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**DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
DRAFT MINUTES OF BOARD MEETING
FEBRUARY 18, 2026**

Authority Board Members

Thomas LeGrand
Chairperson

Rudy Vavra
Vice-Chairperson

Lawrence R. Knapp
Treasurer

Dale Borchert
Secretary

Jennifer Cannella

Ex-Officio Members

Eoin Wrafter
Commissioner
D C Dept of Planning &
Development

Brian Scoralick
Executive Director
D C Soil & Water Conservation
District

Legislative Liaison

Trevor Redl
County Legislature

Staff

Jonathan Churins
Executive Director

Jessica McMahon
Deputy Director / Treasurer

Board Members Attending in Person

Tom LeGrand
Dale Borchert
Jennifer Cannella

Staff Attending in Person

Jessica McMahon
Rich Winchester
Gary Banks
Pam Compasso
Amanda Fischer
Vanessa Kichline
Jason Teed
Ed Mills (Came in after roll call)

Board Members Present via Video/Conference Call

N/A

Staff Present via Video/Conference Call

Board Members Absent

Rudy Vavra
Dale Borchert

Ex-Officio Members in Person or Video/Conference Call

Eoin Wrafter

Others Present via Video/Conference Call

Members of the Public in Person

N/A

Meeting Open – Introductions

The meeting opened at 4:32 p.m.

Jonathan Churins called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

Consent Items

Approval of Meeting Minutes

Approval of Draft Meeting Minutes from Meeting on January 20, 2026

Approving Board Members not available

(Res.2026.02.A) – Tabled

Chairman's Report

PABO Evaluation Form with Guidance

Tom LeGrand asked the Board to fill out the PABO evaluation form and leave it on the table.

Finance Reports

2026 Investment/Procurement Policy

Jessica McMahon stated that there were no changes to either policy for 2026.

Re-Adoption of Investment Policy for 2026

Larry Knapp made a motion for Re- Adoption of the Investment Policy This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.02.B)**

Re-Adoption of Procurement Policy for 2026

Larry Knapp made a motion for Re- Adoption of the Procurement Policy This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.02.C)**

Approval of Warrant

The Warrant was provided to the Board, in the Board package.

You have before us the warrant as presented. However, payments associated with the Peach Road Project, totaling \$42,580.92, are being excluded from approval at this time.

The motion before the Board is to approve the warrant as amended, with the exception of those Peach Road Project payments.

All other items contained in the warrant are approved for payment upon adoption of this resolution.

Larry Knapp made a motion to approve the Warrant as amended. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.02.D)**

Operations Report

New Uniform Contract

Resolution No. 2025.09.F was executed for a three-year contract with Capital Uniforms, Inc (with a start date of January 1st 2026) at the September 25th, 2025, Board Meeting. On January 28th Capital Uniforms, Inc notified us that they sold the company to Dempsey Uniforms. Carol Falcone our Contract Specialist, met with the owner of Dempsey Uniforms. He was shown a sample of the uniforms that we required, he stated that he could not accommodate us. We canceled the contract with Capital Uniforms on January 30th 2026.

The Executive Director, Jonathan Churins had to act quickly to get a uniform supplier in place. We requested quotes from two companies; Century Linen & Uniform USA. Century Linen was unresponsive after the initial correspondence. Uniform USA, agreed to honor the contract price we were given by Capital Uniforms and supply us with the required uniforms. The Executive Director approved the contract with Uniform USA, as of February 3rd 2026, to expedite ordering.

Operations Report

The Operations report was provided to the Board in the Board package. The Board did not have any questions.

Capital Projects

Five Year Capital Improvement Plan

Jonathan Churins presented the Five-Year Capital Improvement plan to the Board. He stated that the Authority keeps this document updated to represent our current assets. We use the document to keep track of the current projects and to keep the future projects in the fore front of our minds to check for grants and other funding opportunities.

Larry Knapp made a motion to approve the Five Year Capital Improvement Plan. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.02.E)**

DFS WWTP Feasibility Study Status

Ed Mills stated that in response to DEC's comments related to the temporary and permanent chlorine disinfection system currently in use at the DFS WWTP. Savin Engineers revised their report and re-submitted it to DEC. On January 16, 2026 DEC issued their approval of Savin's revised engineering report.

Peach Road Project Status

Ed Mills stated that the second progress meeting was held virtually on February 5, 2026, with the Authority, MJ Engineering & Amity Construction. We are currently in the submittal process. Amity Construction plans mobilizing on the site in the Spring of 2026, and complete field work by the end of summer 2026.

South Cross Water System Contract of Sale/Transfer of Ownership

Jason Teed stated that the Authority pursued interest in a transfer of ownership of the South Cross Water Company, Inc and Golden & Golden Building, Inc to be able to serve the South Cross Water System. The South Cross Water System is part of a larger interconnection project, also referred to as the Quaker Hill to Hyde Park Regional Water System.

Larry Knapp made a motion to approve the South Cross Water System Contract of Sale/Transfer of Ownership. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.02.F)**

QHW-HPR Interconnection Revised SEQR Findings

Jason Teed stated that the revised SEQR findings address the preliminary design alternatives for the interconnection from HPR changed from the Crofton Mews Development to the intersection of East Market Street and Brower Boulevard. Acquisition and connection of Dutchess Estates Water System, acquisition and connection of the South Cross Water System, acquisition and addition of a finished water storage tank on proposed donated lands.

Larry Knapp made a motion to approve the adoption of the revised SEQR findings for the QHW-HPR Interconnection. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.02.G)**

HPR Capital Improvements SEQR Findings

Jason Teed stated that the Authority is acting as Lead Agency for the HPR Capital Improvements project, including substantial upgrades at the water treatment facility, raw water pump station, north and south storage tanks, the Zone D Water (Harbour Hills) pump station, and aging water main replacement. The SEQR review is one piece of the grant application being submitted to the NYS EFC for a Water Infrastructure Improvement Act (WIIA) grant consideration.

Larry Knapp made a motion to approve the adoption of the HPR Capital Improvements SEQR findings. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.02.H)**

Tivoli WWTP Project Status

Gary Banks stated that construction on Phase 1 continues, the primary focus has been on backfilling, compacting, sheeting removal, and construction of its distribution vault walls & slab, and installation of process piping.

With respect to the design omission identified previously, which resulted in General Construction change order No. 4, for additional diagonal reinforcement at intersecting interior SBR tank walls. Wright Pierce has been issued a formal notice, and they are willing to participate in the re-work portion which they calculate to be \$ 8,226.00.

Tivoli Soil Remediation Project Status

The Authority, NYS DEC, NYS DOH, Village of Tivoli and Tighe & Bond are participating in monthly status meetings. The NYS DEC is reviewing Tighe & Bond's Remedial Action Work Plan.

Tivoli Water Tower Painting

In October of 2025 the Tivoli Water Tower was vandalized with graffiti sprayed on special protective coatings. Surveillance equipment has been upgraded as well as more police patrols. Additional barriers will be installed when ladder work is feasible.

The Authority is asking the Board for the Approval to Award the Tivoli Water Tower Painting contract to Alpine Painting & Sandblasting Contractors, out of Patterson, NJ.

Larry Knapp made a motion to approve the adoption of the TVW Water Tower Painting Contract. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.02.I)**

Peach Tree Court Water Main Extension SEQR Determination

Vanessa Kichline stated that Peach Tree Court is a Mobile Home Community that is located at 5194 Route 9G, in the Town of Red Hook. The community relies on private water infrastructure that is unreliable and in poor condition. The property owner has requested connection to the Village of Tivoli Water System.

Based on the review of the project scope, environmental setting, and anticipated construction methods, the Authority has determined that the proposed action does not involve significant natural communities. Authority staff are asking the Board to issue the Negative Declaration included in this packet.

Larry Knapp made a motion to approve the adoption of the Peach Tree Court Water Main Extension SEQR determination. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.02.J)**

Task Order Summary

Jonathan Churins went through the Task Order Summary. He stated that the DFS Plum Court Pump Station Improvement project is progressing.

Jonathan Churins stated that Dalton Farms Wastewater Treatment Plant – UV Design installation has been delayed because we are missing a cable. Startup postponed until April.

Clarification of Executive Session Motions

Jonathan Churins stated that we have been entering into Executive Sessions properly; but we received some clarifying guidance from the Authorities Budget Office. The Authority Budget Office stated that we should be using specific verbiage for clarification and transparency under the Open Meetings Law.

This new information does not reopen or change prior Board decisions during previous Executive Sessions; this is just for clarification for Executive Sessions going forward.

Larry Knapp made a motion to approve the Executive Session Motions. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously. (Res.2026.02.K)

Executive Session:

Not Needed

Motion to Adjourn:

At 5:00 pm Larry Knapp made a motion to adjourn. This was seconded by Jennifer Cannella; a roll call vote was taken, and the resolution passed unanimously.

The next Board Meeting will be on Wednesday March 25, 2026, at 4:30 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Pamela Compasso
Program Assistant

Resolutions

1. (2026.02.A) Approval of Draft Meeting Minutes from January 20th 2026 – Tabled – Approving Board Members Not Available
2. (2026.02.B) Re-Adoption of Investment Policy for 2026
3. (2026.02.C) Re-Adoption of Procurement Policy for 2026
4. (2026.02.D) Approval of Warrant
5. (2026.02.E) Approval to Adopt Five Year Capital Improvement Plan
6. (2026.02.F) Approval of South Cross Water System Contract of Transfer of Ownership
7. (2026.02.G) Approval to Adopt QHW-HPR Interconnection Revised SEQR Findings
8. (2026.02.H) Approval to Adopt HPR Capital Improvements SEQR Findings
9. (2026.02.I) Approval to Award TVW Painting Contract
10. (2026.02.J) Approval to Adopt Peach Tree Court Water Main Extension SEQR Determination
11. (2026.02.K) Approval of Executive Session Motions
12. (2026.02.L) Open Executive Session – Not Used
13. (2026.02.M) Close Executive Session – Not Used