



DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES OF THE BOARD MEETING ON
JUNE 26, 2024

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Authority Board Members

- Thomas LeGrand, Chairperson
Rudy Vavra, Vice-Chairperson
Lawrence R. Knapp, Treasurer

Dale Borchert, Secretary

Jennifer Cannella

Ex-Officio Members

Eoin Wrafter, Commissioner
D C Dept of Planning & Development

Brian Scoralick, Executive Director
D C Soil & Water Conservation District

Legislative Liaison

Faye Garito, County Legislature

Staff

Michael J. Keating, P.E., Executive Director

Jonathan Churins, Deputy Director / Asset Manager

Board Members Attending in Person

- Tom LeGrand
Dale Borchert
Larry Knapp

Staff Attending in Person

- Jonathan Churins
Danielle Hardman
Jessica McMahon
Ed Mills
Gary Banks
Rich Winchester
Pam Compasso
Vanessa Kichline

Board Members Present via Video/Conference Call

N/A

Staff Present via Video/Conference Call

Mary Morris

Board Members Absent

Rudy Vavra

Ex-Officio Member Present via Video/Conference Call

Eoin Wrafter – Commissioner of Planning & Development

Others Present via Video/Conference Call

None

Members of the Public in Person

Cody Nelson, DCWWA Operator

Meeting Open – Introductions

The meeting opened at 4:30 p.m.

Tom Legrand called the meeting to order and began with a roll call to identify meeting attendees both in person and by video/conference call.

Meeting opened to public comment, no public present to comment.

### **Approval of Meeting Minutes**

None presented.

### **Chairman's Report**

Chairman Tom Legrand announced that Jonathan Churins will be taking over role of Executive Director and the transition will occur over the next few months. At the time of the official transition the Authority will hold a ribbon cutting event to make the announcement at 1 Lagrange Ave and invite new County Executive, Sue Serino, who supports DCWWA and the work the organization does.

### **Finance Reports**

#### **Approval of Warrant**

The Warrant was provided to the Board, in the Board package.

Dale Borchert made a motion to approve the Warrant as presented, seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2024.06.A)**

#### **2025 County Division of Water Resources Budget Request DRAFT**

Jonathan Churins presented the Authority's request of funds from the County for annual staff support costs, the Authority will request \$160,000.00, an increase of \$35,000.00 from 2024 budget of \$125,000.00. Tom suggested to submit request as \$175,000.00, Jonathan commented staff will take that into consideration.

#### **2023 Continuing Disclosure Memo & Statement**

Finance Director, Jessica McMahon, presented the 2023 Audit Continuing Disclosure Statement. Jonathan Churins stated that no action is required by the Board, the document is required to be presented annually after the Audit and is presented for reference.

## Operations

### **6 Month Operations Update**

Jonathan Churins reviewed that a memo was provided in the Board packet updating the Board on status of Operations since DCWWA has taken all water and wastewater system operations in-house. Rich Winchester spoke to the improvements and achievements made by Operations towards compliance of facilities that in the past have had difficulty meeting compliance.

### **Monthly System Operations Report**

The Operations report was provided to the Board in the Board package.

Dale Borchert inquired whether Operations is dealing with any compliance issues for any of DCWWA water systems. Rich spoke to water system compliance challenges due to PFOS and Schrieber having issues with water quality and radiological exceedance. Jonathan reviewed that the projects department is working on solutions and funding for all.

### **HPR Motor Overhaul by Troy Industrial Solutions**

Memo presented to the Board regarding costs incurred for emergency repair of the motor for Treated Water Pump 208 at the Hyde Park Regional Water System.

## Capital Project Reports

### **Tivoli Sewer Project Status**

Gary reviewed project highlights including, bid opening and results for general, electrical, plumbing and GVAC construction contracts held at the end of May and total of bids came in about 50% higher than the Engineer estimated. Revision to the budget was made and costs are covered. Tom and Larry expressed concern regarding percentage increase and difference between cost estimates and bids received. Jonathan reviewed that the projects team is coordinating with all parties involved in the project and will continue to work to identify what can be done to minimize these type of cost differences.

Gary reviewed that Village of Tivoli has approved financing for the project and EFC closing is set for October.

### **TVS Recommendation to Award CA Services Contract – TVS Plant Reconstruction & Pump Station Upgrade**

Gary reviewed the CA services bids received, and staff determined award should go to Tighe & Bond Engineering & Landscape Architecture, PC due to bid best value evaluation score.

Dale Borchert made a motion to approve award of CA services contract for TVS plant reconstruction as presented, seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2024.06.B)**

### **TVS Recommendation to Award EC, GC, HVAC, and Plumbing Construction Contract – TVS Plant Reconstruction & Pump Station Upgrade**

Gary reviewed the recommended awards as noted in the memo in the packet.

Dale Borchert made a motion to approve award of electrical contract for TVS plant reconstruction as presented, seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2024.06.C)**

Dale Borchert made a motion to approve award of general construction contract for TVS plant reconstruction as presented, seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2024.06.D)**

Dale Borchert made a motion to approve award of HVAC contract for TVS plant reconstruction as presented, seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2024.06.E)**

Dale Borchert made a motion to approve award of plumbing construction contract for TVS plant reconstruction as presented, seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2024.06.F)**

### **TVS Collection System Project Status**

Vanessa reviewed project status for collection system evaluation including completion of CCTV work bids received for proposed smoke testing.

Dale inquired regarding range of cost received for smoke testing, Vanessa and Jonathan responded by reviewing each bidder.

TVS Collection System Recommendation to Award Smoke Testing Contract

Dale Borchert made a motion to approve award of TVS collection system smoke testing contract as presented, seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. (Res.2024.06.G)

### **Task Order Summary**

Summary is presented to notify the Board of all the task orders that have been issued to the consultants that we are working with. Jonathan reviewed the task order summary and provided general updates to each project noted.

### **Community Projects**

#### **Community Projects Summary – Memo**

##### **Peach Road/BOCES**

Agreements executed with related parties, project moving forward.

##### **Crofton Mews**

Bridget coordinating with developer on MOU.

##### **Southern Dutchess Water Transmission Line**

Project progressing.

##### **West Dorsey Extension**

New Zones of Assessment created at May legislature meeting.

##### **Bellefield Sewer**

Staff coordinating with developer, meeting set for next week.

##### **New for Consideration**

No new items presented for consideration.

##### **Executive Session**

N/A

**Motion to Adjourn:**

At 5:21 pm Dale Borchert made a motion to adjourn. This was seconded by Larry Knapp, a roll call vote was taken, voted on and passed unanimously.

The next Board Meeting will be on Wednesday, July 17, 2024, at 4:30 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,  
Danielle Hardman,  
Senior Typist

**Resolutions**

1. (2024.06.A) Approval of Warrant
2. (2024.06.B) Approval to Award of CA Services Contract TVS WWTP
3. (2024.06.C) Approval to Award of Electrical Contract TVS WWTP
4. (2024.06.D) Approval to Award of General Construction Contract TVS WWTP
5. (2024.06.E) Approval to Award of HVAC Contract TVS WWTP
6. (2024.06.F) Approval to Award Plumbing Construction Contract TVS WWTP
7. (2024.06.G) Approval to Award Smoke Testing Contract TVS Collection System
8. (2024.06.H) Open Executive Session – Not Used
9. (2024.06.I) Close Executive Session – Not Used