DUTCHESS COUNTY
WATER AND
WASTEWATER AUTHORITY

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Authority Board Members

Thomas LeGrand
Chairperson

Dale Borchert
Vice-Chairperson

Aileen Rohr
Treasurer

Jennifer Cannella
Secretary

Eric Weinstock

Ex-Officio Members

Jennifer Cocozza
Commissioner
D.C. Dept. of Planning & Development

Brian Scoralick
D.C. Soil & Water Conservation District

Legislative Liaison

Trevor Redl
County Legislature

Staff

Jonthan Churins
Executive Director

Jessica McMahon
Deputy Director/ Treasurer

DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES OF BOARD MEETING
October 21, 2026

Board Members Attending in Person
Tom LeGrand
Aileen Rohr
Eric Weinstock

Staff Attending in Person
Jonathan Churins
Gary Banks
Pam Compasso
Carol Falcone
Ed Mills
Mary Morris
Jason Teed
Leah Jacobson
Vanessa Kichline

Board Members Present via Video/Conference Call
N/A

Staff Present via Video/Conference Call
N/A

Board Members Absent

Dale Borchert
Jennifer Cannella

Others Present via Video/Conference Call

Members of the Public

Mike Skeritt – DC BOCES

Meeting Open – Introductions

The meeting opened at 4:33 p.m.

Tom LeGrand called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

Public Comment

Mike Skeritt from Dutchess County BOCES thanked the Authority for all that was done to make this connection possible.

Consent Items

Approval of Meeting Minutes

Approval of Draft Meeting Minutes from Meeting on August 19, 2026

Aileen Rohr made a motion to approve the Draft Meeting Minutes from the meeting on August 19th 2026. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.A)**

Approval of Draft Meeting Minutes from Meeting on September 23, 2026

Aileen Rohr made a motion to approve the Draft Meeting Minutes from the meeting on September 23, 2026. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.B)**

Open Public Hearing

Aileen Rohr made a motion to Open the Public Hearing for the Proposed Peach Road Water Budget & Rates. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.C).**

2026 Peach Road Water Budget & Rates (PRW)

The board acknowledged there were no people present at the meeting, nor participating remotely, seeking to provide comments.

Schreiber Well Drilling Project Update

Vanessa Kichline stated that we have been working with the Schreiber community for a while regarding their radiological exceedances, we have drilled two test wells and due to the very short timeline of the previous grant cycle, so they are still just test wells. We are working with the Town of Dover to pursue funding through the 2026 Community Development Block Grant (CDBG) Housing Infrastructure Grant (HIG) program to support completion and connection of the compliant test well.

Aileen Rohr made a motion to Open the Public Hearing for the Schreiber CDBG HIG Grant. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.D).**

Peach Tree Court Project Concept & Grant Application

Vanessa Kichline stated that we have had interest from Peach Tree Court to connect to the Tivoli Water System for a while and we are recommending the Town of Red Hook & The Village of Tivoli coordinate a Housing Infrastructure Grant application seeking $ 500,000 for the Peach Tree Court Water Main Extension Project. The project would connect the existing manufactured housing community serving 12 occupied homes, to the public water system, improving reliability, protecting existing affordable housing, and distributing shared system costs across a broader customer base. The project would also secure the existing wells as a potential future public water source and establish the property rights and easements necessary for the water main, wellhead protection, access maintenance and related infrastructure activities.

Aileen Rohr made a motion to Open the Public Hearing for the Peach Tree Court CDBG HIG Grant. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.E).**

Chairman's Report

Finance Reports

Year-to-Date Budget Presentation

Mary Morris stated that these are the year-to-date expenses through September in preparation of the Budget Workshop, so the Board can see how the individual systems are doing in both revenue and expense side.

Auditing Agreement for 2027

Jonathan Churins stated that we are asking the Board to Approve a one-year renewal with UHY LLP, formerly known as RBT CPA's LLC for auditing services for the 2026 fiscal year.

Aileen Rohr made a motion to Approve the Auditing Agreement for 2027. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.F).**

Financial Services Agreement for 2027

Jonathan Churins stated that the Authority is asking the Board to Approve the renewal of the Financial Services Agreement with Capital Market Advisors LLC for 2027.

Aileen Rohr made a motion to Approve the Financial Services Agreement for 2027. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.G).**

General Legal Agreements for 2027

Jonathan Churins stated that the Authority is asking the Board to Approve the Executive & Deputy Director to enter into an agreement for legal services with the following firms for 2027.

> Legal Counsel – Van DeWater & Van DeWater, in an amount-not-to-exceed $35,000.00.
>
> Special Counsel - Drake, Loeb, PLLC, in an amount-not-to-exceed $35,000.00.
> Bond Counsel – Orrick, Herrington & Sutcliffe LLP, in an amount-not-to-exceed $35,000.00.
>
> Civil Service Legal Counsel – Mackey, Catania, & Whalen LLP, in an amount-not-to-exceed $35,000.00.

Aileen Rohr made a motion to Approve the General Legal Agreements for 2027. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.H).**

County Shared Services Agreement for GIS Mapping for 2027

Jonathan Churins stated that the Authority is asking the Board to Approve the Shared Services Agreement with the Dutchess County Planning Department for 2027. The Planning Department provides us with Geographic Information Services (GIS) Mapping.

Aileen Rohr made a motion to Approve County Shared Services Agreement for GIS Mapping Services for 2027. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.I).**

General Surveying Agreement for 2027

Jonathan Churins stated that the Authority is asking the Board to Approve the General Surveying Agreement with Labella Associates for 2027.

Aileen Rohr made a motion to Approve the General Surveying Agreement for 2027. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.J).**

Warrant

The Warrant was provided to the Board, in the Board package.

Aileen Rohr made a motion to approve the Warrant as presented. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.K)**

Operations Report

The Operations report was provided to the Board in the Board package. The Board did not have any questions.

Ordering New Vehicles for the Authority

Jonathan Churins stated that in 2019 the Authority established a vehicle replacement program to replace vehicles on a rotational period. The Authority is asking the Board to Approve the accompanying resolution so that the Director & Deputy Director can purchase new vehicles not to exceed $ 59,000.

Aileen Rohr made a motion to approve the Purchasing of New Vehicles for the Authority. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.L)**

Award of Lawn Maintenance Contract for 2027

Jonathan Churins stated that we are asking the Board to Approve the Award of the Lawn Maintenance Contract to New Image Property Maintenance. New Image Property Maintenance is the lowest responsible bidder and we have worked with them in 2025 & 2026.

Aileen Rohr made a motion to approve the Award of the Lawn Maintenance Contract for 2027. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.M)**

Award of LaGrange Avenue Office Building Roof Sealing General Construction Contract

Jonathan Churins stated that this roof work would be to repair and seal the entire flat roof of the Lagrange Office Building & the external ATM building. We are asking the Board to approve the award of the roof work to Triton Commercial Roofing, out of Clay NY.

Aileen Rohr made a motion to approve the Award of the LaGrange Avenue Office Roof Sealing General Construction Contract. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.N)**

Award & Amendment for the Sodium Polyphosphate Chemical Contract

Jonathan Churins stated that we awarded the 2027 Chemical Contract to Surpass Chemicals on September 23rd, 2026, through resolution (R2026.09.G). Surpass Chemical Company let us know on October 14th, 2026, that they can no longer provide the Sodium Tri-Polyphosphate Chemical with the required NSF certification label that we require. We are asking the Board to Approve & Amend the original Chemical Contract with Surpass Chemical Co, Inc for 2026 & 2027, and award the bid for the Sodium Tri-Polyphosphate Chemical to Chemrite, Inc for the remainder of 2026 & for 2027.

Aileen Rohr made a motion to approve the Award & Amendment of the Sodium Polyphosphate Chemical Contract. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.O)**

Capital Projects

Peach Road Water Main Extension Project Update

Ed Mills stated that as of this Board Meeting Central Hudson installed pole transformers and the service drop to the site and the booster pump station was connected to Central Hudson power. Water main activation & Operations staff training to be determined.

Peach Road Water Main Extension Project Change Order No. 4

Ed Mills stated that we are asking the Board to Approve & Authorize Change Order No. 4 for the Peach Road Water Main Extension Contract, the change order will increase the length of the contract by 45 days with Amity Construction Corp for General Construction Services, there is not an increase in the contract price.

Aileen Rohr made a motion to approve Change Order No. 4 for the Peach Road Water Main Extension. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.P)**

GFS-HPR Interconnection Permanent Easement & Land Swap between DCWWA & Pinebrook HOA

Jason Teed stated that the Greenfields to Hyde Park Interconnection project consists of a pump station, water transmission main, & elevated finished water storage tank.

The Authority believes that relocating the pump station to the Pinebrook HOA property provides a more in-line design to pump water to Greenfields. The relocation also reduces the amount of water transmission main necessary by eliminating the need to pump water from inside the Pinebrook development. DCWWA has no future plans for these two parcels and believes that the ownership of these parcels would be better suited for the Pinebrook HOA as it is within the confines of their community. In addition, these parcels are already being used by the Pinebrook community and present a liability to the DCWWA. The lands proposed for swap are equivalent in value.

Aileen Rohr made a motion to approve the GFW-HPR Interconnection Project; Permanent Easement and Land Swap between DCWWA & Pinebrook HOA. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.Q)**

QHW-HPR Interconnection Project Status

Jason Teed stated that as of this meeting, the Authority is finalizing agreements for the utility easements & storage tank site, as well as the agreement to accept ownership of the Dutchess Estates distribution at construction completion. The closing for the short-term financing has a tentative closing date of November 12, 2026.

West Dorsey Water Main Extension Project Status

Jason Teed stated that as of this Board Meeting we are still waiting for the Hess Retail Stores, LLC easement is still awaiting review and signature by the owner.

Jonathan Churins stated that he would like to call out former Executive Director Bridget Barclay and Mike Keating as the driving force of this project from the start and Jason Teed has picked it up and will be finishing it.

DFS Plum Court Pump Station Improvement Project Status

Jason Teed stated that we are awaiting full completion & sign off. Vector Security will be coming out on Friday to address high level alarm tripping.

Once that problem has been rectified, we will be looking to have the completed work certified by our Engineer.

DFS Plum Court Time Extension for 2026 BAN

Jonathan Churins stated that following a transition from the previous bond counsel to a new bond counsel, the new bond counsel recommended updating the service agreements, which will require several months to complete. We are asking the Board to approve the time extension for the DFS Plum Court 2026 BAN.

Aileen Rohr made a motion to approve the DFW Plum Court Time Extension for the 2026 BAN. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.Y)**

Tivoli WWTP Project Status

Gary Banks stated that construction on Phase 1 is ongoing. The new treatment system and startup will begin the week of November 2nd, electrical delays have caused the schedule to be pushed back. Ongoing activities include remaining contractor submittals and pertinent Requests for Information (RFIs)

The Authority will be hosting a community presentation on the projects progress on Tuesday November 10th, 2026 @ 6:00 pm in the Village Hall.

Central Dutchess Water Transmission Line Additional Storage Project

Vanessa Kichline stated that The Dutchess County Water and Wastewater Authority (DCWWA) is evaluating the development of a regional water storage facility along the Central Dutchess Water Transmission Line (CDWTL) to improve system reliability, operational flexibility, fire protection, and capacity for future growth.

The proposed project generally consists of a one-million-gallon ground-level water storage tank, a booster pumping facility, and associated piping, controls, and site improvements. The facility would provide additional storage and pumping capacity to support existing and future water service demands along the CDWTL.

DCWWA has identified a prospective project site on property owned by Vassar College in the Town of Poughkeepsie. Preliminary due diligence is underway to evaluate the parcel's suitability for the proposed improvements, including site conditions, environmental constraints, and engineering considerations.

DCWWA is coordinating with Dutchess County regarding a potential partnership to advance the project. Under the contemplated arrangement, Dutchess County would acquire the identified parcel from Vassar College, provided that due diligence establishes its suitability for the proposed facility and the parties can reach mutually acceptable terms.

The County and DCWWA would also coordinate regarding project funding and implementation. The specific terms of the partnership, including property ownership and use arrangements, financial contributions, and responsibilities for construction, operation, and maintenance, remain to be determined.

Staff recommend that the Board endorse the CDWTL Storage Tank Project concept and authorize continued coordination with Dutchess County regarding project funding and the potential acquisition of the Vassar College parcel. The proposed resolution would affirm DCWWA's intent to pursue the project in partnership with the County while recognizing that final arrangements remain contingent upon satisfactory due diligence and negotiation of mutually acceptable agreements.

Aileen Rohr made a motion to approve the CDWTL Additional Storage Project. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.R)**

Close Public Hearings

Close Public Hearing for PRW Proposed Water Budget & Rates

Aileen Rohr made a motion to Close the Public Hearing for the Proposed Peach Road Water Budget & Rates. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.S).**

Approve the 2026 Budget & Rates for Peach Road Water

Aileen Rohr made a motion to Approve the 2026 Budgets & Rates for Peach Road Water (PRW). This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.T).**

Close Public Hearing for the Schreiber CDBG HIG Grant

Aileen Rohr made a motion to Close the Public Hearing for the Schreiber CDBG HIG Grant. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.U).**

Aileen Rohr made a motion to Close the Public Hearing for the Peach Tree Court CDBG HIG Grant. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.10.V).**

Executive Session:

N/A

Motion to Adjourn:

At 5:38 pm Aileen Rohr made a motion to adjourn. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously.

The next Board Meeting will be a Budget Workshop on Wednesday November 4th 2026, at 4:30 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Pamela Compasso
Program Assistant

Resolutions

1. **(2026.10.A) Approval of Draft Meeting Minutes from August 19th, 2026**
2. **(2026.10.B) Approval of Draft Meeting Minutes from September 23, 2026**
3. **(2026.10.C) Open Public Hearing PRW Budgets & Rates**
4. **(2026.10.D) Open Public Hearing for the Schreiber CDBG HIG Grant**
5. **(2026.10.E) Open Public Hearing for the Peach Tree Court CDBG HIG Grant**
6. **(2026.10.F) Approval of Auditing Agreement for 2027**
7. **(2026.10.G) Approval of Financial Services Agreement for 2027**
8. **(2026.10.H) Approval of General Legal Agreements for 2027**

9. (2026.10.I) Approval of the County Shared Services Agreement for GIS Mapping for 2027
10. (2026.10.J) Approval of the General Surveying Agreement for 2027
11. (2026.10.K) Approval of the Warrant as Presented
12. (2026.10.L) Approval to Purchase New Vehicles for the Authority
13. (2026.10.M) Approval of Lawn Maintenance Contract for 2027
14. (2026.10.N) Approval of LaGrange Avenue Office Building Roof Sealing GC Contract
15. (2026.10.O) Approval of Award & Amendment of Sodium Tri-Polyphosphate Chemical Contract
16. (2026.10.P) Approval of Peach Road Water Line Project Change Order No. 4
17. (2026.10.Q) Approval of GFW-HPR Interconnection Project – Permanent Easement and Land Swap between DCWWA and the Pinebrook HOA
18. (2026.10.Y) Approval of DFS Plum Court Time Extension for 2026 BAN
19. (2026.10.R) Approval of CDWTL Additional Storage Project
20. (2026.10.S) Close Public Hearing for PRW Budget & Rates
21. (2026.10.T) Approval of the Adoption of 2026 Budgets & Rates for PRW
22. (2026.10.U) Close Public Hearing for the Schreiber CDBG HIG Grant
23. (2026.10.V) Close Public Hearing for the Peach Tree Court CDBG HIG Grant
24. (2026.10.W) Open Executive Session – Not Used
25. (2026.10.X) Close Executive Session – Not Used