



**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES OF BOARD MEETING & PUBLIC HEARING ON
NOVEMBER 19, 2025**

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Authority Board Members

Thomas LeGrand
Chairperson

Rudy Vavra
Vice-Chairperson

Lawrence R. Knapp
Treasurer

Dale Borchert
Secretary

Jennifer Cannella

Ex-Officio Members

Eoin Wrafter
Commissioner
D.C. Dept. of Planning &
Development

Brian Scoralick
Executive Director
D.C. Soil & Water Conservation
District

Legislative Liaison

Faye Garito
County Legislature

Staff

Jonathan Churins
Executive Director

Jessica McMahon
Deputy Director
Treasurer

Board Members Attending in Person

Larry Knapp

Dale Borchert

Jennifer Cannella

Staff Attending in Person

Jonathan Churins

Jessica McMahon

Rich Winchester

Carol Falcone

Gary Banks

Pam Compasso

Vanessa Kichline

Jason Teed

Jeannie Underwood

Ed Mills

Board Members Present via Video/Conference Call

N/A

Staff Present via Video/Conference Call

Board Members Absent

Tom Legrand

Rudy Vavra

Ex-Officio Members in Person or Video/Conference Call

N/A

Others Present via Video/Conference Call

Edward Gonzalez

Members of the Public in Person

N/A

Meeting Open – Introductions

The meeting opened at 4:29 p.m.

Jonathan Churins called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

Chairman's Report

No Report

Consent Items

Open Public Hearing

Larry Knapp made a motion to Open Public Hearing. This was seconded by Dale Borchert; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.11.F)**

Members of the Public Via Conference Call

**Edward Gonzalez – PBW – 164 Pinebrook Drive
(914) 772-7467**

Mr. Gonzalez stated that he compared the 2025 rates to the proposed 2026 rates, and he noticed that there was about a \$ 100.00 increase. He stated that the flat rate is very high, he gave us examples of other rates he is charged for different properties he owns in other counties. He stated that under the Freedom of Information law, he would like to get copies of our budgets and salaries for Operating expenses.

Jonathan Churins stated that we will provide the rates for the Pinebrook Water System & the Pinebrook Sewer System.

Approval of Meeting Minutes

Approval of Draft Meeting Minutes from Meeting on July 15th 2025

(Res.2025.11.A) – Tabled – Approving Board Members not Available

Approval of Draft Meeting Minutes from Meeting on August 20 , 2025

(Res.2025.11.B) – Tabled – Approving Board Members not Available

Approval of Draft Meeting Minutes from Meeting on September 25, 2025

Dale Borchert made a motion of Approval of Draft Meeting Minutes from September 25, 2025. This was seconded by Larry Knapp; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.11.C)**

Approval of Draft Meeting Minutes from Meeting on October 20, 2025

(Res.2025.11.D) – Tabled – Approving Board Members not Available

Approval of Draft Meeting Minutes from Meeting on November 4, 2025

(Res.2025.11.E) – Tabled – Approving Board Members not Available

Public Hearing – Proposed 2026 System Rates

Finance Reports

Approval of Warrant

The Warrant was provided to the Board, in the Board package.

Dale Borchert made a motion to approve the Warrant as presented. This was seconded by Larry Knapp; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.11.G)**

Review of Proposed 2026 System Budget & Rates

Jessica McMahon stated that there were three system budgets that needed to be fixed: Birch Hill, Chelsea Cove, & Hyde Park. Errors due to the spreadsheet not calculating the data from all the cells on the budget sheets, Jessica stated that the changes were not significant.

Operations Report

Emergency Water Main Break in HPR & GFW

On October 9th 2025 there was an emergency valve repair needed at 98 East Market Street in Hyde Park, the repair ended up being \$15,897.00.

On October 15th 2025 there was an emergency repair needed to fix a water main break in the Greenfields System at 20 Windmill Road, the repair ended up being \$11,884.00.

There is no action required, we are just making the Board aware per our Procurement Policy.

Operations Report

The Operations report was provided to the Board in the Board package. The Board did not have any questions.

Capital Projects

CDWTL Storage Memo

Jonathan Churins stated that the Authority is working closely with Dutchess County to further the project concept to construct a 1-to-3-million gallon water storage tank to support Central Dutchess Water Transmission Line (CDWTL). The project will improve system reliability, provide fire protection and allow for future growth around the Hudson Valley Regional Airport.

The Authority is exploring grant options, collaborating with various County departments, the Dutchess County Grant Consultant & The Hudson Valley Regional Council.

SCADA Upgrade for HPR

Jonathan Churins stated that the current SCADA system at the Hyde Park Regional Water Facility is aging out, software and hardware need to be upgraded. The Authority is asking the Board for the approval of granting the contract for the SCADA system upgrade to Armani Consulting Corporation.

Dale Borchert made a motion to approve Scada Upgrade Purchase for the Hyde Park Regional Water Facility. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.11.H)**

Purchase Contract of 157 Cream Street, Hyde Park, NY 12538

Jason Teed stated that the Authority has been investigating possible properties to construct a water storage facility that will serve the Greenfields Water System. The Authority reached out to Lower Limehill, LLC the owner 157 Cream Street and New Hyde Park Investments, who own Boxwood Court. We only received a response from Lower Limehill, LLC. The Authority is asking the Board for the Approval to let the Executive Director to enter into an agreement between Lower Limehill LLC & the Authority.

Dale Borchert made a motion to approve the Purchase Contract of 157 Cream Street. This was seconded by Larry Knapp; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.11.I)**

GFW – HPR Interconnection Project Status

Jason Teed stated that the overall project remains on par with meeting current BIL-EFC funding requirements. We are currently working towards 30 % - 60 % design. The Pinebrook HOA is in the process of signing the license agreement to allow surveying & Geotechnical services on their property.

QHW – HPR Interconnection Project Status

Jason Teed stated that we are still in the preliminary study phase and have not gone into the design phase. We are currently planning a meeting with the Quaker Hills Community to discuss the project.

HPR Capital Improvement Project 2029

We submitted a request for qualifications from professional engineering firms to provide design engineering services for the Hyde Park Regional Capital Improvement project that will result in a compiled Engineer's report that we will submit to EFC, for funding with the capital improvements.

DFS – Plum Court Pump Station Improvements

Jason Teed stated that Corewood Ventures contract has been executed and the Authority will be setting up a pre-construction meeting with all parties involved.

DFS – Plum Court BAN

Jonathan Churins stated that Greene County Commercial Bank provided the lowest responsible bid with a net interest rate of 3.4900 %. At a previously held Board Meeting the Board approved a resolution to award the sale of the \$730,000 Bond Resolution Note to Greene County Commercial Bank.

PFAS Settlement Buyout Offer

Vanessa Kichline stated that the Authority was offered a buyout for the following water systems; BHW, DFW, DSW, FAW, GFW, HPR, PBW, TVW, & VDW. Instead of trying to manage and document the smaller payments to come in the future, the Authority staff feel that it is more cost effective to agree to the settlement offer that is being offered.

Dale Borchert made a motion to approve the PFAS Settlement Buyout Offer. This was seconded by Larry Knapp; a roll call vote was taken, and the resolution passed unanimously. **(Res.2025.11.J)**

DFS WWTP Engineering Feasibility Study Status

Ed Mills stated that Savin Engineers was asked by the DEC to amend their report, with further details regarding the future UV disinfection system. Savin has revised the report and submitted it to DEC and the DEC is still in the process of reviewing the report.

Savin has prepared an EAF form for the project and the Authority has circulated notices to interested/involved agencies advising them of the Authority's intent to act as lead agency during the SEQR process.

Peach Road Project Status

Ed Mills stated that Amity Construction is tentatively planning to mobilize at the project site on or about April 6th, 2026, and complete field work around July 17th 2026. The Town of Hyde Park has indicated that if the work is done around that timeframe, they would like to re-pave their section of Peach Road later that summer. Amity will be providing MJ Engineering (CA Services Agency) with their submittals by November 24th, 2025.

Tivoli WWTP Project Status

Gary Banks stated that construction on Phase 1 continues, primary focus is on the Sequencing Batch Reactor (SBR) tank structure. The SBR tank walls are being constructed in quadrants. A form failure occurred during the placement of quadrant 3, due to a rebar deficiency. Re-work was required, but it only delayed the project a few days. Quadrant 4 will be placed on or about November 21st, 2025. On October 23rd, 2025, NYS EFC did a site visit, and an associated document collection request is due by November 21st, 2025.

Task Order Summary

Jonathan Churins stated that the task order summary is to notify the Board of all of the task orders that have been issued to the consultants that we are working with. Jonathan Churins went through the task order summary for the Board.

Community Projects

No Report

New for Consideration

There were no new items for consideration.

Executive Session:

At 5:15 pm Dale Borchert made a motion to enter into Executive Session, for Personnel Matters. This was seconded by Larry Knapp; a roll call vote was taken, and the resolution passed unanimously.

At 5:35 pm Larry Knapp made a motion to exit Executive Session. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously.

Motion to Adjourn:

At 5:36 pm Larry Knapp made a motion to adjourn. This was seconded by Dale Borchert; a roll call vote was taken, and the resolution passed unanimously.

The next Board Meeting will be on Wednesday December 17, 2025, at 4:30 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Pamela Compasso
Program Assistant

Resolutions

1. (2025.11.A) Approval of Draft Meeting Minutes from July 15th 2025 - Tabled
2. (2025.11.B) Approval of Draft Meeting Minutes from August 20th 2025 - Tabled
3. (2025.11.C) Approval of Draft Meeting Minutes from September 25th 2025
4. (2025.11.D) Approval of Draft Meeting Minutes from October 20th 2025 - Tabled
5. (2025.11.E) Approval of Draft Meeting Minutes from November 4th 2025 - Tabled
6. (2025.11.F) Open Public Hearing
7. (2025.11.G) Approval of Warrant
8. (2025.11.H) Approval for Scada Upgrade for HPR
9. (2025.11.I) Approval of Contract to Purchase 157 Cream Street
10. (2025.11.J) Approval of PFAS Settle Buyout Offer
11. (2025.11.K) Approval to Close Public Hearing – Left Open until December 2025 Meeting
12. (2025.11.L) Open Executive Session
13. (2025.11.M) Close Executive Session