municipal water and sewer projects. He reported that the County would add \$10,000 to the 2020 Division of Water Resources budget for reimbursement of