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DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY  
APPROVED MINUTES OF MEETING ON DECEMBER 21, 2022

Authority Board Members

**Thomas LeGrand**  
Chairperson

**Rudy Vavra**  
Vice-Chairperson

**Lawrence R. Knapp**  
Treasurer

**Dale Borchert**  
Board Member

Ex officio Members

**Eoin Wrafter**  
Commissioner  
D.C. Dept. of Planning & Development

**Brian Scoralick**  
Executive Director  
D.C. Soil & Water Conservation District

Legislative Liaison

**Will Truitt**  
County Legislature

Staff

**Michael J. Keating, P.E.**  
Executive Director

**Jonathan Churins**  
Deputy Director / Asset Manager

Board Members Attending in Person

Tom LeGrand  
Dale Borchert  
Larry Knapp  
Rudy Vavra

Staff Attending in Person

Mike Keating  
Rich Winchester  
Jonathan Churins

Board Members Present via Video/Conference Call

Staff Present via Video/Conference Call

Bridget Barclay  
Gary Banks  
Carol Falcone  
Danielle Hardman  
Mary Morris  
Ed Mills

Board Members Absent

Ex-Officio Member Present via Video/Conference Call

Eoin Wrafter

Others Present via Video/Conference Call

Amelia Rettmann – Global Foundries

Members of the Public in Person

Pat Flaherty – Global Foundries

Meeting Open – Introductions

The meeting opened at 4:10 p.m.

Tom Legrand called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

### Approval of Meeting Minutes

Approval of meeting minutes for Budget Workshop on November 9, 2022.

Rudy Vavra made a motion to approve the Budget Workshop meeting minutes on November 9, 2022. The motion was seconded by Larry Knapp a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.12.A)**

Approval of meeting minutes for Board Meeting & Public Hearing on November 22, 2022.

Larry Knapp made a motion to approve the Board Meeting & Public Hearing Meeting minutes on November 22, 2022. The motion was seconded by Dale Borchert a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.12.B)**

### Chairman's Report

Tom LeGrand thanked the Authority and Management Staff for how quickly the issue with the Culinary was rectified and all parties were satisfied.

Tom stated that one of the Legislatures contacted him about the rate increases for 2023. Tom asked if going forward the Authority can make the Legislators aware of the rate increases in their district, that way they will be able to answer any questions the constituents have.

### Finance Reports

#### **Approval of Warrant**

The Warrant was provided to the Board, in the Board package. Kimberly mentioned that the warrant had to be amended. The items that were added were the two vehicles that are being purchased for HPR & CDWTL, Amity Construction, & a few miscellaneous general fund items.

Rudy Vavra made a motion to approve the warrant as amended. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.12.C)**.

#### Four-Year Rate Comparison

Kimberly stated that they met with Larry Knapp and Dale Borchert for the formation of the budgets, to finalize the rates and where we might find savings in the rates.

## 2023 System Budgets & Rates

Rudy Vavra made a motion to approve the 2023 System Budgets & Rates. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.12.D)**.

## 2023 Public Authority Budget Report

Kimberly stated that this is a report that we are required to do, which has last year's actuals, those numbers come from the certified financial audit. The information gets consolidated together into different categories; the current year estimate, which are the numbers we had proposed at the original budget meeting, it shows the next year adopted, the current year estimate, and the proposed for 2024, 2025, & 2026. This report needs to be submitted by the end of December.

Rudy Vavra made a motion to approve the 2023 Public Authorities Law Budget Report. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.12.E)**.

## 2023 Proposed Holiday Schedule

Rudy Vavra made a motion to approve the 2023 Holiday Schedule. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.12.F)**.

## Approval of the 2022 Audit and Accounting Services Agreement

Rudy Vavra made a motion to approve the 2022 Audit and Accounting Services Agreement. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.12.G)**.

## Operation's Report

### Monthly System Operations Reports

The Monthly Operations Report was provided to the Board, in the Board package. The Board did not have any questions.

### Real Property Disposal of the Old Hyde Park Plant

Mike stated that we requested bids for the Hyde Park Plant and we received one bid. Carol stated that Ron House submitted a bid for \$ 70,000, the property appraised at \$32, 000, Mike recommends going through with the sale.

Rudy Vavra made a motion to approve the sale of the Old Hyde Park Plant as surplus. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.12.H)**.

#### **Approval of Increased Cost of Vehicle for Hyde Park Regional Water System**

Carol stated that we ordered a vehicle from the state a year and a half ago and we still haven't received it. That is why we are going to purchase vehicles that are already on the dealership' lots. Carol also stated that we did receive a discount of \$ 3,000 from the state.

Rudy Vavra made a motion to approve the Increased Cost for Vehicles at Hyde Park Regional. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.12.I)**.

#### **Capital Project Reports:**

##### **GFS WWTP Project Status Report**

Jonathan Churins reviewed the project status memo that was provided to the Board. He stated that the work is done, they are just working on the final paperwork.

##### **GFS Collection System Project Status Report**

Jonathan Churins reviewed the project status memo that was provided to the Board. The general contractor has finished all the repairs and is working on the final paperwork.

##### **GFS I & I Rehabilitation Project – Final Payment Justification**

Jonathan Churins reviewed the project status memo that was provided to the Board. Last month we did payment processing for one contractor, and we are hoping to have the final paperwork done for the electrical contractor by the next Board Meeting.

### **Tivoli Water Project Status**

Mike Keating reviewed the project memo that was provided to the Board. The remaining work is in the wells, the well work is progressing we have been doing some structural improvements and putting in some minor electrical improvements.

The General Contractor, Tighe & Bond has put in a request for a time extension of 59 days due to delay delivery of the flow sleeves. The contractor states that the availability of subcontractors providing masonry work is in short supply.

Rudy Vavra made a motion to approve the Time Extension Request for Tighe & Bond. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.12.J)**.

### **Tivoli Sewer Project Status**

Gary Banks reviewed the project memo that was provided to the Board. Gary stated that we have received 60 % Design task, and design documents from Wright-Pierce. The electrical sub-consultant recommended upgrading power from 240V to 480V, which would improve efficiency.

### **Pinebrook Water Interconnection Project Status**

Jonathan Churins reviewed the project status memo that was provided to the Board. The Board did not have any questions.

### **DFW Water Meter Replacement Project**

Ed reviewed the memo that was provided to the Board. The Board did not have any questions.

### **Community Projects**

#### **Global Foundries/Onsemi Update Memo**

Mike stated that the Poughkeepsie Joint Water Board wants to make changes to Resolution (2022.10.J), which the Board approved at the October meeting. The PJWB does not have the authority to make any changes to the current agreement. We would like the Board to approve an updated version of the Authorization Execution of Second Assignment and Assumption Agreement with Global Foundries/Onsemi.

Larry Knapp made a motion to Authorize Execution of Second Assignment and Assumption Agreement. This was seconded by Dale Borchert, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.12.K)**.

**New for Consideration**

N/A

**Executive Session:**

N/A

**Motion to Adjourn:**

At 4:49 pm Larry Knapp made a motion to adjourn. This was seconded by Dale Borchert, a roll call vote was taken, voted on and passed unanimously.

The next Board Meeting will be on Wednesday, January 18, 2023, at 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,  
Pamela Compasso,  
Program Assistant

**Resolutions**

1. (2022.12.A) Approval of Minutes for Budget Workshop on November 9, 2022
2. (2022.12.B) Approval of Minutes for November 22, 2022 Board Meeting & Public Hearing
3. (2022.12.C) Approval of the Warrant
4. (2022.12.D) Approval of 2023 System Budgets & Rates
5. (2022.12.E) Approval of Public Authorities Law 2023 Budget Report
6. (2022.12.F) Approval of 2023 Holiday Schedule
7. (2022.12.G) Approval of 2022 Audit & Accounting Services Agreement
8. (2022.12.H) Approval of sale of Real Property as Surplus – Old Hyde Park Treatment Facility
9. (2022.12.I) Approval of Increased Cost of New Vehicles for CDWTL & HPR Water System
10. (2022.12.J) Approval of Tivoli Well & Wellfield Extension of Time Request
11. (2022.12.K) Authorize Execution of Second Assignment and Assumption Agreement with GF/Onsemi
12. (2022.12.L) Open Executive Session – **Not Used**
13. (2022.12.M) Close Executive Session – **Not Used**