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**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES
SPECIAL MEETING JUNE 5, 2020**

Board Members Attending in Person

Rudy Vavra

Staff Present in Person

Bridget Barclay
Ed Mills
Rich Winchester
Michael Keating
Jonathan Churins

Authority Board Members

Thomas LeGrand

Chairperson

Vincent DiMaso

Vice-Chairperson

Rudy Vavra

Treasurer

Lawrence R. Knapp

Secretary

Michael Cotton, P.E.

Ex officio Members

Will Truitt

County Legislature
Legislative Liaison

Eoin Wrafter

Commissioner
D.C. Dept. of Planning & Development

Staff

Bridget Barclay

Executive Director

Christine Curtis

Deputy Director/Staff Treasurer

Staff Present via Video/Conference Call

Christine Curtis
Danielle Hardman
Criss Limato

Board Members Present via Video/Conference Call

Tom Legrand
Vince DiMaso
Mike Cotton

Board Members Absent

Larry Knapp was not in attendance.

Ex-Officio Member

No Ex-Officio was present.

Others Present

No others were present.

Meeting Open – Introductions

The meeting opened at 3:00 pm.

Tom Legrand called the meeting and began with a roll call to identify those attending the meeting both in the office and by conference call.

Public Comment

No members of the public were present.

Finance Reports

Award of Administrative Services Agreement

Bridget reviewed that staff is recommending DCWWA terminate its current agreement with an outsourced payroll service and recommended entering into agreement with a local firm, Ethan Allen HR Services. She furthered stated, that staff has become increasingly dissatisfied over the past year with the level of service DCWWA has received from its current payroll service. As a large national firm, the company's one size fits all approach is cumbersome to work with and does not fit well with DCWWA's payroll and benefit time policies. After meetings with Ethan Allen HR Services and upon review of several references, DCWWA staff is confident that they have the ability to provide the payroll services and Human Resources support that the Authority needs. Rudy made a motion to approve Award of Administrative Services Agreement as presented. The motion was seconded by Vince, a roll call vote was taken, and the resolution passed unanimously. (Res.2020.06.AA)

New for Consideration:

Nothing presented.

Executive Session:

No executive session was presented.

Motion to Adjourn:

At 3:13 pm Tom made a motion to adjourn. This was seconded by Vince, a roll call vote was taken, and the motion to adjourn passed unanimously.

The next regular board meeting date is on Wednesday, June 17, 2020 at 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Danielle Hardman,
Senior Typist

Resolutions

1. (2020.06.AA) Award of Administrative Services Agreement
2. (2020.06.AB) Open Executive Session – not used
3. (2020.06.AC) Close Executive Session – not used