

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY  
DRAFT MINUTES OF BOARD MEETING  
June 25, 2026**

**Board Members Attending in Person**

Tom LeGrand  
Dale Borchert  
Eric Weinstock -  
(1<sup>st</sup> meeting – abstained from  
Voting)  
Jennifer Cannella

**Staff Attending in Person**

Jonathan Churins  
Jessica McMahon  
Gary Banks  
Pam Compasso  
Carol Falcone  
Ed Mills  
Jason Teed

**Board Members Present via Video/Conference Call**

N/A

**Please note any Board Member that is attending remotely and Pursuant to New York State Open Meetings Law, if the remote location was not identified in the public notice, the member was not counted toward a quorum and will not participate in any votes. The member is permitted to observe and participate in discussions at the discretion of the Chair.**

**Staff Present via Video/Conference Call**

None

**Board Members Absent**

Aileen Rohr

**Ex-Officio Members in Person or Video/Conference Call**

Eoin Wrafter – In Person

**Others Present via Video/Conference Call**

Kerri Teed – Sr. Public Health Engineer – DBCH - Teams

Trevor Redl – Legislative Liaison – Teams

**Members of the Public in Person**

N/A

## **Meeting Open – Introductions**

The meeting opened at 4:30 p.m.

Tom LeGrand called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

## **Public Comment**

## **Consent Items**

## **Approval of Meeting Minutes**

### **Approval of Draft Meeting Minutes from Meeting on May 20, 2026 - Tabled**

### **Approving Board Members Not Available (R2026.06.A)**

## **Chairman's Report**

## **Finance Reports**

## **Continuing Disclosure Statement**

Jessica McMahon stated that the 2025 Continuing Disclosure is included in the packet, that is required by EFC for all of our debt.

The Warrant was provided to the Board, in the Board package.

Dale Borchert made a motion to approve the Warrant as presented. This was seconded by Jennifer Cannella a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.06.B)**

## **Operations Report**

### **TVW Water Main Break - Emergency**

Jonathan Churins stated that there was a water main break in Tivoli on May 29<sup>th</sup> 2026, and the cost for the repair was \$ 11,247.12, so we are making the Board aware as per our Procurement Policy. No action is required.

### **HPR Emergency Service Work from Storm Damage**

On June 6, 2026, a storm caused significant damage and emergency work was required for the Hyde Park Regional Water System. A tree took down some power lines, so we had to have SavATree LLC come in and remove the tree, and

Jacobsen Electric repaired the power lines and utility poles. The cost of the work was \$ 15,880.00, so we are making the Board aware as per our Procurement Policy. No action is required.

**Ross Valve Manufacturing Co., Public Works Service Order for the ABW PRV repair and inspection**

The Public Works Service Order originally issued to Ross Valve was for \$ 9,650.00. Due to additional labor and mileage costs, we had to increase the PWSO by \$ 1,109.00, bringing the total amount to \$ 10,759.00, so we are making the Board aware as per our procurement policy.

Jonathan Churins stated that we would like to purchase a new vehicle for staff use at the 1 LaGrange Avenue office. The current vehicles have reached the end of their useful life.

Dale Borchert made a motion to Approve the Purchase of a new vehicle for staff use at the 1 LaGrange Avenue office from Healey Brothers Ford, Inc. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.06.C)**

**Dalton Farms Sewer Generator Failure – Emergency Purchase**

Jonathan Churins stated that we reported to the Board that the emergency backup generator, servicing the Reynolds Road pump station in the Dalton Farms Sewer System, had failed and the generator could not be fixed.

Jonathan Churins, the Executive Director, deemed this an emergency and staff researched the best options depending on lead time and cost. After presenting the information regarding the vendors, brands of generators and lead time, the Board felt that the best option was the Caterpillar 30 KW generator. It will be installed by Veith Electric, and the local Caterpillar dealer would service the generator.

The original resolution (R2026.06.D), that was included in the Board package prior to the meeting by Authority staff, was asking the Board to execute an agreement with Veith Electric LLC for the purchase and installation of the Generac 35 KW generator. Resolution (R2026.06.D) was revised and voted on by the Board.

Dale Borchert made a motion to execute an agreement with Veith Electric, LLC for the purchase and installation of the Caterpillar 30 KW generator for the Dalton Farms Sewer plant. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.06.D)**

## **Operations Report**

The Operations report was provided to the Board in the Board package. The Board did not have any questions.

## **Capital Projects**

### **Rock Ledge Estates MOU**

Jason Teed stated that Rock Ledge Estates is located on Ackert Hook Road in the Town of Rhinebeck. The Authority entered into a Memorandum of Understanding (MOU) on June 3<sup>rd</sup> 2022 with the owner Hudson Valley Rhinebeck, LLC. Based on the MOU Hudson Valley Rhinebeck, LLC will design, construct, test, obtain certificates of occupancy/permits to operate and turn over ownership and easements of water & wastewater to DCWWA.

Dale Borchert made a motion to Approve the Amended Water & Sewer MOU with Hudson Valley Rhinebeck, LLC. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously.  
**(Res.2026.06.E)**

### **The Preserve at Lakes Kill MOU**

Jason Teed stated that the Preserve at Lakes Kill is located in the Town of Red Hook. The Authority entered into a Memorandum of Understanding (MOU) on July 7th 2020 with the owner Landmark Properties of Suffolk, LTD & PB Developers, Inc. Based on the MOU Hudson Valley Rhinebeck, LLC will design, construct, test, obtain certificates of occupancy/permits to operate and turn over ownership the wastewater treatment system to DCWWA.

Dale Borchert made a motion to Approve the Amended Wastewater MOU with Landmark Properties of Suffolk, LTD & PB Developers, Inc. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.06.F)**

### **Peach Road Water Main Extension Project Update & Change Order No. 01 – GC Contract**

Ed Mills stated that progress meetings are being Bi-Weekly at the construction site with the Authority.

Ed Mills stated that 92 % of the pipe has been installed including ten hydrants and the six in diameter service stubs for BOCES and the Dutchess County Auto

Center. The booster station is due to arrive mid-August, but the generator will not be arriving until the middle of October.

Regarding the trench and pipe path; during construction field conditions differed from those assumed during design. Poor native soil conditions prevented reuse of excavated material as trench backfill in many areas, requiring imported select fill to achieve the specified 95 % compaction. In addition, portions of the water main alignment were shifted slightly into the roadway to avoid mature trees, landscaping features, and other field constraints, improving constructability while minimizing impact to adjacent properties.

As a result of these conditions, and what appears to be an underestimation of quantities in the original design by the engineer, hired by DC BOCES for this project, several earthwork and backfill bid items are expected to exceed the original contract quantities.

Our contract administrator, MJ Engineering, reviewed Amity Construction's quantity claims and determined that five earthwork-related items will require additional quantities. MJ Engineering calculated the project quantity overruns and associated costs and recommends approval of change order No. 01 in the amount of \$ 90,631.75.

Dale Borchert and Tom LeGrand asked to table resolution (R2026.06.G) until the Authority Staff and the Contractor have had an opportunity to discuss this further and present the information at the July 15<sup>th</sup> 2026 Board Meeting.

### **Schreiber Well Drilling Project Update**

Jason Teed stated, in Vanessa Kichline's absence, that this project addresses water quality and supply reliability issues for this water system that is served by a single well and has had exceedances of maximum contaminant levels for combined radium & gross alpha activity.

We have also provided Change Order No. 01 for the contract close-out, we are asking the Board to approve the accompanying resolution to decrease the contract amount by \$ 85, 405.50. The total contract amount for closeout is \$ 300,788.50, due to unused balance for additional services.

Dale Borchert made a motion to Approve Change Order No. 01 for the closeout of the Schreiber well project with Claverack Pump. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.06.H)**

## **Tivoli WWTP Project Status**

Gary Banks stated that construction on Phase 1 is scheduled to resume in early August. Seed sludge for the process will likely come from Rombout Sewage Treatment Plant. The current work includes renovating the control building and grading the site.

At the pump station, the emergency bypass system is still running because both lift pumps failed on March 10<sup>th</sup> 2026. Central Hudson has connected the new electric service, and the pump station will start up after the electric meter is installed.

## **Tivoli WWTP Change Order No. 05 for the General Construction Contract**

Gary Banks stated that Change Order No. 05 address increased costs associated with four items, relocation of a wall sleeve in the SBR tank, abatement of asbestos piping at the sewer pump station, construction of an electric meter structure, and addition of sub-fascia below the control building roof. There are also credits for two items; reduced quantity of handrail at the SBR tank, as well as substitution of mechanically fastened for welded construction, and electing to rework sanitary manhole No. SMH-1, as opposed to replacing it, as had been previously requested.

Dale Borchert made a motion to Approve Change Order No. 05 for the Tivoli WWTP General Construction Contract. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously.  
**(Res.2026.06.I)**

## **Town of Pleasant Valley Water Expansion**

Jason Teed stated that the Authority has engaged with the Town of Pleasant Valley on the concept of bringing central water through the Hamlet area in order to reach the Valley Dale Water System. The Town has asked the Authority to conduct public engagement of those directly adjacent to the interconnection route.

The Authority is asking the Board for their recommendation and approval to continue moving forward with this project concept and to begin public engagement with property owners in the Town of Pleasant Valley.

Dale Borchert made a motion for the Approval of project inception, regarding the Town of Pleasant Valley Water System Expansion. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.06.J)**

### **Dalton Farms Plum Court Station Improvement Project**

Jason Teed stated that the project includes but is not limited to, the installation of a new sewer manhole, retrofitting an existing sewer manhole, replacement of gravity sewer main, and replacement of pump station and valve vault infrastructure to improve the capacity of the pump station and to further the development within Plum Court and Alaina Estates.

### **Greenfields – Hyde Park Regional Interconnection Project Status**

Jason Teed stated that as of this meeting the project timeline remains on par with meeting current BIL-EC funding requirements. Design is progressing with an anticipation of submission this summer. The design engineer is beginning the site plan approval for the pump station, storage tank, and subdivision of storage tank property.

### **Quaker Hill Interconnection Project Status & HPR Facility Upgrade**

Jason Teed stated that NYSDOH has endorsed the Preliminary Engineer's Report. The Public Authorities Control Board does not meet over the summer so the short-term financing meeting has been delayed until 4 – 6 weeks after the PACB meeting October. We will look to get this out to Engineers for design in December 2026 or January 2027.

### **Hyde Park Regional 2029 Capital Improvement Project Status**

Jason Teed stated that this project will address items that are reaching the end of their useful life and need to be repaired or replaced. Providing vital improvements to the facility and distribution systems will keep the facility operating for the next 30 – 50 years.

Tighe & Bond submitted the WIIA Grant Application to EFC on May 28<sup>th</sup> 2026.

### **West Dorsey Water Main Extension Project Status**

Jason Teed stated that this project will serve eight parcels along Old West Dorsey Lane and Route 9. There is a history of poor water quality in the area; a water main extension will benefit several parcels to address the poor water quality issues. There are no grants available for the project so it is being bonded by the Authority at the expense of benefited users within the Zone of Assessment.

## **West Dorsey Water Main Extension Bond Authorization**

Jason Teed stated that historically the Authority has handled the award of bids for bonds, unfortunately the banks require the bids to be awarded the same day the bids are received. The banks will not hold the interest rate for bids overnight. The Authority is asking the Board; once the bid interest rates are received and determine the lowest bidder, we make a recommendation to the Board Chairman, and the Board Chairman approves or designates the Executive Director to approve the award, and the winning bank is notified before the end of the day.

Dale Borchert made a motion to Authorize the Authority's Service Agreement Revenue Notes and Bonds and the Approval and Execution of Related Documents. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.06.K)**

### **Task Order Summary**

Jonathan Churins stated that we use this document to track smaller engineering projects that the Authority is doing throughout the systems.

**DFS WWTP UV System Replacement Project** – Project complete and in 1 year warranty phase.

**VDS Collection System Engineering Report** – EFC revised the project scope to collection system improvements only. Working to obtain short-term financing.

### **Executive Session:**

### **Motion to Adjourn:**

At 5:23 pm Dale Borchert made a motion to adjourn. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously.

The next Board Meeting will be on Wednesday July 15, 2026, at 4:30 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Pamela Compasso  
Program Assistant

## **Resolutions**

- 1. (2026.06.A) Approval of Draft Meeting Minutes from May 20th, 2026 - TABLED**
- 2. (2026.06.B) Approval of Warrant**
- 3. (2026.06.C) Approval of a new purchase vehicle for 1 Lagrange Ave Staff**
- 4. (2026.06.D) Approval to Award Contract for the DFS Generator to Veith Electric**
- 5. (2026.06.E) Rockledge Estates Restated MOU**
- 6. (2026.06.F) The Preserve at Lakes Kill Amended & Restated MOU**
- 7. (2026.06.G) Approval of Peach Road Change Order No. 01 – TABLED**
- 8. (2026.06.H) Approval of Change Order No. 01 For the Schreiber Project Closeout with Claverack Well & Pump Service LLC**
- 9. (2026.06.I) Approval of the Tivoli WWTP Change Order No. 05 for the GC Contract**
- 10. (2026.06.J) Approval to pursue the Town of Pleasant Valley Water Expansion Project**
- 11. (2026.06.K) Approval to Authorize the Issuance of Note & Bonds for the West Dorsey Water Main Extension**
- 12. (2026.06.L) Open Executive Session**
- 13. (2026.06.M) Close Executive Session**