DUTCHESS COUNTY
WATER AND WASTEWATER AUTHORITY

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Authority Board Members

Thomas LeGrand
Chairperson

Dale Borchert
Vice-Chairperson

Aileen Rohr
Treasurer

Jennifer Cannella
Secretary

Eric Weinstock

Ex-Officio Members

Jennifer Cocozza
Commissioner
D.C. Dept. of Planning & Development

Brian Scoralick
D.C. Soil & Water Conservation District

Legislative Liaison

Trevor Redl
County Legislature

Staff

Jonthan Churins
Executive Director

Jessica McMahon
Deputy Director/ Treasurer

DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES OF BOARD MEETING
August 19, 2026

Board Members Attending in Person
Tom LeGrand
Jennifer Cannella
Eric Weinstock

Staff Attending in Person
Jonathan Churins
Jessica McMahon
Rich Winchester
Gary Banks
Pam Compasso
Carol Falcone
Ed Mills
Jason Teed
Vanessa Kichline

Board Members Present via Video/Conference Call
N/A

Staff Present via Video/Conference Call

N/A

Board Members Absent

Dale Borchert
Aileen Rohr

Others Present via Video/Conference Call

Kerri Teed – Sr. Public Health Engineer – DBCH - Teams

Members of the Public in Person
N/A

Meeting Open – Introductions

The meeting opened at 4:31 p.m.

Tom LeGrand called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

Public Comment

Consent Items

Approval of Meeting Minutes

Approval of Draft Meeting Minutes from Meeting on May 20, 2026 – Tabled

Approving Board Members Not Available (R2026.08.A)

Approval of Draft Meeting Minutes from Meeting on June 25, 2026

Jennifer Cannella made a motion to approve the Draft Meeting Minutes from the meeting on June 25th 2026. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.B)**

Approval of Draft Meeting Minutes from Meeting on July 15, 2026 – Tabled

Approving Board Members Not Available (R2026.08.C)

Chairman's Report

COMMITTEE APPOINTMENTS FOR 2026:
GOVERNANCE, AUDIT, FINANCE, OPERATIONS AND PERSONNEL

Jennifer Cannella made a motion to approve the Committee Appointments. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.D)**

Governance Committee:
Dale Borchert (Chair)

Tom LeGrand

Aileen Rohr

Audit Committee:

Jennifer Cannella (Chair)

Dale Borchert

Aileen Rohr

Finance Committee:

Aileen Rohr (Chair)

Jennifer Cannella

Eric Weinstock

Operations/Capital Projects Committee:

Dale Borchert (Chair)

Eric Weinstock

Aileen Rohr

Personnel Committee:

Eric Weinstock (Chair)
Dale Borchert
Jennifer Cannella

Finance Reports

Amendment No. 2 to the 2026 Salary Policy

Jonathan Churins stated that Amendment No. 2 is for changing of job titles and grades.

Jennifer Cannella made a motion to approve the Amended Salary Policy for 2026. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.E)**

Warrant

The Warrant was provided to the Board, in the Board package.

Jennifer Cannella made a motion to approve the Warrant as presented. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.F)**

Operations Report

Operations Report

The Operations report was provided to the Board in the Board package. The Board did not have any questions.

TVS Emergency Sewer Main Break - 2 Feroe Avenue

Jonathan Churins stated that on August 1st 2026, there was a Sewer Main break at 2 Feroe Avenue. The cost of the repair exceeded 10,000 and per our Procurement Policy we are notifying the Board. No further action is required.

Award of the 2027 Brine Hauling Contract

Jonathan Churins stated that we received two bids for the 2027 Brine Hauling Contract, to dispose of brine water from the Shore Haven Water Treatment Facility and Dalton Farms Sewer Plant. Wind River Environmental, LLC is the lowest responsible bidder, and we are asking the Board's approval to award the contract for the 2027 Brine Hauling Contract to Wind River Environmental, LLC.

Jennifer Cannella made a motion for the Approval to Award the 2027 Brine Hauling Contract to Wind River Environmental, LLC. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.G)**

Award of the 2027 HVAC Maintenance Contract

Jonathan Churins stated that we received three bids for the HVAC Maintenance & Service Agreement and we are asking the Board to award the 2027 HVAC Maintenance Contract to Stark Tech Services, LLC.

Jennifer Cannella made a motion for the Approval of the Award for the 2027 HVAC Maintenance Contract to Stark Tech Services, LLC. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.H)**

Amendment for the Village of Tivoli Mowing & Plowing Contract

Jonathan Churins stated that the Village of Tivoli and the Authority entered into a shared services agreement to maintain the properties at the Tivoli Water & Wastewater sites. The Village was having trouble with their equipment and asked Director Churins for permission to subcontract the work out to a landscaping company in the event their equipment is not working properly.

Jennifer Cannella made a motion for the Approval to Amend the Village of Tivoli Mowing & Plowing Contract. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.I)**

Amendment to Renew the 2027 Insurance Contract

Jonathan Churins stated that Authority is asking the Board to approve an Amendment to renew the insurance contract with Arthur J. Gallagher & Co. for 2027.

Jennifer Cannella made a motion for the Approval to Amend the Insurance Contract and to renew the contract for 2027 with Arthur J. Gallagher & Co. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.J)**

Capital Projects

Peach Road Water Main Extension Project Update

Ed Mills stated that as of this Board Meeting the milling and paving the water main trench within the Town of Hyde Park is being completed this week. The tap on the Poughkeepsie water main is scheduled for August 18th 2026. The booster pump station is expected to arrive on August 21st, and installed shortly thereafter. A new utility pole will be installed by August 28th. Installation of the meter vault is scheduled from September 14th – September 22nd. Pipe work from the tap to the meter pit to be completed by September 24th. The generator is expected to arrive in late September and to be installed by early October.

Tivoli WWTP Project Status

Gary Banks stated that construction on Phase 1 is ongoing. The current work includes renovating the control building; grading the site; manhole installation; SBR power and instrumentation/controls wiring; constructing sidewalks and stair pads; installation of the privacy fence at the pump station on Broadway.

Tivoli Collection System Project Status

Vanessa Kichline stated that the engineering report has been accepted, completing the investigation phase and allowing the project to advance into design.

A RFQ for engineering services was published on July 31st 2026, with Statements of Qualifications due September 15th 2026. Submissions will be evaluated following the deadline, with a contract award anticipated at the October 2026 Board Meeting.

Schreiber Project Status

Vanessa Kichline stated that the project addresses water quality and supply reliability issues at the Schreiber Water System. The system is currently being served by a single supply well and experiences exceedances of the maximum contaminant levels (MCLs) for combined radium and gross alpha activity.

The initial water quality testing of the two wells identified radioactive contaminants in one well, the second well met the NYS drinking water standards. Additional sampling is planned to further evaluate water quality under conditions more representative of anticipated system operation.

The Authority staff is working with NYSEFC to finalize Claverack Well and Pump Service's Minority-and Women-Owned Business Enterprise (MWBE) Utilization Plan and waiver. Completion of this process will allow the project to proceed with available funding for resampling and subsequent design and construction activities.

DFS Plum Court Pump Station Improvement

The purpose of the project is to improve the capacity of the pump station to attenuate further development within Plum Court and Alania Estates. The Project includes, but not necessarily limited to, the installation a new sewer manhole, retrofitting of an existing sewer manhole, replacement of gravity sewer main, and replacement of pump station and valve vault infrastructure to improve the capacity of the pump station.

DFS Plum Court Pump Station Improvement Change Order No. 2

Jason Teed stated that we are asking the Board to consider and approve Change Order No. 2 for an additional amount of $ 43,000, that will allow for additional work authorized after depleting the AWA funding line.

Jennifer Cannella made a motion to Approve Change Order No. 2 for the Plum Court Station Improvements for an additional amount of $ 43,000. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.K)**

Approval to Issue Notes & Bonds for the DFS Plum Court Station

Jason Teed stated that a resolution is included in this month's packet that provides for the Authority to issue notes and bonds for $1,900,000 to fund the improvements for the Dalton Farms Sewer Plum Court Station.

The Authority has also submitted a resolution request to the County for the same amount and anticipates being included on the September 2026 agenda for the County Legislature's approval to issue bonds in an aggregate amount of $1,900,000.

Jennifer Cannella made a motion to Approve the Issuance of Notes & Bonds for the DFS Plum Court Station. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.L)**

West Dorsey Water Main Award of the Construction Administration & Construction Observation services Contract to Barton & Loguidice

Jason Teed stated that on June 4th 2026, we sent out a Request for Qualifications for the CA & CACO services for the West Dorsey Water Main Extension. We received six qualification statements and used Best Value Evaluation. After conducting interviews with the top three firms; Barton & Loguidice, MJ Engineering, & Savin Engineers, the Authority staff recommended Barton & Loguidice for the CA & CACO services for the project.

Jennifer Cannella made a motion to Approve the Award of CA Contract & CACO services to Barton & Loguidice. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.M)**

West Dorsey Water Main Construction General Construction Contract Bid Award

Jason Teed stated that the bid documents were released on June 18th, 2026, we received eight construction bids. Tighe & Bond reviewed the lowest bidder's bid documents & references for past work on projects like this one, and a larger size project and scope, they concluded that TAM Enterprises, Inc's bid prices, are a closer representation of the work involved. Tighe and Bond also concluded that TAM Enterprises, Inc, is qualified to perform the work and considered to be the lowest responsible bidder. Tighe & Bond recommended the award of the contract for this project to TAM Enterprises, Inc, for $ 574,228.

The Authority staff is asking the Board to award the contract for the project to TAM Enterprises, Inc, for a not-to-exceed amount of $ 574,228.

Jennifer Cannella made a motion to Approve the Award of the General Construction Contract to TAM Enterprises, Inc. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.N)**

Approval to Accept & Utilize Cyber Security Assessment with the NYS EFC

Jonathan Churins stated that the Authority was awarded two grants, for the Hyde Park Regional Water System & the Central Dutchess Water Pump Station, for the evaluation of and recommendation of how we can strengthen our cyber security position. Each evaluation will cost $ 32,300; we received from NYS the NYS SECURE Assessment grant and with the matching grant from NYS EFC it will be at no cost to the Authority.

Jennifer Cannella made a motion for the Approval to Utilize the two Cyber Security Assessment grants with EFC & NYS. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.O)**

Approval to Amend & Renew the Task Order Engineering Agreement for 2027

The Authority is asking the Board to Approve an Amendment to the Task Order Engineering Contracts, with H2M Architects & Engineers, Tighe & Bond Engineering & Landscape Architecture, MJ Engineering & Land Surveying, and Barton & Loguidice, D.P.C. This Amendment will renew the Contract terms with the Consultants for one additional year, with the allowance of a rate increase per the CPI Index that will be released in September 2026.

Jennifer Cannella made a motion to Approve the Amendment & Renewal of the Task Order Engineering Agreement for 2027. This was seconded by Eric Weinstock; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.08.P)**

Executive Session:

N/A

Motion to Adjourn:

At 5:32 pm Dale Borchert made a motion to adjourn. This was seconded by Aileen Rohr; a roll call vote was taken, and the resolution passed unanimously.

The next Board Meeting will be on Wednesday September 16, 2026, at 4:30 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Pamela Compasso
Program Assistant

Resolutions

1. **(2026.08.A) Approval of Draft Meeting Minutes from May 20th, 2026 - TABLED**
2. **(2026.08.B) Approval of Draft Meeting Minutes from June 25th, 2026**
3. **(2026.08.C) Approval of Draft Meeting Minutes from July 15th, 2026 - TABLED**
4. **(2026.08.D) Approval of Committee Appointments**
5. **(2026.08.E) Approval to Adopt Amendment No. 2 to the 2026 Salary Policy**
6. **(2026.08.F) Approval of the Warrant**
7. **(2026.08.G) Approval of Brine Hauling Contract for 2027**
8. **(2026.08.H) Approval of the 2027 HVAC Maintenance Contract**
9. **(2026.08.I) Approval of an Amendment for the Village of Tivoli Mowing & Plowing Contract**
10. **(2026.08.J) Approval of an Amendment to Renew the 2027 Insurance Contract**
11. **(2026.08.K) Approval of Change Order No. 2 for the DFS Plum Court Station**
12. **(2026.08.L) Approval to Issue Notes & Bonds for the DFS Plum Court Pump Station**
13. **(2026.08.M) Approval of the Award of the West Dorsey CA Contract to Barton & Loguidice**
14. **(2026.08.N) Approval of Award to West Dorsey Water Main GC Contract**
15. **(2026.08.O) Approval to Accept and Utilize Cyber Security Assessment from EFC**
16. **(2026.08.P) Approval of Amendment to Renew the Task Order Engineering Agreements for 2027**
17. **(2026.08.Q) Open Executive Session**
18. **(2026.08.R) Close Executive Session**