



**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY**

**APPROVED MINUTES OF MEETING ON July 19, 2023**

1 LaGrange Avenue  
Poughkeepsie, NY 12603  
(845) 486-3601  
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Authority Board Members

**Thomas LeGrand**  
Chairperson

**Rudy Vavra**  
Vice-Chairperson

**Lawrence R. Knapp**  
Treasurer

**Dale Borchert**  
Board Member

Ex officio Members

**Eoin Wrafter**  
Commissioner  
D C Dept of Planning & Development

**Brian Scoralick**  
Executive Director  
D C Soil & Water Conservation District

Legislative Liaison

**Will Truitt**  
County Legislature

Staff

**Michael J. Keating, P.E.**  
Executive Director

**Jonathan Churins**  
Deputy Director / Asset Manager

Board Members Attending in Person

Tom LeGrand  
Rudy Vavra  
Dale Borchert (Came a few Mins Late)  
Larry Knapp

Staff Attending in Person

Gary Banks  
Jonathan Churins  
Danielle Hardman  
Mike Keating  
Jess McMahan  
Mary Morris  
Rich Winchester

Board Members Present via Video/Conference Call

N/A

Staff Present via Video/Conference Call

Pam Compasso  
Carol Falcone

Board Members Absent

Ex-Officio Member Present via Video/Conference Call

Eoin Wrafter – Commissioner of Planning & Development

Others Present via Video/Conference Call

Shreyak – Walden Associates

Members of the Public in Person

Bob Newhard

Meeting Open – Introductions

The meeting opened at 4:33 p.m.

Tom Legrand called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

### Approval of Meeting Minutes

Approval of meeting minutes for June 21, 2023.

Rudy Vavra made a motion to approve the Board Meeting Minutes from June 21, 2023. This was seconded by Dale Borchert, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.07.A)**.

### Chairman's Report

#### Finance Reports

#### **Approval of Warrant**

The Warrant was provided to the Board, in the Board package.

Rudy Vavra made a motion to approve the warrant as presented. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.07.B)**

#### Extension of Benefit Options for Retirees

Some of the retirees have expressed an interest in participating in the group Dental & Optical plan offered to Authority employees. Similar to when a former DCWWA employee participates in COBRA, retirees would pay the full premium charged, plus any appropriate administrative fee for processing that the Authority deemed necessary.

Rudy Vavra made a motion to approve the Medical Benefit Options for Retirees. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.07.C)**

### Operation's Report

#### **Monthly System Operations Reports**

Rich reviewed the Monthly Operations Report that was provided to the Board, in the Board package.

## Capital Project Reports:

### **Tivoli Water Project Status**

Mike Keating reviewed the project memo that was provided to the Board.

### **Tivoli Wellfield and Wellhouse Improvements**

Change Order No. 4 for the Tivoli Well & Wellhouse Improvement Project will modify the contract price from \$ 419,677.73 to \$ 413,723.11. That is a decrease of \$ 5,954.62 for unused contract allowance amounts. The Change Order No. 4 will also set the final contract price to \$ 413,723.11.

Rudy Vavra made a motion to Approve Amendment No. 4 for the Tivoli Well and Wellhouse Improvement Project. This was seconded by Dale Borchert , a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.07.D)**

Change Order No. 1 for the Tivoli Well & Wellhouse Improvement Project will modify the Electrical Contract price from \$ 180,475.00 to \$ 173,313.37. That is a decrease of \$ 7,163.63 for unused contract allowance amounts. The Change Order No. 1 will also allow for a No-cost Time Extension and to set the final contract price to \$ 173,313.37.

Rudy Vavra made a motion to Approve Amendment No. 1 for the Tivoli Well and Wellhouse Improvement Project. This was seconded by Dale Borchert , a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.07.E)**

### **Tivoli Sewer Project Status**

Gary Banks reviewed the project memo that was provided to the Board. The design effort is nearing completion, and comments on the 90 % design documents were provided to Wright-Pierce on June 28<sup>th</sup>. We expect to have the 100 % design documents from Wright-Pierce by the end of July.

### **Pinebrook Water Interconnection Project Status**

Jonathan Churins reviewed the project status memo that was provided to the Board. Contractors are working on completing their final punch list items. All field work has been completed, contractor working to complete final documentation. Final payment will be released following completion of all items.

## **Schreiber Grant Application**

The Schreiber Water System obtains its water supply from groundwater using two (2) wells. Routine monitoring samples have demonstrated non-compliant levels of iron, sulfate, and the radioactive alpha particle activity and combined radium. Due to these exceedances the system received Notices of Violation from the Department of Health in 2013, 2019, 2020, and 2022. In addition to poor water quality, the existing supply wells are not consistently capable of producing the quantity of water needed for the community and the system is unable to meet the Ten States Standards for Water Supply. H2M created an EFC compliant engineering report, using that report, we are pursuing an EFC grant to help resolve the water quality and quantity issues at the Schreiber Water System.

Rudy Vavra made a motion to Authorize the Submittal of a Grant Application with EFC for the Schreiber Water System. This was seconded by Dale Borchert, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.07.F)**

Rudy Vavra made a motion to adopt the SEQRA Determination for Schreiber Water System. This was seconded by Dale Borchert, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.07.G)**

Rudy Vavra made a motion to Authorize the Bond for the Schreiber Water System. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.07.H)**

## **Task Order Summary**

Mike Keating stated that the task order summary is to notify the Board of all of the task orders that have been issued to the consultants that we are working with.

## **Community Projects**

Mike Keating stated that he provided a Community Projects Summary for the Board. Jeffrey Groves (North Cross Subdivision) leak test has been completed.

Mike Keating provided an update on the Southern Dutchess Water Transmission Line. Engineering work has commenced including coordination with DBCH, Dutchess County Planning & DPW. DEP stated that they would consider connection under the proper conditions.

The Peach Road/BOCES project is progressing. The Design Consultant states that they are nearing completion on the electrical design.

## New for Consideration

### Executive Session:

N/A

### Motion to Adjourn:

At 4:56 pm Rudy Vavra made a motion to adjourn. This was seconded by Dale Borchert, a roll call vote was taken, voted on and passed unanimously.

The next Board Meeting will be on Wednesday, August 16, 2023, at 4:30 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,  
Pamela Compasso,  
Program Assistant

## Resolutions

1. (2023.07.A) Approval of Minutes for Meeting on June 21, 2023
2. (2023.07.B) Approval of Warrant
3. (2023.07.C) Approval of Benefit Options for Retirees
4. (2023.07.D) Approval of Tivoli Well & Wellfield Change Order No. 04 for the General Construction Contract
5. (2023.07.E) Approval of Tivoli Well & Wellfield Change Order No. 01 for the Electrical Construction Contract
6. (2023.07.F) Approval to Submit Grant Application for the Schreiber Water System
7. (2023.07.G) Approval of the Adoption of SEQRA Determination for the Schreiber Water System
8. (2023.07.H) Approval of the Bond Authorization of the Schreiber Water System
9. (2023.07.I) Open Executive Session – **Not Used**
10. (2023.07.J) Close Executive Session – **Not Used**