

**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES OF THE BOARD MEETING ON
April 30, 2025**

Board Members Attending in Person

Tom LeGrand
Larry Knapp
Jennifer Cannella

Staff Attending in Person

Jonathan Churins
Jessica McMahon
Rich Winchester
Gary Banks
Ed Mills
Cody Nelson
Vanessa Kichline
Danielle Hardman
Pam Compasso
Jason Teed
Anthony D'Ambrosio

Board Members Present via Video/Conference Call

N/A

Staff Present via Video/Conference Call

Board Members Absent

Rudy Vavra
Dale Borchert

Ex-Officio Members in Person or Video/Conference Call

Eoin Wrafter – In Person

Others Present via Video/Conference Call

Jim Fouts, Sr. Public Health Engineer - DBCH

Members of the Public in Person

Meeting Open – Introductions

The meeting opened at 4:35 p.m.

Tom LeGrand called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

Approval of Meeting Minutes

Approval of meeting minutes for meeting on March 26, 2025

Larry Knapp made a motion to approve the Board Meeting Minutes from the meeting on March 26, 2025. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.04.A).**

Chairman's Report

Finance Reports

Approval of Warrant

The Warrant was provided to the Board, in the Board package.

Larry Knapp made a motion to approve the Warrant as presented. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.04.B)**

Update of Vehicle Purchases

Jonathan Churins stated that our initial plan was to procure two to three pickup trucks through the NYS OGS Mini-Bid process, we only received one response. We reached out to local dealerships for quotes and Healey Brothers Ford had two Ford F-150's each costing \$ 41,232.60, for a total cost of \$ 82, 465.20.

Operations Report

The Operations report was provided to the Board in the Board package. The Board did not have any questions.

Capital Projects Report

Accept the Grant Funds for the Peach Tree Court Community Water Line

The Dutchess County Planning Department has awarded DCWWA a grant for the Peach Tree Court manufactured housing community located at 5194 Route 9G Tivoli, NY. The grant will fund engineering & construction of a public infrastructure to allow the Peach Tree Court Community to connect to the Tivoli Water System.

Larry Knapp made a motion for the Approval to Accept the Grant Funding for the Peach Tree Court Community Water Line. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously.
(Res.2025.04.C)

West Dorsey Zone of Assessment Creation for the Water Main Extension

In May of 2024 the County Legislature established the West Dorsey Water Zone of Assessment to serve eight parcels along Old West Dorsey Lane & State Route 9. The West Dorsey Main Extension will serve the eight parcels and help with the poor water quality issues they have had. We have submitted permits to the Department of Health, and we are awaiting their approval within the next few months. The Authority will be reaching out to the benefited users of the water main extension to engage their interest in connecting. More information will be provided when it is available.

PBW Zone of Assessment Creation for Expansion

The Pinebrook Water Zone of Assessment is being created to serve all of the properties adjacent to the water main installed as part of the PBW – HPR interconnection project. The zone of assessment includes a proposed water main extension for the residents on Rothkranz Street, as well as the Frantoni Villa Apartment Complex that has had multiple ongoing water quality issues. We will be hosting a public meeting on Tuesday May 6th for the Pinebrook Expansion Water customers.

QHW – HPR Interconnection Public Water Supply Acquisitions & Zones of Assessment Creations

The Quaker Hills Water System serves 350 people and over the years has experienced several water quality issues; elevated PFAS levels & the structural stability of the water treatment plant. The Authority has decided to connect the Quaker Hills Water System to the Hyde Park Regional Water System to improve the structural stability of the Quaker Hills System in addition to providing more space for the PFAS treatments.

The Authority is going to acquire Dutchess Estates Water Co and connect it to the HPR Water System to help with water quality, water quantity, and the failing infrastructure. Connecting to the Hyde Park Regional Water System will avoid the costs associated with the onsite improvements required by the DOH.

The Authority is currently working with the South Cross Water Co to acquire their Public Water Supply to interconnect with the Hyde Park Regional Water System to avoid costs associated with onsite improvements required by the

DOH. Once the Zone of Assessment is created, we will acquire the Public Water Supply. We will be holding a public meeting on Thursday May 29th for the South Cross Water customers.

Tivoli Sewer Project Status

Gary Banks reviewed the project memo in the package. Work is continuing to convert the existing concrete Imhoff tank for sludge storage, construction of the new headworks structure, and removal of sludge from the existing reed beds.

Schreiber Water System Project Status

Vanessa Kichline stated that in April the Dutchess County Department of Planning & Development has awarded the Schreiber Water System a \$ 200,000 grant through the CDBG program. The grant will be used to fund the engineering, regulatory submittals, bidding, & construction of three test wells, that will be developed into at least one permanent well.

GFW Elevated Storage Tank Agreement

Jason Teed stated that the Authority has engaged with properties adjacent to the Greenfields Water District for the purpose of locating an elevated storage facility. The property at 157 Cream Street, owned by Lower Limehill, LLC has been receptive to the possibility to subdividing a portion of their property and transferring ownership to the Authority.

The Authority's attorney has drafted a temporary License Agreement that allows the Authority, its consultants, and subconsultants to enter the property at 157 Cream Street. The License Agreement will allow us to perform an appraisal of the property, as well as site investigation for feasibility and due diligence activities.

Larry Knapp made a motion for the Approval of Elevated Storage Tank Agreement for GFW . This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.04.D)**

GFW – HPR Interconnection Project Status

Jason Teed stated that the project is still on schedule.

DFS WWTP Engineering Feasibility Study Status

Ed Mills stated that Savin Engineers has provided 90 % report draft and revised cost estimates were discussed for the treatment technology alternatives. The Authority staff has settled on Rotating Biological Contactor (RBC) retrofit as the

preferred treatment technology for Savin to focus on for their evaluation of the DFS WWTP facility. Savin suggested additional improvements and the Authority staff asked Savin to include the following in their final evaluation and report:

Headworks – Grit Removal

Effluent Filtration – (Installation of disc filters instead of rapid sand filters)

Odor Control

The additional improvements may increase the current estimated construction cost.

Task Order Summary

Jonathan Churins stated that the task order summary is to notify the Board of all of the task orders that have been issued to the consultants that we are working with. Jonathan Churins went through the task order summary for the Board.

Community Projects

Peach Road/BOCES – We are waiting on revised technical documents and drawings from the design engineer, before finalizing bid documents.

Crofton Mews – We are coordinating with project partners.

Alaina Estates – Reviewing documents from Day/Stokosa as they are submitted.

Hopewell Senior Living - Leak test and disinfection are completed.

New for Consideration

There were no new items for consideration.

Executive Session:

N/A

Motion to Adjourn:

At 5:17 pm Larry Knapp made a motion to adjourn. This was seconded by Jennifer Cannella; a roll call vote was taken, and passed unanimously.

The next Board Meeting will be on Wednesday, May 21, 2025, at 4:30 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,
Pamela Compasso,
Program Assistant

Resolutions

1. **(2025.04.A) Approval of Minutes for Meeting on March 26, 2025**
2. **(2025.04.B) Approval of Warrant**
3. **(2025.04.C) Approval to Accept Grant Funds for the Peach Tree Court
Community Water Line**
4. **(2025.04.D) Approval of Elevated Storage Tank Agreement for GFW**
5. **(2025.04.E) Open Executive Session – Not Used**
6. **(2025.04.F) Close Executive Session – Not Used**